

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

October 18, 1976 - 7:30 p.m.
Library-Classroom Complex - Room 212

The Special Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mr. Backus led the audience in the Pledge of Allegiance and Mr. Taylor gave the Invocation.

SPECIAL MEETING

Present:

PRESENT

Mrs. Norrisa P. Brandt, President
Mr. Frank H. Greinke, Vice-President (7:50)
Mr. Lawrence W. Taylor, Clerk
Mr. Patrick J. Backus, Member
Mr. Robert C. Bartholomew, Member (7:50)
Dr. James W. Marshall, Member (8:10)

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Absent:

ABSENT

Mrs. Donna C. Berry, Member
Mr. Roy N. Barletta, Business Manager

Adoption of the Agenda was deferred until a quorum was present.

AGENDA

Mrs. Brandt announced that the Sweet Adeline's are performing in a special show on November 6, 1976, at El Toro High School at 6:00 and 8:30 p.m.

REPORTS AND
COMMUNICATIONS

Mr. Taylor announced that the California Community and Junior College Association Region 8 Dinner Meeting will be held on Thursday, October 21, 1976, at 6:30 p.m. Mr. Taylor explained that this is an organization for trustees, administrators, faculty members, and students. Superintendent/President Lombardi will be in attendance representing the administration, Mr. Resnick representing the faculty, and Mr. Bokosky representing the Associated Student Body.

TRUSTEES

Mr. Taylor also announced that the Annual Conference of the California Community and Junior College Association will be held in Palm Springs on November 7-9, 1976.

Mr. Taylor reported that, in conjunction with his attendance at the Association of Community College Trustees' Annual Convention in St. Louis, Missouri, he visited Rend Lake College in Ina, Illinois. Rend Lake College was constructed the same year as Saddleback College. It has a completed campus on 365 acres, and offers many of the same type of courses, such as nursing and vocational-technical programs, which are offered by Saddleback College.	REPORTS AND COMMUNICATIONS TRUSTEES -CONTINUED-
Mrs. Brandt commented on Planning Paper Number 8, "Announcement of Planning Tasks," which had recently been prepared by Dr. Hart, Assistant to the Superintendent. She stated that she feels that a Member of the Board of Trustees should serve on the Budget Building and Management Committee, as the budget is the responsibility of the Board of Trustees. She feels that it would be positive for the College and the community to have a Member of the Board of Trustees serve on the Community Awareness and Investment Committee, as trustees are elected to represent the community.	
Motion by Mr. Greinke, seconded by Mr. Bartholomew and unanimously carried, to adopt the Agenda as presented, a quorum now being present.	AGENDA ADOPTED
Dr. Minch, President of the Academic Senate, was present. He did not have a report to present to the Board of Trustees.	ACADEMIC SENATE
Mr. Bokosky, President of the Associated Student Body, was present. He did not have a report to present to the Board of Trustees.	ASSOCIATED STUDENT BODY
A representative of the California School Employees Association was not present.	CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
Mr. Leslie, Vice-President of the Faculty Association, was present. He did not have a report to present to the Board of Trustees.	FACULTY ASSOCIATION
There were no comments from the public relating to items not on the Agenda.	PUBLIC
All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.	CONSENT CALENDAR
Motion by Mr. Greinke, seconded by Mr. Backus and unanimously carried, to approve the Consent Calendar as follows:	APPROVED
Actions taken by the Board of Trustees at its meeting on October 11, 1976, were unanimously ratified.	ACTIONS TAKEN OCTOBER 11, 1976 RATIFIED

Attendance at the following conferences, meetings, etc, with actual and necessary expenses paid, was unanimously approved:

REQUESTS TO ATTEND CONFERENCES, MEETINGS, ETC.

- Norrisa P. Brandt Conference with Superintendent/President Lombardi - Saddleback College
October 12, 1976

- Larry W. Taylor Meeting of the Nominating Committee of the Orange County Committee on School District Organization
Santa Ana, California
October 13, 1976

- Trustees
Wishing to Attend California Community College Trustees "How To" Seminar/Workshop
San Diego San Francisco
October 29 and 30 November 5 and 6

- Trustees
Wishing to Attend California Community College Trustees Program for Community College Trustees
San Diego, California
December 4, 1976

- Trustees
Wishing to Attend American Association of Community and Junior Colleges
National Council on Resource Development
Washington, D.C.
December 8-10, 1976

Orders for the Payment of Mileage were unanimously approved as follows:

ORDERS FOR THE PAYMENT OF MILEAGE

Patrick J. Backus	\$18.00
Robert C. Bartholomew	27.15
Donna C. Berry	5.40
Norrisa P. Brandt	14.10
Frank H. Greinke	23.10
James W. Marshall	5.25
Lawrence W. Taylor	12.75

The Certificate of Achievement was unanimously awarded to the following:

CERTIFICATE OF ACHIEVEMENT

James Bertolino	Real Estate
Robert M. Cotterell	Administration of Justice-Law Enforcement
Robert M. Cotterel	Administration of Justice-Corrections
Jack H. Enda	Real Estate
Phillip B. Griesbach	Administration of Justice-Law Enforcement
Phillip B. Griesbach	Administration of Justice-Corrections
H. Douglas Hockett	Real Estate
Randi Paulus	Early Childhood Education
Susan M. Rossiter	Early Childhood Education

The following persons were unanimously appointed on an "if-and-as-needed" basis as both extended day and substitute instructors for the 1976-77 academic year, at the hourly rate stipulated in the salary schedule, at the class to which each is qualified.

EXTENDED DAY/
SUBSTITUTE
INSTRUCTORS

<u>Applicant</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Bahn, Kenneth	M.S.	Management 135	\$13.50 per hour
Kaylor, Lawrence L.	M.B.A.	Management 100	13.50 per hour
*Lacey, Carol M.	M.A.	Management 125	14.25 per hour
**Lacey, William E.	Ed.D.	Management 285	15.25 per hour
Macey, Richard C.	Cred.	Heavy Equipment	13.00 per hour
Rickner, Donald	M.A.	Drama-Speech	14.75 per hour

*Wife of William E. Lacey

**Husband of Carol M. Lacey

The salary classification for the job specification, Gym Equipment/Field Manager, was unanimously changed from Grade 29 to Grade 32, effective October 1, 1976.

JOB SPECIFICATION
GRADE CHANGE

The following classified personnel regular actions were unanimously approved by the Board of Trustees:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment

Andrew A. Bucu, Mathematics and Engineering Laboratory Technician, Grade 33, Step 2 (50%), \$489.00 per month, effective October 8, 1976. Mr. Bucu will be working 20 hours per week.

Peter Fokos, Instructional Aide, Natural Sciences Division, approximately 13 hours per week, Grade 20, Step 1, \$4.125 per hour, effective October 13, 1976.

Tom Giguere, Instructional Aide, Natural Sciences Division, approximately 13 hours per week, Grade 20, Step 1, \$4.125 per hour, effective October 13, 1976.

Change of Status/Reclassification

Jill M. Nofziger, Clerk Typist 1, Grade 18, Step 1, Weekend College, approximately 14 hours per week, \$3.946 per hour, effective October 15, 1976.

Leonard Cayer, Gym Equipment/Field Manager, Grade 32, Step 6, \$1,150 per month, effective October 1, 1976. A thorough review has been completed concerning the duties and the responsibilities of the position of Gym Equipment/Field Manager. Evidence derived from this study justifies the request for a reclassification.

Employment - Student Employees, as needed, \$2.30 per hour:

Vanessa Barsamian	Nihlo Walter
John E. Clark	Leslie L. Pritchard
Dale E. Chapman	Laura Walker

The Superintendent of the District was unanimously directed, on behalf of the Board of Trustees, to make application to Orange County for an amendment to the County General Plan. This amendment is to request redesignation of the Myford-Bryan site from "exclusive agriculture" to "public use."

APPLICATION FOR AMENDMENTS TO THE COUNTY GENERAL PLAN

The request for payment for legal services for the month of September, as submitted by Robert F. Waldron, Inc., was unanimously approved. This firm is representing the District in the action against Ramberg and Lowrey, Case Number 216001, Orange County Superior Court.

PAYMENT TO CONSULTANT

Legal Services - September \$ 867.00
10.2 hours @ \$85.00 per hour

Court Costs 407.79
(Copies of deposition of Robert Lowrey and Donald Ramberg)

\$1,274.79

Purchase Orders 25155 through 25312, totaling \$41,226.69, were unanimously approved and payment was authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 30807 through 30891, totaling \$55,948.67, were unanimously approved and ratified for payment.

PAYMENT OF BILLS

Payment of personnel services was ratified as follows:

PAYMENT OF PERSONNEL SERVICES

Classified Payroll 3B* \$191,221.81

*Constitutes the payroll identification of the classified employees paid in this period, named on the list on file in the Business Office.

The following courses, presented through the Outreach Consortium, were presented to the Board of Trustees for information. Approval will be requested at the next meeting.

CURRICULUM INFORMATION

<u>Course</u>	<u>Beginning Date</u>
Business 75 (It's Everybodys Business)	January 31, 1977
A0J 75 (Law for the Seventies)	January 31, 1977
Psych 75 (Search: A Quest for Personal Meaning)	February 7, 1977
Music 75 (From Chant to Chance: Music in Western Culture)	February 7, 1977
Drama 75 (Classic Theatre: The Humanities in Drama)	February 17, 1977
Anthro 75 (Dimensions in Culture)	February 8, 1977

The Resolution, Notice of Necessity, was deferred until Dr. Marshall's arrival.

RESOLUTION - NOTICE OF NECESSITY

It was recommended that a contract for the architectural service of William Blurock and Partners, dated October 18, 1976, be approved as presented, and that the Superintendent or Business Manager be authorized to execute this contract.

ARCHITECTS'
CONTRACT FOR
FUTURE PROJECTS

Mr. Greinke expressed concern. He stated that when the architectural firm of Blurock and Partners was investigated and selected it was for the construction of the fine arts complex. Cost-wise this architectural firm may not be the best available as a "house architect".

Superintendent/President Lombardi stated that this is not a "house architect" type of contract, that is why the projects are listed specifically, as follows:

North Site

Master Plan and construct a building complex including site development for the 20 acre Myford and Bryan satellite site.

Saddleback Site

- a. Relocation and/or rehabilitation of certain relocatable buildings on the Saddleback College campus, lower campus to upper campus.
- b. Conversion of portions of Saddleback College Library to Administrative offices, classrooms, etc.
- c. Construct Saddleback College General Classroom Building.
- d. Other projects as designated by the Board of Trustees.

Item "d" of the contract was discussed. Mrs. Brandt stated that she understands this to mean that as other projects are considered an architect for that project will be considered. Mr. Greinke stated that he understands this to mean that Blurock and Partners will be a "forever" architect.

Mrs. Brandt asked when the general classroom building, Item "c", will be constructed. Superintendent/President Lombardi stated that it is planned to be constructed three years from January. Mr. Bartholomew feels that the Board of Trustees might be making this commitment too far in advance.

Mr. Taylor stated that Blurock and Partners has done a considerable amount of work on the northern area operation by giving the Board of Trustees information to consider, as well as work on the conversion of the library building and the location of the classroom building. He stated that there are a lot of things to be done by an architect before final plans are made.

Mrs. Brandt stated that she feels that the firm has given much to the College, but also that the District should not commit itself to a classroom building without further analyzing the situation.

ARCHITECTS'
CONTRACT FOR
FUTURE PROJECTS
-CONTINUED-

Mr. Blurock suggested removing the classroom building from the itemized list. It can be considered under Item "d" if and when go-ahead is given.

Mr. Bartholomew suggested revising Item "d" to read as follows: "such other projects as may be designated by the Board of Trustees." Mr. Blurock was in agreement.

Mr. Greinke suggested also adding a statement that "this contract is not to be interpreted as an exclusive contract." Mr. Blurock was in agreement.

Mr. Taylor asked when the five-year plan will be submitted this year. Superintendent/President Lombardi replied that the five-year plan is to be submitted to the Chancellor's Office in January, but that the priorities will be presented to the Board of Trustees in November for discussion. Mr. Greinke stated that this item also could be considered under Item "d".

Motion by Mr. Greinke, seconded by Mr. Bartholomew and unanimously carried, to approve the contract for the architectural services of William Blurock and Partners, dated October 18, 1976, as presented, with the suggested revisions, and that the Superintendent or Business Manager be authorized to execute this contract. The projects will be listed as follows and a copy of the completed contract is on file in the Business Office.

APPROVED
AS REVISED

North Site

Master Plan and construct a building complex including site development for the 20 acre Myford and Bryan satellite site.

Saddleback Site

- a. Relocation and/or rehabilitation of certain relocatable buildings on the Saddleback College campus, lower campus to upper campus.
- b. Conversion of portions of Saddleback College Library to Administrative offices, classrooms, etc.
- c. Such other projects as may be designated by the Board of Trustees.

This contract is not to be interpreted as an exclusive contract.

It was recommended that the following Resolution of Public Necessity be adopted by the Board of Trustees in order to complete the necessary steps for condemnation procedures for the Myford-Bryan site.

RESOLUTION -
NOTICE OF
NECESSITY

WHEREAS, pursuant to Code of Civil § 1245.35, the Secretary of the Board of Trustees has heretofore duly given notice to each property owner of the hereinafter described real property of the intent of this Board to adopt a Resolution of Public Necessity and direct the institution of eminent domain proceedings, and

WHEREAS, no timely request was made to appear and be heard, and

WHEREAS, it appears to this Board of Trustees that the real property described hereinafter is necessary for the public project herein, as: school buildings and school grounds for public school purposes, to wit: A satellite educational center of the Saddleback Community College District, and

WHEREAS, the public interest and necessity require the taking of the following interests or estates in said property: 20 acres of that real property generally located as shown as Site #1 on the accompanying map attached hereto and marked Exhibit "A", in fee simple absolute; and

WHEREAS, it appears that said project is planned and located in the manner that will be most compatible with the greatest public good and the least private injury, and

WHEREAS, the acquisitions of said interests in real property is authorized by

Code of Civil Procedure, Section 1230 et seq.
and Ed Code § 1047.5 and

WHEREAS, the real property sought to be acquired is shown on the map marked Exhibit "A" and attached hereto,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The County Counsel of the County of Orange is hereby authorized to institute an action in eminent domain to acquire the property referred to herein and to seek immediate possession thereof upon request of the Secretary to this Board
2. The Auditor-Controller is hereby authorized and directed to draw such warrants as may be required to comply with CCP § 1230 et seq. as may be required by the Court as a deposit of probably just compensation upon the request of the Secretary to this Board.

Superintendent/President Lombardi reported that the final appraisal on the property has not yet been established. It will be forthcoming sometime during November, hopefully by the meeting of the Board of Trustees on November 1, 1976.

RESOLUTION -
NOTICE OF
NECESSITY
-CONTINUED-

It was debated whether to adopt the Resolution or to table it until the price has been established. Assured that the transaction will not be consumated until the price is acceptable, the following motion was unanimously carried.

Motion by Mr. Greinke, seconded by Mr. Bartholomew and unanimously carried, to adopt the Resolution of Public Necessity as presented.

ADOPTED

Roll Call Vote:

Ayes: Backus, Bartholomew, Brandt, Greinke, Marshall, Taylor
Noes: None
Absent: Berry

In response to Mrs. Brandt's question concerning the completion of the Environmental Impact Report, Superintendent/President Lombardi stated that it has been completed and will be distributed in the near future.

ENVIRONMENTAL
IMPACT
REPORT

Bids for the construction of the track and field project were opened at 1:00 p.m. on Monday, October 18, 1976, and a tabulation of the bids was presented as follows:

TRACK AND
FIELD PROJECT

<u>Bidder</u>	<u>Base Bid</u>
Berry Construction Company Upland	\$318,387.00
Tavaglione Construction Consultant Company & Associates Riverside	\$287,716.00
Blystone Company Orange	\$304,000.00

It was recommended that the Board of Trustees accept the bid submitted by Tavaglione Construction Consultant Company & Associates, and that the Superintendent or Business Manager be authorized to execute the contract documents.

Architect William Blurock, Blurock and Partners, introduced Mr. Tavaglione. He also introduced Mr. Estes and Mr. Whitehead, representing Hi-Play, a subcontractor. They were present to respond to questions.

A representative of Blystone Company stated that the low bidder may be qualified but that he does not have a license to do this type of work. He had submitted a letter protesting the award of a contract for "Track and Field Construction" to Tavaglione Construction Consultant Company. It stated that the Tavaglione Company holds a Class "B" license which authorizes them to construct buildings and that this project is engineering construction which requires a Class "A" license.

TRACK AND
FIELD PROJECT
-CONTINUED-

Mr. Blurock stated that this will be taken under advisement and will be investigated by County Counsel.

The Members of the Board of Trustees debated whether to act on this recommendation or to table it until the matter has been investigated.

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, to award the contract for the construction of the track and field project to the low bidder, Tavaglione Construction Consultant Company & Associates, with the addition of Alternate Number 4, relocation of field house, for a total amount of \$288,616.00, with the provision that the validity of their license is substantiated by counsel and that a written statement by the contractor that an engineer will be utilized to guarantee the location is received, and that the Superintendent or Business Manager be authorized to execute the contract documents, and that the Board of Trustees instruct the architect to prepare a change order with the following deductions:

AWARDED

Contract Amount:	\$288,616.00
Deductions:	<u>-28,770.00</u>
	\$259,846.00

1. Substitute A/C paving - 1 lift instead of 2 lifts
(They will certify proper level in one lift and they have the equipment to do this.)
2. Substitute PVC for aluminum curbing
(To be installed by the District.)
3. Omit turf in the area outside of the end zones
(Seed is to be provided and will be planted when weather permits.)
4. Eliminate cover for the pits
(Which will be taken care of by the Division.)

Mr. Greinke stated that the amount budgeted for this project is \$250,000.00. He asked about the additional \$9,846.00. Superintendent/President Lombardi replied that it could come from the District's contingency fund.

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

1. Bid Number 252 - Teaching Systems Equipment - Mathematics and Engineering
Hickok Teaching Systems \$12,266.84
2. Bid Number R-8534 - Computer Circuit Testers - Mathematics and Engineering
Hewlett-Packard Company \$ 7,978.09
3. Bid Number R-09621 - File Cabinets - Science - Physics
Allied Commercial Interiors \$ 1,153.58
4. Bid Number R-09657 - Hot Plates - Science - Chemistry
Sargent-Welch Scientific \$ 1,217.94

Motion by Mr. Bartholomew, seconded by Dr. Marshall and unanimously carried, that the awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

It was recommended that the equipment list for the Music Arts Facility, submitted at the meeting of September 27, 1976, be approved.

MUSIC ARTS FACILITY - EQUIPMENT LIST

It was further recommended that the approved equipment list be submitted to the California Community Colleges and to the State Department of Finance for approval by those respective agencies.

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, that the equipment list for the Music Arts Facility, submitted at the meeting of September 27, 1976, be approved and that it be submitted to the California Community Colleges and to the State Department of Finance for approval by those respective agencies.

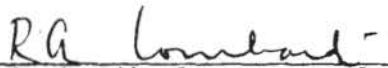
APPROVED

The Board of Trustees convened to Executive Session at 9:10 p.m. and reconvened to Regular Session at 9:25 p.m.

EXECUTIVE SESSION
REGULAR SESSION

No action having transpired in Executive Session, and there being no further business, the Meeting was immediately adjourned until November 1, 1976, at 7:30 p.m.

ADJOURNMENT


R. A. Lombardi, Secretary of the Board of Trustees