

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

October 13, 1975 - 7:30 p.m.  
Library-Classroom Complex - Room 212  
28000 Marguerite Parkway

<p>The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mr. Bartholomew. Mr. Greinke led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation.</p>	REGULAR MEETING
<p>Present:</p>	PRESENT
<p>Mr. Robert C. Bartholomew, President Mrs. Norrisa P. Brandt, Vice-President Mr. Frank H. Greinke, Clerk Mr. Patrick J. Backus, Member Mrs. Donna C. Berry, Member Dr. James W. Marshall, Member Mr. Lawrence W. Taylor, Member</p>	BOARD MEMBERS
<p>Dr. Robert A. Lombardi, Superintendent/President Mr. Roy N. Barletta, Business Manager Mr. R. L. Platt, Dean of Instruction Dr. Edward A. Hart, Assistant to the Superintendent Mr. Jack A. Swartzbaugh, Dean of Students</p>	STAFF MEMBERS
<p>Motion by Mrs. Brandt, seconded by Dr. Marshall and unanimously carried, to adopt the Agenda with an Addendum: Contract for Architectural Services, as presented.</p>	AGENDA ADOPTED
<p>Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, to approve the Minutes of the Regular Meeting of September 22, 1975 and the Minutes of the Special Meeting of September 29, 1975, as presented.</p>	MINUTES APPROVED
<p>Mr. Greinke, referring to <u>A Conference on Understanding the Older Person</u>, to be held at Saddleback College on November 8, 1975, asked why a fee of \$1.00 is being charged for participation in this workshop. Mrs. Eschbach, Chairperson, Division of Allied Health, replied that the District is not charging the fee, that it is being imposed by the sponsoring organizations for refreshments. She also noted that this is being done at other colleges. Mr. Greinke asked that it be made clear to the public that the Saddleback Community College District is not responsible for imposing this fee.</p>	REPORTS AND COMMUNICATIONS  TRUSTEES

Mr. Taylor reported on his recent attendance at the Association of Community College Trustees (ACCT) Convention. He told the history of the ACCT after separating from the NSBA in 1969, and predicted that it will be one of the strongest associations in the United States when its total program has been developed. He stated that it had been a tremendously interesting and worthwhile four-day meeting which he wants to share with the other Trustees. Of great interest and importance was a full eight-hour session dealing with collective bargaining. A copy of the Convention Report has been requested and he will also prepare a report. He stated that he had met many interesting people and found that most other community colleges are headed in the same direction as Saddleback College.

Mr. Greinke asked when the meeting with representatives of other schools within the District is scheduled. Superintendent/President Lombardi replied that this would possibly take place sometime during November. Mrs. Berry asked that the subject of remedial reading be added to the agenda for that evening.

Mrs. Brandt stated that at a recent gathering she entered into a discussion with teachers from Rancho Santiago Community College District and was informed that they have a tremendous Consumer Education Program. They discussed the possibility of having one course taught at one school, perhaps during the summer, to which everyone would be invited to attend. She asked what Saddleback College's strong points are at the present time and what we could do to reciprocate, as it would be of mutual benefit to all.

Mr. Bartholomew questioned the District's insurance arrangements with the physicians recently hired by Saddleback College.

Mr. Barletta replied that it is a requirement of the Educational Code that the physicians be employed by the District and that we must pay for a general public liability insurance policy. The physicians have been asked to give us the name of their carrier, the amount of their insurance, and their policy number; and we were advised, if possible, to obtain a certificate of insurance naming the District as an additional insured in their policy. Our carrier advised us that it will not cost the District additional if this is done. If it is not, it is possible, in the event of a lawsuit, that we might be held liable and our carrier would defend us, but our rates in the future would be affected.

Motion by Mr. Greinke that in the future a condition of employment be that a physician must provide the information required and supply a certificate of insurance naming the District as an additional insured in their policy. Mrs. Berry stated that she would first like to hear more information concerning this matter. Mr. Greinke withdrew his motion. Mr. Barletta was instructed to prepare a full report for the next regular meeting.

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that a letter be sent to the University of California, Irvine, congratulating them on the celebration of their Tenth Anniversary.

Superintendent/President Lombardi reported that a successful meeting had taken place with representatives of the Chancellor's Office, the Department of Finance, and the California Post-secondary Commission. They had been invited to visit Southern Orange County to tour the area. They were asked for advice and assistance, as we begin to plan our second college, as the District needs direction at the earliest possible date from those who will affect our later decisions.

REPORTS AND  
COMMUNICATIONS

SUPERINTENDENT/  
PRESIDENT

He informed the Board of Trustees that a number of months ago discussions began with the Orange County Sheriff's Department regarding their interest in this District conducting a student training program in the future. Although this might be two to three years away from fruition, discussions are continuing. This might be one of our first vocational programs. He stated that the Trustees will be informed as discussions continue.

Mr. Resnick, President of the Academic Senate, did not have a report to present to the Board of Trustees.

ACADEMIC SENATE

Miss Eddy, President of the Associated Student Body, stated that during the initial Board Meeting of this academic year many objectives were presented, the main objective being more student involvement. She reported that it is felt that a lot has been accomplished toward this goal.

ASSOCIATED  
STUDENT BODY

She announced additional services now offered in conjunction with the Student Services Card: dental service at a reduced rate and participation in the Universal Buyers Service.

She reported that the Pep Squad is developing plans for Homecoming which will be submitted for approval at the next Council Meeting. Mrs. Berry responded stating that she hoped that a proper job will be done this year or, if not, perhaps consideration should be given to not having this event. Miss Eddy replied that students were polled with very positive response to the event, if it were a well organized effort. She assured Mrs. Berry that precautions are being taken to assure that it is.

Miss Eddy announced that College Hour activities are planned every week for the next two months and invited the Trustees to attend.

She informed those present that discussions are taking place with Clint Bass, Director of the Dukes of Rhythm, the largest electrical band in the world, who is looking for a facility to exhibit their music. Ray Duncan, Channel 4 News, would televise this event and it would benefit Saddleback College.

Mr. Gilbert, President of the California School Employees Association, reported that there is now a committee working on the In-Service and Education Program. A proposal will be prepared and submitted to the Board of Trustees for approval in November.

CALIFORNIA  
SCHOOL EMPLOYEES  
ASSOCIATION

Mr. Lindblad, President of the Faculty Association, did not have a report to present to the Board of Trustees.

FACULTY ASSOCIATION

There were no comments from the public relating to items not on the Agenda.

PUBLIC

Mr. Barletta recommended that the following Change Orders be approved:

ARCHITECTS

CHANGE ORDERS

1. Central Plant

Items 5 and 6 of Change Order Number 4 were tabled at the meeting of September 22, 1975. These two items, providing for an increase of \$2,000.31 in cost, are resubmitted with a recommendation for approval.

Item Number 5 - Extra electrical work to accommodate surge tanks, purge pumps on existing chiller and oil heaters. Add: \$1,447.77.

This item was requested by the electrical engineer to provide a superior and more sophisticated system to protect the chillers.

Item Number 6 - Provide larger wire sizes to feed the chillers. Add: \$552.54.

This item was requested by the electrical engineer so that wire sizes would be compatible with approved chiller.

2. Handball Courts

Change Order Number 1 for the Handball Courts has been submitted by the architects as presented below and approval is recommended.

Change Order Number 1 covers three items with no change in cost. Date of completion as of this change order is July 31, 1975.

Mr. Randell, Hippe and Randell, AIA Architects, was present to speak to the Central Plant Change Order. Mr. Randolph, Electrical Engineer, R-J-M Associates, Incorporated, was also present to reply to questions.

Motion by Mrs. Berry, seconded by Dr. Marshall and carried, to approve the Change Orders as presented.

APPROVED

Mr. Bartholomew, Mr. Greinke, and Mr. Taylor were opposed.

Mr. Greinke stated that he does not approve of after-the-fact approval constantly being requested.

Mr. Taylor stated, referring to the Central Plant Change Order, that these items should have been part of the original plans.

Mr. Barletta stated that, following the Board's action of September 29, 1975, and the direction given to the Administration pertaining to the Master Plan, a series of meetings were held with the firm of William Blurock and Partners.

CONTRACT FOR  
ARCHITECTURAL  
SERVICES

(ADDENDUM)

As a result of the meetings, in which the Administration reviewed with particular concern the development of its existing campus, it was the unanimous recommendation that the two next immediate projects should be the track and the relocation of the interim campus.

In order to proceed with positive plans concerning the two projects, it is recommended that the District enter into a contract with William Blurock and Partners for the purpose of performing the required architectural services for two projects, described as follows:

1. Track. Estimated cost: \$258,000.
2. Grading required in preparation of relocation of the interim campus. Estimated cost: \$75,000.

The architect's fee is to be 7% of the cost of the projects.

It is further recommended that the Superintendent or Business Manager be authorized to execute the agreement, and that the projects be advertised for bids as soon as plans and specifications have been completed by the architects.

Mr. Bartholomew asked if this information had been given to the Press in advance, questioning its placement on the Agenda. Mr. Armstrong, Director of Community Information and Services, replied that copies had been distributed this evening to representatives of the Press in attendance.

Mr. Blurock, William Blurock and Partners, Architects, was present to speak to this item. He stated that he feels that it is part of their job to bring information to the Trustees' attention while work is in progress. If the intent is to have a track and field by next spring, the grading contract should be awarded in November or December to accomplish as much as possible before the rainy season begins. He stated that he is not suggesting an addition to the current grading contract, but that if the bid is advertised while a contractor is on the site there may be a savings of approximately \$20,000 to \$25,000.

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, that the District enter into a contract with William Blurock and Partners for the purpose of performing the required architectural services for two projects, described as follows:



1. Track. Estimated cost: \$258,000
2. Grading required in preparation of relocation of the interim campus. Estimated cost: \$75,000.

CONTRACT FOR  
ARCHITECTURAL  
SERVICES  
(Continued)

The Architect's fee is to be 7% of the cost of the projects.

Also, that the Superintendent or Business Manager be authorized to execute the agreement, and that the projects be advertised for bids as soon as plans and specifications have been completed by the architects.

APPROVED

Mr. Munday, Regional Sales Manager, Universal Communication Systems, Inc., an interconnect company, requested to present a report to the Board of Trustees.

OTHER  
REPORTS AND  
COMMUNICATIONS

He stated that Universal Communication Systems, Inc. is in competition with the telephone company to improve communication and cost to the customer. He gave the history of the company since its inception in 1968, stating that the growth has been phenomenal.

He distributed portfolios to each Trustee which contained detailed information concerning the Company as well as a 15-year Cash Flow Analysis Estimate based on information received from Saddleback College Administration.

He explained that with the telephone company the customer pays a "rental forever" fee and costs increase approximately four percent annually. Universal Communication Systems, Inc. provides installation at no charge; guarantees a rate based on requirements; and offers monthly rental, lease term, or direct purchase of equipment. Rates include outside lines leased from the telephone company, an interconnect device, and long distance calls.

Mr. Munday asked that the Board of Trustees investigate and compare with the idea of controlling future costs.

The Trustees agreed that this concept is worth investigating. As the budget does not permit such an expense this year, perhaps it could again be discussed next spring. The Administration was asked to prepare a cost comparison with the research assistance of Mr. Munday.

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT CALENDAR

Mrs. Berry requested that Board Report Number 597, Community Events - Community Services, be removed from the Consent Calendar.

AMENDED

Mr. Bartholomew requested that Board Report Number 610, Awards, be removed from the Consent Calendar.

Motion by Dr. Marshall, seconded by Mr. Taylor and unanimously carried, that the Consent Calendar, with the removal of Board Report Number 597, Community Events - Community Services, and Board Report Number 610, Awards, be approved as follows:

CONSENT CALENDAR

APPROVED

The Administrative Organization Chart, July 1, 1975 to June 30, 1976, as presented.

ORGANIZATIONAL CHART

The following previously employed extended day instructor, appointed on an "if-and-as-needed" basis for the 1975-76 academic year, at the hourly rate stipulated in the salary schedule at the class to which he is qualified:

EXTENDED DAY INSTRUCTORS

<u>Applicant</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Phillips, Steve G.	B.A.	Speech	\$13.00/Hr.

The following qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1975-76 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

<u>Applicants</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Alston, Robert	M. Ed	Mathematics	\$14.75/Hr.
Molineri, Daniel	Certificate	Music	\$13.00/Hr.
Muenchrath, Ruth	B.S.	Secretarial Science	\$13.00/Hr.
Cunningham, Beverly	B.S.	Home Economics	\$13.00/Hr.

The following Classified Personnel - Regular Actions:

CLASSIFIED PERSONNEL - REGULAR ACTIONS

Employment

1. Richard C. Anderson, Instructional Aide, Part-Time (1/2), Drama Department, \$4.226 per hour (Grade 20, Step 3), effective October 14, 1975. Duration of position is limited by availability of current budget appropriation and, in any event, will terminate at the close of the academic year. Mr. Anderson is also employed as a part-time instructor in the Drama Department of the Fine Arts Division.
2. Thomas F. Servais, Jr., Instructional Aide, Part-Time (1/2), Radio-Film-TV-Photography Department, \$3.827 per hour (Grade 20, Step 1), effective October 14, 1975. Duration of position is limited by availability of current budget appropriation and, in any event, will terminate at the close of the academic year. Mr. Servais is currently employed as a student assistant in this department.
3. Patricia R. Foster, Accompanist II, Part-Time, Fine Arts Division, \$5.255 per hour, effective October 14, 1975. Mrs. Foster is to be the Accompanist for the Concert Chorale for the 1975-76 school year. Duration of position is limited by availability of current budget appropriation and, in any event, will terminate at the close of the academic year.

4. Orma A. Merriam, Substitute in the following categories on an as-needed basis, effective October 14, 1975:

Clerk Typist Substitute	\$3.648 per hour
Switchboard Operator Substitute	\$3.827 per hour

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

(Continued)

5. Raymond A. Kula, Professional Model, \$4.50 per hour, as needed, effective October 14, 1975.
6. Jane Marie Cebula, Professional Model, \$4.50 per hour, as needed, effective October 14, 1975.

#### Ratification

Anne Charlene Nosbusch, Substitute in the following categories on an as-needed basis, effective October 10, 1975:

Switchboard Operator Substitute	\$3.827 per hour
Clerk Typist Substitute	\$3.648 per hour

The regular switchboard operator will be on medical leave for major surgery for eight weeks, beginning October 13, 1975.

#### Change of Status

1. Margaret Smith, reassigned as Clerk Typist I, Grade 18, Step 4, \$710.00 per month, effective October 14, 1975. This position is in the Counseling Division of Student Personnel. The transfer was requested by Mrs. Smith, currently assigned as Departmental Secretary, Extended Day.
2. Deborah Prather, Instructional Aide-CETA/Typing Learning Center Technician, Grade 20, Step 1, \$643.00 per month, effective October 14, 1975. Mrs. Prather is now employed for 30 hours per week in the Typing Learning Center; this change will add 10 hours per week in the CETA Program, making her a full-time employee.

That Mr. Lawrence Ferlinghetti be approved to appear on campus on October 17, 1975, in conjunction with the Writers' Series Program, for a fee of \$1,000.00. The fee will be paid from the California Arts Commission Grant which was awarded to the College last year.

COMMUNITY  
EVENTS -  
DIVISION OF  
LANGUAGES

The Athletics Division's request for renewal of membership in the National Association of Collegiate Directors of Athletics at a cost of \$35.00 for 1975-76.

MEMBERSHIP

Progress Payment Request Number 3, submitted by Berry Construction Company, Inc., for the Gymnasium Physical Education Complex, as follows:

PROGRESS  
PAYMENT

Contract Amount: \$2,481,699.00



Total due on earned to date	\$280,545.00	PROGRESS
Less 10% Retention	28,054.50	PAYMENT
Net due on earned to date	<u>\$252,490.50</u>	(Continued)
Less previous payments	101,664.00	
Net amount due this estimate	<u>\$150,826.50</u>	

Purchase Orders 19958 through 20295, totaling \$214,929.41, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

District Warrants 24732 through 24990, totaling \$157,399.25. PAYMENT OF BILLS

Payment of personnel services, ratified as follows: PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	3A	\$350,176.60
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The report on proposed legislation affecting school districts, presented for information. LEGISLATIVE REPORT

Mr. Jay, representing the General Education Committee, made up of two faculty members, the Dean of Instruction, and the Associate Deans of Counseling and Instruction, presented recommendations of the Committee, made with input from faculty and students, in the areas of graduation requirements, general education requirements, and several additional topics in the area of transferable credit from other colleges, independent study, military service credit, English equivalency examinations, and valid California Registered Nurse Licenses. Members of the Faculty were present to reply to questions and to add to the discussion which ensued. As this information had been presented to the Board of Trustees at this time for consideration and discussion, Mr. Jay was directed to reevaluate and resubmit the recommendations for further discussion and approval at the next regular meeting. GRADUATION AND GENERAL EDUCATION REQUIREMENTS

The administration asked for specific direction on one topic: the physical education requirement for the Associate in Arts Degree and for a General Education Certificate. Opinions follow:

- Mr. Backus - Yes. He feels that physical education should be a requirement for the Associate in Arts Degree and for a General Education Certificate.
- Mr. Bartholomew- No. He agrees with Mr. Taylor's reasoning as to why Physical Education should not be a requirement.
- Mrs. Berry - Yes for the Associate in Arts Degree; no for a transfer.
- Mrs. Brandt - Yes, but not if the student must attend Saddleback College for an extra semester to fulfill this requirement.
- Mr. Greinke - He feels that this requirement can be satisfied by examination - just as is recommended for the Health requirement.
- Dr. Marshall - Yes, but he suggested that perhaps students could have the opportunity to "petition out of this requirement."
- Mr. Taylor - No. He feels that it is not a sound idea to include a physical education requirement, and, further, that Saddleback College's Physical Education Department is doing very well without it.

The Board of Trustees recessed at 10:25 p.m. and reconvened at 10:35 p.m.

RECESS

Superintendent/President Lombardi stated that the following curricular additions were submitted to the Board of Trustees for approval. This material had previously been presented at the meetings on September 8 and September 22.

CURRICULUM

Allied Health 210 Death and Dying 3 Units

Class Hours: 3 lecture  
Prerequisite: None

This course will include an overview of death and dying. It examines the psychological, sociological, and economical spheres of adaptation for the individual, the family, and society. The changing cultural and demographic patterns will be explored.

Allied Health 211 The Health Professional and Death 3 Units

Class Hours: 3 lecture  
Prerequisite: Open to all health care students and professionals

Exploring the health professionals' feeling and approach toward dying and death. Ethical and moral issues such as transplants, abortion, and euthanasia will be included.

Motion by Mr. Backus, seconded by Mrs. Brandt and carried, that curricular additions Allied Health 210, Death and Dying, and Allied Health 211, The Health Professional and Death, be approved.

APPROVED

Mr. Bartholomew and Mr. Greinke were opposed.

Mr. Greinke stated that State and religion should be separate. No matter how professionally this matter is handled, he does not see how this can be done. Mr. Bartholomew agreed.

Superintendent/President Lombardi recommended that the Board of Trustees approve the submittal of an institutional application to participate in Federal Student Financial Aid Programs administered by the Department of Health, Education and Welfare, Office of Education. He stated that this is a three-part application for funding student jobs on campus, grants, and loans.

FEDERAL STUDENT  
FINANCIAL AID  
PROGRAMS

The following information was provided:

The Work-Study Program requires 20% matching funds by the District.

The Loan Program requires a 1/9 match of institutional funds. (This National Direct Student Loan Fund is revolving and all funds are paid back, plus the 3% interest charged is returned to the fund for further lending to students.)

The Grant Program does not require any institutional matching funds.

FEDERAL STUDENT  
FINANCIAL AID  
PROGRAMS

The College will retain a 3% per year administrative allowance from the funds.

Superintendent/President Lombardi introduced Mrs. Long, Financial Aids Officer, to the Board of Trustees. She was present to reply to questions and she will make a presentation to the Board at a later date.

Each Program was discussed. Superintendent/President Lombardi stated that emphasis would be placed on the Work-Study Program and that, perhaps, the Loan Program would be phased out. The Loan Program was discussed in detail. Although the Trustees questioned its value and some objected to it, it was noted that if it were handled in a responsible manner it could not only be of benefit to the students but it could be a good learning experience as well. Mrs. Long quoted from a column by Sylvia Porter, a well known National financial advisor, stating that "By far the largest number of defaults is on loans to students attending private vocational schools."

Motion by Mr. Backus, seconded by Mrs. Berry and carried, that the submittal of an institutional application to participate in Federal Student Financial Aid Programs administered by the Department of Health, Education and Welfare, Office of Education, be approved. This is a three-part application for funding student jobs on campus, grants, and loans.

APPROVED

Mr. Bartholomew and Mrs. Berry were opposed.

Mr. Bartholomew, referring to a recent newspaper article, stated that student loans sponsored by the Department of Health, Education and Welfare are not being repaid. This is a "rip-off" against the public and it gives students a poor outlook on life, as part of learning is learning to be a good citizen.

Mrs. Berry stated that the money has to come from somewhere: our pockets - either property taxes or Federal taxes. If it were not paid out of our pockets everybody would have that money in their pocket and not need a loan.

The following information regarding proposed grant applications was submitted to the Board of Trustees for information. Mr. Weisgerber, Director of Instructional Media, was present to reply to questions.

PROPOSED GRANT  
APPLICATIONS

NDEA Title III - Reading Program Assistance

(Application due November 7, 1975)

This grant would provide monetary assistance in the amount of up to \$5,000 matching funds. The proposed program, supervised by Mr. Craig, reading instructor, would help fund a small program utilizing a portable reading practice room and support materials.

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NSEA Title II, Phase II - Vocational/Career Center Library

PROPOSED GRANT  
APPLICATIONS

(Application due December 1, 1975)

(Continued)

This grant would make possible the expansion and up-dating of the Career Center Library within the counseling area. Funds are available in the form of an outright grant up to \$15,000. The program would be supervised by Mr. Bob Jacobsen, Division Chairman of Counseling.

There being no objections, preparation of applications will proceed. When the proposals have been prepared they will be presented to the Board of Trustees for approval prior to submittal.

Revised job specifications for the Athletic Director were submitted to the Board of Trustees for approval.

JOB SPECIFICATIONS  
ATHLETIC DIRECTOR

Motion by Mrs. Berry, seconded by Mrs. Brandt and unanimously carried, to table this item until the next Regular Meeting, at which time it will be discussed in Executive Session.

TABLED

Mr. Barletta recommended that the following job specifications be approved by the Board of Trustees:

CLASSIFIED  
PERSONNEL -  
JOB SPECIFICATIONS

1. Clinical Teaching Assistant, Allied Health Division.  
\$9.50 per hour. (This is a new position.)
2. Senior Library Clerk. (This is a revision)  
Grade 25, Salary Range: \$728 - \$928 per month.  
Revision: Qualifications - Item 1 to read as follows:

Three (rather than five) years experience as a college library clerk or equivalent combination of experience and formal training.

Mr. Barletta stated that allowing a combination of experience and formal training would allow the District to recruit from a wider field as well as extending a job opportunity to more people.

Motion by Mr. Taylor, seconded by Mr. Backus and carried, to approve the job specifications as presented.

APPROVED

Mrs. Brandt was opposed as she feels that there are highly qualified people available for the position of Senior Library Clerk.

Superintendent/President Lombardi recommended that the following Community Events - Community Services be approved by the Board of Trustees:

COMMUNITY EVENTS -  
COMMUNITY SERVICES

(Continued)

1. That the following lecturers and subsequent fees be approved for the fall quarter for the Land Use Lecture Series scheduled for October:

Nick Brastoff	Private Citizen	\$ 25.00
Rea Burnap	Private Citizen	25.00
Kit Drollinger	Private Citizen	25.00
Thomas Elliott	Private Citizen	25.00
Reed Flory	Orange County Housing Planner	25.00
Marlena Fox	Private Citizen	25.00
Jeanne Gagnebin	Private Citizen	25.00
Shirley Grindle	Orange County Planning Commission	25.00
Carl Kymla	Director Aliso Water District	25.00
Jean Lacouague	Private Citizen	25.00
Richard Munsell	Orange County Assistant Director of Planning	25.00
Honorable Thomas O'Keefe	City Councilman	25.00
David Peterson	Private Citizen	25.00
Helen Pines	Private Citizen	25.00
Gabrielle Pryor	City Councilwoman	25.00
Cynthia Ryan	Private Citizen	25.00
Ruth Saadi	Private Citizen	25.00
Louis Velasquez	Private Citizen	25.00
		<u>\$450.00</u>

2. That the following lecturers and subsequent fees be approved for the fall quarter women's studies program:

Clella Clinge		\$ 25.00
Pat Reucker		25.00
Edythe Peters		25.00
		<u>\$ 75.00</u>

3. That the following lecturers and subsequent fees be approved for the 1975-76 Women's Studies Guest Lecture Series:

Ms. Jane Conyers		\$ 25.00
Helen Lotos		25.00
Sylvia Lenoff		25.00
Dr. Geraldine Pickart		25.00
Ms. Sharon Dunoff		25.00
Ms. Nancy Bunn		25.00
Ms. Marcella Muller		25.00
Ms. Monte Christensen		25.00
Ms. Linda Dempsay		25.00
Ms. Mikel Garcia		25.00
Ms. Lanie (Black) Adamson		25.00
		<u>\$275.00</u>



4. That the following lecturers and subsequent fees be approved for their visits during the fall and winter quarters, as part of the 1975-76 Writers Lecture Series:

COMMUNITY EVENTS -  
COMMUNITY SERVICES

(Continued)

Robert Peters	\$ 75.00
Faye Kicknosway	75.00
Judy Chicago	500.00
Ben Saltman	75.00
Michael McClure	200.00
	<u>\$925.00</u>

Discussion ensued regarding the Land Use Lecture Series Speakers. Direction was requested from the Board of Trustees as to who should receive honorariums from Saddleback College.

Motion by Mrs. Brandt, seconded by Mr. Greinke and carried, that a full time government employee will not be paid an honorarium to speak at Saddleback College.

Mr. Backus, Dr. Marshall, and Mr. Taylor were opposed.

Mr. Taylor stated that these speakers are serving Saddleback College as teachers at our direction.

Dr. Marshall stated that we are asking these speakers to do us a favor.

Motion by Mr. Greinke, seconded by Mr. Bartholomew and carried, to approve the remainder of the Community Events recommendations as presented.

APPROVED

Mr. Backus and Mr. Taylor were opposed.

The following speakers will not be paid an honorarium to speak at Saddleback College:

Reed Flory	Orange County Housing Planner
Richard Munsell	Orange County Assistant Director of Planning
Carl Kynla	Director - Aliso Water District

Superintendent/President Lombardi recommended that the following gifts be accepted by Saddleback College:

GIFTS TO  
THE COLLEGE

<u>Donor</u>	<u>Gift</u>
Festival of Arts - Laguna Beach	A check in the amount of \$350.00 for a scholarship to be awarded during the spring quarter.
The Daughters of the American Revolution - San Clemente Chapter	A Gift Subscription to the Daughters of the American Revolution Magazine for the coming year.
Mr. Frank R. Rhue Capistrano Beach	Thirteen artificial plants for television productions.

Motion by Mr. Backus, seconded by Mrs. Brandt and unanimously carried, to accept the gifts presented to Saddleback College.

GIFTS TO  
THE COLLEGE

Mr. Greinke read the list of Gifts to those present.

ACCEPTED

Donor will be notified by a letter of acceptance and a Certificate of Appreciation will be issued.

Superintendent/President Lombardi recommended that the Board of Trustees approve the District Priorities to be submitted as part of the State Five Year Plan which is due to be submitted to Sacramento by November 1, 1975. He stated that the List of Tentative Priorities is contained in the final pages of Planning Task Number One.

PRIORITIES FOR  
THE STATE  
FIVE YEAR PLAN

Dr. Hart asked that this recommendation be considered with the following corrections:

- Priority Number 2 - Type of Project:  
Relocation of Building E for Agriculture Program  
(Rather than Building K)
- Priority Number 7 - Year: 1977 (Rather than 1978)

Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, to approve the District Priorities as contained in the final pages of Planning Task Number One, as corrected.

APPROVED

Superintendent/President Lombardi recommended that the Board of Trustees adopt the plans developed through Planning Task Number One - "Basic Direction For The District."

PLANNING TASK  
NUMBER ONE

Motion by Mr. Backus, seconded by Mr. Greinke and unanimously carried, to adopt the completed plans for Planning Task Number One - "Basic Direction For The District," as presented.

ADOPTED

Mr. Barletta stated that pursuant to the direction of the Board of Trustees, a meeting was held on August 6, 1975, relative to the claims of the consulting engineering firms of Jennings-Halderman-Hood, Civil Engineers, and Jones/Peterson Associates, Inc., Landscape Architects. Present at the meeting were Trustees Brandt and Taylor, Dr. Lombardi, Mr. Jones, Mr. Halderman, Mr. Killian (attorney for Jennings-Halderman-Hood), Mr. Frank Fekete (Deputy Orange County Counsel), and Business Manager R. N. Barletta. The issue of the claims was fully discussed and there were no new facts presented. There was no change in the advice and recommendation of County Counsel.

CLAIMS OF  
CONSULTING  
ENGINEERS

Mr. Barletta therefore recommended that the advice and recommendation of County Counsel to deny the claims of the consulting engineers, as presented in a letter from County Counsel dated May 8, 1975, be accepted.

Motion by Mrs. Berry, seconded by Dr. Marshall and carried, that the advice and recommendation of County Counsel to deny the claims of the consulting engineers, as presented in a letter from County Counsel dated May 8, 1975, be accepted.

DENIED

Mr. Greinke was opposed. Mrs. Brandt abstained.

CLAIMS

Mr. Barletta stated that, following the acceptance of the Library Building, it was observed that a paint blistering problem existed in a number of different locations within the walls of the Library. The matter was brought to the attention of the architects, the contractor, and the subcontractors. A number of meetings were held with representatives of the following firms:

PAINT BLISTERING  
PROBLEM -  
LIBRARY BUILDING

P. & A. Construction Company, General Contractor  
Sinclair Paint  
California Portland Cement Company  
Korte and Coleby, Incorporated  
Robert L. Humphrey, Attorney for Korte and Coleby  
Hippe and Randell, Architects

All parties disclaimed any responsibility or liability concerning this problem. Various methods were proposed to correct this condition, but all would have to be at District expense. The District administration, however, contends that the District is a victim of the careless act or acts of the parties involved. But since it is difficult to identify the party or parties directly responsible, it is requested that the Board consider taking appropriate legal action against all parties.

Mr. Bartholomew suggested tabling this discussion until a later date, due to the lateness of the hour.

Motion by Mr. Taylor, seconded by Mr. Greinke and carried, that the Board of Trustees take appropriate legal action against all parties involved concerning the paint blistering problem in the Library Building.

APPROVED

Mr. Bartholomew, Mrs. Berry, and Mrs. Brandt were opposed. They wished to discuss this matter in more detail before making a decision.

Mr. Barletta stated that this matter would be submitted to County Counsel for review.

Mr. Barletta recommended that the following requests for transfer of budget appropriations be approved in order that the divisions concerned may utilize these funds to employ needed clerical help.

TRANSFER OF  
BUDGET  
APPROPRIATIONS

1. Work Experience requests the transfer of \$7,000.00 budgeted for an off-campus work experience coordinator to the classified salary account for the employment of a full-time Clerk Typist II.
2. Natural Science requests the transfer of \$5,514.00 budgeted for a part-time laboratory technician and \$1,500.00 budgeted for student help to the classified salary account for the employment of a full-time Clerk Typist II.

Motion by Mrs. Berry to table this item and the remaining Agenda items until a later date, due to the lateness of the hour.

TRANSFER OF  
BUDGET  
APPROPRIATIONS  
APPROVED

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that the requests for transfer of budget appropriations be approved as presented.

Mr. Barletta recommended that the Superintendent or Business Manager be authorized to execute the 1975-76 contract with the Department of Real Estate of the State of California, which provides for reimbursement to the District not to exceed \$1,100.00.

REAL ESTATE  
CONTRACT -  
1975-76

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that the Superintendent or Business Manager be authorized to execute the 1975-76 contract with the Department of Real Estate of the State of California, which provides for reimbursement to the District not to exceed \$1,100.00.

APPROVED

Mr. Barletta stated that Moore and Taber, Consulting Engineers and Geologists, have submitted a proposal to provide soil inspection and testing services for the Fine Arts Facility and adjacent parking area at an estimated cost of \$4,930.00. Services to be provided include inspection and testing of natural ground preparation and fill placement. The estimate does not include charges for supplemental inspections and tests which might be required after rough grading is complete.

SOIL TESTING  
SERVICES -  
FINE ARTS FACILITY

He recommended that the Superintendent or Business Manager be authorized to execute an agreement for testing services as proposed.

It was suggested that the estimated cost be defined as the maximum cost.

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that the Superintendent or Business Manager be authorized to execute an agreement for testing services, as proposed, at a cost not to exceed \$4,930.00.

APPROVED

Mr. Barletta recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

1. Bid No. R-4787 - Concrete Tables - Science (CCMF)  
Thompson Construction Company \$ 1,375.00
2. Bid No. R-8737 - Generators - Science - Physics  
Wavetek, Inc. \$ 4,420.20
3. Bid No. 205 - Automobiles - Unassigned  
Santa Ana Dodge \$20,794.91

4.	<u>Bid No. R-8783</u> - Lapidary Equipment - Science - Geology Covington Engineering Corporation	\$ 20.72
	Ward's Natural Science	1,086.96
	MK Diamond Products - Highland Park Mfg.	2,390.24
		<u>\$ 3,497.92</u>
5.	<u>Bid No. R-3031</u> - Books - CETA Southwestern Publishing Company	\$ 1,062.19
6.	<u>Bid No. R-6369</u> - Security Cages - Library - Television Studio J & J Equipment Company	\$ 1,260.03
7.	<u>Bid No. R-4885</u> - Spectroscope - Science - Geology Spectrex Corporation	\$ 3,842.36
8.	<u>Bid No. R-8106</u> - Postage Community Information & Services Mailing of Winter Quarter Class Schedules - Postmaster	\$ 1,584.00
9.	<u>Bid No. R-8260</u> - Workman's Compensation Insurance for Classified Personnel State Compensation Insurance Fund	\$15,000.00
10.	<u>Bid No. R-8263</u> - Workman's Compensation Insurance for Certificated Personnel State Compensation Insurance Fund	\$31,000.00
11.	<u>Bid No. R-7881</u> - Lease of IBM Mag Card II equipment for CETA Program, October 1975 through June 1976 IBM Corporation	\$ 4,073.53
12.	<u>Bid No. 8284</u> - District Insurance, Annual Premiums: Blanket Fire Policy	\$ 7,642.00
	Steam Boiler and Machinery	1,369.00
	Valuable Papers	20.00
	District Insurance, additional premium to Auto Policy for 12 additional motorcycles from June 1975	<u>744.00</u>
	Len Miller and Associates	\$ 9,775.00

Mr. Bartholomew asked what automobiles are being purchased in Bid Number 205, Item Number 3.

Mr. Barletta stated that he wished to amend Item Number 3, Bid Number 205, Automobiles. Originally this bid included two vans and one passenger car. He would like to delete the passenger car from the bid. The bid would then include two vans at the cost of \$12,786.57.

Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, to approve the awards, as amended, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED



Mr. Barletta stated that Mr. Sciarrotta has submitted a request for authorization to purchase the Scanning Electron Microscope which had been removed from the awards list at a previous meeting. He recommended that the Board of Trustees review this request and give direction to the Business Manager with regard to this purchase.

SCANNING ELECTRON  
MICROSCOPE  
PURCHASE

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, to table this discussion until the next regular meeting, due to the lateness of the hour.

TABLED

The Meeting was adjourned at 12:15 a.m. until Monday, October 27, 1975, at 7:30 p.m.

ADJOURNMENT



R. A. Lombardi  
R. A. Lombardi, Secretary to the Board of Trustees