

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

September 29, 1975
Library-Classroom Complex - Room 212
28000 Marguerite Parkway

The Special Meeting of the Governing Board of the Saddleback Community College District was called to order by Mr. Bartholomew. Mr. Taylor led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation.

SPECIAL MEETING

Present:

PRESENT

Mr. Robert C. Bartholomew, President
Mrs. Norrissa P. Brandt, Vice-President
Mr. Frank H. Greinke, Clerk
Mrs. Donna C. Berry, Member
Dr. James W. Marshall, Member
Mr. Lawrence W. Taylor, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent
Mr. Roy N. Barletta, Business Manager
Mr. R. L. Platt, Dean of Instruction
Dr. Edward A. Hart, Assistant to the Superintendent
Mr. Jack A. Swartzbaugh, Dean of Students

STAFF MEMBERS

Absent:

ABSENT

Mr. Patrick J. Backus, Member

BOARD MEMBER

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, to adopt the Agenda as presented.

AGENDA ADOPTED

Nominations were entertained for the three vacancies on the Orange County Committee on School District Organization. Its annual meeting will be held on Wednesday, October 1, 1975, and nomination may be requested at that time. The actual election may be held on October 15 or during the November meeting. Mrs. Brandt, the Board of Trustees' Representative to assist in nominating members to this Committee, will be in attendance.

COUNTY OF ORANGE -
COMMITTEE ON
SCHOOL DISTRICT
ORGANIZATION

Mrs. Brandt reported on three candidates whose qualifications have been submitted to the County. Mrs. Berry stated that she is waiting for notification from a possible candidate and that if consent is given she will give the necessary information to Mrs. Brandt.

Mr. Greinke recommended that Mrs. Brandt be nominated as a candidate to represent the Fifth Supervisorial District. Mr. Bartholomew concurred.

MRS. BRANDT
NOMINATED

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, to support Mrs. Brandt's nomination as a candidate to serve on the Orange County Committee on School District Organization, representing the Fifth Supervisorial District.

Superintendent Lombardi was instructed to contact Hal Mason, Secretary to the Committee on School District Organization, to inform him of the Board's selection.

Regarding the two other existing vacancies, in the second and third Supervisorial Districts, Mrs. Brandt will act on the Board's behalf in nominating candidates to these positions.

Mrs. Berry announced that she has formally resigned from the Committee on School District Organization and suggested that Mrs. Brandt complete her term, which will expire on December 31, 1975.

Superintendent Lombardi recommended that the following physicians be employed in conjunction with the operation of the Student Health Services Center:

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

Joseph Colletti	Proposed salary: \$28.00 per hour
Maynard Bradsmo	Proposed salary: \$28.00 per hour
John Burnham	Proposed salary: \$28.00 per hour

Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, to approve the above recommendation as presented.

APPROVED

Mr. Barletta recommended that the following classified personnel regular actions be approved by the Board of Trustees:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Employment

1. Linda L. Cadmus, Instructional Aide, PREP, Grade 20, Step 1, \$643.00 per month, effective October 1, 1975. This is a limited position for the off-campus PREP Program.
2. Richard C. Stambaugh, Instructional Aide, Grade 20, Step 3, \$710.00 per month, effective October 1, 1975. Mr. Stambaugh is assigned to the Art Department of the Fine Arts Division. This is a 10-month position.
3. Diana Horwitt, Clerk Typist I, Part Time (1/2), Grade 18, Step 3, \$337.50 per month, effective October 1, 1975. Miss Horwitt is assigned to the Women's Studies Program. This is a 10-month position.
4. Arthur Andres, Groundsman I, Grade 24, Step 3, \$782.00 per month, effective October 1, 1975.

Ratification

1. Mary Koebler, Nursing Associate, Grade 34, Part Time, \$230.25 per month, effective September 24, 1975. Mrs. Koebler will be in the Student Health Center two evenings per week (10 hours).
2. Ruth Dillard, Nursing Associate, Grade 34, Part Time, \$379.88 per month, effective September 24, 1975. Mrs. Dillard will be in the Student Health Center three evenings per week (15 hours).

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS
(Continued)

Resignation

Ora Wilson, Library Clerk, has submitted her resignation effective October 3, 1975, for personal reasons.

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, that the classified personnel regular actions be approved as presented.

APPROVED

Mr. Barletta stated that, under the terms of the Community College Construction Act of 1967, community colleges desiring to apply for State support of a construction project are required to file a preliminary plan package not later than October 1, 1975. The District swimming pool project, he stated, was approved by the Chancellor's Office for funding in 1975-76, but was not funded in the Governor's Budget. Therefore, it is eligible for a preliminary plan package submittal on the 1976-77 Capital Outlay Program.

PRELIMINARY
PLAN PACKAGE -
SWIMMING POOL
PROJECT

Mr. Barletta recommended that the Board of Trustees approve the submission of this application to the Board of Governors of the California Community Colleges, and that the President of the Board of Trustees and the Secretary of the Board of Trustees be authorized to sign said application.

Mr. Shacklett, representing William Blurock and Partners, Architects, was present to reply to questions by the Board of Trustees. The Plan Package had been revised by this firm from approximately one million dollars (\$988,561) to \$620,434.

Mr. Darr, Health, Physical Education and Recreation Instructor, spoke of the rising cost of using other facilities and of their unavailability. When facilities are found they are unsuitable (dangerous and/or impossible parking, lack of locker and dressing areas), he stated. He spoke of the general difficulty of scheduling classes. He feels that a well-rounded physical education program can be attained by constructing a pool, and he would like to participate in its planning.

A copy of the Preliminary Plan Package for Outdoor Physical Education Facilities-Phase II (Swimming Pool Facility) was distributed to the Trustees for information.

It was noted that a clerical error had been made on Page 5 of the Preliminary Plan Package. The previous total figure of \$988,561 had been typed rather than the revised plan total of \$620,434. This will be corrected.

PRELIMINARY
PLAN PACKAGE -
SWIMMING POOL
PROJECT
(Continued)

Motion by Mr. Greinke, seconded by Mrs. Brandt and unanimously carried, to table the continuation of this discussion until the end of the meeting, after the Master Plan Study Session.

TABLED

Superintendent Lombardi stated that the basic reason for this Special Meeting is to bring tentative ideas to the attention of the Board of Trustees and to try to find the direction for the District for the next several years.

MASTER PLAN
STUDY SESSION

He stated that William Blurock and Partners, Architects, had been requested to prepare a Facilities Master Plan for this College while Dr. Hart and other staff members have been working on a District-wide Educational Master Plan.

Superintendent Lombardi introduced Mr. Blurock who displayed a slide presentation to the Trustees and the audience. These slides had been reprinted from a booklet which was distributed to each Trustee.

Mr. Blurock's presentation was an overview - a rough draft of a preliminary report - of a Facilities Master Plan for the College. He began with an aerial view of the Campus as it is today. He then showed a site map and planning concepts: reworking the hills and valleys to make them more usable, establishing a theme of "courts and plazas," and separating vehicle from pedestrian access. Information was given on sign definition - using wording, symbols, and/or colors relating to parking and buildings for the convenience of students and visitors.

Mr. Blurock introduced Mr. Radmacher, Frank Radmacher Associates, Landscape Architects. His slide presentation showed how to utilize landscaping on the Campus to give it a cohesive appearance. It showed various groupings, settings, and suggested treatments.

Mr. Blurock concluded the slide presentation with a tentative Facilities Master Plan: short term goals suggested for completion by the end of 1976, a completed 6,000 full-time equivalent (FTE) student campus, and a 12,000 FTE student ultimate campus.

Saddleback Community College District could have a viably complete Campus on what is now referred to as "upper campus;" and could gradually do away with what is now referred to as the "interim lower campus," except for maintenance, warehousing, and, perhaps, the agricultural program.

Superintendent Lombardi stated that by next fall, if the Board wishes, this District can have a cohesive Campus, suitable for 6,000 FTE students, with maximum utilization of the upper campus. An eventual 12,000 FTE student Campus would add humanities and vocational programs, and possibly another classroom complex, a third entrance to the College, and additional parking.

In addition to considering this facility, however, he stated that we must consider serving the northern end of the District. We basically have two alternatives. One is that this Campus can be adapted for 12,000 or 15,000 FTE students or even more, and be the only college in the District. The other alternative is to complete this Campus for 6,000 FTE students and hold it relatively stable while developing a second college and bring it up to 6,000 FTE student capacity. Both colleges then could expand to accommodate 12,000 FTE students. One of these basic directions for the District is needed and the basic decision must be made about whether or not we are to become a multi-college District.

Superintendent Lombardi stated that we must make this Campus as efficient as possible to again become eligible for further State funds. This is necessary whether this District is to remain a one-college District or become a multi-college District.

He distributed a draft of a Tentative Priority List, prepared by Dr. Hart, to those present. He explained that by November 1, 1975, the District must file a Five Year Plan with the State of California and that the facilities priorities must be included.

Dr. Hart explained that these priorities relate to the District-wide Educational Master Plan which he has been working on, while the Architects have been working on the Facilities Master Plan for this Campus only.

The primary discussion, he stated, relates to two questions: whether or not we are to become a multi-college District and how to best complete our facilities program at Saddleback College.

He discussed enrollment projections compiled by the schools in our District:

Capistrano Unified School District	60% increase over the next five years
Irvine Unified School District	75% increase over the next five years
Laguna Beach Unified School District	12.6% increase over the next five years
Saddleback Unified School District	47.5% increase over the next seven years
Tustin Unified School District	11.2% decrease over a five year period

Dr. Hart also stated that we are now serving only 5.1% of the District, whereas the State-wide average is 7.1%. He noted that we are losing many of our students to other districts and that our enrollment will increase if we can attract and retain our own students.

Discussion ensued regarding building this Campus to a 6,000 FTE student capacity and later expanding it to a 12,000 FTE student capacity. Superintendent Lombardi showed how space in the Library-Classroom Complex could initially be utilized for classrooms and, as classroom buildings are constructed in the future, be resumed to use as library space. Space in the Science-Mathematics Building could be utilized similarly. An interim Student Center could be replaced by a permanent Student Center; physical education facilities could be expanded.

Superintendent Lombardi stated that it is the staff's opinion that the most orderly development for the near future would be to have two colleges, each suitable for 6,000 FTE students, and each expandable for 12,000 FTE students, with, perhaps, satellite programs in the community.

Superintendent Lombardi explained that we must plan far in advance because it takes three to four years to develop a building.

Leasing of property for a second campus was discussed. This would enable us to find out, without a capital investment, if a second campus is necessary. It was noted that leasing over a period of five years and constructing buildings must first be approved by the California Postsecondary Education Commission.

Superintendent Lombardi stated that Dr. Hart has contacted representatives of the Chancellor's Office, the California Postsecondary Education Commission, and the Office of Finance. They are scheduled to visit the campus and southern Orange County in the next few weeks, as the State feels that other colleges are not growing and they are interested in our unique situation.

In conclusion, it was stated that a second campus would develop the District in an orderly manner and serve those who live in the northern part of this District.

Dr. Hart summarized his plan as follows: maximize the use of this facility; try a satellite campus in the northern area of the District; and, if this works, develop it into a second college at the 6,000 FTE student level expandable to the 12,000 FTE student level. Meanwhile we should adopt Mr. Blurock's plan for completing Saddleback College at the 6,000 FTE student level.

Superintendent Lombardi stated that we are striving for a Campus that is educationally and physically attractive and aesthetically pleasing. Mr. Blurock's plan will provide that in the immediate future.

Motion by Mr. Greinke and seconded by Mrs. Brandt to direct the administration and the architects to proceed toward the accomplishment of a second site in the Tustin/Irvine area.

Mr. Taylor suggested amending the motion to delete reference to the exact location of a second site, not knowing what future growth patterns might be. Mrs. Brandt suggested amending "to proceed toward the accomplishment of a second site in the Tustin/Irvine area" to read "to proceed toward the accomplishment of a second college in the northern area of the District." Mr. Greinke was in agreement.

MULTI-COLLEGE
DISTRICT

Mr. Bartholomew suggested further amending the motion to state "to proceed toward the accomplishment of a multi-college District, with a college in the northern area of the District." Mr. Greinke was in agreement.

Mrs. Berry, concerned about the completion of the existing Campus, suggested amending the motion to include the phrase that this action be accomplished "while continuing to develop our existing Campus." Mr. Greinke was in agreement.

Motion by Mr. Greinke, seconded by Mrs. Brandt and unanimously carried, to direct the administration and the architects to proceed toward the accomplishment of a multi-college District, with a college in the northern area of the District, while continuing to develop our existing Campus.

APPROVED

Discussion on the Swimming Pool Project resumed.

Motion by Dr. Marshall and seconded by Mr. Taylor to approve the filing of the application of a Preliminary Plan Package for Outdoor Physical Education Facilities-Phase II (Swimming Pool Facility) to the Board of Governors of the California Community Colleges, with the correction of the Total Project Cost on Page 5 from \$988,561 to \$620,434, and that the President and the Secretary of the Board be authorized to sign said application.

PRELIMINARY
PLAN PACKAGE -
SWIMMING POOL
PROJECT
(Continued)

Mrs. Berry, Mr. Bartholomew, and Mr. Greinke were opposed.

Mrs. Berry stated that the project description is inaccurate.

Mrs. Berry requested an opportunity for the Trustees to review this Plan, as it had not been previously submitted to them for review.

The Board of Trustees recessed at 10:30 p.m. and reconvened to Regular Session at 10:50 p.m.

Mrs. Berry suggested that the Start of Work Drawings commence in January 1976 rather than in December 1975, as noted on Page 10 of the Plan.

She also suggested that the word "proposed" be placed in front of the word "project," as applicable, to show that this is a proposed project.

Motion by Mr. Taylor, seconded by Mrs. Berry and carried, to approve the filing of the application of a Preliminary Plan Package for Outdoor Physical Education Facilities - Phase II (Swimming Pool Facility) to the Board of Governors of the California Community Colleges, with the correction of the Total Project Cost on Page 5 from \$988,561 to \$620,434, the revision of the Start of Work Drawings date on Page 10 from December 1975 to January 1976, and the addition of the word "proposed" preceding the word "project" where applicable; and that the President of the Board of Trustees and the Secretary of the Board of Trustees be authorized to sign said application.

PRELIMINARY
PLAN PACKAGE -
SWIMMING POOL
PROJECT
(Continued)

APPROVED

Mr. Greinke was opposed. He feels that buildings should be built first.

This item will be brought back to the Board of Trustees in December for further discussion and planning. Mr. Darr will be involved in the planning with the Architects, within the scope set by the Board of Trustees.

Superintendent Lombardi reminded the Trustees that the Saddleback Community College District's Five Year Plan must be submitted by November 1, 1975. He stated that Dr. Hart will reevaluate the Tentative Priority List - Projects to be Completed - 1975-1981 - distributed earlier in the Meeting, noting the reasons for the order of the priorities, and will transmit this information to the Trustees for review. At the Regular Meeting of October 13, 1975, Dr. Hart will present another draft of the Tentative Priority List to the Board of Trustees for consideration and direction. Dr. Hart will also translate the direction given by the Board of Trustees this evening into plans so that the requirements of Planning Task Number 1 may be completed.

TENTATIVE
PRIORITY LIST

There being no further business, the Meeting was adjourned at 11:10 p.m. until October 13, 1975, at 7:30 p.m.

R. A. Lombardi

R. A. Lombardi, Secretary to the Board of Trustees