

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

September 27, 1976 - 7:30 p.m.
Multipurpose Room
Venado Middle School
4 Deerfield Avenue, Irvine, California

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mrs. Berry led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation.

REGULAR MEETING

Present:

PRESENT

Mrs. Norrisa P. Brandt, President
Mr. Frank H. Greinke, Vice-President
Mr. Patrick J. Backus, Member (9:30)
Mr. Robert C. Bartholomew, Member
Mrs. Donna C. Berry, Member
Dr. James W. Marshall, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent/President
Mr. Roy N. Barletta, Business Manager
Mr. William O. Jay, Dean of Instruction

STAFF MEMBERS

Absent:

ABSENT

Mr. Lawrence W. Taylor, Clerk

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to adopt the Agenda with an addendum to Board Report Number 119, Public Programs and Services - Divisions of Instruction.

AGENDA ADOPT

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, to approve the Minutes of the Regular Meeting of September 13, 1976, as presented.

MINUTES APPROV

The Members of the Board of Trustees did not have a report to present at this time.

REPORTS AND
COMMUNICATIONS

Superintendent/President Lombardi reported that the current enrollment figure is 14,251 students, which is an increase of twenty-one percent over last fall.

TRUSTEES
SUPERINTENDENT/
PRESIDENT

He introduced his assistant, Dr. Edward Hart, to report to the Board of Trustees on potential changes in the building program.

Dr. Hart presented a report to the Board of Trustees entitled "Music-Arts Facility, Change Order Number 3, in Preparation for Board Agenda of October 11, 1976." A copy of the report is attached.

CHANGE ORDERS

He informed the Board of Trustees of two other change orders being considered:

rerouting the chiller and heating system from the Central Plant, and

a request by the faculty for improving the Art Yard.

Mr. Barletta introduced Mr. Ken Bode, a representative of the San Diego Gas and Electric Company, to present a discussion on energy conservation. Mr. Bode has worked with the Saddleback College staff to study this situation.

ENERGY
CONSERVATION

Mr. Bode informed the Members of the Board of Trustees that Saddleback College is presently consuming 700,000 kilowatt hours per month at a cost of \$27,000. Looking at the entire system, upper campus seems to be the culprit as the central system is supplying heating and cooling 24 hours per day. This is necessitated because of the computer room and the greenhouse. To reduce some of this excessive energy waste, he recommends purchasing an energy management system which will place a package unit in both areas, thereby cutting the entire central system loose. This will allow a cutback of approximately 390 operation hours per month - 200,000 kilowatt hours at a cost of \$5,750. He stated that a multitude of companies offer this system. He advocates a completely computerized system which has proven cases documented. Also, reducing unnecessary hours of usage will effect a 15-22 percent extra savings (60-90,000 kilowatt hours per month at a cost of \$2,025). And, as rate structures are changed, an increase of three percent savings can also be realized if demand can be shaved. Mr. Bode believes that the total monthly bill could be reduced from \$27,000 to \$19,000 by purchasing the necessary equipment. Return on this investment could be expected in six to eight months.

Determination will be made when Board Report Number 131, Energy Conservation - Energy Management System, is considered.

Mr. Barletta presented a report on employee insurance, the results of studies by the Faculty Association. Presently health, dental, and vision insurance is provided for the employees of the District through Blue Shield with life insurance provided through Crown Life Insurance Company.

Blue Cross has presented a plan, along with the Great West Life Insurance Company. Mr. Barletta listed the prime costs of the plans as follows, and Dr. Minch and Mr. Nelson, representing the faculty, were present to respond to questions regarding the method by which the two plans were surveyed.

EMPLOYEE
INSURANCE

-CONTINUED-

Blue Cross:

Health	\$74.80
Vision and Dental	21.00
	<u>\$95.80</u>

Blue Shield:

Health	\$77.76
Vision and Dental	19.24
	<u>\$97.00</u>

Life:

per \$1,000/month .31
with package

per month - alone .37

added for dependents .57

Life:

per \$1,000/month .37

added for dependents .52

Mr. Barletta stated that, according to the Faculty Association's report, either plan is acceptable. Both plans offer substantially the kind of benefits employees have enjoyed up to now. It was estimated that a potential savings of \$7,000 to \$8,000 was offered by the Blue Cross/Great West combination.

Mr. Blackman, a representative of Blue Shield, was present to respond to questions.

Mrs. Berry stated that she feels that the reason for the excessive price is that the District does not have a record of claims experience. It would be in a better position to receive bids if this information were available.

Mr. Blackman stated that three years ago Blue Shield helped the District when it needed help. The following year the District elected to participate in a pool-rated program in order to save money. He explained that it could, at any time, remove itself from the pool-rated program and become part of the experience program.

Mr. Jerry Mack, the District's broker of record, replied to a question by Mrs. Berry regarding the request for quotations. He stated that the District had contacted 20 companies. Two were interested and one submitted a bonified quotation. This was because of the lack of experience information.

Mr. Leonard B. Wierzba, a representative of Blue Cross, stated that it would provide a pool situation as well as experience information on an annual basis.

Mrs. Berry feels that the District should have experience information so that in the future bids may be requested.

Determination will be made when Board Report Number 130, Employee Insurance, is considered.	EMPLOYEE INSURANCE
Dr. Minch, President of the Academic Senate; Mr. Bokosky, President of the Associated Student Body; and Mrs. Boswell, Chapter President of the California School Employees Association, were present but did not have reports to present at this time.	ACADEMIC SENATE ASB CSEA
A representative of the Faculty Association was not present.	FACULTY ASSOCIATION
Several members of the public spoke on the problem of obtaining an interdistrict permit from Saddleback College in order to attend Orange Coast College. They were informed that the Saddleback Community College District expended 3.6 million dollars to the Coast Community College District over the past several years. Tax dollars are being passed from Saddleback College to Coast College.	PUBLIC
A member of the public read an article from the Daily Pilot stating that students from Saddleback College may attend Orange Coast College if each will pay \$33.00 per unit. Mr. Swartzbaugh, Dean of Student Personnel, stated that the equivalent would be \$1.89 per hour for a non-graded class.	
Mrs. Brandt stated that it is sad to see this situation develop and that it will lead to State control.	
Mrs. Berry stated that it is also sad to be informed of this through the news media rather than through communications with Orange Coast College. She suggested that representatives of the Coast Community College District be invited to a meeting to discuss this matter. Mrs. Brandt agreed.	
All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.	CONSENT CALENDAR
Mrs. Berry requested that Board Report Number 124, Certificated Personnel - Regular Actions, be removed from the Consent Calendar for consideration during Executive Session.	AMENDED
Mr. Greinke requested that Board Report Number 134, Federal Student Financial Aid Program - Disbursement of Funds, be removed from the Consent Calendar for further discussion.	AMENDED
Mrs. Berry requested that Board Report Number 139, Payment of Bills, be removed from the Consent Calendar for further discussion.	AMENDED
Motion by Mr. Greinke, seconded by Mr. Bartholomew and unanimously carried, to approve the Consent Calendar as follows:	APPROVED

Attendance at the following meeting with actual and necessary expenses paid:

BOARD OF TRUSTEES
CONFERENCES,
MEETINGS, ETC.

Larry W. Taylor Annual Meeting of the Nominating Committee
 of the Orange County Committee
 on School District Organization
 Santa Ana, California
 October 6, 1976

The Certificate of Achievement awarded to the following:

CERTIFICATE
OF ACHIEVEMENT

James C. Boyde III	Real Estate
Charles G. Kenney	Real Estate
Steven M. Kent	Administration of Justice-Law Enforcement
Robert D. Smith	Real Estate
Anita L. Weber	Administration of Justice-Law Enforcement
Anita L. Weber	Administration of Justice-Corrections
Alex Vysin	Accounting

The following public programs and services - divisions of instruction:

PUBLIC PROGRAMS
AND SERVICES -
DIVISIONS OF
INSTRUCTION

Social Sciences

That an honorarium in the amount of \$50.00 be approved for Mr. Donald Smith for two lectures. Mr. Smith is scheduled to give a lecture on September 13, and one on December 6, 1976, to the Psychology I (Introductory Psychology) Class. His subject will be personality and intelligence testing.

Women's Studies

That the following speakers and subsequent honorariums be approved:

October 5, 1976 - Career Information Workshop	Judy Bartholomew	\$20.00
	Gayle Schofield	20.00
	Pat Toner	20.00
	Jackie Sweet	20.00
November 11, 1976 - Lifestyles Panel	Georganna Alex	\$20.00
	Barbara Briscoe	20.00
	Bonnie Neuman	20.00
	Mary Lou Johnson	20.00
	Bruna Brava	20.00
	Bev Brown	20.00

Interdisciplinary Studies

That honorariums in the amount of \$100.00 each be approved for J. J. Wilson and Burton Wohl. Dr. J. J. Wilson's presentation is an Art History Slide Show which won a national award in 1975. Dr. Wilson is a full professor at California State University, Sonoma. Burton Wohl, a renowned author, will lecture on the novel and what it means to be a writer.

Fine Arts

ADDENDUM

That an honorarium in the amount of \$400.00 for the New World Baroque Players to perform on October 1, 1976, at 12:00 Noon in Building "G" and at 8:00 p.m. in the Library, in conjunction with the Community Recital Series, be approved.

The following addition to Board Policy 5104, Foreign Students:

BOARD POLICY
5104 -
FOREIGN STUDENTS

- 12. Foreign students must apply and fulfill all admission requirements by July 1 for the fall semester and by December 1 for the spring semester.

The California Community Colleges Average Daily Attendance Adjustment Application CCAF-320 Annual Report as presented.

ADA ADJUSTMENT
APPLICATION

The following new extended day instructors appointed on an "if-and-as-needed" basis for the 1976-77 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

EXTENDED DAY
INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Gaston, Randal	M.A. Public Admin.	Driver Improvement	\$13.50 per hour
McBride, Clifford	B.S.	Driver Improvement	\$13.00 per hour
Platfoot, George	A.A.	Driver Improvement	\$13.00 per hour
Swanberg, Robert J.	B.S.	Driver Improvement	\$13.50 per hour

The following classified personnel regular actions:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Ratification of Employment

William John Riley III, Instructional Aide, Fine Arts Division, Grade 20, Step 3, \$760.00 per month, effective September 20, 1976.

Gordon Wayne Harper, Weekends and Holidays Safety Officer, Grade 25, Step 1, \$4.631 per hour, effective September 22, 1976. His hours will be 7:00 a.m. to 3:00 p.m.

Dennis Albert Rotsell, Weekends and Holidays Safety Officer, Grade 25, Step 1, \$4.760 per hour, which includes \$15.00 shift differential, effective September 22, 1976. His hours will be 3:00 p.m. to 11:00 p.m.

Reclassification

Mrs. Dorothy Overton from an Instructional Aide to a Clerk Typist III, Grade 23, Step 3, \$813.00 per month, effective September 1, 1976.

Leave of Absence

Susan Lemkin, half-time clerk typist for the Division of Fine Arts, a leave of absence totaling 23 days, September 15 to October 14, 1976.

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

-CONTINUED-

Resignation

Fred Sanfilippo, Safety Officer, effective October 8, 1976. Mr. Sanfilippo will be moving out of the State.

Employment - Student Employees

As needed, \$2.30 per hour:

Cheri Brady	Tami Logan
Deanna Carlson	Douglas Lothers
Jerry Cawley	Rodney P. Scott
Tamyra Curry	Beverly Spry
Kelli Davis	Elizabeth Swanson
Joseph Doran	Michael Tanner
Alonzo Flores	Jean C. Todd
Paul D. Jarvis	

The request for payment for legal services for the month of August as submitted by Robert F. Waldron, Inc. Mr. Waldron is representing the District in the matter of Saddleback Community College District vs. Ramberg & Lowrey, Case Number 216001, Orange County Superior Court.

PAYMENT TO
CONSULTANT

Legal Services:

4.1 hours at \$50.00 per hour	\$ 205.00
21.1 hours at \$85.00 per hour	1,793.50
	<u>\$1,998.50</u>

Court Costs:

\$ 49.55

Total \$2,048.05

The following annual memberships submitted for renewal:

MEMBERSHIPS

- | | |
|---|-----------|
| 1. Southern California Community College
Intercollegiate Athletic Council (SCCCIAC)
Women's Athletics | \$ 630.00 |
| 2. Academic Senate for California Community
Colleges | \$ 225.00 |
| 3. National Association of Student Financial
Aid Administrators | \$ 40.00 |
| 4. College Art Association of America | \$ 50.00 |

The following new membership, as applied for by the Business Sciences Division:

MEMBERSHIPS
-CONTINUED-

International Word Processing Association (IWP) \$35.00

The following progress payment request submitted by W. J. Shirley, Inc.:

PROGRESS
PAYMENT

Music Arts Facility - Payment Request Number 4

Contract Amount - \$2,940,500.00

Total due on earned to date	\$345,150.00
Less 10% retention	34,515.00
Net due on earned to date	<u>\$310,635.00</u>
Less previous payments	190,665.00
Amount due this estimate	<u>\$119,970.00</u>

Purchase Orders 24716 through 24839, totaling \$42,784.49, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS

Payment of personnel services ratified as follows:

PAYMENT OF
PERSONNEL
SERVICES

Classified Payroll	2B*	\$154,695.30
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*Constitutes the payroll identification of the classified employees paid in this period, named on the list on file in the Business Office.

The Members of the Board of Trustees were informed that the National Endowment for the Humanities has been contacted. It is aware of our Interdisciplinary Studies Program and has encouraged us to apply for an Interdisciplinary Studies Grant in the amount of approximately \$50,000 to cover the period from September 1, 1976 to June 30, 1977. The deadline for submitting this application is November 15, 1976. The proposal will fund such things as curriculum design and planning, articulation with existing interdisciplinary studies programs at four year transfer colleges, and program evaluation, as well as actual operation of the project.

INTERDISCIPLINARY
STUDIES GRANT -
INFORMATION

It was recommended that permission be granted to the Office of the Dean of Student Personnel Services to submit an institutional application to the Department of Health, Education and Welfare for continued participation in Federal Student Financial Aid Programs (National Direct Student Loan, College Work-Study and Supplemental Educational Opportunity Grants Program), for the award period 1977-78.

FEDERAL
STUDENT FINANCIAL
AID PROGRAM

Motion by Dr. Marshall, seconded by Mr. Greinke and unanimously carried, to table this item until the next meeting.

TABLED

The revised agreement for Student Legal Services was presented for information. The revision has been resubmitted to the Office of the Orange County Counsel and as yet an opinion has not been received.

STUDENT
LEGAL SERVICES
INFORMATION

It was recommended that the job specifications for the following classified positions be approved as presented:

CLASSIFIED
PERSONNEL -
JOB SPECIFICATION

Audio-Visual Technician - Off Campus
Grade 29, Salary Range \$850 - \$1071

Career Guidance Specialist
Grade 27, Salary Range \$813 - \$1024

Clerk Typist - Press Operator
Grade 23, Salary Range \$742 - \$933

Job Placement Specialist
Grade 30, Salary Range \$872 - \$1097

Laboratory Technician - Stage
Grade 33, Salary Range \$933 - \$1175

Lead Safety Officer
Grade 33, Salary Range \$933 - \$1175 plus swing shift differential

Media Specialist - Electronic Repair
Grade 33, Salary Range \$933 - \$1175

Photo Arts Specialist
Grade 33, Salary Range \$933 - \$1175

Technician-Mathematics and Engineering
Grade 33, Salary Range \$933 - \$1175

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the job specifications as presented.

APPROVED

The Members of the Board of Trustees were informed that arrangements have been made for the students enrolled in Anthropology 10 (Archaeology) to enter on Irvine Company property for field work at two archaeological sites. In accordance with customary practice, the Irvine Company has requested that the District agree to hold the Irvine Company harmless in the event of any claim or loss caused by the activities of our students. In order not to delay class activities, the District has signed a hold-harmless statement for the Irvine Company. It was recommended that the Board of Trustees ratify this action.

ARCHAEOLOGY
STUDENTS

Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, that the hold-harmless statement for the Irvine Company be ratified.

HOLD-HARMLESS
AGREEMENT
APPROVED

The equipment list for the Music Arts Facility was presented to the Board of Trustees for approval.

EQUIPMENT LIST -
MUSIC ARTS
FACILITY

It was requested that authorization be given to submit the approved list to the California Community Colleges and to the State Department of Finance for approval by those respective agencies.

Mr. LaBonte, Division Director of Fine Arts, was present to respond to questions.

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, that this item be tabled until the next meeting in order to allow the Trustees more time to consider the matter.

TABLED

A report concerning Employee Insurance had been given during Reports and Communications.

EMPLOYEE
INSURANCE

Motion by Mr. Greinke and seconded by Mr. Bartholomew that the Blue Cross Employee Insurance Plan be approved by the Board of Trustees as presented.

Discussion followed.

Mr. Bartholomew asked Mr. Mack for his recommendation. Mr. Mack recommended changing from Blue Shield to Blue Cross for potential savings and because they will give the District experience figures which they should have. He added that the employees would not be hurt and the District will receive adequate coverage for dollars spent.

Mrs. Berry stated that she is in favor of the Blue Shield plan, as they have provided a worthwhile program for us, but that she is concerned about the availability of claims experience. This is something that the Board of Trustees should have been informed about, she stated, as a savings could have been realized by looking at more programs. She suggested that the District stay with the program and request that the experience information be made available.

The Blue Shield representative replied that if that is what the District wants it can be provided. If it wishes to leave the pool, it is the District's option.

The Blue Cross representative stated that Blue Shield has offered to provide experience information if the District elects to leave the pool, but not if rated on the present basis. Blue Cross offers both a pool situation and experience information.

Mr. Greinke stated that he is concerned about the District's credibility if it does not accept the lower figure when it receives bids.

The Blue Cross Plan was unanimously approved as presented.

BLUE CROSS PLAN
APPROVED
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A report concerning Energy Conservation had been given during Reports and Communications.

ENERGY
CONSERVATION

With regard to the District's energy situation, it was recommended that the Business Manager be authorized to obtain proposals on an energy management system.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, that the Business Manager be authorized to obtain proposals on an energy management system.

APPROVED

It was recommended that the Board of Trustees adopt the following Resolution authorizing the District to participate with other California community colleges in obtaining combined bids for the purchase of annual or special requirements for various materials, supplies, and equipment.

RESOLUTION
AUTHORIZING
PARTICIPATION
IN JOINT
PURCHASING
PROCEDURES

WHEREAS, it will be beneficial to the Saddleback Community College District and the following Community College Districts listed below:

1. Pasadena Area
2. Los Angeles
3. North Orange County
4. Coast
5. Cerritos
6. Citrus
7. Riverside City
8. Mount San Antonio
9. Santa Monica
10. Rancho Santiago
11. Chaffey
12. Compton
13. El Camino
14. Rio Hondo
15. Long Beach City College
16. San Diego Community College District

to obtain from time to time combined bids for the purchase of annual or special requirements of each said governmental body for various and sundry materials, supplies, and equipment common in their use to the Saddleback Community College District and all or several of the above-listed Community College Districts,

NOW, THEREFORE, pursuant to authority conferred by Government Code Sections 6500-6512,

BE IT RESOLVED by the Board of Trustees of the Saddleback Community College District as follows:

THAT this Resolution becomes effective as to the Saddleback Community College District upon passage by the Board of Trustees of said District. As each of the above-listed Community College Districts' governing bodies passes similar resolutions and has filed a certified copy of said resolutions with the Board of Trustees of the Saddleback Community College District, the Purchasing Agent of each District is thereby empowered and authorized to advertise for combined bids using said Districts' name therein.

BE IT FURTHER RESOLVED that this Resolution shall remain in full force and effect until rescinded by action of the Board of Trustees of the Saddleback Community College District.

BE IT FURTHER RESOLVED that any continuing contracts for materials and supplies entered into pursuant to the authority herein contained shall be effective for the duration of continuing contracts set forth in Education Code Section 15955.

LET IT BE FURTHER RESOLVED that the Secretary/or Assistant Secretary of this Board be and is hereby directed to forward certified copies of this Resolution to the Clerk of the respective Community College Districts.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Bartholomew, Berry, Brandt, Greinke, Marshall
Noes: None
Absent: Backus, Taylor

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

1. Bid Number R-07909 - Welding Equipment - Vocational Technology

V. B. Anderson \$4,258.82

2. Bid Number R-16601 - Videotape - Library - Television Studio

Metrovionics, Inc. \$1,908.00
Western Audio Visual 2,504.25
\$4,412.25

3. Bid Number 249 - Leasing of Business Machines - Vocational Technology - CETA

IBM Corporation \$9,085.90

- | | | |
|-----|---|----------------------|
| 4. | Bid Number R-03968 - Thermodynamic Demonstrator - Science -
Physics | AWARDS
-CONTINUED |
| | Hy-Cal Engineering | \$2,643.64 + |
| 5. | Bid Number R-17942 - Typewriters - Extended Day | |
| | IBM Corporation | \$3,010.40 |
| 6. | Bid Number R-08532 - Teaching System Supplies - Math & Engr. | |
| | Hickok Teaching Systems | \$1,337.24 |
| 7. | Bid Number R-18165 - Stores Supplies - Business Manager -
Purchasing | |
| | Palm Stationers | \$ 67.67 |
| | Zellerbach Paper Company | 603.55 |
| | Stationers Corporation | 916.04 |
| | Pioneer Stationers, Inc. | <u>1,042.41</u> |
| | | <u>\$2,629.67</u> |
| 8. | Bid Number R-16344 - Baseball Supplies - Athletics | |
| | McAuliffe Uniform Corporation | \$ 238.50 |
| | Leo-Paul Enterprises, Inc. | 551.25 |
| | Conlin Brothers, Inc. | <u>1,740.34</u> |
| | | <u>\$2,530.09</u> |
| 9. | Bid Number 248 - Tractor for Agriculture - Vocational Technology -
Agriculture | |
| | Klein Distributing Company | \$8,152.84 |
| 10. | Bid Number 241 - College Catalog - Community Services | |
| | Sinclair Printing and Litho, Inc. | \$1,282.60 |
| | (Additional pages for college catalog) | |

Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, that the awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

In connection with the National Direct Student Loan Program approved by the Board of Trustees at the meeting of June 14, 1976, it was recommended that the Business Manager be authorized to issue checks as indicated to the students. A copy of the list is on file.

FEDERAL
STUDENT
FINANCIAL AID
PROGRAM

Mr. Greinke stated that he had requested that this item be removed from the Consent Calendar in order to obtain further information. Mr. Swartzbaugh, Dean of Student Personnel Services, explained the procedures followed and the qualifications required for a student to obtain a loan under the Federal Student Financial Aid Program. Mr. Barletta stated that the loan becomes due and payable upon the student's termination from Saddleback College.

FEDERAL
STUDENT
FINANCIAL AID
PROGRAM
-CONTINUED-

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, that the Business Manager be authorized to issue checks to the students as indicated in connection with the National Direct Student Loan Program.

APPROVED

It was recommended that District Warrants 30514 through 30666, totaling \$75,813.18, be approved and ratified for payment.

PAYMENT
OF BILLS

Mrs. Berry stated that she had requested that this item be removed from the Consent Calendar in order to bring to the Board's attention its membership in the California Community College Trustees Association at a cost of \$2,462.00. Superintendent/President Lombardi explained that this rate is established by a formula which is based on our average daily attendance (ADA).

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, that District Warrants 30514 through 30666, totaling \$75,813.18, be approved and ratified for payment.

APPROVED

The Board of Trustees recessed at 9:00 p.m. and reconvened to Regular Session at 9:10 p.m.

RECESS

Mrs. Brandt introduced the Members of the Board of Trustees and the Administration and College representatives to those present.

NORTHERN AREA
OPERATIONS

She suggested that Superintendent/President Lombardi give the background on the Northern Area Operations, that Members of the Board of Trustees ask questions, and that members of the public state their reaction.

Superintendent/President Lombardi stated that for approximately two years the District looked at ways to serve students of the Irvine and Tustin area. He and Mr. Jay, the Associate Dean of Instruction, Extended Day, at that time, instituted a number of evening classes in local schools. Currently there are some 2,600 students in the Irvine and Tustin areas taking classes from Saddleback College. Store front and industrial properties and a number of buildings were looked at with the thought of converting them for our use. However, these types of operations were not economically feasible. This led to the idea that we should own property and put buildings on it in order to meet the needs of day students.

Superintendent/President Lombardi stated that the District went to the citizens to look at the problem of how the District can serve the Irvine and Tustin areas and other areas over the years. The Select Citizens' Advisory Committee was formed. It recommended that a lot of work be accomplished on the main campus in the way of programs and buildings, that the District investigate the possibility of buying land and establishing some type of satellite in the Irvine/Tustin area, and that taxes not be raised. Following the report by the Committee, the Board of Trustees hired appraisers to look at property in the area. This led to this evening to decide among three sites and the size of properties:

- Site Number 1 - Myford and Bryan and the Santa Ana Freeway
- Site Number 2 - Culver and Bryan and the Santa Ana Freeway
- Site Number 5 - Jeffrey and Trabuco and the Santa Ana Freeway

Mrs. Brandt asked for comments from the Members of the Board of Trustees.

Mrs. Berry reviewed the initial thoughts of the Board of Trustees to establish a campus at Saddleback College with encouragement by the community to complete this campus of 14,000 students and 2,000 programs. She encourages and supports having a satellite in the Tustin/Irvine area, but is concerned. She has heard through the news media that Santa Ana College is planning an additional site in northern Tustin, and she wonders if this will conflict with Saddleback College's plans.

Superintendent/President Lombardi responded by stating that Santa Ana College is contemplating opening a satellite on its own property between 1980 and 1981. He feels that the Saddleback Community College District's Board of Trustees is thinking of much sooner than that.

Mr. Greinke stated that his position is the same as two weeks ago, he definitely feels the need to give representation to citizens in the Tustin and Irvine areas. His primary goal since his election has been to give representation for the taxes which have been paid.

Dr. Marshall agreed with Mr. Greinke, adding that he feels that this is much overdue.

Mrs. Brandt mentioned the reports on meetings of the planning departments of the Irvine Unified School District, the City of Irvine, the City of Tustin, and the County of Orange which had been provided for the Members of the Board of Trustees. Copies of these reports are on file.

She asked those present to express their feelings about a campus for the Tustin/Irvine area. By a show of hands it appeared that those present were unanimously in favor of one.

Mr. Bartholomew stated that he has been active on two boards in Tustin since 1967 and concerned with the transfer of high school students to college. He stated that the original Board of Trustees of the Saddleback Community College District made the only move it could have made: the correct one, by building Saddleback College. Now, however, there is a definite need for a campus in the Tustin/Irvine area, he stated.

Mr. Backus arrived at this time.

Mrs. Brandt asked for statements from the audience.

Mr. Ron Blackwood, President of the Northern Irvine Homeowners Association, the Racquet Club, stated that without exception the Association's members are opposed to Site Number 2, Culver, because of traffic problems due to construction in that area and potential parking problems. They feel that Site Number 5, Jeffrey, would be best, as it is centrally located and relatively undeveloped so that traffic control could be worked out.

Mr. David Sills, Mayor of Irvine, introduced some of his staff: Mr. Eddie Peabody, Director of Community Development, Mr. Larry Hoffman and Mr. Lowell Johnson, Planning Commissioners.

Mr. Sills told of the projected population growth within the near future and the limits which have already been defined. On a map he pointed out areas already scheduled for residential development to house nearly 60,000 people. He stated that a population in Irvine of 100,000 by 1985 is not a textbook figure. Tracts and permits have been approved and developers are underway. He stated that construction of a college at the Culver site would be a problem. A factor of concern is the proposed rebuilding of the interchange at Culver and the Santa Ana Freeway for which the status of funds is unknown. He mentioned three other areas, referred to as "spines", which would not be limited as major traffic arteries: Jeffrey, Sand Canyon, and Myford. These areas have not been planned in detail and would be more flexible. He requested close coordination between the College staff and the Irvine Planning Department.

Mrs. Ursula Kennedy, a Member of the Select Citizens' Advisory Committee, read a letter to Superintendent/President Lombardi from the Mayor of Tustin endorsing Site Number 1, Myford. She also presented letters to the Board of Trustees from citizens of Tustin requesting that a location in this area be chosen quickly so that facilities would be available.

Mr. Al Petinger, a resident of Tustin, stated that the study by the Select Citizens' Advisory Committee had been completed on May 10, 1976, and that the Tustin/Irvine area still does not have a college. He feels that the most precious commodity is time, and that Site Number 1, Myford, would be best considering access, transportation, and the least amount of problems.

A Tustin resident attending Orange Coast College on a permit stated that she too is concerned with time again slipping away. She expressed interest in the kinds of programs that would be available.

Mr. Jay, Dean of Instruction, outlined what actually will be offered at a satellite. A facility of 20 to 25 classrooms is planned with some special rooms for science, business, and art. Within the facility general education subjects to fulfill state college and university system requirements will be offered as well as Associate in Arts degree requirements. He referred to a list of 40 various majors which can be offered.

Mr. Larry Hoffman, Planning Commissioner, City of Irvine, pointed out that the Jeffrey "spine" location should receive prime consideration as classes may be taken at the college as well as at the university.

Regarding the aircraft safety hazard, Mayor Sills asked if a legal position had been ascertained. Superintendent/President Lombardi stated that he had inquired and was not encouraged about what is known about the Jeffrey site. He feels that it may not be feasible to build in that area.

Mr. David King, a former resident of Tustin, stated that Jeffrey and Yale had been looked at as a school site in the past and approval was declined due to the aircraft safety hazard. He recommended Site Number 1, Myford.

Mr. Peabody, Director of Community Development, City of Irvine, wondered if this ruling would pertain to elementary and secondary schools only. Also, he stated that the site at Myford has a potential problem with helicopters.

Dr. Hart, Assistant to the Superintendent, stated that, according to two Environmental Impact Reports on file in the City of Tustin, the helicopter problem is minimal and not directly over Myford.

Mr. Jim Cook, a resident of Irvine, stated that from what has been said this evening there is nothing wrong with the Myford site. He asked if anyone were against this site.

Another resident of Irvine asked how much property would be purchased and the exact location of the site.

Mrs. Brandt showed the three locations being considered and stated that the acreage is to be determined.

Mrs. Kathy Larkin, a resident of Irvine, stated that the noise level from jets interrupts classes at all of the Irvine schools. She is in favor of Site Number 1, Myford.

Mrs. Mary Boswell, a resident of Irvine and an employee of Saddleback College, stated that she lives in the area and that the Jeffrey site would be an unwise choice due to the noise from the jets. She stated that the Lighter Than Air Base would prefer the Myford site, which also would have better accessibility from the freeway.

Mrs. Brandt thanked Mrs. Berry for her suggestion to go to the community for a meeting such as this one where many could voice their opinions.

Mrs. Elizabeth Sicoli, a Member of the Irvine Unified School District's Board of Education, encouraged more meetings in the community.

In her opinion three recommendations from the report by the Select Citizens' Advisory Committee are most important:

1. That the site be large enough to adequately house a possible second college. (She feels that 20 acres is small and that the total land should be purchased at today's prices.)
2. That the site be centrally located. (She feels that the Myford and Bryan Site is the one to choose.)
3. That satellite operations begin as soon as possible. (She hopes that they will begin by next year.)

She stated that the District has addressed itself to the needs of the night students and that it is now time to do the same for the day students.

She stated that if a second campus is not established, that requests from the residents of Tustin and Irvine to de-annex should be received.

Mr. Charles Boulanger, a Member of the Irvine Unified School District's Board of Education, thinks the idea of establishing a campus in the Tustin/Irvine area is imperative and that, looking at the projected population growth, a full-size campus is needed.

A member of the audience requested a poll of how many wish a full-size campus.

Mrs. Brandt stated that those who do not also must be considered; taxes must be considered.

Mrs. Marilyn Boyd, a resident of Irvine and a Member of the Select Citizens' Advisory Committee, asked what happened to Site Numbers 3 and 4 - why there are not being considered.

She was informed that originally there were ten sites. From these the Board of Trustees selected three sites to more closely review. Others could be considered if a decision is not made on one of these three.

NORTHERN AREA
OPERATIONS
-CONTINUED-

Mr. Backus requested that the Board of Trustees use prudence in choosing a site to benefit the entire northern area.

Motion by Mr. Bartholomew and seconded by Mr. Greinke that Site Number 1, Myford and Bryan and the Santa Ana Freeway, be designated as the site location.

SITE LOCATION:
MYFORD AND BRYAN
AND THE SANTA ANA
FREEWAY

Mr. Bartholomew asked if consideration has been given to the west side of Myford which is on higher ground. Superintendent/President Lombardi stated that considerable additional cost would be involved and that it would be closer to the helicopter flight pattern.

Mrs. Berry stated that she is concerned that Site Number 1 is not highly recommended in the Environmental Impact Report.

Mr. Larry Seeman, Environmental Consultant, stated that the Environmental Impact Report is a preliminary evaluation and that final evaluation can be reached only after all of the information has been received.

Mrs. Brandt reviewed each of the recommendations in the Environmental Impact Statement relating to Site Number 1 and, with the assistance of Mr. Seeman and the Architects, responded to each one. Mr. William Blurock, District Architect, stated that he was satisfied that proper engineering could provide a very satisfactory site.

The motion by Mr. Bartholomew which has been seconded by Mr. Greinke, that Site Number 1, Myford and Bryan and the Santa Ana Freeway, be designated as the site location, carried.

APPROVED

Mrs. Berry was opposed.

Motion by Mr. Bartholomew, seconded by Mr. Greinke and unanimously carried, that the Superintendent be directed to initiate all required procedures for securing land and providing a satellite educational center to begin operations in the fall of 1977. Specifically, the Superintendent was directed to make arrangements for Option I: Purchase 20 acres of land; erect a satellite educational center.

OPERATIONS TO
BEGIN IN THE
FALL OF 1977

OPTION I
APPROVED

Mrs. Brandt stated that she realizes that some people want 100 acres at this time, but those who do not must be considered also. She pointed out that the land is in the agricultural preserve and more could be purchased later.

Superintendent/President Lombardi read a portion of a memo from Mr. Taylor stating that "he would support wholeheartedly the purchase of 20 acres and the development of a satellite."

Motion by Mr. Greinke, seconded by Mr. Bartholomew and unanimously carried, that the Board of Trustees adopt the following Resolution of Initial Notice:

RESOLUTION
OF INITIAL
NOTICE

WHEREAS, pursuant to Code of Civil Procedure Section 1245.235, it is necessary that notice be given to persons whose property may be acquired by eminent domain prior to the adoption of a resolution declaring the public necessity for such acquisition so that such persons may appear before this Board and be heard on the following matters described in Code of Civil Procedure Section 1240.030:

- (a) Whether or not the public interest and necessity require the establishment of the public project referred to hereinafter.
- (b) Whether or not such project is planned or located in the manner that will be the most compatible with the greatest public good and the least private injury.
- (c) Whether or not the property sought to be acquired is necessary for the project; and

WHEREAS, it appears that the acquisition of 20 acres of that real property generally located as shown as Site Number 1 on the accompanying map attached hereto and marked Exhibit "A" for school buildings and school grounds for public school purposes, to wit: A satellite educational center of the Saddleback Community College District.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. It is the present intent of this Board to adopt a Resolution of Public Necessity with regard to the real property referred to herein.
2. It is the right of each person whose property may be acquired to appear and be heard on each of the matters referred to hereinabove.
3. Each person whose property is to be acquired may file a written request to appear and be heard by this Board on the matters referred to hereinabove. Such request must be filed with the Secretary of this Board at 28000 Marguerite Parkway, Mission Viejo, California, 92675, within fifteen (15) days of the date of mailing by said Secretary of Notice of this Resolution. Failure to file such request by such owner will constitute a waiver of the right to appear and be heard.
4. The Secretary of this Board is directed to give immediate notice by the mailing of a copy of this Resolution to each person whose name and address appears on the last equalized Assessment Roll and such other persons who may be designated to the Secretary by the Manager of the Department of Real Property Services of the County of Orange.

5. The date for the hearing and the proposed adoption of the Resolution of Public Necessity shall be October 18, 1976.

RESOLUTION
OF INITIAL
NOTICE
ADOPTED

Roll Call Vote:

Ayes: Backus, Bartholomew, Berry, Brandt, Greinke, Marshall
Noes: None
Absent: Taylor

Mrs. Berry stated that it would not be necessary to hold an Executive Session in order to discuss Board Report Number 124, Certificated Personnel - Regular Actions, that this matter could be considered in Regular Session.

CERTIFICATED
PERSONNEL -
REGULAR ACTIONS

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, that the following certificated personnel regular actions be approved:

APPROVED

Employment/Ratification

That Mr. Robert Pettengill be employed as a replacement instructor for the 1976-77 academic year, in the Division of Health Sciences, commencing September 27, 1976, at Class III, Step 3. He will be filling the vacancy created by the leave of absence of Pat Ryan.

That Cheryl Alt be employed as a part-time Assistant Instructor in the LVN/RN Ladder Nursing Program for the 1976 Fall Quarter commencing September 22, 1976, at Class I, Step 3. Mrs. Alt's husband, Arthur L. Alt, is an extended day instructor in the Division of Social Science at Saddleback College.


Jury Duty

That Mr. Phil Littell be given released time to serve on jury duty for the Los Angeles Municipal Court. His classroom assignments will be covered by hourly instructors.

Mrs. Brandt thanked the members of the large audience for attending and participating.

There being no further business, the Meeting was adjourned at 10:50 p.m. until Monday, October 11, 1976, at 7:30 p.m.

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees