

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

September 13, 1976 - 7:00 p.m.  
Library-Classroom Complex - Room 212

|  |                          |
|--|--------------------------|
| <p>The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mr. Greinke led the audience in the Pledge of Allegiance, and Dr. Marshall gave the Invocation.</p>                                   | <p>REGULAR MEETING</p>   |
| <p>Present:</p>  | <p>PRESENT</p>           |
| <p>Mrs. Norrisa P. Brandt, President<br/>Mr. Frank H. Greinke, Vice-President<br/>Mr. Lawrence W. Taylor, Clerk<br/>Mr. Patrick J. Backus, Member (9:30)<br/>Mr. Robert C. Bartholomew, Member<br/>Mrs. Donna C. Berry, Member<br/>Dr. James W. Marshall, Member</p> | <p>BOARD MEMBERS</p>     |
| <p>Dr. Robert A. Lombardi, Superintendent/President<br/>Mr. Roy N. Barletta, Businss Manager<br/>Mr. William O. Jay, Dean of Instruction</p>   | <p>STAFF MEMBERS</p>     |
| <p>Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, to adopt the Agenda with the following revisions:</p>  | <p>AGENDA ADOPTED</p>    |
| <p>Removal of Board Report Number 106, Classified Personnel - Job Specifications, in accordance with Mr. Barletta's request;</p>   |                          |
| <p>an addendum to Board Report Number 103, Certificated Personnel - Regular Actions; and</p>   |                          |
| <p>an addendum to Board Report Number 110, Consultants.</p>  |                          |
| <p>Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, to approve the Minutes of the Special Meeting of August 30, 1976, as presented.</p>   | <p>MINUTES APPROVED</p>  |
| <p>The Board of Trustees convened to Executive Session at 7:00 p.m. to consider certificated negotiations.</p>   | <p>EXECUTIVE SESSION</p> |
| <p>The Regular Session was reconvened at approximately 8:00 p.m.</p>   | <p>REGULAR SESSION</p>   |
| <p>No action had transpired during Executive Session.</p>  |                          |

Mr. Greinke asked if parking for the new gymnasium will be made available. Mr. Barletta explained that, due to the cutback in the budget, funds were available only to repave the parking lot to the west of the Science-Mathematics Building. As the area develops, it is hoped that additional parking will be included in various projects. Mr. Taylor stated that a large parking lot is available on lower campus and commented that exercise is good for everyone. Mr. Greinke concluded by stating that it should be kept in mind that large crowds are expected for sports events and that if we want the community to attend we should provide convenient parking.

Mrs. Brandt announced that Mrs. Walter Friedmann of Mission Viejo had been present at 7:00 p.m. this evening, before the Executive Session convened. She could not be present at a later time, as she had a previous appointment at 8:00 p.m. Mrs. Friedmann had registered at Orange Coast College in order to attend a theater program. Orange Coast College has sent her and others a letter stating that they cannot participate because they live in the Saddleback Community College District which will not issue a permit.

Mrs. Brandt asked how much it would cost our District to allow our residents to attend this program. Mr. Barletta stated that 3,820 students had attended the lecture series last year for a total cost of \$12,200.00. On an individual per capita basis, the cost was \$3.19. This is based on the cost of instruction plus the \$300.00 seat tax per ADA (average daily attendance). He explained that since we no longer have the "defined adult" we are charged for every student. Mrs. Brandt feels that, since we do not provide these lectures, we are not serving the public in this area and that we should consider issuing a permit to these taxpayers.

Mr. Taylor quoted from the letter. It states that the Saddleback Community College District is the only District which is refused admittance; it does not state that the Saddleback Community College District is the only District being charged seat tax.

It was suggested that, perhaps, we could ask the Coast District to charge our residents for attendance and let them attend if they pay tuition. Mr. Barletta suggested another approach: people may petition the County Board of Education. It may direct Orange Coast College to accept these students, but then Saddleback College must pay the fee.

Mrs. Berry recommended that people who appear before our Board of Trustees and are denied a permit should request permission from the Board of Trustees of the Coast District. Mrs. Brandt also agreed that the public should be advised to talk to Orange Coast College. She stated that, hopefully, this District will offer this type of program in the future and this problem will be solved.

|  |   |
|--|---|
| Superintendent/President Lombardi read a letter from Diane Colman Storm, a Dana Point resident, sharing her experience as a student in the CETA Program. She told of her accomplishments because of her training and extended her appreciation to Saddleback College for helping to make this possible.  | REPORTS AND COMMUNICATIONS              |
| Mr. Daryl Walezak, Associated Student Body Press Director, was in attendance representing the Associated Student Body.   | SUPERINTENDENT/PRESIDENT                |
| A representative of the California School Employees Association was not present at this meeting.   | ASSOCIATED STUDENT BODY                 |
| Mr. Brennan, President of the Faculty Association, invited the Members of the Board of Trustees, administration, faculty, and staff to attend a performance by Dr. Doyle McKinney in the musical comedy "I do, I do", on Saddleback College Night, October 8, 1976, at the Forum Theater, Laguna Beach Festival Grounds. Mr. Brennan provided information regarding the purchase of tickets. | CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION |
| Dr. Minch, President of the Academic Senate, distributed to the Trustees a copy of a letter to Editor Keevil, The Daily Pilot from the Academic Senate at Saddleback College. It responds to a recent article entitled "Semester Begins Without Students".   | FACULTY ASSOCIATION                     |
| There were no comments from the public relating to items not on the Agenda.  | ACADEMIC SENATE                         |
| A report from the Architects will be forthcoming during the latter part of the meeting.  | PUBLIC                                  |
| Mrs. Brandt introduced Ms. Jean Keevil, Editor of the Irvine World News.   | ARCHITECTS                              |
| All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.   | PRESS                                   |
| Mrs. Berry requested that Board Report Number 104, Appointment of Extended Day Instructors, be removed from the Consent Calendar. This will be considered during Executive Session.  | CONSENT CALENDAR                        |
| Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the Consent Calendar as follows:   |   |
| Attendance at the following meetings with actual and necessary expenses paid was unanimously approved:   | APPROVED                                |

Robert C. Bartholomew Landscaping Committee Meeting  
 Larry W. Taylor Saddleback College  
 July 15, 1976

REQUESTS TO  
 ATTEND  
 CONFERENCES,  
 MEETINGS, ETC.

Larry W. Taylor California Community and Junior College  
 Association - Region 8 Officers Meeting  
 Saddleback College and San Juan Capistrano  
 September 8, 1976

The Certificate of Achievement was unanimously awarded to the following:

CERTIFICATE  
 OF ACHIEVEMENT

|                       |   |
|-----------------------|---|
| Clyde L. Bell         | Real Estate                               |
| Richard Casey         | Business Management                       |
| James S. Cox          | Real Estate                               |
| Jackie Cross          | Administration of Justice-Law Enforcement |
| G. Wayne Harper       | Administration of Justice-Corrections     |
|                       | Administration of Justice-Law Enforcement |
| David J. Kratochwill  | Administration of Justice-Corrections     |
|                       | Administration of Justice-Law Enforcement |
| Earl F. Larrabee, Jr. | Business Management                       |
| James G. Law          | Real Estate                               |
| Armando Lopez, Jr.    | Administration of Justice-Corrections     |
|                       | Administration of Justice-Law Enforcement |
| John J. McCarthy      | Real Estate                               |
| Jack E. Onyett        | Real Estate                               |
| Marcella J. Schou     | Clerical - General Office                 |
| Ted K. Soyeshima      | Real Estate                               |
| John D. Stone         | Real Estate                               |

The following speakers and subsequent honorariums were unanimously approved for the fall semester Women's Studies Lecture Series:

PUBLIC PROGRAMS  
 AND SERVICES -  
 COMMUNITY  
 INFORMATION  
 AND SERVICES

|                         |               |                 |
|-------------------------|---------------|-----------------|
| Marian Crane            | September 7 - | \$400.00        |
| RAP Group - Facilitator | December 21   |                 |
| Laura Dennison          | September 14  | 20.00           |
| Mikel Garcia            | September 15  | 20.00           |
| Vivian Hall             | September 15  | 20.00           |
| Clella Klinge           | September 16  | 20.00           |
| Mikel Garcia            | September 17  | 20.00           |
| Alice Lassen            | October 19    | 20.00           |
| Vivian Hall             | October 21    | 20.00           |
| Marian Jacobs           | October 22    | 20.00           |
| Sharon Donoff           | November 18   | 20.00           |
| Geraldine Pickart       | November 18   | 20.00           |
| Olga Odgen              | November 19   | 20.00           |
| Betty Brooks            | December 7    | 50.00           |
| Mary Moshy              | December 16   | 20.00           |
|                         |               | <u>\$690.00</u> |

The following certificated personnel regular actions:

CERTIFICATED  
PERSONNEL -  
REGULAR ACTIONS

Employment

That Dr. Mildred M. Moe be employed as a long-term substitute to teach the physics classes that were originally assigned to Mr. Robert Parsons. Dr. Moe has a Ph.D. in Physics with teaching experience and has been approved as a part-time instructor.

Leave of Absence

That Dr. Andrew Kish be granted a military leave of absence from September 27 to October 9, 1976. The purpose of this leave is Mobilization Designation training which is required of him as Assistant Military Attache to the United Kingdom.

That Ms. Teddi Lorch, an Extended Day Instructor, be assigned as a substitute instructor from September 27 to October 9, 1976, for Dr. Andrew Kish.

Employment - Addendum

ADDENDUM

That Shelba Jean Robison be employed as a regular instructor in the Interdisciplinary Studies Program commencing September 14, 1976, at Class V, Step 9.

The following classified personnel regular actions:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Employment

1. Pamela E. Anderson, Departmental Secretary, Grade 27, Step 1, \$813.00 per month, effective September 15, 1976. Mrs. Anderson will be assigned to the Natural Science Division.
2. Cheryl Grant, Audio Visual Technician, Grade 33, Step 1 (50%), \$466.67 per month, effective September 15, 1976. Mrs. Grant will be working 20 hours per week.
3. Judy St. Claire, Library Clerk, Grade 21, Step 2, \$742.00 per month, effective September 15, 1976.
4. Donald W. Crowell, Groundsman I, Grade 24, Step 2, \$794.00 per month, effective September 15, 1976. Mr. Crowell is the son of Harriet Crowell, employed by the District as Senior Library Clerk.
5. Darlene E. Hill, Groundsman I, Grade 24, Step 2, \$794.00 per month, effective September 15, 1976.
6. Alexander Young, Custodian II, Grade 25, Step 1, \$778.00 plus \$25.00 shift differential for a total of \$803.00 per month, effective September 15, 1976.

Employment - Continued

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
-CONTINUED-

7. Harold Stevens, Custodian II, Grade 25, Step 1, \$778.00 plus \$25.00 shift differential for a total of \$803.00 per month, effective September 15, 1976.
8. Robert Coley, Custodian II, Grade 25, Step 1, \$778.00 plus \$25.00 shift differential for a total of \$803.00 per month, effective September 15, 1976.
9. Robert Fenton, Custodian II, Grade 25, Step 1, \$778.00 plus \$25.00 shift differential for a total of \$803.00 per month, effective September 15, 1976.
10. Dixie L. Sandahl, Typing-Learning Center Technician, Grade 20, Step 1 (75%), \$519.75, effective September 15, 1976. Ms. Sandahl will be working 30 hours per week in the Typing-Learning Center.
11. Registration Assistants, as needed, \$3.00 per hour, effective September 15, 1976:

Shirley P. Rasmussen  
Melinda L. Harder  
Joanne P. O'Donnell

12. Student Employees, as needed, \$2.30 per hour:

|                  |                    |                 |
|------------------|--------------------|-----------------|
| Eric S. Bianchi  | Christina M. Duhn  | Lisa Mann       |
| Debbie Bolton    | Ronald D. Griffin  | Scott Olsen     |
| Andrea Boman     | Leocadie L. Groves | Yvonne Polski   |
| Patrick Bradshaw | Michele D. Knight  | Ronald Ray      |
| William E. Day   | Melanie D. Line    | Richard Trafton |
|                  |                    | James Van Meter |

Employment - Ratification

Marla Hoffman, Clerk Typist I, Grade 18, Step 1, \$663.00 per month, effective September 7, 1976. Mrs. Hoffman has been assigned to an existing vacancy in the Admissions and Records Office, working from 11:30 a.m. to 8:30 p.m.

Change of Status/Reclassification

1. Floyd C. McClane, Utility Person - Maintenance, Grade 28, Step 3, \$912.00 per month, effective September 15, 1976. Mr. McClane has been employed as a Custodian II.
2. Robert Boyer, Utility Person - Maintenance, Grade 28, Step 1, \$832.00 per month, effective upon the appointment of a replacement. Mr. Boyer is employed as a Safety Officer, Weekends and Holidays.

Change of Status/Reclassification - Continued

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
-CONTINUED-

- 3. Arleta Mann, Clerk Typist III, Grade 23, Step 1, \$742.00 per month, effective September 15, 1976. Mrs. Mann will be assigned to the Department of Fine Arts, where she is currently employed as a Clerk Typist I, part time (50%).
- 4. Lloyd Garcia, Safety Officer, Grade 30, Step 2, \$912.00 per month, effective September 15, 1976. Officer Garcia is currently classified as Safety Officer, Grade 25, assigned to work 25 hours per week.
- 5. Fred Sanfilippo, Safety Officer, Grade 30, Step 2 (75%) \$684.00 per month, assigned to work 30 hours per week. Mr. Sanfilippo is currently classified as Safety Officer, Grade 25, assigned to work 20 hours per week.

Resignation

Acceptance of the resignation of H. Daniel Hohneker, Safety Officer - Weekends and Holidays, effective September 21, 1976.

That the following individuals be approved to provide scouting services for the 1976-77 athletic season, on an as-needed basis, at the rate of \$25.00 per scouting assignment.

CONSULTANTS

- |                 |               |
|-----------------|---------------|
| Marshall Adair  | Doug Mercer   |
| Pat Bandy       | Mac Moore     |
| Don Cawthon     | John Murlo    |
| Harlon Chambers | Eric Patton   |
| Bill Cunerty    | Bill Rolfe    |
| Jim Ferguson    | Carl Schiller |
| Tony Leon       | Vern Wagner   |
| Rudy Lucidi     | Bill White    |

ADDENDUM

The budgeted amounts for such services for 1976-77 are:

|            |            |
|------------|------------|
| Football   | \$1,000.00 |
| Basketball | 500.00     |

That the Superintendent or Business Manager be authorized to execute the 1976-77 Real Estate Financial Aid Contract with the California State Department of Real Estate. This agreement provides for reimbursement by the State for expenditures in the Real Estate Program not to exceed a total amount of \$2,000.00.

DEPARTMENT OF  
REAL ESTATE -  
FINANCIAL AID  
CONTRACT

Purchase Orders 24463 through 24715, totaling \$1,275,944.55, approved and payment authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 30299 through 30513, totaling \$197,192.21, approved and ratified for payment.

PAYMENT OF BILLS





|                    |                                   |   |
|--------------------|-----------------------------------|---|
| *Henry Dawkins     | Compton Community College         | CALIFORNIA<br>SCHOOL BOARDS<br>ASSOCIATION<br>DELEGATE ASSEMBLY<br>REGION 20<br>-CONTINUED- |
| Carl Dechow, Jr.   | Peralta Community College         |   |
| Joe W. Dobbs       | Santa Barbara Community College   |   |
| *Gale Douglass     | San Jose Community College        |   |
| *Portia Goode      | Grossmont Community College       |   |
| Ellen Harper       | San Luis Obispo Community College |   |
| Howard Worthington | Imperial Community College        |   |
| *Frederick Wyatt   | Los Angeles Community College     |   |

\*Incumbent

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, to approve the nominees as presented. NOMINEES

The official 1976 Delegate Assembly Ballot will be completed and submitted to the California School Boards Association prior to September 30, 1976.

The Members of the Board of Trustees were informed that the State Department of Education will make a transfer of equipment to Saddleback College of the following printing equipment. PRINTING  
EQUIPMENT

- 2 A/M Multi-model 1250 Printing Presses
- 1 A. B. Dick Model 350 Printing Press
- 1 A. B. Dick Model 130 Camera/Platemaker
- 1 Paper Drill

This equipment will assist in our printing and duplicating center and in developing and expanding the printing/graphic arts program.

The above equipment is located in San Jose, California, at the Unified School District.

It was requested that the Board of Trustees approve the delivery of this equipment for use at Saddleback College. The estimated transfer cost, including removal and transportation, will not exceed \$350.00.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the delivery of the equipment for use at Saddleback College. The estimated transfer cost, including removal and transportation, is not to exceed \$350.00. APPROVED

The following recommended addition to Board Policy 5104, Foreign Students, was presented for a first reading: BOARD POLICY  
5104 -  
FOREIGN  
STUDENTS

- 12. Foreign students must apply and fulfill all admission requirements by July 1 for the fall semester and by December 1 for the spring semester. FIRST  
READING

Approval of this addition will be requested at the next regular board meeting.

Classified personnel - job specifications - had been removed from the Agenda for further study, at the request of Mr. Barletta.

JOB  
SPECIFICATIONS

The Members of the Board of Trustees were informed that for the past two years the District has had the use of the Intrepid, a 36-foot ocean-going vessel belonging to the Capistrano Unified School District (CUSD), originally acquired by CUSD through the Department of Defense as a surplus item. CUSD has notified the State Educational Agency for Surplus Property that they have no further use for this boat, and that Saddleback Community College District has demonstrated a need for such a vessel. The State Educational Agency for Surplus Property, upon our request, will arrange to transfer ownership of the Intrepid to this District for a fee of approximately \$50.00.

ACQUISITION OF  
AN OCEAN-GOING  
VESSEL

The Natural Science Department had prepared a report regarding the manner in which the Intrepid would be used and the costs which would be involved in maintaining and operating the boat, containing the following information:

The Intrepid is an integral part of our program in the Marine Sciences. At present it is used in a variety of classes within our program, including use this semester in:

1. Small Boat Handling and Maintenance (key part of class)
2. Geological Oceanography
3. Biological Oceanography
4. Basic Oceanography (four classes)
5. Diving (used as main diving platform)

This vessel will give us a greater versatility in teaching Marine Science classes.

The approximate costs involved in owning the Intrepid are:

|   |                     |
|---|---------------------|
| Slip rental<br>(This may be eliminated when<br>the Marine Studies Institute<br>dock is built) | \$1,300.00          |
| Maintenance   | <u>700.00</u>       |
| Total   | \$2,000.00 Annually |

In addition, we will need to spend an initial cost of approximately \$1,000 to install guard rails and make necessary repairs.

In reply to a question, Mr. Barletta estimated that insurance costs would be from \$2,000 to \$5,000.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, that the State Education Agency for Surplus Property be requested to transfer ownership of the Intrepid from Capistrano Unified School District to the Saddleback Community College District.

ACQUISITION OF  
AN OCEAN-GOING  
VESSEL

APPROVED

Mr. Greinke suggested that consideration be given to renting the Intrepid to other Districts.

The Members of the Board of Trustees were informed that William Blurock and Partners, Architects and Planners, have completed the plans and specifications for the track and field project. The architects were present at the meeting to respond to questions about the project.

TRACK AND FIELD -  
REQUEST FOR BIDS

Mr. Shacklett reported that a less expensive track surface had been investigated. A rubberized asphalt surface was recommended and approved by the administration and faculty. It will cost approximately \$39,000 to \$40,000 and is guaranteed for five years. By comparison, the more sophisticated surface costs approximately \$134,000 and has a projected life of seven years. The maintenance and upkeep is essentially the same on both. He explained that this is the surface only, that the hard asphaltic base on both is essentially the same. The base bid will include the track surface, turf within and a fence to protect it.

It was recommended that the Business Manager be authorized to advertise for bids for this project.

Motion by Mr. Taylor, seconded by Dr. Marshall and carried, that the Business Manager be authorized to advertise for bids for the Track and Field project.

APPROVED

Mrs. Berry was opposed; Mr. Bartholomew abstained.

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

1. Bid Number R-4095 - Micro-Biology Equipment - Science

|                                  |                   |
|----------------------------------|-------------------|
| Fisher Scientific Company        | \$ 304.75         |
| Curtin Matheson Scientific       | 315.32            |
| Scientific Products              | 344.57            |
| New Brunswick Scientific Company | 2,158.16          |
|                                  | <u>\$3,122.80</u> |

2. Bid Number R-8952 - Automotive Shop Supplies - Vocational Technology

|                                      |                   |
|--------------------------------------|-------------------|
| Brush Research Manufacturing Company | \$ 17.87          |
| Crown Valley Auto Supply, Inc.       | 46.21             |
| Ace Automotive Equipment District    | 644.34            |
| Capistrano Auto Supply, Inc.         | 999.58            |
|                                      | <u>\$1,708.00</u> |

|     |   |                   |  |
|-----|---|-------------------|--|
| 3.  | Bid Number R-09226 - Furniture - Dean of Instruction                              |                   |  |
|     | The Welch Company   | \$1,289.70        |  |
| 4.  | Bid Number R-16396 - Football Supplies - Athletics                                |                   |  |
|     | Spartan Sales and Service   | \$ 39.22          |  |
|     | Neal's Sporting Goods   | 710.41            |  |
|     | Conlin Brothers, Inc.   | 826.27            |  |
|     | California Sports   | 2,321.40          |  |
|     |   | <u>\$3,897.30</u> |  |
| 5.  | Bid Number R-8986 - Photography Supplies - Vocational<br>Technology               |                   |  |
|     | Royce Photo/Graphics Supply, Inc.   | \$ 743.74         |  |
|     | Cornell's Cameras   | 797.23            |  |
|     | Cal's Cameras, Inc.   | 1,488.88          |  |
|     | Redlands Cameras  | 3,908.28          |  |
|     |   | <u>\$6,938.13</u> |  |
| 6.  | Bid Number R-03576 - Maintenance on Microfilm Equipment -<br>Library - Microfilm  |                   |  |
|     | Eastman Kodak Company   | \$1,244.61        |  |
|     | (Maintenance from 07-01-76 through 06-30-77)                                      |                   |  |
| 7.  | Bid Number R-16374 - Training Supplies - Athletics                                |                   |  |
|     | Deckert Surgical Company  | 58.17             |  |
|     | American Hospital Supply  | 148.32            |  |
|     | Park Lido Medical Mart  | 294.04            |  |
|     | School Health Supply Company  | 333.00            |  |
|     | Mission Valley Sporting Goods   | 520.82            |  |
|     | Arcade First Aid and Safety   | 529.52            |  |
|     | Conlin Brothers, Inc.   | 538.90            |  |
|     |   | <u>\$2,422.77</u> |  |
| 8.  | Bid Number R-3083 - Purchase of Business Machines - Vocational<br>CETA Technical  |                   |  |
|     | IBM Corporation   | \$1,380.00        |  |
| 9.  | Bid Number R-07906 - Agriculture Lab Classroom Furniture -<br>Dean of Instruction |                   |  |
|     | The Welch Company   | \$6,169.20        |  |
| 10. | Bid Number R-06624 - Dodge Maxi Van   |                   |  |
|     | Rancho Santiago Community College District  | \$3,180.00        |  |

AWARDS  
-CONTINUED-

11. Bid Number R-7734 - Tennis/Gold Supplies - Athletics

AWARDS  
-CONTINUED-

|                               |                    |
|-------------------------------|--------------------|
| Mission Valley Sporting Goods | \$ 241.68          |
| California Sports             | 686.88             |
| Conlin Brothers, Inc.         | 743.87             |
|                               | <u>\$ 1,672.43</u> |

12. Bid Number 247 - Copier Machine Leasing

|                             |                    |
|-----------------------------|--------------------|
| University Office Equipment | \$14,220.00        |
| IBM Corporation             | 16,200.00          |
|                             | <u>\$30,420.00</u> |

(Lease Period: 11-01-76 through 06-30-77)

Mr. Bartholomew requested further information on the copier machine leasing.

Mr. Weisgerber, Director of Media Services, gave the background on the printing operation and the plans for potential cost savings. He distributed a report showing the present and proposed location, size, and use of copy machines and a chart showing the volume of work, the dollars spent, and the cost per copy. A copy of these reports are on file.

Motion by Mrs. Berry, seconded by Dr. Marshall and carried, that the awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

The Board of Trustees recessed at 9:05 p.m. and reconvened to Regular Session at 9:15 p.m.

RECESS  
REGULAR SESSION

Members of the Board of Trustees were provided with a Study of Site Selection for a Northern Area Satellite. The following persons were present to respond to questions:

NORTHERN AREA  
SATELLITE

Mr. Roger A. McInnes, M.A.I.  
Real Estate Appraiser - Tustin

Mr. Richard R. Schmid  
Civil Engineer - Irvine/Tustin

Mr. Cedric White, Jr., M.A.I.  
Real Estate Appraiser - Anaheim

Mr. Gordon Getchel  
Office of Planning Administration  
The Irvine Company

Mr. Larry Seeman  
Environmental Science Consultant

Mrs. Brandt suggested that each Trustee first have the opportunity to receive replies to questions and then make a statement and/or give an opinion of a particular area.

NORTHERN AREA  
SATELLITE  
-CONTINUED-

Mr. Bartholomew, Dr. Marshall, and Mr. Taylor deferred from asking questions at the time.

Mrs. Brandt asked how definite the costs are in the appraisals given. Mr. McInnes replied that the final appraisal report will be within ten percent of the estimate.

Mrs. Brandt asked about the problem of zoning. She was informed that the Board of Trustees' right to establish a college takes precedence to zoning regulations.

Mr. Greinke asked about the noise factor, with reference to site Number 1. He asked if flight patterns had been studied and he displayed a current but as yet unreleased pattern map which differs from the Environmental Impact Report. Mr. Seeman replied that his report contained a typographical error. He rated the sites with respect to the noise factors, number five being the most severe, one next, and then two.

Mr. Greinke then questioned the flood control report and discussed the possibility of using the flood zone as a positive factor. Mr. Seeman stated that the ultimate use and the costs of improvements should be taken into account. Mr. Schmid stated that in his opinion there would be problems, but that a school could be developed more economically than a residential area because part of the land would be used for play fields and parking.

Mr. Greinke asked about the statement in Mr. Seeman's report suggesting a "Courtesy Review by the City of Irvine." He feels that this should be required and that the College should be responsive to the communities of Irvine and Tustin and consult with their planning departments.

Mrs. Berry questioned a comment by Mr. Getchel that the District would be responsible for withdrawing the property from the agricultural preserve and also the fact that the land is appraised at the fair market value - the highest value on the open market. She feels that if the property is removed from the preserve that the cost of the land should go down and that the responsibility for withdrawing the land should not rest with the College. She asked who is responsible for paying the penalties involved, the back taxes if any, etc.

Mr. White explained that the appraisal was made without consideration of the agricultural preserve; the land was appraised at fair market value as required by law. He does not know who would be responsible for what and suggested that legal counsel be sought.

Mr. Getchel stated that he understands that if the District requests the withdrawal of the land from the agricultural preserve there would be no penalties involved. He explained that there are two ways to purchase land held in the agricultural preserve: negotiate with the land owner with all factors being taken into consideration, or proceed with condemnation as a public agency with these powers. In the latter case, two appraisals would be made and the property would be sold at the lower price. If Irvine withdraws land from the agricultural preserve penalties would have to be paid and these would be added to the purchase price.

Mr. Backus did not have any questions at the time.

Mrs. Brandt asked for statements and/or opinions of the Members of the Board of Trustees.

Mr. Bartholomew stated that his questions and concerns had been explained. He agrees with Mr. Greinke that the noise and flood factors have been overplayed. After reviewing the report he feels "pretty well tied to" Site Number 2.

Dr. Marshall prefers Site Number 2 as a location which would be easier to develop and which meets all of the necessary requirements. He stated that even though it may cost a little more in the beginning, in the end it may be more economical.

Mr. Taylor quoted a representative of the Chancellor's Office who stated that without an agricultural program 80 acres is sufficient to build a community college. He stated that we must first decide what will be offered at the campus before considering purchasing 100 acres. With an agriculture program at Saddleback College a second one on the northern site would not be needed.

He commented on the eight percent interest rate, the fact that the price on the remainder of the property cannot be guaranteed, and that the District must pay the property taxes during the option period. He feels that the offer to buy the property back if it is not used is a magnanimous offer. He mentioned that the terms are subject to approval by the Irvine Company's Board of Directors. He expressed his concern about the noise and flood factors on all three sites.

In considering the best location to serve both Irvine and Tustin, Mr. Taylor suggested looking at Redhill and Culver between the San Diego and Santa Ana Freeways - the United States Marine Corps Lighter than Air Base. He stated that if the District is going to purchase property it should look at 80 acres, which is sufficient, and purchase the total property, which is the best business practice.

Mrs. Brandt stated that we possibly do need only 80 acres, but that we must first consider whether the land at the northern campus location would be better for our agricultural courses than that at Saddleback College.

NORTHERN AREA  
SATELLITE  
-CONTINUED-

She also stated that we must not think only of the residents of the Tustin/Irvine area, but also of those people in El Toro, Laguna Hills and the entire District. She reported that she had driven to the College via Culver in order to analyze the mileage:

Culver to Lake Forest = 6.6 miles  
Lake Forest to Saddleback College = 8 miles  
El Toro to Culver = 8.2 miles  
El Toro to Saddleback College = 8 miles

Mrs. Brandt's tentative feeling is to favor Site Number 2.

Mr. Greinke agreed that the Lighter than Air Base is a good idea, but he feels that this would not be fair to the remainder of the District. Also, it is too closely located to the boundaries of other schools.

Mr. Greinke favors the Myford area, Site Number 1, because of the geography. He feels that the greenbelt area will be a heavy population center and that it is a natural division between two cities - an excellent location to serve the greatest majority of the citizens.

Mr. Greinke stated that the location should not be voted upon tonight, not until full advantage has been taken of involving the planning departments of the cities of Irvine and Tustin. He also feels that the report does not reflect the true values of the properties because the campus should raise the value of the land.

Mr. Backus suggested also contacting the County of Orange;  
Mr. Greinke agreed.

Mr. Backus stated that he feels that when we asked for an appraisal the consultants were instructed to do a job and that we are now asking for additional input. We cannot fault them for not providing information which was not in their instructions.

Mr. McInnes explained that property is appraised, by law, at its highest and best use, which is for a single family residence development. Mr. Schmid stated that perhaps the architects might be in the best position to provide some of the requested information. Mr. White explained that regardless of adjustments due to the agricultural preserve, etc., the relative costs would be the same for all three sites. It is his understanding that that is what is important for selection.



Mr. Backus suggested that the next step, perhaps, would be to approach these agencies, show our interest, and request additional information.

NORTHERN AREA  
SATELLITE  
-CONTINUED-

Mr. Seeman stated that he has been communicating with the City of Irvine since the beginning of the project and that they would like some kind of indication of the rating of the sites. He also stated that he had planned to have a draft of the environmental impact report nearly completed by September 27.

Mr. Armstrong, Director of Community Information and Services, asked for a description of the sites and was provided with the following information:

Site Number 1: East side of Myford and south of Bryan

Site Number 2: West side of Culver and south of Bryan

Site Number 5: West side of Jeffrey and south of Trabuco

Motion by Mr. Backus, seconded by Mr. Greinke and carried, that time be taken to consider what has been said this evening and that this item be placed on the agenda as an action item at the next regular meeting which will be held on Monday, September 27, 1976, at 7:30 p.m., at a location in the Tustin/Irvine area which is to be determined.

Mr. Taylor was opposed.

The Board of Trustees convened to Executive Session at 9:40 p.m. and reconvened to Regular Session at 11:40 p.m.

EXECUTIVE SESSION  
REGULAR SESSION

The following action had transpired in Executive Session:

The following new extended day instructors were appointed on an "if-and-as-needed" basis for the 1976-77 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

APPOINTMENT OF  
EXTENDED DAY  
INSTRUCTORS

| <u>Applicant</u>     | <u>Highest Degree</u> | <u>Assignment</u>       | <u>Probable Salary/Hr.</u> |
|----------------------|-----------------------|-------------------------|----------------------------|
| Brock, Stanley J.    | B.S.                  | Real Estate             | \$13.00                    |
| Bryant, Robert B.    | M.A.                  | Management Advertising  | 13.50                      |
| Callihan, Grace      | B.S.                  | Creative Cooking        | 13.00                      |
| Davilla, Carlos      | A.A.                  | Music, Guitar           | 13.00                      |
| Dowd, Steven T.      | B.S.                  | Real Estate             | 13.00                      |
| Johnson, Geary F-J   | J.D.                  | Business Law            | 15.25                      |
| Keenan, Jr., William | M.B.A.                | Small Business Mgmt.    | 15.25                      |
| Kennedy, Phyllis     | M.S.                  | Business Correspondence | 13.50                      |

| <u>Applicant</u>      | <u>Highest Degree</u> | <u>Assignment</u>       | <u>Probable Salary/Hr.</u> |
|-----------------------|-----------------------|-------------------------|----------------------------|
| Laskin, Shirley       | M.S.                  | Personal Business       | \$14.25                    |
| Lawson, Connie D.     | B.S.                  | Office Procedures       | 13.00                      |
| Paxton III, William   | B.S.                  | Physical Geology        | 13.50                      |
| Stein, Judith         | M.A.                  | Creative Writing        | 13.00                      |
| Straehley, Marcia     | M.A.                  | English                 | 14.25                      |
| Tannenbaum, Wanda Lee | B.A.                  | Office Management       | 13.00                      |
| Tomlinson, Jay E.     | M.B.A.                | Estate Planning         | 13.50                      |
| Walch, Carolyn        | B.S.                  | Physical Geology        | 13.00                      |
| Wheeler, Gail         | M.B.A.                | Office Management       | 13.50                      |
| Adams, Robert L.      | Cred.                 | Broadcasting Operations | 13.00                      |

APPOINTMENT OF  
EXTENDED DAY  
INSTRUCTORS  
-CONTINUED-

The Board's representative was directed to communicate to the Saddleback Community College District's Faculty Association the Board's reply to the Faculty Association's proposal submitted at the Special Meeting of August 30, 1976. The Board's reply is attached to and made a part of these Minutes.

REPLY TO THE  
SADDLEBACK  
COMMUNITY COLLEGE  
DISTRICT FACULTY  
ASSOCIATION

There being no further business, the Meeting was adjourned at 11:45 p.m. until Monday, September 27, 1976, at 7:30 p.m., at a location in the Tustin/Irvine area which is to be determined.

ADJOURNMENT

*R. A. Lombardi*

R. A. Lombardi, Secretary of the Board of Trustees