

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in Room 212 of the Library-Classroom Complex at 28000 Marguerite Parkway, Mission Viejo, California, Monday, June 9, 1975, at 7:30 p.m.

REGULAR MEETING

Mr. Bartholomew, President of the Board of Trustees, called the Meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Dr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick J. Backus
 Mr. Robert C. Bartholomew
 Mrs. Donna C. Berry
 Mrs. Norrissa P. Brandt
 Mr. Frank H. Greinke
 Dr. James W. Marshall
 Mr. Lawrence W. Taylor

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent
 Mr. R. L. Platt, Dean of Instruction
 Mr. Roy N. Barletta, Business Manager

STAFF MEMBERS

Mr. Taylor stated that, under the rules of order, a Board Member of the prevailing side has permission to ask for reconsideration of an item at the following meeting.

CHILD DAY CARE CENTER

Mr. Bartholomew stated that he understood that it was County Counsel's opinion that no action may be taken on any item not on the Agenda. Mr. Taylor stated that the chairman may set the next meeting as the date to reconsider the item, but that the request for reconsideration must be made at this time.

Motion by Mr. Taylor, seconded by Dr. Marshall and carried, that reconsideration of the Proposal for a Child Day Care Center be part of the Agenda. Mr. Bartholomew and Mrs. Berry were opposed.

This item will be placed on the Agenda of the next Regular Meeting which is scheduled to be held on Monday, June 23, 1975, at 7:30 p.m.

Motion by Mr. Greinke, seconded by Mrs. Brandt and unanimously carried, to adopt the Agenda and Addenda as presented.

AGENDA ADOPTED

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, to approve the Minutes of the Regular Meeting of May 27, 1975, with the following amendment:

MINUTES APPROVED

- Page 287 - Denial of Claims
- Page 288 - Proposal - Child Day Care Center

After each of these motions (and where there may be confusion in the future) it should be noted that:

Four votes are required to approve a motion.

All items listed under Consent Calendar are considered by the Board to be routine and are enacted by the Board in a single motion. There is no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT CALENDAR

Mr. Bartholomew requested that Board Report Number 410, Institutional Membership, be removed from the Consent Calendar.

Motion by Mr. Greinke, seconded by Mrs. Brandt and unanimously carried, to approve the Consent Calendar, with the exception of Board Report Number 410, Institutional Membership, including Addenda, as follows:

APPROVED

The curricular additions presented at the meeting of May 27, 1975, as an informational item, as presented.

CURRICULUM

The Certificate of Achievement be awarded to the following:

CERTIFICATE OF ACHIEVEMENT

Don H. Clague	Real Estate
David D. Otis	Real Estate
Shirley Ruth Paget	Accounting
Randall G. Lanford	Real Estate

The following substitution to Board Policy 6130, Textbook Adoption: BOARD POLICY 6130

1. The criteria to be used in the consideration of a text for adoption should include course objectives, specific requirements set forth in the course outline, and the methods of instruction to be employed.
2. Textbooks and supplementary materials are to be recommended by the faculty of a division to the Dean of Instruction, in accordance with the above criteria, and approved by the Superintendent. These recommendations should be made at least eight weeks prior to the beginning of the course in which they are to be used.

3. Except as authorized in designated courses, a basic textbook or textbooks will be adopted for each course offered.
4. For multiple-section courses, alternate texts may be recommended for adoption by the division offering the course.
5. All textbooks must be ordered through the college bookstore, when possible.

The following conference request with actual and necessary expenses paid:

CONFERENCE
REQUEST

Dr. Robert Olson -- The National Annual Meeting of the American Society for Engineering Education - Colorado State University - June 17, 18, and 19, 1975.

(ADDENDUM)

Reappointment of Certificated Personnel for 1974-75 as presented.

REAPPOINTMENT OF
CERTIFICATED
PERSONNEL

The full-time instructors currently employed by the College for summer school assignments in 1975, on an "if-and-as-needed" basis, as presented.

SUMMER SCHOOL
INSTRUCTORS

The previously employed extended day instructors appointed on an "if-and-as-needed" basis for the 1975 Summer Session, at the hourly rate stipulated in the salary schedule at the class to which each is qualified, as presented.

EXTENDED DAY
INSTRUCTORS

The following, qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

<u>Applicant</u>	<u>Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
DeVlieger, James M.	M.A.	Drafting	\$13.50 per hour
Dexter, Rita F.	B.A.	English	\$13.00 per hour
Hume, Patricia	Cred.	Drama	\$13.00 per hour
Lee, Michael V.	M.A.	Art Appreciation	\$14.75 per hour
Pohlman, Donald W.	B.S.	Electronic Technology	\$13.50 per hour
Spadaro, Paula	M.S.	Mathematics	\$13.50 per hour
Stearns, Jean	M.A.	Creative Writing	\$14.25 per hour
Thompsen, Mary	M.A.	Lip Reading	\$13.50 per hour
Moreno, Gilbert R.	B.A.	Advanced Motorcycle	\$13.00 per hour
Nichols, Robert C.	M.A.	Advanced Motorcycle	\$14.75 per hour
Bland, Irene B.	B.M.	Music	\$13.00 per hour
Haroldson, Ruth	B.M.	Music	\$13.00 per hour
Interlandi, Marilyn	B.M.	Music	\$13.00 per hour
Limebrook, David E.	B.A.	Physical Education	\$13.00 per hour

The new extended day instructors appointed on an "if-and-as-needed" basis for the 1975 Summer Session, at the hourly rate stipulated in the salary schedule at the class to which each is qualified, as presented.

Employment of the following full-time certificated personnel for 1974-75:

CERTIFICATED
PERSONNEL -
EMPLOYMENT

L. Joyce Arntson	Secretarial Science
Russell F. Cabeen	Marketing/Management
Alger Herbert Johns	Real Estate
Barbara Gershman	Foods, Nutrition and Home Management
John Carl Cederquist	Art
Alvin James Brightbill	Choral/piano
Carlyn Wells	Oral Interpretation/Speech
Fred Hassouna	Architecture
Kathleen Hodqe	Counselor
Lee Eckert	Work Experience

Reappointment of Classified Personnel for 1974-75, as presented.

REAPPOINTMENT OF
CLASSIFIED
PERSONNEL

Employment

The following individuals employed as Professional Models on an as-needed basis at the rate of \$4.50 per hour, effective June 10, 1975:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

1. Roberta Lee Hirsch
2. Ann Mary Foskett
3. Emily Montgomery
4. Robert S. Voien

Honorariums in the amount of \$50.00 each for the following speakers who participated in the Natural Science Division Seminar Program on a Wednesday during the College Hour.

COMMUNITY EVENTS

Dr. Roger Seapy
Dr. Donald Bright

Steve Sivcovich as guest accompanist for the Music Class 300, for which funds are budgeted in the sum of \$63.00.

(ADDENDUM)

The following progress payment request submitted by L. R. Hubbard, Jr.

PROGRESS PAYMENT

Handball Courts - Progress Payment Request Number 6

Contract Price -	\$154,478.00	
Amount earned as of 05-29-75		\$128,533.15
Less 10% retention		12,853.32
Net due on earned to date		\$115,679.83
Less previous payments		93,860.46
Amount due this request		\$ 21,819.37

The following requests for payment submitted by Hippe and Randell, AIA Architects, in accordance with the contract agreement dated February 6, 1975:

PAYMENT TO
ARCHITECT

1. Gymnasium/Physical Education Complex

Fee: 4.21% of Agreed Construction Cost of
 \$3,302,465 + \$139,033.00
 Construction Documents Phase, 75% completion -
 Building \$90,719.03
 less previous payments 84,671.10 \$ 6,047.93
 Site Work \$13,555.72
 less previous payments 12,652.00 903.72
 Total due this request \$ 6,951.65

2. Handball Courts

Fee: \$2,162.69
 Construction, 83% completion \$ 1,795.03
 less previous payments 1,449.00
 Total due this request \$ 346.03

3. Central Plant

Fee: \$14,940.00
 Construction, 90% completion -
 Building \$ 8,067.60
 less previous payments 6,723.00 \$ 1,344.60
 Site Work \$ 5,378.40
 less previous payments 4,482.00 896.40
 Total due this request \$ 2,241.00

The following awards, each bidder having submitted the low bid meeting specifications, and payment authorized upon delivery and acceptance of the items ordered:

AWARDS

1. Bid No. R-7080 - Elevator Maintenance - Buildings & Grounds
 Montgomery Elevator Company \$ 2,880.00
2. Bid No. R-5919 - Towel Service - Physical Education
 Braun Towel/Linen Service Co. - Not to exceed \$ 2,500.00
3. Bid No. 184 - Psychology Equipment - Social Science
 Bio-Feedback Technology, Inc. \$ 6,078.04
4. Bid No. 185 - Charter Buses - Athletics
 Community Enterprises, Inc. - 53 passenger recliner -
 local and overnight trips
 Four Winds Transportation, Inc. - 45, 41, & 38 passenger
 recliner - local trips
 Educational and Recreational Services, Inc. - All standard
 school buses and 41, 47, & 49
 passenger recliner - overnight
 trips
5. Bid No. R-2538 - Athletic Supplies - Athletics
 Mission Valley Sporting Goods \$ 1,405.43

- | | | |
|-----|---|---|
| 6. | <u>Bid No. R-0481</u> - Lariat - Language - Journalism
Coastline Publisher's | \$ 6,375.60 |
| 7. | <u>Bid No. R-2638</u> - Lease IBM Magnetic Card Typewriter -
Business Science - Typing
IBM Corporation | \$ 1,994.00 |
| 8. | <u>Bid No. R-4374</u> - Football Filming - Athletics
Sid Brownlee | \$ 3,570.00 |
| 9. | <u>Bid No. R-2512</u> - Football Supplies - Athletics
Spartan Sales & Service
Conlin Brothers, Inc.
San Clemente Sporting Goods
Mission Valley Sporting Goods | \$ 133.56
410.11
777.30
<u>3,096.42</u>
\$ 4,417.39 |
| 10. | <u>Bid No. R-2192</u> - #2 Diesel Fuel - Buildings & Grounds
C. O. Thompson | \$ 6,363.18 |
| 11. | <u>Bid No. R-2122</u> - Tractor Repair - Buildings & Grounds
Milo Equipment Corporation | \$ 1,124.03 |
| 12. | <u>Bid No. R-0984</u> - Electrical Molding in Science Building -
Buildings & Grounds
Ed's Electric | \$ 2,130.00 |
| 13. | <u>Bid No. R-2754</u> - Health/Training Supplies - Athletics
Daylin Medical, Inc.
American Hospital Supply Corp.
School Health Supply Co.
Arcade First Aid & Safety
Conlin Brothers, Inc.
Mission Valley Sporting Goods | \$ 26.63
94.42
116.28
263.94
596.53
<u>2,633.64</u>
\$ 3,731.44 |
| 14. | <u>Bid No. 191 With Addendum</u> - Portable Walls - Administration
Haworth, Inc. | \$11,362.09 |
| 15. | <u>Bid No. R-5273</u> - Rental of Graduation Equipment - Superintendent
Abbey Rents | \$ 1,183.00 |

Purchase Orders 18832 through 18945, totaling \$31,715.87, with such payment to be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

District Warrants 23409 through 23669, totaling \$351,929.04. PAYMENT OF BILLS

Payment of personnel services as follows: PAYMENT OF PERSONNEL SERVICES

Classified Payroll	10B	\$ 86,348.33
Certificated Payroll	11A	369,525.43
		<u>\$455,873.76</u>

<p>The report on proposed legislation affecting school districts, introduced in the current session, for information.</p>	<p>LEGISLATIVE REPORT</p>
<p>Mr. Bartholomew stated that the Architects' report would be placed next on the Agenda.</p>	
<p>Mr. William Blurock, President of Blurock and Partners, and Mr. Jack Shacklett, Associate Project Manager, displayed and explained their analysis of the potential site of the Music Arts Facility to the Members of the Board of Trustees.</p>	<p>BLUROCK AND PARTNERS</p>
<p>The Meeting was adjourned at 8:00 p.m. while the Architects took the Trustees on a tour of the potential site. The public was invited to join them.</p>	<p>ADJOURNMENT</p>
<p>Mr. Bartholomew reconvened the Regular Session at 8:17 p.m.</p>	<p>REGULAR SESSION RECONVENED</p>
<p>During the next two weeks the Architects will be meeting with Faculty and Board Members. They will return to the Board with a final preliminary location and a preliminary presentation of plans.</p>	
<p>Mr. Robert Hippe, representing Hippe and Randell, AIA Architects, reported that twelve bids for the Gymnasium-Physical Education Building had been mailed and that they are due on June 25, 1975.</p>	<p>HIPPE AND RANDELL</p>
<p>Mr. Greinke presented a report on Construction Management to the Trustees. This report was compiled based on information received while attending the American Association of Community and Junior Colleges' 55th Annual Convention.</p>	<p>REPORTS AND COMMUNICATIONS TRUSTEES</p>
<p>Superintendent Lombardi announced that a copy of the Mission Viejo Reporter, containing an article on the Berrys had been given to each Trustee.</p>	<p>SUPERINTENDENT AND STAFF</p>
<p>Superintendent Lombardi informed the Board of a project which has been undertaken for the past four or five years by Santa Ana College for the Marine Corps called "Project Prep." This project is to help Marines improve their basic skills and to prepare for college. They have asked us if we want to look at this program and perhaps take it over. He stated that we are discussing this matter with the Marine Corps and that this should be at no cost to the District. Specific details, he concluded, will be brought back to the Board as they develop.</p>	
<p>Mr. LaBonte, President of the Academic Senate, stated that new officers will be representing the Senate and Faculty after this meeting. He thanked the Board for the opportunity to be involved in decisions regarding the College.</p>	<p>ACADEMIC SENATE</p>
<p>A representative of the Associated Student Body was not present. Election of officers will be held on Tuesday, June 10, 1975.</p>	<p>ASSOCIATED STUDENT BODY</p>

Mr. Gilbert, President of the California School Employees Association, reported that the CSEA Scholarship Picnic was a highly successful event. Four scholarships in the amount of \$100.00 each will be donated from the proceeds of the picnic.

CALIFORNIA
SCHOOL EMPLOYEES
ASSOCIATION

Mr. Bergman, President of the Faculty Association, also thanked the Board. He introduced the new officers of the Faculty Association: Mr. James Lindblad, President and Mr. Reynold Kero, Vice-President.

FACULTY
ASSOCIATION

Members of the Board of Trustees thanked the representatives for their cooperation, input and help.

Mr. Kelly, Associate Dean of Counseling and Student Affairs, announced that a golf tournament, sponsored by Mission Bank, will be held at the Mission Viejo Country Club on June 30, 1975. Proceeds will be given to the Saddleback College Athletic Fund.

Nancy Sharon thanked the Board for considering the Day Care Center and asked when the proposal will be placed on the Agenda. She was informed that it will be placed on the Agenda for discussion and action at the next Regular Meeting scheduled for Monday, June 23, 1975.

PUBLIC

Mr. Cecil Faucett, resident of Mission Viejo, stated that his request for an interdistrict permit to attend Orange Coast College in order to take a data processing course had been denied and, at the direction of Mr. Bosanko, Associate Dean of Students/Admissions and Records, he was requesting that the Board allow his request. He stated that Saddleback College cannot offer everything that Orange Coast does and, because he is limited for funds and cannot work due to an accident, time is of the essence. Mr. Nelson, Mathematics and Engineering Chairman and Mr. Croisette, Business Science Chairman, were present and enumerated the courses offered in this field, stating that Mr. Faucett could at least attend Saddleback College for the first year of study. Discussion ensued during which Mr. Faucett abruptly left the meeting.

Celia Cutcher, a Member of the Day Care Center Committee, stated that a Day Care Center would enable men and women to come to more classes. A community college, she stated, is to serve the community.

Leslie Irby, student, thanked the Board of Trustees, on behalf of the public, for working so hard.

Mr. Bartholomew thanked those who attend meetings.

It was announced that Mrs. Berry and Dr. Marshall will visit with the Architects, Blurock and Partners, on Tuesday, June 9, 1975, regarding the Music Arts Facility. Mr. Bartholomew, Mrs. Brandt, and Mr. Greinke will meet with the Irvine Company on Wednesday, June 11, 1975, to discuss the possibility of a new site for a second campus.

Superintendent Lombardi stated that curricular additions are submitted to the Board of Trustees at this time for information. Approval will be requested at the next Regular Meeting schedule to be held on June 23, 1975.

CURRICULUM

Superintendent Lombardi recommended that transportation and/or mileage be provided by the District for the following courses scheduled in the 1975 Summer Class Schedule:

FIELD TRIPS

Anthropology 5 (Southwestern Indian Cultures)
June 30 - July 14 (15 days in Southwest)

Biology 17 (The Natural Environment of the Mountains
of Southern and Northern California and Adjacent Areas)
June 30 - July 6
July 21 - July 27

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, that transportation and/or mileage be provided by the District for the above courses scheduled in the 1975 Summer Class Schedule. Cars must not be used for a single person for the convenience of the instructor.

APPROVED

Superintendent Lombardi recommended that a new Board Policy, 5205, be adopted to charge for Saddleback College Catalogs. He recommended that we charge \$1.00 if the catalog is picked up at Saddleback College and \$1.25 if it is mailed. An additional charge should be made to cover mailing costs if mailed outside the United States. This new policy will be brought to the Board for approval at the next meeting of the Board of Trustees.

BOARD POLICY 5205

Superintendent Lombardi recommended the following addition to Board Policy 5104, Foreign Students:

BOARD POLICY 5104

- Foreign students admitted to the United States under student visas shall be classified as "non-resident" students.

In reply to a question, Mr. Bosanko, Associate Dean of Students/ Admissions and Records, stated that this would not affect the Vietnamese people who recently entered this Country, that they are now citizens.

This revision will be brought to the Board for approval at the next meeting of the Board of Trustees.

Superintendent Lombardi recommended that the Division of Languages be permitted to proceed with the following proposal:

GRANT

<u>Grantee</u>	<u>Grantor</u>	<u>Project</u>	<u>Award</u>
Division of Languages	Department of Health Education, and Welfare	Right to Read	\$70,910.00

Mr. Denney, Division of Languages Chairman, was present to comment on the Grant.

Motion by Mr. Greinke and seconded by Mr. Bartholomew that the request to proceed with the proposal be denied, as the Board is not prepared to make judgment, and that in the future the individual who is preparing the grant be present to address the Board.

Mr. Taylor requested that in the future a copy of the grant or a summary be presented.

Superintendent Lombardi agreed with the criticism but explained that the problem is the way the government puts grants out and that we do not have someone who looks after grants, but agrees that the person heading a project should be present. Discussion ensued. The Members of the Board of Trustees stated that they were not opposed to the "Right to Read" but the fact that they did not have sufficient information.

Mr. Bartholomew withdrew his second; Mr. Greinke withdrew his motion.

Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, to table the request of the Division of Languages to proceed with the proposal until the next Regular Meeting scheduled to be held on June 23, 1975. TABLED

Superintendent Lombardi recommended that the scholarships submitted by the Saddleback College Scholarship and Loan Commission be awarded as presented. SCHOLARSHIPS

Motion by Mrs. Berry, seconded by Mrs. Brandt and unanimously carried, that the scholarships submitted by the Saddleback College Scholarship and Loan Commission be awarded as presented. APPROVED

Superintendent Lombardi recommended that the following resolution be adopted: RESOLUTION

WHEREAS, Mrs. Gertrude C. Baker is the founding director of the Saddleback College Nursing Education Program; and

WHEREAS, the program has attained an outstanding statewide reputation under her guidance; and

WHEREAS, Mrs. Baker has been recognized by the Outstanding Educators of America and serves as a member of the California Higher Education Association; and

WHEREAS, she has contributed nearly 50 years to nursing and to education;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Saddleback Community College District expresses its deep appreciation to Mrs. Baker for her years of tireless service to her students, to the college and to the community.

Motion by Mrs. Brandt, seconded by Dr. Marshall and unanimously carried, to adopt the resolution as presented. APPROVED

ROLL CALL VOTE:

AYES: MEMBER: BACKUS, BARTHOLOMEW, BERRY, BRANDT, GREINKE, MARSHALL, TAYLOR

NOES: MEMBER: NONE

Mr. Greinke read the resolution to those present.

Superintendent Lombardi recommended that a new position, Division Chairman, Counseling, be approved. Job specifications were provided. He stated that this position will be filled from within the Student Personnel Services Division. NEW POSITION: DIVISION CHAIRMAN COUNSELING

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that a new position, Division Chairman, Counseling, be approved, based on the job specifications provided. APPROVED

Superintendent Lombardi recommended that Board Policy 4106, Certificated Personnel Substitute Instructor, be amended. The revised policy will be presented to the Board for approval at the next Regular Meeting which is scheduled to be held on June 23, 1975. BOARD POLICY 4106

Members of the Board of Trustees stated that the fact that regular instructors may be asked to volunteer to cover classes for another member of a division without reimbursement should be reconsidered. Also, too many classes are dismissed because of instructor absences, someone should be responsible to see that a substitute teacher is assigned in case of absences.

Superintendent Lombardi recommended that Board Policy 4107 relating to Division Chairmen be amended as follows: BOARD POLICY 4107

Division Chairman - A contract for 11 months plus 10 percent of annual contract salary.

He also recommended that the position of Athletic Trainer and Tennis Coach be deleted, as the Athletic Trainer will be a classified position.

The revised policy will be presented to the Board for approval at the next meeting.

Mr. Barletta recommended that the job specifications be approved for the following classified positions, as presented.

CLASSIFIED PERSONNEL - PROPOSED JOB SPECIFICATIONS

1. Community Information Assistant
2. Financial Aid Officer
3. Athletic Therapist/Trainer

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, that the job specifications for the positions of Community Information Assistant and Financial Aid Officer be approved as presented and that the job specifications for the position of Athletic Therapist/Trainer be revised and re-submitted at the Special Meeting scheduled to be held on June 16, 1975.

APPROVED/
TABLED

The Board requested that the Salary be noted, that the requirement of possession of a certificate issued by the National Athletic Trainers' Association be changed to eligibility to obtain such a certificate, that the responsibility of assisting coaches with hotel and meal arrangements be deleted, and that the responsibilities be changed to reflect that this employee will serve the entire campus not only the athletics.

Superintendent Lombardi recommended that the following gifts be accepted by Saddleback College:

GIFTS

<u>Donor</u>	<u>Gift</u>
Saddleback Agents Association	\$150.00 for the Courtesy Fund
Michigan Club of Leisure World	\$100.00 for the Chamber Singers
Mrs. McGaw (Widow of General McGaw)	Books on Mathematics
Mr. Robert W. Hill	Color slides of the Saddleback College Campus during its early transition years.

Donor will be notified by a letter of acceptance and a Certificate of Appreciation will be issued.

He also recommended that the following gifts be accepted by Saddleback College:

(ADDENDUM)

<u>Donor</u>	<u>Amount</u>	<u>Recipient</u>
American Association of University Women (AAUW)	\$250.00	Geraldine Theel
Aliso Club of Laguna Hills	\$250.00	Barbara Navelski
Money from various performances by the Chamber Singers	\$100.00 each	Adams, Andrew A. Doty, Robert M. Fletcher, Paul D. Griffith, Rebecca L. Hauser, Cassandra M. Pritchard, Thomas K. Reeves, Jody P. Witt, Stephen

Mr. Greinke read a list of the gifts to those present.

Motion by Mr. Backus, seconded by Mrs. Berry and unanimously carried, to accept the gifts as presented.

APPROVED

Mr. Barletta recommended that membership in the California School Boards Association for the 1975-76 fiscal year be approved and that payment of the membership fee in the amount of \$1,023.00 be authorized. INSTITUTIONAL MEMBERSHIP

Motion by Mr. Bartholomew, seconded by Mr. Greinke and unanimously carried, that this recommendation be tabled until a list of all organizations is provided for the information of the Board of Trustees, as previously requested. TABLED

Mr. Barletta reported that in connection with reconsideration of the claims of Jennings-Halderman-Hood, Civil Engineers, and Jones & Peterson, Landscape Architects, the following documents are submitted for information: CLAIMS OF CONSULTING ENGINEERS

1. Pages 1 through 4, Contract with Hippe & Randell dated May 29, 1974.
2. Letter from Hippe & Randell, AIA Architects, to Saddleback Community College District, dated January 23, 1975.
3. Letter from Orange County Counsel's Office dated May 8, 1975.

Motion by Mrs. Brandt, seconded by Mr. Greinke and carried, that this matter be taken back to County Counsel and that they be advised to do more research as to what was the intent in the contract and whether we would still be liable.

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANDT, GREINKE, MARSHALL

NOES: MEMBERS: BARTHOLOMEW, BERRY, TAYLOR

Mr. Bartholomew adjourned the Regular Meeting for recess at 10:30 p.m. RECESS

Mr. Bartholomew reconvened the Regular Session at 10:45 p.m. REGULAR SESSION RECONVENED

Mr. Barletta recommended approval of Change Order Number 3 for the Central Plant which has been submitted by the architects as presented below: CHANGE ORDER - CENTRAL PLANT

Change Order No. 3 - Central Plant

This change order covers seven items for a net decrease in cost of \$8,004.40.

Original contract amount	\$1,748,300.00
Change Order No. 1 (02-04-75)	-0-
Change Order No. 2 (02-14-75) Add	3,075.92
Change Order No. 3 (05-01-75) Deduct	8,004.40
Revised contract amount	<u>\$1,743,371.52</u>

This contract time will be increased by 49 days. Date of completion as of this change order will be November 24, 1975.

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, to approve Change Order No. 3 for the Central Plant as submitted.

APPROVED

Mr. Barletta stated that the following reports in connection with the 1975-76 Proposed Tentative Budget had been submitted to Members of the Board of Trustees for information:

BUDGET STUDY

1. Income Analysis
2. Use/Source Analysis
3. Budget Report by Division and Department
4. Budget Cost Comparison

Discussion ensued.

Mr. Bartholomew announced that a Special Meeting will be held on Monday, June 16, 1975, at 7:30 p.m. for further discussion of the Budget.

SPECIAL MEETING
ANNOUNCED

Mr. Barletta announced that dates available for a school bond election are as follows:


SCHOOL BOND
ELECTION

November 4, 1975
March 2, 1976
June 8, 1976

He informed the Board that it is required to file a resolution with the Orange County Superintendent of Schools, requesting him to order such an election, not less than 80 days prior to the date of the election. In order to hold a bond election on the first available date, the Board resolution must be filed not later than August 15, 1975.

Mr. Bartholomew adjourned the Regular Meeting at 11:30 p.m.

ADJOURNMENT



R. A. Lombardi, Secretary to the Board of Trustees