

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

June 7, 1976 - 7:00 p.m.  
Library-Classroom Complex - Room 212

<p>The Special Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mr. Backus led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation.</p>	<p>SPECIAL MEETING</p>
<p>Present:</p>	<p>PRESENT</p>
<p>Mrs. Norrisa P. Brandt, President Mr. Frank H. Greinke, Vice-President Mr. Lawrence W. Taylor, Clerk Mr. Patrick J. Backus, Member Mr. Robert C. Bartholomew, Member Mrs. Donna C. Berry, Member Dr. James W. Marshall, Member</p>	<p>BOARD MEMBERS</p>
<p>Dr. Robert A. Lombardi, Superintendent/President Mr. Roy N. Barletta, Business Manager Mr. R. L. Platt, Dean of Instruction Dr. Edward A. Hart, Assistant to the Superintendent Mr. Jack A. Swartzbaugh, Dean of Students</p>	<p>STAFF MEMBERS</p>
<p>The Board of Trustees convened to Executive Session at 7:00 p.m. until approximately 8:00 p.m., at which time the Regular Session was convened.</p>	<p>EXECUTIVE SESSION REGULAR SESSION</p>
<p>Motion by Mr. Greinke, seconded by Mr. Bartholomew and unanimously carried, to adopt the Agenda as presented.</p>	<p>AGENDA ADOPTED</p>
<p>During Executive Session it had been recommended that Mr. Angelo Palmieri, of Kindel and Anderson, Attorneys-at-Law, be retained as counsel to represent the District in a legal matter. Mr. Palmieri was present and was interviewed by the Members of the Board of Trustees.</p>	<p>CONSULTANT - LEGAL COUNSEL</p>
<p>Motion by Mr. Backus, seconded by Mr. Bartholomew and unanimously carried, to retain Mr. Angelo Palmieri, of Kindel and Anderson, Attorneys-at-Law, for a period of approximately five hours, to provide information concerning the feasibility of pursuing our claim against Ramberg and Lowrey, and to report to the Board of Trustees as early as possible for review of this information.</p>	<p>APPROVED</p>
<p>The Certificated Employee Council's Proposals were discussed during Executive Session.</p>	<p>CEC PROPOSALS - DISCUSSION</p>

Mrs. Berry commended Mr. Bosanko, Associate Dean of Admissions and Records, and his staff for presenting one of the finest graduation ceremonies at Saddleback College, one in which the students were pleased to participate.	REPORTS AND COMMUNICATIONS  TRUSTEES
Mr. Greinke commended Mr. Kelly, Associate Dean of Student Affairs, for the outstanding First Annual Scholarship Awards Banquet. He feels that it is an excellent idea.	
Mrs. Brandt reported that she had attended the Pinning Ceremony for the Graduation Class of the Nurses on June 5, 1976. She stated that they should also be commended for their program.	
Superintendent/President Lombardi requested that Mr. Jay, Associate Dean of Instruction/Continuing Education, Growth and Development, report to the Board of Trustees on the Summer Program. Mr. Jay reported that 4,700 students have registered to date, and it is expected that over 5,000 students will register for the first summer session. He informed the Board of Trustees that 37.5 percent of the classes offered during the summer are of an occupational nature.	SUPERINTENDENT/ PRESIDENT
Dr. Minch, President of the Academic Senate, did not have a report to present to the Board of Trustees.	ACADEMIC SENATE
A representative of the Associated Student Body was not present.	ASSOCIATED STUDENT BODY
A representative of the California School Employees Association was not present.	CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
In reply to a question, Mr. Gilbert, Past-President of the California School Employees Association, stated that Mrs. Mary Boswell is the newly-elected President of the Association, but that he did not know who will be representing the Association at the Board meetings.	
Mr. Brennan, President of the Faculty Association, reported that the Faculty Association has filed a petition with the Educational Employment Relations Board for a hearing.	FACULTY ASSOCIATION
An unidentified member of the public urged everyone present to vote for Proposition 4, regarding the State Community College Construction Support Program, on the June Ballot.	PUBLIC
An unidentified member of the public announced that a meeting of the United South Orange Coast Communities will be held at Saddleback College on Tuesday, June 8, 1976, at 7:30 p.m., and he invited those interested to attend. Dr. Hart, Assistant to the Superintendent, will give a presentation.	
At Mrs. Berry's request, the members of the press introduced themselves:	PRESS

Jean Hart  
Laurie Casper  
Gary Krino

The Daily Sun-Post  
The Daily Pilot  
The Register

All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.

CONSENT  
CALENDAR

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, to approve the Consent Calendar as follows:

APPROVED

Attendance at the following conferences, meetings, etc., with actual and necessary expenses paid:

BOARD OF  
TRUSTEES -  
REQUESTS TO  
ATTEND  
CONFERENCES,  
MEETINGS, ETC.

Norrisa P. Brandt 1776-1976: Recycling American Values Program  
Saddleback College  
May 12, 1976

Norrisa P. Brandt Tour of the Campus with Members of the Press  
Saddleback College  
May 20, 1976

Norrisa P. Brandt President Ford's Appearance in Mission Viejo  
Mission Viejo High School  
May 23, 1976

Norrisa P. Brandt Conference with Superintendent Lombardi  
El Toro  
May 24, 1976

Lawrence W. Taylor California Association of School Business  
Officials Meeting  
Santa Ana  
May 26, 1976

Norrisa P. Brandt 1776-1976: Recycling American Values Program  
Saddleback College  
May 26, 1976

Norrisa P. Brandt Conference with Dr. Hart, Assistant to the  
Superintendent  
Saddleback College  
May 27, 1976

Trustees The following Athletic Banquets at Mission Viejo:  
Wishing to Attend

Swim Team	May 25, 1976
Track Team	June 3, 1976
Tennis Team	June 6, 1976
Baseball Team	June 9, 1976

Trustees Scholarship Awards Banquet  
Wishing to Attend Mission Viejo  
June 1, 1976

Trustees                      Graduation Ceremonies  
Wishing to Attend      Saddleback College  
                                    June 4, 1976

Trustees                      Nursing Pinning Ceremony  
Wishing to Attend      El Toro  
                                    June 5, 1976

BOARD OF  
TRUSTEES -  
REQUESTS TO  
ATTEND  
CONFERENCES,  
MEETINGS, ETC.  
-CONTINUED-

The following Public Programs and Services:

PUBLIC PROGRAMS  
AND SERVICES -

Community Information and Services

COMMUNITY  
INFORMATION  
AND SERVICES

The following individual and subsequent fee for services during  
the College's Spring Concert on May 23, 1976:

Nelwyn L. Moss  
\$50.00

Division of Fine Arts

DIVISIONS OF  
INSTRUCTION

1. Roy Fitzell to instruct choreography and movement for the  
summer musical, at a fee in the amount of \$300.00.
2. David Carroll as summer accompanist for the music depart-  
ment, at a fee of \$5.25 per hour, not to exceed 50 hours.
3. Egbert Petty to design and construct costumes for the  
summer workshop, at the following fees:

First quarter	\$200.00	To be paid July 1
Second quarter	\$200.00	To be paid August 1

The following certificated personnel regular actions:

CERTIFICATED  
PERSONNEL -  
REGULAR ACTIONS

Reassignment

That R. L. Platt, Dean of Instruction, be reassigned to the  
position of Dean of Administrative Services, effective as soon  
as possible, and that authorization be granted to begin inter-  
views for the position of Dean of Instruction.

That Mrs. Christine Nep be reassigned to the status of a full-  
time assistant instructor beginning June 1, 1976, for 44 weeks  
between June 1, 1976, and June 30, 1977, in the LVN/RN Ladder  
Nursing Program. Class 1, Step 4.

Employment

That Dixie Lee Bullock be employed for one year as an instructor  
to replace Howard Adams who has been granted a one-year leave  
of absence, June 1, 1976 to June 30, 1977. Class V, Step 12.

The following, new extended day instructors appointed on an "if-and-as-needed" basis for the 1976 Summer Session, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

APPOINTMENT OF  
EXTENDED DAY  
INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Arokiaraj, Richard	M.S.	Mathematics/ Engineering	\$15.25 per hour
Bartels, Marlo L.	M.A.	Art	13.50 per hour
Brouillette, James L.	M.A.	Speech	13.50 per hour
Godley, Joan	M.F.A.	Art	13.50 per hour
Hanief, Spencer B.	M.A.	Speech	13.00 per hour
Hardy, Mary J.	B.S.	Clothing/ Textiles	13.00 per hour
Johnston, Garry L.	A.A.	Gourmet Foods	13.00 per hour
MacArthur, Marguerite	Credential	Typing Learning Center	13.00 per hour
MacNeil, N. Taylor	M.F.A.	Art	13.50 per hour
Caponigri, Winifred	M.S.	Geology	13.50 per hour
*Gritton, G. Vance	M.A.	Quantitative Analysis	14.75 per hour

\*Mr. Gritton is the husband of Margaret Gritton, Department Chairperson of Home Economics.

The following, formerly employed extended day instructors appointed on an "if-and-as-needed" basis for the 1976 Summer Session:

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Groves, Bill	B.A.	Photography	\$13.00 per hour
Leighton, Ron	M.A.	Art	13.50 per hour
Magnuson, Dorothy	Credential	Early Child- hood Education	13.00 per hour

The following classified personnel regular actions:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Employment

Dixie Sandahl, Substitute Instructional Aide, as needed, \$3.827 per hour, effective June 8, 1976.

Resignation

Gail Crouch, Clerk Typist I, Admissions and Records, effective June 4, 1976, in order to return to school.

Termination

Nikolas Christian, Custodian II, effective June 8, 1976, for repeated absence from duty without authorization.

Student Employee

Robert G. Jones

Leave of Absence

A request by the Division of Counseling that Margeret Smith, Clerk Typist I, be approved to take leave without pay during the month of July, inasmuch as the Counseling Secretary is now assigned to work 12 months. This request for leave is in lieu of making a permanent change in Mrs. Smith's work assignment from 12 months to 11 months at this time.

Purchase Orders 23445 through 23587, totaling \$40,126.98, and that payment be authorized upon delivery and acceptance of the items ordered.

District Warrants 28915 through 29188, totaling \$62,683.00, ratified for payment.

A report on proposed legislation affecting school districts, submitted for information.

The Board of Trustees was informed that Planning Task Number 8, Procedures for Approving, Modifying, and Deleting New Programs and Courses, which has been under study for several months, now has been completed and is ready for review and adoption. It was presented to the Board of Trustees for information.

Mr. Bartholomew stated that he wishes advisory committees to serve the District for the benefit of all and to be as effective as the recent ones have proven to be. In the section on establishing advisory committees, he would like to see provisions for Trustees to be able to serve if they wish. Also, he wishes to see provisions for Board participation in the selection and appointment of committees. In addition, he feels that minutes of all advisory committee meetings should automatically be sent to the Members of the Board of Trustees in order to keep them informed.

Dr. Minch pointed out that in this Task the curriculum committee is involved in approving new courses but not in course modifications or deletions. Mr. Brewer, who chaired the planning task, stated that this is an oversight; the curriculum committee will be involved in both.

Also, Dr. Minch suggested that all courses currently offered by Saddleback College be reviewed in order to be sure that they are within the guidelines. This format can be used to review the entire curriculum.

Planning Task Number 8 will be modified and presented again for approval.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
-CONTINUED-

PURCHASE ORDERS

PAYMENT OF BILLS

LEGISLATIVE  
REPORT

PLANNING TASK  
NUMBER 8

-INFORMATION-

Mr. Barletta stated that, pursuant to existing law, the Board of Trustees will receive, at this time, expressions from the public concerning the proposals submitted by the Certificated Employee Council under the Winton Act, and also the proposals made by the Board of Trustees.

C.E.C.  
PROPOSALS  
-DISCUSSION-

There were no comments from the public.

Mr. Barletta reported on proposed legislation affecting community colleges, and resubmitted for discussion the reports dealing with the proposed budget for 1976-77.

FINANCIAL  
REPORT  
-DISCUSSION-

He stated that the proposed legislation, Assembly Bill 2790, last amended May 24, 1976, as it applies to financing the community colleges, changes the present method of computing State support. It increases the amount Saddleback may receive in 1976-77 for basic and equilization aid.

He presented a copy of the 1976-77 Revenue Simulation and a revised copy of the 1976-77 Income Estimate. A copy of each is attached.

He stated that the Bill also provides a remarkable change in the method of computing local support. The present revenue limitation concept has been changed to a fixed tax rate control. The Cap is eliminated; the defined adult category is also eliminated. The tax rate shall not exceed the authorized rate for 1975-76. There may be adjustments thereafter by the percentage population change plus the percentage change in the cost of living or by the property tax revenue produced by the base tax rate times the increased assessed valuation.

He provided copies of the work sheets for suggested ways of computing both State and local revenues.

He concluded by stating that he will keep the Trustees informed of events as they occur.

A discussion ensued concerning the Select Citizens' Advisory Committee's Recommendations.

SELECT CITIZENS'  
ADVISORY  
COMMITTEE'S  
RECOMMENDATIONS  
-DISCUSSION-

Mr. Greinke read an editorial which had appeared in the Daily Sun Post, a San Clemente newspaper, dated June 1, 1976, entitled Buy the Land Now. It stated that it feels that the Committee made an astute judgment in recommending the purchase of land.

Mr. Greinke feels that we must give the students in the northern area of the District a convenient place to attend day classes and not force them to attend out of District.

Mrs. Brandt distributed information showing that the projected growth of Irvine for the next five years is 113,000 people. She stated that planning has already been approved for 91,000 people.

Mr. Greinke stated that, in order to get things moving, he would like to present a motion.

Motion by Mr. Greinke and seconded by Mr. Bartholomew to approve the following plan:

SELECT CITIZENS'  
ADVISORY  
COMMITTEE'S  
RECOMMENDATIONS  
-DISCUSSION  
CONTINUED-

1. That the Saddleback Community College District establish a satellite operation in the northern area of the District to begin operation no later than fall of 1977.
2. That the District purchase 15 to 20 acres of property as a site for the satellite.
3. That money for the satellite facilities, the purchase and all required procedures, be budgeted in part for 1976-77 and in part for the 1977-78 and/or in the budgets of subsequent years, if necessary.
4. That the selections of the locations for the site and the purchase agreement be made so as to permit the District to obtain at least a five year option for purchasing an additional 80 to 85 acres of contiguous land.
5. That temporary facilities be lease/purchased for placement on a satellite in order to begin operation by the fall of 1977 at the latest.
6. That the District continue to pursue its application for State assistance in funding site acquisition for the 1977-78 State budget year.
7. That the Board of Trustees engage in long-range discussion and study concerning the advisability of a bond issue and/or a tax override initiative to fund future capital improvements for the District.

Mr. Gordon Getchel, a representative of the Planning Administration Department of The Irvine Company, was present, at the invitation of Mrs. Brandt, to respond to questions.

In reply to questions by Mr. Backus and Mrs. Berry concerning the purchase of land and land options, Mr. Getchel explained that an agricultural preserve is established by a contract between the county or the city and the landowner. It prohibits almost any use except agriculture from taking place on a piece of property until the contract is voided through some action by either party. It is on a one year renewable contract with a ten year cancellation clause. Restrictions are placed on the property for which a tax break is received. The property is assessed at agricultural value rather than at its highest and best use value. If this contract is violated, penalties are imposed. The earliest date the Irvine Company will have land in agricultural preserve available for non-renewal is 1981. Nothing can be done with that land other than it may be purchased by an agency, such as the College District, which has the power to condemn. If the Board threatens to condemn, no penalties will be imposed upon The Irvine Company if it sells to the District.



Mr. Brennan stated that, from the faculty viewpoint, he strongly supports Mr. Greinke's position.

Dr. Minch told of the problems involved in using off-campus facilities.

Mr. Backus feels that, inevitably, the desired goal is to have a full-fledged campus in the northern area of the District. However, he feels that this should be done in the proper way: a bond election. He does not feel that funds can be garnered on the "pay-as-you-go" plan.

Mrs. Brandt displayed facts and figures showing that the people in the northern area of the District are not being treated fairly as taxpayers. She stated that they do not feel part of this community college.

Mr. Greinke reminded those present of the monies paid for the use of off-campus facilities and those paid for interdistrict attendance.

Mrs. Berry stated that she agrees that the purchase of land is a good idea; but, she agrees that the people will have to reply through some avenue concerning financing.

Mr. Taylor stated that one year ago the Board of Trustees unanimously agreed to lease a facility and to start a satellite campus in the northern area. He asked why we cannot proceed with that plan and then look at what this total project will cost. He feels that if it is tried and works on 15 to 20 acres, then a tax override is the way to proceed.

Dr. Marshall stated that the people in the Irvine and Tustin areas should hear from us and see that we are living up to our promises.

Mr. Backus feels that before the seven items recommended by Mr. Greinke can be considered, an appraisal should be conducted and firm prices should be ascertained.

Mr. Getchel stated that fairly precise land values for specific land areas are contained in the Select Citizens' Advisory Committee's report. He explained the procedure to follow to ascertain firm prices. First, the District must identify a site and then it must hire appraisers (usually two, as there must be more than one appraisal). Both appraise the property according to the instructions they are given in a tentative escrow agreement, and then the lower of the two prices is offered to the seller who usually accepts.

Mr. Backus suggested making an amendment to Mr. Greinke's motion: that those Trustees who had participated in the tour of possible sites provide input on desirable sites and then an appraisal be performed on those sites.

SELECT CITIZENS'  
ADVISORY  
COMMITTEE'S  
RECOMMENDATIONS  
-DISCUSSION  
CONTINUED-

After discussion it was agreed that the following three locations should be appraised:

Myford, north of the Santa Ana Freeway  
Culver, north of the Santa Ana Freeway  
Jeffrey, north of the Santa Ana Freeway

SELECT CITIZENS'  
ADVISORY  
COMMITTEE'S  
RECOMMENDATIONS  
-DISCUSSION  
CONTINUED-

Mr. Getchel verified that all three locations currently are in the agricultural preserve.

Mrs. Brandt stated that the sixth item of Mr. Greinke's recommendation, concerning the District's application for State assistance in funding a site purchase, must be maintained. Mr. Greinke stated that he would remove this item to be voted upon separately.

Motion by Mr. Backus, seconded by Mrs. Berry and carried, to postpone further action on Mr. Greinke's motion, with the exception of Item Number 6, concerning State aid, until the three sites suggested are appraised. Further, that the Superintendent or the Business Manager be given authorization to retain two appraisers to conduct appraisals as follows:

APPRAISAL  
OF SITES  
APPROVED

1. The total value of 100 acres in each of the three locations described above.
2. The value of 15-20 acres with an option to purchase for 5 years an additional 80-85 acres.

Ayes: Backus, Bartholomew, Berry, Brandt, Greinke, Marshall  
Abstained: Taylor

Motion by Mrs. Brandt, seconded by Mr. Greinke and unanimously carried, to table Mr. Greinke's motion, with the exception of Item Number 6, concerning State aid, which will be considered separately.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, that the District continue to pursue its application for State assistance in funding site acquisition for the 1977-78 State budget year.

There being no further business, the Meeting was adjourned at 10:10 p.m. until Monday, June 14, 1976, at 7:30 p.m.

ADJOURNMENT

*R. A. Lombardi*

R. A. Lombardi, Secretary of the Board of Trustees