

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

May 10, 1976 - 7:30 p.m.  
Library-Classroom Complex - Room 212

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mr. Taylor led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation.

REGULAR MEETING

Present:

PRESENT

Mrs. Norrisa P. Brandt, President  
Mr. Lawrence W. Taylor, Clerk  
Mr. Patrick J. Backus, Member  
Mr. Robert C. Bartholomew, Member  
Mrs. Donna C. Berry, Member  
Dr. James W. Marshall, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent  
Mr. Roy N. Barletta, Business Manager  
Mr. R. L. Platt, Dean of Instruction  
Dr. Edward A. Hart, Assistant to the Superintendent  
Mr. Jack A. Swartzbaugh, Dean of Students

STAFF MEMBERS

Absent:

ABSENT

Mr. Frank H. Greinke, Vice-President

Motion by Mr. Bartholomew, seconded by Dr. Marshall and unanimously carried, to adopt the Agenda with an addendum to:

AGENDA ADOPTED

Board Report Number 937 - Board of Trustees -  
Conference/Meeting Requests and

Board Report Number 943 - Public Programs and Services -  
Divisions of Instruction;

and an amendment to:

Board Report Number 949 - Classified Personnel -  
Regular Actions

Motion by Dr. Marshall, seconded by Mr. Bartholomew and unanimously carried, to approve the Minutes of the Regular Meeting of April 26, 1976, and of the Special Meeting of May 3, 1976, as presented.

MINUTES APPROVED

Mrs. Berry requested that two copies of the Minutes Book be provided at the Board Meetings for the convenience of the Trustees and the Administration.

REPORTS AND  
COMMUNICATIONS

TRUSTEES

Mrs. Brandt reported on her attendance at the Home Economics' Open House on May 6, 1976. She announced that, starting this past year, the Associate in Arts Degree is offered by Saddleback College in the fields of Fashion Merchandising and Interior Design.

Mrs. Brandt reported on the success of the Southern California Oral Interpretation Festival and offered congratulations to Dr. McKinney, Chairman, Division of Fine Arts, and his staff.

Superintendent Lombardi announced that Dr. Hart will report on the potential funding for our swimming pool project and will mention Proposition 4, and that Mr. Kelly will report on our Student Health Center.

SUPERINTENDENT

Dr. Hart reported on his trip, this date, to Sacramento concerning the swimming pool project. The project has been approved by the Board of Governors, the Chancellor's Office, and the Department of Finance; but, it has not been funded. In order to give local boards an option, the Board of Governors obtained passage of Senate Bill 616 under which a board of trustees has the authorization to proceed with a project which has been approved but not funded. The Stiern Tax can be levied and, in the future, if funds should become available, they would be reimbursed retroactively. Our chance of receiving State matching funds this year is not favorable since we do not have high priority.

SWIMMING POOL  
PROJECT

Superintendent Lombardi stated that he realizes that the Board of Trustees has not made a decision whether or not to have a pool. The administration has been attempting to maintain our right to use the Stiern tax to build a pool, if it is so desired.

Mrs. Brandt asked if community service tax could not be used, to which Dr. Hart replied that it could, to some extent.

Mr. Taylor questioned the affect of Assembly Bill 2790, if it should pass. Dr. Hart replied that the Stiern Tax is not affected by this Bill, but that our ability to provide the matching portion would be affected if Assembly Bill 2790 is passed in its present form.

Dr. Hart explained Proposition 4, regarding the State Community College Construction Support Program, which will be on the June Ballot. If passed, the State is authorized to sell \$150,000,000 worth of general obligation bonds, the revenue from which will be used specifically to fund community college construction projects. If it passes it will assure community colleges of available money for State matching funds for approved projects under the State Construction Support Program.

PROPOSITION 4

Information concerning this measure will be available through Community Information and Services and we will work with other Orange County Districts to establish a County-wide information system to make facts known throughout the District. This measure can help relieve the burden on the local taxpayer.

PROPOSITION 4  
-CONTINUED-

In reply to Mr. Bartholomew's question concerning what assurance we have that we will receive our share, Dr. Hart replied that with growth the campus' capacity-load ratio will show us to be "underbuilt". Our priority will go up and our chances will be very good.

In reply to Mrs. Brandt's request for correspondence to the Board of Governors concerning Assembly Bill 2790, Superintendent Lombardi stated that the Technical Committee Meeting will be held on Thursday, May 13, 1976. After that time we will know what the latest stand of the District should be and we will then be able to continue with specifics.

In reply to Mr. Taylor's question asking why we are not taking action now, Superintendent Lombardi replied that the faculty has met with Mr. Donner, Business Assistant, and established a course they wish to pursue.

Dr. Hart stated that he is continuing to express to the Chancellor's Office and legislative committees that we are a growing district with special problems. Superintendent Lombardi announced that our District was selected to be the general representative before the Committee to make a presentation; thus, the Chancellor's Office is aware of these problems.

Mr. Kelly, Associate Dean of Students, reported on the success of the Student Health Center, after seven months of operation, and on plans for the future. He explained that the services will be expanded next year for the convenience of the students.

STUDENT  
HEALTH CENTER

He referred to Board Report Number 950, Student Health Fees for School Year 1976-77. He stated that the off-campus fee, which was \$1.50 this year, will be abolished. It is recommended that the summer session fee be \$1.50 per student per session (not \$2.00 as recommended in the report in error), and that beginning with fall, 1976, the student health fee be \$5.00 per semester. He explained that this is the maximum allowed and that it is requested in order to cover the cost of moving the Center to upper campus without burdening the District. The following year it is hoped to lower the fee to \$4.00 per semester.

Mr. Resnick, President of the Academic Senate, stated that there are two Agenda items he wishes to speak to when they are considered.

ACADEMIC SENATE

He announced that the election of officers will take place during the month of May.

Mrs. Brandt thanked him for his efforts during this academic year.

Miss Eddy, President of the Associated Student Body, did not have a report to present to the Board of Trustees.	ASSOCIATED STUDENT BODY
A representative of the California School Employees Association was not present	CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
Mr. Lindblad, President of the Faculty Association, reported that this date the Faculty filed a petition with the Superintendent to recognize the Faculty Association as its exclusive representative.	FACULTY ASSOCIATION
He announced that the Student-Faculty Golf "Classic" will be held on Friday, May 14, 1976, and invited everyone to participate.	
Mr. Armstrong, Director of Community Information and Services, introduced Mr. Donoghue, Saddleback College's Bicentennial Director. Mr. Donoghue outlined the plans for "An American Festival Celebration" to be held on Sunday, May 23, 1976, from 12:30 p.m. to 4:30 p.m.	COMMUNITY SERVICES
All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.	CONSENT CALENDAR
Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, to approve the Consent Calendar as follows:	APPROVED
Attendance at the following conference/meetings, with actual and necessary expenses paid:	CONFERENCE/ MEETING REQUESTS
Robert C. Bartholomew      Landscaping Committee Meeting Lawrence W. Taylor        Saddleback College April 21, 1976	
Donna C. Berry              Review of Music Arts Facilities Saddleback College / Golden West College April 26, 1976	
Lawrence W. Taylor        California Community and Junior College Association Region 8 Dinner Meeting Mission Viejo May 4, 1976	
Norrisa P. Brandt            Pre-Construction Meeting Saddleback College Tentatively Scheduled for May 10, 1976	

James W. Marshall	CCCT (CSBA) Annual Conference Monterey, California May 14, 15, and 16, 1976	CONFERENCE/ MEETING REQUESTS -CONTINUED-
Norrissa P. Brandt	Conference with Superintendent Lombardi El Toro April 26, 1976	(ADDENDUM)
	Visitation of Departments Saddleback College May 6, 1976	
	Division of Fine Arts' Event San Juan Capistrano May 8, 1976	

The Certificate of Achievement awarded to the following: CERTIFICATE  
OF ACHIEVEMENT

Thomas L. Brown	Accounting
William S. Davies	Real Estate
Robert E. Kennedy	Real Estate
Daniel J. Leonard	Administration of Justice-Corrections
James T. Manion, Jr.	Administration of Justice-Corrections
Bill D. Mankin	Real Estate
Kirk Lea Pifer	Business Management
Connie Jean Sheldon	Early Childhood Education

The following summer-session field trips: FIELD TRIPS

Marine Science 32  
(Ecology of the Northern Channel Island)  
July 19 - July 23, 1976

Geology 32  
(Geology and Natural History of  
Natural Parks of the West)  
August 1 - August 15, 1976

The following individuals and subsequent fees for services during  
the College's Spring Concert May 23: PUBLIC PROGRAMS  
AND SERVICES -  
COMMUNITY  
INFORMATION AND  
SERVICES

Ed Acosta	Ken Foberg
John Acosta	Mary Gerlitz
Mary Ann Acosta	Fred Grade
Steve Brenton	Paul Grederick
Evelyn Bulcer	Scott Henderson
Paula Chan	Patty Hicks
Fred Charlton	Robert Kohler
Lisa Cherry	John Leys
Carol Cooper	Mildred Moc
Sandra Dwelle	Lila Parrish
Robyn Elkinton	Dorothy Walter

\$50.00 each.

The following individuals and subsequent fees for services during the College's Spring Concert May 23:

Kathy Allan  
Richard Allan  
Michel Bell  
Marc Clemens  
Connie Raub  
Richard Raub  
John Ross

PUBLIC PROGRAMS  
AND SERVICES -  
COMMUNITY  
INFORMATION AND  
SERVICES  
-CONTINUED-

\$35.00 each.

That the Irvine Master Chorale be paid \$500.00 for a bicentennial celebration co-sponsored with Fullerton College.

Humanities

The following panelists and honorariums as noted with actual and necessary expenses to be paid under the 1776-1976: Recycling American Values: A Return to Community-Based Ethics and Community-Based Solutions Grant:

PUBLIC PROGRAMS  
AND SERVICES -  
DIVISIONS OF  
INSTRUCTION

Mickey Bennett \$150.00  
Dr. Sara Winter \$150.00

(ADDENDUM)

Fine Arts

The following people to serve as speakers and to jury the selection of works for the Student Art Show, and an honorarium in the amount of \$50.00 each:

G. Ray Kerciu  
California State University, Fullerton

John Snidecor  
California State University, Long Beach

A leave of absence for the 1976-77 academic year granted to the following instructors. There will be no cost to the District.

CERTIFICATED  
PERSONNEL -  
REGULAR ACTIONS

Howard R. Adams  
Naomi F. Payne

The following previously employed extended day instructor appointed on an "if-and-as-needed" basis for the 1976 Summer Session at the hourly rate stipulated in the salary schedule at the class to which he is qualified:

APPOINTMENT OF  
EXPENDED DAY  
INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Rickner, Donald	M.A.	Drama - Speech	\$14.75 per hour

The following qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1976 Summer Session at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

APPOINTMENT OF  
EXTENDED DAY  
INSTRUCTORS  
-CONTINUED-

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Cowger, Kathleen M.	M.A.	Art	\$13.50 per hour
Katsulis, David E.	B.S.	Tennis	13.00 per hour
Stoufer, Frederick M.	M.A.	Music	13.00 per hour

The following qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1976-77 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Aguino, Jorge G.	B.S.	Architecture	\$13.00 per hour
Benskin, George H.	M.A.	Political Science	14.75 per hour
Hunt, Marta	Ph.D.	History	15.25 per hour
Vasquez, Ernesto M.	B.A.	Architecture	13.00 per hour
Walton, Douglas	B.A.	Patient Safety	13.00 per hour

The following Classified Personnel - Regular Actions:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Change of Status

Mrs. B. Gerline Hall's request for assignment to the existing vacancy for a Clerk Typist II in the Natural Science Division. Mrs. Hall is presently the Departmental Secretary for the Social Science Division. She has requested this change because she wishes to remain a 10-month employee and the position of departmental secretary, effective July 1, 1976, will become a 12-month position. Her placement on the salary schedule will become Grade 20, Step 4, \$744.00 per month, effective upon the appointment of a departmental secretary to replace Mrs. Hall in her present position.

Employment

1. John A. Orsello, Professional Model, as needed, \$4.50 per hour, effective May 11, 1976. Fine Arts Division.
2. Registration Assistants, as needed, \$3.00 per hour:

(AS AMENDED)

James W. Curtis  
Ruth D. Curtis

Note: Mr. and Mrs. Curtis work at off-campus locations, registering students.

3. Student Employees, as needed, \$2.30 per hour:

Joseph Arce

The following payment request submitted by Berry Construction, Inc.

PROGRESS PAYMENT

Gymnasium/Physical Education Complex - Payment Request Number 10

Contract amount, revised - \$2,472,617.18

Total due on earned to date	\$1,919,847.28
Less 10% retention	191,984.73
Net due on earned to date	<u>\$1,727,862.55</u>
Less previous payments	1,578,866.68
Amount due this estimate	<u>\$ 148,995.87</u>

The following request for payment for architectural services submitted by Hippe & Randell, AIA Architects:

PAYMENT TO ARCHITECTS

Gymnasium/Physical Education Complex

Fee: 4.21% of Agreed Construction Cost of \$3,302,465.00.

Amount of Fee	\$ 139,033.00
Payments prior to construction	111,226.40
Balance of fee during construction phase	<u>\$ 27,806.60</u>

This billing, construction completion 78%:

Building	\$18,869.56	
Less previous payments	<u>17,176.13</u>	
		\$ 1,693.43
Site work	\$ 2,819.59	
Less previous payments	<u>2,566.55</u>	
		\$ 253.04
Total due this request		\$ 1,946.47

The following awards, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

1. Bid Number 226 - Furniture - PE Complex

Culver-Newlin, Inc.	CCMF	\$ 203.52
The Welch Company	CCMF	538.06
Allied Commercial Interiors	CCMF	1,401.32
Inter Royal Corporation	CCMF	5,092.83
Eastman, Inc.	CCMF	11,648.81
The Welch Company		179.14
Eastman, Inc.		586.71
		<u>\$ 19,650.39</u>



2. Bid Number R-8716 - Audio Visual Equipment - PE Complex  
CCMF
- |                         |    |                 |
|-------------------------|----|-----------------|
| Photo and Sound Company | \$ | 180.16          |
| RCA Service Company     |    | 509.86          |
| Metrovonic, Inc.        |    | 2,717.15        |
|                         | \$ | <u>3,407.17</u> |
3. Bid Number R-09889 - Shelving - Science - CCMF
- |                                    |    |          |
|------------------------------------|----|----------|
| St. Charles of Southern California | \$ | 2,101.98 |
|------------------------------------|----|----------|
4. Bid Number R-03553 - Copier Rentals - Unassigned
- |                   |                   |          |
|-------------------|-------------------|----------|
| Xerox Corporation | Not to exceed: \$ | 5,000.00 |
|-------------------|-------------------|----------|
5. Bid Number R-3559 - Paper - Duplicating
- |                          |    |          |
|--------------------------|----|----------|
| Zellerbach Paper Company | \$ | 4,266.01 |
|--------------------------|----|----------|
6. Bid Number R-17605 - Towels - Health/Physical Education
- |                             |              |          |
|-----------------------------|--------------|----------|
| Ambassador Continuous Towel | \$           | 1,399.20 |
|                             | plus freight |          |

AWARDS  
-CONTINUED-

Purchase Orders 23195 through 23333, totaling \$80,774.10, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 28260 through 28589, totaling \$599,004.05 ratified for payment.

PAYMENT OF BILLS

Payment of personnel services ratified as follows:

PAYMENT OF  
PERSONNEL SERVICES

Certificated Payroll	10A*	\$ 431,999.76
----------------------	------	---------------

\*Constitutes the payroll identification of the certificated employees paid in this period, named on the list which is on file in the Business Office.

Acceptance of a report on proposed legislation affecting school districts, submitted for information.

LEGISLATIVE  
REPORT

Superintendent Lombardi introduced Mr. Lassen, Chairman of the Select Citizens' Advisory Committee. Mr. Lassen introduced other members of the Committee who were present: Mrs. Kennedy, Mr. Price, Mr. Rukstalis, Mr. Wandling, and Mr. West.

SELECT CITIZENS'  
ADVISORY COMMITTEE

On behalf of the Select Citizens' Advisory Committee, Mr. Lassen announced that he was pleased to present to the Board of Trustees copies of its final report concerning the educational needs of the northern area of the Saddleback Community College District, which has been under study for the past eleven weeks.

He remarked that it is important to point out the fact that the report definitely reflects a compromise of points of view, it is a product of independent thinking on the part of the committee members, it is sensitive to the political realities which exist in the District, and it is based on thorough consideration of the massive information provided. He said he felt that most of the members came in without preconcieved ideas and the result was an objective study. He stated that the report is lengthy and that it must be read in detail, as each recommendation depends on the other; it is best if they are not taken out of context.

Mr. Lassen presented a copy of the report to each Trustee and read the "Summary and Conclusion" as follows:

By Resolution of the Board of Trustees of the Saddleback Community College District a Select Citizens' Advisory Committee was formed to study the present and projected educational needs of the northern area of the District and to make recommendations to the Board. The appointed committee conducted an extensive study during the months of March and April, 1976. The study included the inspection of documents, the use of resource persons and over 230 man-hours of deliberations.

The Committee developed a list of nine findings for the Board. Of central importance was the finding that there presently is a need for college facilities in the northern area and that there will be an increasing need inasmuch as a large influx of population is projected in the next fifteen or more years. Other key findings were that the existing Saddleback College campus ultimately will not be able to meet the educational needs of the entire District and that appropriate college sites will be increasingly less available while property costs are rising steadily.

Based on its findings and conditioned by certain assumptions, a course of action described by ten recommendations was proposed to the Board of Trustees. These recommendations, taken together, constitute a strategy for implementing this course of action. The essence of these recommendations is that:

1. The District buy land now in a central location of the northern area and that a satellite program be initiated on it as soon as it is financially feasible.
2. The priority for facility development continue to be given to the Saddleback College campus.
3. The Board of Trustees continue to use the pay-as-you-go funding program.

It is the Committee's conclusion that this course of action leaves the maximum number of options for the future.

Mr. Lassen expressed the thanks of the Committee for the confidence shown and stated that he hopes that the sincere suggestions will be taken seriously on the basis of growth. He thanked the District staff, Dr. Hart and his secretary, Mrs. Billings, in particular, for support.

He extended an invitation to the Board of Trustees to meet at some convenient time to discuss these issues, suggesting a study session.

Mr. Lassen distributed a copy of a Resolution, dated May 4, 1976, which had been adopted by the Select Citizens' Advisory Committee in support of Proposition 4. It reads as follows:

WHEREAS, The Select Citizens' Advisory Committee has intensively studied the construction program of the Saddleback Community College District, and

WHEREAS, the Committee endorses the pay-as-you-go construction program being followed by the Board of Trustees for the development of College facilities, and

WHEREAS, State of California matching funds contribute to the construction program of the District, and

WHEREAS, matching funds from the State reduce the local burden of facility construction, and

WHEREAS, the passage of Proposition 4 on the June, 1976 ballot will assure the availability of State funds through the sale of State general operation bonds,

NOW, THEREFORE, BE IT RESOLVED that the Select Citizens' Advisory Committee unanimously supports the passage of Proposition 4 by the voters of the State, and

BE IT FURTHER RESOLVED that this position is communicated to the Board of Trustees of the Saddleback Community College District and that the Board is urged to publicize the position of the Committee to the voters of the Saddleback Community College District.

Mr. Lassen presented a letter to the Board of Trustees thanking the Saddleback College staff for its outstanding assistance.

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, to direct the administration to prepare a Resolution to thank each member of the Select Citizens' Advisory Committee for a job well done.

RESOLUTION

Roll Call Vote:

Ayes: Backus, Bartholomew, Berry, Brandt, Marshall, Taylor  
Noes: None  
Absent: Greinke

The possibility of a study session was considered. Mr. Backus suggested that this matter be discussed in open session at the next Regular Board Meeting to be held on May 24, 1976. It will begin at 7:00 p.m. for this purpose.

Mr. Lassen accepted the invitation and stated that he will inform the other Committee Members.

Mr. Taylor commented on the Committee's Resolution concerning Proposition 4, requesting that it be sent to the proper people.

The Board of Trustees convened to Executive Session at 8:20 p.m. and reconvened to Regular Session at 8:50 p.m.

EXECUTIVE SESSION  
REGULAR SESSION

It was reported that the Multi-Office Skills Program (CETA) is completing its second year of operation, and it is known throughout the State as an "exemplary program." Representatives of the Orange County Manpower Commission have encouraged Saddleback College to continue the Multi-Office Skills Program for 1976-77 and apply for three more CETA-funded projects on May 30, 1976. The three new projects under consideration are:

CETA-FUNDED  
PROJECTS  
-INFORMATION-

Gerontology Aid  
Printing  
Turf Grass Management

Mr. Brewer, Chairman, Division of Vocational-Technical Programs, Cooperative Work Experience Education and Special Projects, was present to respond to questions.

These CETA-funded projects will be presented to the Board of Trustees for approval at a later date.

In conjunction with Planning Task Number 4, that portion relating to the administrative organizational plan for 1976-77 was presented to the Board of Trustees for the first reading and for information. Included also was an expanded chart showing the organization under the office of the Dean of Instruction.

BOARD POLICY 2200  
ADMINISTRATIVE  
ORGANIZATION AND  
JOB SPECIFICATIONS

Mr. Taylor requested a meeting to discuss this matter prior to voting. It was decided that, since it may be considered to be a personnel item, it may be discussed in Executive Session.

INFORMATION

It was recommended that the Academic Senate's request for 20 percent released time, to be distributed among the officers serving that body, for the 1976-77 academic year, be approved by the Board of Trustees.

ACADEMIC SENATE -  
REQUEST FOR  
RELEASED TIME

Mr. Resnick referred to a letter to the Members of the Board of Trustees from the Academic Senate, dated April 28, 1976, regarding this request for reassigned time, and offered to reply to questions.

In reply to a question by Mr. Backus, Superintendent Lombardi replied that he feels that the relationship with the Academic Senate has been a compatible one.

ACADEMIC SENATE -  
REQUEST FOR  
RELEASED TIME  
-CONTINUED-

Mr. Backus referred to Senate Bill 160, collective bargaining. He stated that, not knowing the relationship between the Board of Trustees and the Academic Senate in the future, he is concerned about granting any request which might be used as a negotiating measure.

Mr. Resnick stated that the Academic Senate's letter mentions that this request is to establish a permanent policy of the Board; the recommendation does not. He stated that this request need not be considered for more than a period of one year, as recommended in the Board Report.

Mr. Lindblad stated that the Academic Senate is not an employee organization and would not be affected by Senate Bill 160.

Mr. Backus requested clarification of Senate Bill 160. This will be provided by Mr. Barletta at the next Regular Board Meeting.

Motion by Mr. Backus, seconded by Mrs. Berry and unanimously carried, to table this matter for further clarification.

TABLED

The Board of Trustees was informed that the Academic Senate requests that the Board of Trustees establish a policy of academic rank at the College that will aid faculty members professionally. The specific system advocated by the Academic Senate is as follows:

ACADEMIC RANK  
AT SADDLEBACK  
COLLEGE

Instructor - faculty members who have not yet earned tenure or who teach on less than a full-time basis;

Professor - faculty members who have achieved tenure.

Mr. Backus offered his suggestion, as follows:

Instructor - First three years  
Assistant Professor - Next four years  
Associate Professor - Next four years  
Full Professor - After ten years - perhaps, including the requirement of a doctorate degree.

Mr. Resnick stated that the Academic Senate wishes the system established to be a simple one, which would never involve salary consideration, and in which all full-time faculty members would be eligible to achieve the rank of Professor.

He mentioned an alternate suggestion which had been transmitted to the Board of Trustees in a memorandum dated April 27, 1976.

Lecturer - Part-time faculty members  
 Assistant Professor - Full-time faculty members who have not achieved tenure  
 Associate Professor - Faculty members who have achieved tenure  
 Professor - Faculty members who are eligible to apply for a sabbatical leave

ACADEMIC RANK AT  
 SADDLEBACK COLLEGE  
 -CONTINUED-

He also suggested the following idea:

Assistant Professor - Faculty members who have not yet achieved tenure  
 Associate Professor - Faculty members who have achieved tenure

Mrs. Brandt asked each Trustee for their opinion of a system of academic rank in some form. Each Trustee agreed favorably, if the system were acceptable after careful consideration. Other possible systems were discussed as well as possible problems which might arise. Mrs. Berry stressed that the rank must be earned; if attainment is too "easy", the effect will be lost.

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, to table this matter for future action at a later date.

TABLED

It was recommended that the student health fee for summer session, 1976, be \$2.00 per student per session. Beginning with fall, 1976, the student health fee will be \$5.00 per semester.

STUDENT HEALTH  
 FEES FOR  
 SCHOOL YEAR  
 1976-77

During reports and communications, Mr. Kelly has stated that: the recommended student health fee for summer session, 1976, will be \$1.50, rather than the \$2.00 noted. He also stated that it was planned to abolish the off-campus fee.

Motion by Mr. Bartholomew, seconded by Mr. Backus and unanimously carried, to approve the student health fees for 1976-77 as follows:

APPROVED

Summer Session: \$1.50 per student per session

Beginning in the fall of 1976: \$5.00 per semester

The off-campus fee will be abolished.

The Board of Trustees was informed that funds are available from the Department of Rehabilitation for the modification of campus facilities in order to remove barriers for the handicapped. Together with a consultant from the State, Carroll Richardson, Division of Counseling, has surveyed the Saddleback campus and has developed a list of appropriate modifications. It is

RESOLUTION:  
 REMOVAL OF  
 BARRIERS TO THE  
 HANDICAPPED

estimated that \$25,000 will be the amount required. By executing the following Resolution, if funded, the Saddleback Community College District's share of this amount will be \$5,000. The remaining \$20,000 will be provided by the Department of Rehabilitation.

RESOLUTION:  
REMOVAL OF  
BARRIERS TO THE  
HANDICAPPED  
-CONTINUED-

#### RESOLUTION

WHEREAS, the Board of Trustees of the Saddleback Community College District has read the proposal entitled Agreement Between Department of Rehabilitation, State of California, and the Saddleback Community College District, and

WHEREAS, said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said Agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Trustees does hereby authorize R. A. Lombardi, Superintendent/President of the Saddleback Community College District, on behalf of the District to sign and execute said Agreement and all amendments thereto, except only not to increase the financial liability of said District.

A draft of the proposal entitled Agreement Between Department of Rehabilitation, State of California, and the Saddleback Community College District, with Exhibits, was provided for the Members of the Board of Trustees.

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, to adopt the Resolution as presented.

ADOPTED

Roll Call Vote:

Ayes: Backus, Bartholomew, Berry, Brandt, Marshall, Taylor

Noes: None

Absent: Greinke

The Board of Trustees was informed that one of the responsibilities of the County Superintendent of Schools is to maintain "Developmental Centers for Handicapped Children." Specialized programs for children who have a variety of handicaps are provided at these facilities. At the present time there is no such facility in southern Orange County and children from South Orange County are bused daily to Santa Ana.

DEVELOPMENTAL  
CENTER FOR THE  
HANDICAPPED

They were further informed that State funds are available to the County Superintendent of Schools for the purpose of building a center in this area. It has been requested that the Saddleback Community College District engage in a long-term lease for two to three acres of ground on the College campus, upon which a facility can be constructed. There are a number of sites available for such a facility and it would help the children of this area and the image of the College if we were to agree.

Therefore, it was recommended that we negotiate further with the County on this matter.

This item had been presented for information at this time.

DEVELOPMENTAL  
CENTER FOR THE  
HANDICAPPED  
-CONTINUED-

Discussion took place concerning the many requests received by Saddleback College for the use of land. These requests must be considered with respect to priorities and in connection with the Master Plan. The Architects will be present at the next Regular Board Meeting to discuss the Master Plan, and this matter will be discussed at that time.

INFORMATION

The Board of Trustees was informed that Walco Electric Corporation, the electrical subcontractor for the Music Arts Facility, has been able to meet contract and bond requirements within the time limit set by the Board of Trustees at the Meeting of April 26, 1976. Therefore, the substitution requested by W. J. Shirley, Inc., at that Meeting is no longer necessary.

SUBSTITUTION OF  
SUBCONTRACTOR

W. J. Shirley, Inc., was notified that Walco Electric Corporation had met the requirements, and the relevant documents were forwarded to the general contractor.

INFORMATION

It was requested that appointment of the following qualified construction inspectors, to serve as substitute inspectors for the District, be ratified, effective May 3, 1976:

SUBSTITUTE  
CONSTRUCTION  
INSPECTORS

1. J. Oran Thomas
2. Joseph Duran

The substitute inspectors will be retained on an as-needed basis, at a fee of \$65.19 per 8-hour day, to perform construction inspection services on projects in progress during the absence of the District's regular inspector, Gilbert McKinzie.

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that the appointment of the noted qualified construction inspectors, to serve as substitute inspectors for the District, be ratified, effective May 3, 1976, as outlined above.

APPROVED

The Board of Trustees was informed that the District has received a request from Bruce Derflinger, representing the Laguna Beach City Council Human Affairs Social Committee, to hold an outdoor concert at the College, possibly June 6, 1976. The Board of Trustees has no existing policy governing the use of the athletic fields.

REQUEST FOR  
USE OF FACILITIES

If the Board decides to grant the use of facilities, the Administration feels that it is important to make arrangements concerning the following:

1. It will probably be necessary to bring in the District's safety officers on overtime to augment the normal weekend staff.



2. The concert promoters should take out a public liability insurance policy with a hold-harmless clause to protect the District. Mr. Barletta added that the limit should be at least one million dollars and that the District should be named as an additional insured in the policy.
3. A maintenance man and clean-up crew may have to be provided by the District. A fee would be required.
4. First aid provisions should be considered.
5. The campus safety officers will diligently enforce the laws of the State and the rules and regulations of the Board of Trustees.
6. The promoters should reimburse the District for all costs incurred by the District.

Mr. Derflinger had advised the staff that the concert would be held approximately between the hours of 1:00 p.m. and 7:00 p.m., that tickets would be sold, and that an audience of between 500 and 1,000 would be expected.

Mr. Derflinger was present to respond to questions.

He stated that the one million dollar insurance policy would create a considerable difference and would be virtually prohibitive. The usual request is for one quarter of that. It was explained that other facilities would have reduced insurance rates due to the fact that they are designed for this purpose. When asked why Saddleback College is being considered, he replied that the Bowl in Laguna Beach is being used for the Festival of the Arts and the high school facilities are not available because of graduation. Other considerations such as the collection of tickets, which would be a difficult task, were also discussed.

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to deny the request for use of facilities, due to the lack of adequate facilities.

DENIED

The disposition of calculating equipment considered obsolete by the Natural Science Division, tabled at the Meeting of April 26, 1976, was resubmitted for consideration.

DISPOSITION OF  
CALCULATING  
EQUIPMENT

The Wang 360 calculator described below has been used in the Physics lab since 1969 and is no longer considered of practical value by the Natural Science Division. Maintenance is costly and the equipment is little used, as many students have their own personal calculators and the division provides some calculators as lab equipment to those who do not.

<u>Wang 360 Calculator</u>	<u>Model</u>	<u>Saddleback Number</u>	<u>Cost</u>	DISPOSITION OF CALCULATING EQUIPMENT
1 Central Unit	360SE	1421	\$4,189.50	
4 desk-top consoles	360K	1419	525.00	
	360K/362K	1881	525.00	
	360K/362K	1990	560.70	
	360K	1420	525.00	
		...w/cables		
1 card reader	360K	1631	840.00	
			<u>\$7,165.20</u>	

Functions: square root, squares, natural logs, addition, subtraction, multiplication, and division.

It was recommended that the Business Manager be authorized to advertise for bids to sell the above equipment.

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, that the Business Manager be authorized to advertise for bids to sell the above equipment.

APPROVED

Since the Priorities of the District were not discussed, a Special Meeting was called for Monday, May 17, 1976, to be held from 7:00 p.m. to 9:30 p.m., for this purpose.

SPECIAL MEETING

The Board of Trustees convened to Executive Session at 10:40 p.m., for the purpose of developing a response to the Certificated Employee Council's Salary Proposal, and reconvened to Regular Session at 11:00 p.m.

EXECUTIVE SESSION

REGULAR SESSION

No action having transpired in Executive Session, and there being no further business, the Meeting was immediately adjourned until Monday, May 17, 1976, at 7:00 p.m.

ADJOURNMENT

*R. A. Lombardi*

R. A. Lombardi, Secretary of the Board of Trustees