

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 92675

The Special Meeting of the Governing Board of the Saddleback Community College District was held in Room 212 of the Library-Classroom Complex at 28000 Marguerite Parkway, Mission Viejo, California, Monday, May 5, 1975, at 7:30 p.m.

SPECIAL MEETING

Mr. Bartholomew, President of the Board of Trustees, called the meeting to order; Mr. Taylor led the audience in the Pledge of Allegiance; and Mrs. Berry gave the Invocation.

There were present:

PRESENT

Mr. Patrick J. Backus
 Mr. Robert C. Bartholomew
 Mrs. Donna C. Berry
 Mrs. Norrisa P. Brandt
 Mr. Frank H. Greinke
 Dr. James W. Marshall (7:45)
 Mr. Lawrence W. Taylor

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent
 Mr. R. L. Platt, Dean of Instruction
 Mr. Roy N. Barletta, Business Manager

STAFF MEMBERS

Mr. Greinke reported on the American Association of Community and Junior Colleges' 55th Annual Convention he recently attended. He distributed literature regarding construction management as it applies to the Fine Arts Building. He announced that a report on construction management is being prepared and that it will be distributed to the Members of the Board of Trustees upon completion. He also distributed information on revolving turntable stages.

REPORTS AND
COMMUNICATIONS

TRUSTEES

Mrs. Berry commented on an article in the Lariat which strongly urges the Associated Student Body to set up a book exchange. Miss Hefter, Associated Student Body President, informed the Members of the Board of Trustees that they had been advised against this. Superintendent Lombardi stated that the contract this District entered into with Follett Corporation prohibits formal student book exchange.

In response to an editorial in the Lariat, Mrs. Berry stated that a look at the Community Services' Calendar will show that students are offered a lot more at Saddleback College than just classes and football teams.

Mr. Bartholomew responded to an article in one of the local papers stating that the Saddleback Community College District would build another facility within three years. He stated that we wish this were possible, we hope that it will be, but that we have made no commitments.

Superintendent Lombardi announced that the Architects, Hippe and Randell, had been called to an emergency meeting and that they would not be present to report to the Board of Trustees. In reply to the question of whether or not two buildings will be possible in the Gymnasium-Physical Education Complex, since an elevator is required if there is ten feet difference in elevation, he explained that the Architects plan to propose an elevation of only five feet difference by changing the position of one of the buildings. This will be accomplished at no cost. The Architects will make a complete report to the Board of Trustees at the next regular meeting.

SUPERINTENDENT
AND STAFF

Superintendent Lombardi announced that he had received interesting news this date from Sacramento. Apparently, the Legislature is still strongly considering providing augmentation assistance to the District this year. The Bill is still active, although what it might mean to the District in terms of money is not known.

Mrs. Vincenzi, representing the Academic Senate, reported on the State-wide Academic Senate Meeting attended by 80 of the 100 colleges. The two main topics were: collective bargaining and part-time faculty members. She stated that it had been a very interesting interchange.

ACADEMIC SENATE

Mr. Gilbert, President of the Classified School Employees Association, announced that tickets for the Second Annual scholarship Picnic to be held on June 7 would go on sale beginning May 6.

CLASSIFIED
SCHOOL EMPLOYEES
ASSOCIATION

Miss Hefter, President of the Associated Student Body, reported that "Up With Saddleback Week" will be the first week in June, so that it will coincide with the Students' Art Sale. It is still in the planning stages. Publicity will be forthcoming next week.

ASSOCIATED
STUDENT BODY

A proposal on a Day Care Center, prepared by a committee that has been meeting at Saddleback College, was distributed to Members of the Board of Trustees. Miss Hefter stated that this would be discussed at the next Meeting of the Board of Trustees.

Superintendent Lombardi stated that this proposal on a Day Care Center was an alternate plan, not connected with the Orange County Superintendent's plan submitted at the Regular Meeting of April 28, 1975. A representative from the County Superintendent's Office, he announced, will also be present at the next Meeting of the Board of Trustees.

Mr. Bergman, President of the Faculty Association, had no report to present to the Board of Trustees.

FACULTY ASSOCIATION

Mr. Ralph Allen, an architect from Santa Ana, appeared before the Board of Trustees to submit a request for an interview. The Board explained the process used to obtain an architect for the Music Arts Building: applications had been accepted, a consultant had been employed to work with the administration, and six firms were selected to be interviewed by the Board of Trustees. The Trustees hoped to clarify its position on this matter in Executive Session this evening. Mr. Allen was informed that anyone from the public is welcome to speak, but that an interview would not be fair to other firms not chosen. Mr. Allen was asked to contact Superintendent Lombardi to be informed of any action taken in Executive Session regarding the architect for the Fine Arts building and for a reply to his request for an interview.

PUBLIC

Curricular additions and deletions were submitted to the Board of Trustees for information. Approval will be requested at the Regular Board Meeting to be held on May 12, 1975.

CURRICULAR ADDITIONS AND DELETIONS

Superintendent Lombardi recommended that the Division of Languages be permitted to submit the following proposal:

GRANT

<u>Grantee</u>	<u>Grantor</u>	<u>Project</u>	<u>Award</u>
Division of Languages	Department of Health, Education and Welfare	Personalized Reading Education	\$190,000.00

Sister Paula Jane Tupa, an extended day instructor, gave an overview of the grant and answered questions of the Members of the Board of Trustees. The purpose of this grant is to train teachers in local elementary schools who assist underachievers. The Board requested that, if the grant is awarded, schools within our District be used.

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, that the Division of Languages be permitted to submit the proposal as requested.

APPROVED

Superintendent Lombardi recommended that the following conference requests be approved with actual and necessary expenses paid:

CONFERENCE REQUESTS

William Jay -- The 1975 Articulation Conference - Sacramento - May 5 and 6, 1975.

Margaret Gritton -- Early Childhood Education Conference - Ontario - May 9 and 10, 1975.

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, that the conference requests be approved with actual and necessary expenses paid.

APPROVED

Superintendent Lombardi recommended that the Board of Trustees appoint the Business Manager to be its representative in all meet and confer matters involving the District.

REPRESENTATIVE
IN MEET AND
CONFER MATTERS

In reply to Mr. Greinke's question, it was stated that this would be in effect until further notice.

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, that the Board of Trustees appoint the Business Manager to be its representative in all meet and confer matters involving the District.

APPROVED

Superintendent Lombardi stated that staff members were in attendance to present Certificated and Classified Salary Proposals for Academic Year 1975-76 to the Board of Trustees for information.

SALARY PROPOSALS

He recommended that, in accordance with the provisions of the Education Code, the Board of Trustees receive these proposals and direct the Board's representative to meet and confer with the representatives of the Certificated Employee Council and the Classified Employees Association.

Mr. Gilbert, President, California School Employees Association, presented a proposal for Salary and Cost of Living Adjustments.

Mr. Bergman, President, Faculty Association, presented its 1975-1976 Proposed Salary Schedule.

Mr. Denney, Chairman, Membership and Personnel Services Committee, presented its Fringe Benefits Proposal - 1975-1976.

Motion by Mr. Greinke, seconded by Mrs. Brandt and unanimously carried, to accept the reports.

ACCEPTED

Mr. Barletta requested that Board Policy 5103 and Board Policy 3210, dealing with interdistrict attendance agreements, be reviewed at this time as they may affect agreements for the 1975-76 fiscal year. He stated that existing agreements expire June 30, 1975. Since some of the districts will pre-register for summer beginning May 14, 1975, it is necessary that the terms and conditions of the agreements be concluded before that time.

INTERDISTRICT

Mr. Barletta stated that he hoped that discussion would follow, as the budget is discussed during the next few weeks. The six-unit rule, he stated will have to be given consideration. Mrs. Berry had requested statistics in conjunction with the six-unit rule; hopefully they will be available by the next meeting. Mr. Taylor voiced concern about the seat tax we are paying for defined adults. It must be determined what policy the Board will have in the future.

At the Board's request, Equipment Lists for the Central Plant and the Gymnasium-Physical Education Complex were submitted for information. Mr. Barletta explained that Group I will be bid items included in the construction itself, while Group II has been tentatively accepted by the State. The State will re-evaluate and approve an apportionment.

EQUIPMENT LISTS

Members of the Board and Faculty joined in a discussion of the lists. The Division of Health, Physical Education was requested to review the list with deletions and substitutions in mind and to report back to the Board of Trustees May 19, 1975.

Mr. Greinke requested that an Equipment List for the Fine Arts Building be submitted for the Board's information.

The First Draft of the 1975-76 Budget Preparation Report, dated May 1, 1975, was submitted for consideration.

1975-76 BUDGET
PREPARATION
REPORT - FIRST
DRAFT

Superintendent Lombardi stated that income is the function of ADA - as you increase your ADA you increase your income. This year, he stated, we estimate ADA to be 4888, which equals \$7,219,722.00. We estimate that this District will generate 5700 ADA next year and that this amount will generate \$8,665,026.00. We are talking about cost to operate the College. The income statement is much larger than \$8,665,026.00 - a good portion is in buildings, capital outlay, and proposed capital expenditures.

Mr. Barletta stated that the First Draft of the 1975-76 Budget Preparation Report has been prepared by requesting a budget from each Department and Division, which amounted to over 19 million dollars. Looking at all the sources we have under the law, our income is conservatively estimated at around 16 million dollars. It was requested that the budgets be reduced; this was accomplished. The budget presented to the Board of Trustees is "in balance".

The proposed budget represents a total tax of \$1.03, which includes the bond interest and redemption fund budget. This will require an estimated increase of \$.33 in the tax rate. Nineteen cents will be needed for the District's share of construction projects and \$.14 for other capital outlay requirements, adding up to the \$.33. The District is currently funding capital outlay needs by "pay as you go" and not by the long-term financing method which is customary for capital outlay projects.

Discussion ensued and a Special Meeting for a study session on the proposed budget was called for Monday, May 19, at 7:30 p.m.

Mr. Bartholomew adjourned the Special Meeting for Recess at 9:32 p.m.

RECESS

Mr. Bartholomew reconvened the Special Meeting at 9:40 p.m. and immediately adjourned the Meeting into Executive Session.


RECONVENED/
EXECUTIVE SESSION

Mr. Bartholomew reconvened the Special Meeting at 12:00 Midnight and stated that a discussion had materialized in Executive Session concerning personnel matters and that no action had transpired.

RECONVENED

Mr. Bartholomew adjourned the Special Meeting at 12:05 a.m.

ADJOURNMENT



R. A. Lombardi, Secretary to the Board of Trustees