

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
 28000 Marguerite Parkway  
 Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in Room 212 of the Library-Classroom Complex at 28000 Marguerite Parkway, Mission Viejo, California, Monday, April 28, 1975, at 7:30 p.m.

REGULAR MEETING

Mr. Bartholomew, President of the Board of Trustees, called the meeting to order; Mr. Greinke led the audience in the Pledge of Allegiance; and Dr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick J. Backus  
 Mr. Robert C. Bartholomew  
 Mrs. Donna C. Berry  
 Mrs. Norrisa P. Brandt  
 Mr. Frank H. Greinke  
 Dr. James W. Marshall  
 Mr. Lawrence W. Taylor

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent  
 Mr. R. L. Platt, Dean of Instruction  
 Mr. Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mrs. Brandt, seconded by Dr. Marshall and unanimously carried, to approve the Minutes of the Special Meeting held on April 7, 1975, with the following correction:

MINUTES OF  
APRIL 7, 1975

Page 225, last paragraph:

Motion by Mr. Greinke, seconded by Dr. Marshall and unanimously carried, to retain the present schedule of meeting dates and time: the second and fourth Mondays of each month at 7:30 p.m., effective April 28, 1975.

On behalf of the Board of Trustees, Mr. Backus thanked the Swim Team for a job well done; he stated that they should be congratulated. He stated that Mr. Vogel should be thanked for making all of this possible, and requested that a letter be initiated by Mr. Bartholomew to Mr. Vogel.

REPORTS AND  
COMMUNICATIONS

TRUSTEES

Mrs. Berry reported that she had received a letter from the Mission Viejo Company thanking Saddleback College for inviting representatives of their Company on a tour of the Campus and a luncheon at our cafeteria.

Superintendent Lombardi announced that Dan Armstrong, Director of Community Information and Services, would present a report on Community Services at the next Regular Meeting of the Board of Trustees.

SUPERINTENDENT  
AND STAFF

He stated that he had received a letter of thanks for Saddleback College's participation in the Orange County Career Fair. He stated that this year we had learned some things and that next year when we participate these things will help us to reach more students.

He reported that a letter from Dr. Robert Peterson, Superintendent, Orange County Department of Education, regarding a Child Day Care Center had been received. He distributed a memorandum, prepared by Mr. Platt's office, summarizing the information contained in Dr. Peterson's letter, for review by the Board of Trustees. He stated that Mr. Kelly, Associate Dean of Counseling and Student Affairs, will make a presentation to the Board regarding this problem at the next Regular Meeting of the Board of Trustees.

He reported that, last month, presidents of community colleges and universities from Orange County to San Diego had been invited to Coast Community College to review courses that will be shown on television next year. Twenty-four programs will be aired next year. Four of our instructors: Mr. Clancy, Mrs. Gritton, Mr. LaBonte, and Ms. McFarlin, have participated as representatives of Saddleback College along with 16 other colleges. He announced that a portion of one of the programs would be shown to the Board of Trustees and the audience. The series is on contemporary California issues and the section shown was on aging. After the showing, he explained how students will be able to sign up for this course and earn units.

Mr. LaBonte, President of the Academic Senate, stated that the faculty was concerned that the schedule of classes required for an AA degree be made clear in the catalog and elsewhere.

ACADEMIC SENATE

He stated that the Academic Senate is interested in more in-service training on campus for student development.

He reported on his attendance at the State-wide Academic Senate Convention. The two main topics were collective bargaining and the part-time teacher issue. He stated that when the minutes are received they will be distributed to the Members of the Board of Trustees.

Mr. Bergman, President of the Faculty Association, announced that the Faculty Association is prepared to present salary proposals. A formal presentation will be made at the next Meeting of the Board.

FACULTY  
ASSOCIATION

Mr. Gilbert, President of the Classified School Employees Association, stated that it also would be prepared to present salary proposals to the Board of Trustees at the next meeting.

CLASSIFIED  
SCHOOL EMPLOYEES  
ASSOCIATION

He announced that tickets for the picnic, to be held on June 7, at Doheny Beach, will be available May 1. This event will be advertised on campus, and anyone who wishes to come is invited.

At Mr. Gilbert's inquiry, Members of the Board of Trustees stated that they had no suggestions regarding the in-service proposal previously presented to the Board. Mrs. Brandt requested that, if necessary, this item be placed on the agenda.

Miss Hefter, Associated Student Body President, reported on the California Community College Student Government Spring Conference in Sacramento she recently attended with three other students and Mr. Kelly, Associate Dean of Counseling and Student Affairs. She stated that the workshops had been very good and that the trip had been worthwhile.

ASSOCIATED  
STUDENT BODY

Mr. George Randell, Hippe and Randell, AIA Architects, announced that the architectural and engineering drawings and specifications had been filed with the State Office of Architecture and Construction (OAC). He stated that they are in contact with the OAC on a continuous basis. The first submittal on the Locker Room Building will be ready at the beginning of next week. At this point, he stated, it appears that the State office is keeping its commitment to return our project by mid-May, in time to advertise for bids. He announced that the California Community College Office is meeting with the Public Works Board the first of May.

ARCHITECTS

Mrs. Berry requested that the Board of Trustees review the equipment purchase list for the Gymnasium-Physical Education Building. Mr. Barletta will provide this list and it will be placed on the agenda for approval, as well as the equipment list for the Central Plant Building.

Mr. Greinke requested to know the status of the decision regarding the Gymnasium-Physical Education Office Building - the landscape versus the cubical office concept. The Architect stated that the Division of Health, Physical Education is definitely in favor of the individual office arrangement; the landscape concept, which they did investigate after the last meeting, does not meet their needs.

Discussion ensued between Board and Faculty Members. It was ascertained that a cost saving could be effected by elimination of partitions, air conditioning and heating, and lights - using the open landscaped concept. Mr. Greinke suggested a cost study be undertaken. The Architect estimated that this study would cost less than \$500.00 and that the change orders (architecture and engineering services) would cost between 5 to 10% of whatever the Architects fee will be.

Motion by Mr. Greinke and seconded by Mr. Bartholomew to conduct a cost study to ascertain the difference in cost between the office landscape concept as opposed to the cubical concept. Mr. Backus, Mrs. Berry, Mrs. Brandt, Dr. Marshall, and Mr. Taylor voted no. Motion defeated.

Members of the Faculty were present to answer the questions of the Members of the Board of Trustees relating to curricular additions and deletions. Mrs. Berry requested that the title Biology 40 - Modern Theories of Evolution - be more explicit. Mr. Bartholomew requested a more complete course outline be submitted to the Board for review and also suggested two readings of the curricular additions and deletions prior to consideration of approval. CURRICULUM

Motion by Mr. Taylor, seconded by Mr. Backus and unanimously carried, to approve the curricular additions and deletions as presented. APPROVED

Mrs. Berry requested that a policy requiring two readings of curricular additions and deletions be considered at the next meeting of the Board of Trustees.

Superintendent Lombardi recommended that the Certificate of Achievement be awarded to the following: CERTIFICATE OF ACHIEVEMENT

Walter A. Carlin, Jr.	Accounting
William B. Harrangue	Automotive Technology
Carol A. Pifer	Business Management

Motion by Mr. Backus, seconded by Mrs. Berry and unanimously carried, that the Certificate of Achievement be awarded to those listed. APPROVED

Superintendent Lombardi recommended that the Board of Trustees take the following action: GRANTS

He recommended that the Vocational Division be permitted to proceed with the following proposal:

<u>Grantee</u>	<u>Grantor</u>	<u>Project</u>	<u>Award</u>
Dean of Instruction	Department of Transportation	Motorcycle Safety Education Curriculum Specifications	\$143,825.00

He recommended that the Grant Award and Acceptance Agreement be executed by the Superintendent on behalf of Saddleback College for the following grant:

<u>Grantee</u>	<u>Grantor</u>	<u>Project</u>	<u>Award</u>
Division of Languages	California Arts Commission	The Writers' Series and Consortium	\$ 5,920.00

He recommended that Nursing Education be permitted to proceed with the following proposal:

<u>Grantee</u>	<u>Grantor</u>	<u>Project</u>	<u>Award</u>
Division of Nursing Education	Department of Health, Education, and Welfare	Senior Day Center and Geriatric Education Program	\$ 75,000.00

Motion by Mr. Backus and seconded by Mrs. Brandt to approve the foregoing recommendations pertaining to grants.

Due to the large amount of the Department of Transportation's grant, Mrs. Berry requested further explanation of the project. Mr. Platt presented more detailed information to the Board of Trustees regarding this project; Superintendent Lombardi then presented more information regarding the other two grants.

Mrs. Brandt withdrew her second; Mr. Backus withdrew his motion.

Motion by Mr. Backus, seconded by Dr. Marshall and unanimously carried, to consider each grant in a separate action.

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, that the Grant Award and Acceptance Agreement be executed by the Superintendent on behalf of Saddleback College for the California Arts Commission's Writers' Series and Consortium Grant.

APPROVED

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, that Nursing Education be permitted to proceed with the stated proposal for the Department of Health, Education, and Welfare's Senior Day Center and Geriatric Education Program Grant.

APPROVED

Motion by Mr. Greinke, seconded by Mrs. Berry and carried, that the Superintendent ask a speaker to give a presentation to the Board of Trustees regarding the Department of Transportation's Motorcycle Safety Education Curriculum Specifications Grant. Mr. Backus and Mr. Taylor were opposed, as the proposal had already been prepared, the deadline for submittal was prior to the next Board Meeting, and if the grant were awarded to us we could then reject it if we choose.

Mr. Backus requested verification that we may reject the grant. Superintendent Lombardi replied that he had not read the stipulations in the proposal. Mr. Platt assured the Board that it could reject the award, if it wished.

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, that permission be granted to the Dean of Instruction to proceed with the Department of Transportation's Motorcycle Safety Education Curriculum Specifications Grant, with the knowledge that it may be rejected if the Board wishes.

APPROVED

Superintendent Lombardi recommended that the following conference requests be approved with actual and necessary expenses paid: CONFERENCES

Jack Swartzbaugh and Everett Brewer -- Governmental Affairs Workshop - Los Angeles - April 24 and 25, 1975.

George Hartman -- State Athletic Committee Meeting - San Francisco - April 25, 1975 and Coaching Clinic - University of California, Berkeley - April 26 and 27, 1975 - in lieu of the Las Vegas Coaching Clinic previously approved by the Board of Trustees.

Arthur Croisette -- California Community Colleges, Occupational Education, Deans' Conference - Sacramento - April 29 and 30, 1975 and the Conference on Home Economics in the Community Colleges - Sacramento - April 30 and May 1, 1975.

Margaret Gritton and Ruth Jacobson -- California Community Colleges 11th Annual Conference - Sacramento - April 30 and May 1, 1975.

Monte LaBonte -- National Wind Ensemble Conference - California State University, Northridge - May 9, 10, and 11, 1975.

Fred Weber -- National Computer Conference and Exposition - Anaheim - May 19, 20, 21, and 22, 1975.

Board Members wishing to attend -- California Community College Trustees Conference - San Diego - May 23, 24, and 25, 1975.

Jack Swartzbaugh -- A Conference of the Chief Student Personnel Administrators, Southern Region - Los Angeles - May 6, 1975.

Bill Kelly -- Conference of the California Community College Activity Administrators Association - Santa Cruz - May 6, 7, 8, and 9, 1975.

Frank Sciarrotta -- The 1975 Articulation Conference - Sacramento - May 5 and 6, 1975.

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, that the conference requests be approved with actual and necessary expenses paid. APPROVED

Superintendent Lombardi recommended that Board Policy 4052.2, presented for the second reading, be approved as follows: BOARD POLICY 4052.2

DELEGATION OF AUTHORITY TO SUPERINTENDENT  
(CONFERENCES, CONVENTIONS, SPECIAL MEETINGS)

The Superintendent, pursuant to the provisions of Education Code Section 13002, is authorized to perform all the powers described in said section, provided that funds expended pursuant to such delegation shall not exceed the amount previously budgeted for such purposes by the governing board.

Motion by Mr. Backus, seconded by Mrs. Brandt and unanimously carried, that Board Policy 4052.2 be approved as presented.

APPROVED

Superintendent Lombardi recommended that the following, eligible faculty members be granted a sabbatical leave during the 1975-76 academic year:

SABBATICAL LEAVE

Grace Lange	Fall and Spring Quarters
Lee Rhodes	Academic Year
James Thorpe	Winter and Spring Quarters

Mrs. Berry requested that this matter be deferred to Executive Session. Mr. Bartholomew stated that, unless his decision were overruled by the Board of Trustees, he would grant her request.

Motion by Mr. Backus, seconded by Mr. Taylor and carried, to overrule Mr. Bartholomew's decision to defer discussion of the requests for sabbatical leave to Executive Session. Mr. Bartholomew, Mrs. Berry, and Mr. Greinke voted no. Motion passed.

Mrs. Brandt reversed her decision, as she was dissatisfied with the wording of the motion. Motion defeated.

Motion by Mr. Taylor, seconded by Mrs. Brandt and carried, that requests for sabbatical leave be considered at this time. Mr. Bartholomew, Mrs. Berry, and Mr. Greinke voted no. Motion passed.

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to grant sabbatical leaves during the 1975-76 academic year as recommended.

APPROVED

Superintendent Lombardi recommended that the following, qualified applicants be appointed as extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

EXTENDED DAY INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Finkelstein, Hy L.	M.B.A.	Marketing & Management	\$13.50 per hour
Gruver, Eric Wayne	Ph.D.	Philosophy	\$15.25 per hour
Henry, Wendell F.	M.A.	Drafting	\$13.50 per hour
Jordan, Jerold J.	B.S.	Electronics	\$13.00 per hour
*Leighton, Ronald S.	M.A.	Art	\$13.50 per hour
Lombardi, Jan	M.A.	English	\$13.50 per hour
Puck, Susan	M.A.	Reading & Literature	\$13.50 per hour
Richardson, Carroll	M.A.	Handicapped Program	\$13.50 per hour
Truesdell, William	Ph.D.	Spanish	\$15.25 per hour
Bova, Michael Charles	B.A.	Handicapped Program	\$13.00 per hour

\*Son-in-law of Robert Bosanko, Associate Dean of Admissions and Records

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, that the qualified applicants be appointed as extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified.

APPROVED

In reply to a request made by the Board of Trustees at the meeting held on April 7, 1975, the following Certificated Extended Day Salary Schedule was presented for information:

CERTIFICATED  
EXTENDED DAY  
SALARY SCHEDULE  
AND DEFINITION OF  
SALARY CLASSES

	<u>Regular Instructors</u>	<u>Outside Instructors</u>
Class I	\$16.00 per hour	\$13.00 per hour
Class II	16.50 per hour	13.50 per hour
Class III	17.25 per hour	14.25 per hour
Class IV	17.75 per hour	14.75 per hour
Class V	18.50 per hour	15.25 per hour

A copy of Definition of Salary Classes (Board Policy 4102) was also presented.

Superintendent Lombardi withdrew Report Number 310, Extended Day Extra Pay Schedule.

EXTENDED DAY  
EXTRA PAY SCHEDULE

Mr. Barletta presented the following Classified Personnel actions to the Board of Trustees for approval:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Recommendations for Employment

1. Fred Richard Sanfilippo, Safety Officer Part Time/Substitute, \$3.863 per hour, as needed, effective April 29, 1975.
2. Professional Models, as listed below, \$4.50 per hour, as needed, effective April 29, 1975.

Cindy Anne Ott  
Marian George  
Terry L. Parker  
Robert Alan Eberhard

Ratification of Employment

It is recommended that the appoinement of Terrance L. Hall, Custodian II, Grade 25, Step 1, \$649.00 plus \$25.00 shift differential for a total of \$674.00 per month, effective April 21, 1975, be ratified.

Resignations

1. Frank V. Husson, Custodian II, effective April 14, 1975. Mr. Husson resigned because of personal health problems.
2. Curtis R. Yokem, Custodian II, effective May 23, 1975. Mr. Yokem is planning to move out of California.

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, to approve the Classified Personnel Actions as presented.

APPROVED

Superintendent Lombardi presented the following Fine Arts' Activities to the Board of Trustees for approval:

FINE ARTS'  
ACTIVITIES

He recommended that the following expenditures be approved for the Chamber Singers' Tour to Palm Springs on May 3 and 4, 1975.

Instrumentalists

Ruth Haroldson	Violin	\$ 75.00
Lu Ruth Anderson	Violin	75.00
Myrna Buffum	Viola	75.00
James Goodenberger	Cello	75.00
Marilyn Mayland	Bass	75.00
Hal Kinnaman	Guitar	75.00
Steve Sivcovich	Piano/Organ	175.00

Community Charter Bus Service Transportation (Leave Saddleback College on Saturday, May 3, at 10:00 a.m. and return Sunday, May 4, before 10:00 p.m.)	408.00
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King's Inn	19 rooms	342.32
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Givens Music	Piano Rental	42.50
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Don Walker, College Staff	Food Allowance (32 people at \$7.50 per day) for 2 days	480.00
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Total	\$1,897.82
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The sum of \$2,400.00 was approved in the 1974-75 General Budget for a Chamber Singers' Tour.

He further recommended that Robert Cummin, an artist-photographer, be approved to lecture and conduct a workshop for art and photography classes, at a fee of \$100.00. If approved, he will appear on Thursday, May 1, 1975, from 4:00 p.m. to 6:00 p.m.

He recommended that Patricia Foster be approved as an accompanist for the Concert Choral for the Spring Quarter at a cost not to exceed \$160.00.

He recommended that the following guest clinicians and fees be approved for the Spring Clinic and Concert to be held on May 23, 1975.

Karen Christensen	\$150.00
Ken Foberg	\$150.00

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, to approve the Fine Arts' Activities as presented.

APPROVED

Superintendent Lombardi recommended that the following donations be accepted by Saddleback College:

GIFTS

Scholarships

<u>Name of Award</u>	<u>Donor</u>	<u>Amount</u>	<u>Stipulations</u>
American Legion Auxiliary of Laguna Hills - 257	Same	\$ 100.00	Veteran's books (\$50.00 each)
ASB Divisional Awards	ASB	1,200.00	Not yet stated
Assistance League of Laguna Hills	Same	100.00	Needy student showing academic progress
Beverly Gross Memorial	Various friends and relatives	775.00	Not yet stated
E. Earl Sr. & Mary O'Brien Memorial Scholarship	John P. Clancy	200.00	High academic achievement in college transfer subjects
Delta Kappa Gamma Society	Same	50.00	Financially needy and shows academic progress
El Toro Woman's Club	Same	548.61	Financially needy and shows academic progress
Festival of Arts of Laguna Beach	Same	350.00	Art student
Mary Carleton H'Ard Memorial	Edward H. H'Ard	847.00	Philosophy major
Los Solteras Club of Laguna Hills	Same	300.00	Nursing student
Milton T. Hunt Memorial	Mrs. Ann Hunt	150.00	\$50.00 each quarter for books to be awarded beginning September 1975 - one recipient per year

<u>Name of Award</u>	<u>Donor</u>	<u>Amount</u>	<u>Stipulations</u>
Masonic Auxiliary of Laguna Hills	Same	\$ 100.00	Nursing student
Mission Viejo Jr. All American Football, Inc.	Same	200.00	2.5 grade point average and financial need
Millard Johnson Memorial	California Club of Leisure World	100.00	Outstanding academic work leadership or service
San Juan Capistrano Chamber of Commerce	Same	100.00	Art student
Woman's Club of Leisure World	Same	100.00	Needy student showing academic progress

Donor will be notified by a letter of acceptance and a Certificate of Appreciation will be issued.

Loan Fund

<u>Donor</u>	<u>Amount</u>	<u>Stipulation</u>
Bert W. Hendrickson Memorial Loan Fund	\$2,020.00	Refer needy students to Dr. George Kurlak
Ida S. Latz Foundation, Inc.	500.00	Veterans revolving loan fund \$50.00 maximum
Woman's Club of Leisure World	100.00	Financially needy students

Donor will be notified by a letter of acceptance and a Certificate of Appreciation will be issued.

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, to accept the foregoing donations as presented.

APPROVED

Mrs. Berry requested that the advisory committee be placed on the agenda for the next meeting to activate the scholarship committee.

Superintendent Lombardi presented a Proposal for the Development of the Student Health Service Program to the Board of Trustees. Mr. Bartholomew stated that this was for information only at this time.

PROPOSAL FOR DEVELOPMENT OF THE STUDENT HEALTH SERVICE PROGRAM AT SADDLEBACK COLLEGE

Mr. Kelly, Associate Dean of Counseling and Student Affairs, spoke on the background of this proposal and replied to questions of the Board of Trustees. Miss Hefter, Associated Student Body President, and Mr. Swartzbaugh, Dean of Students, also participated.

The need of such a program; means of supporting it (at no cost to the District); eligibility and stipulations of participation were some of the items discussed.

Mr. Barletta recommended approval of the following proposed official statement, which responds at this time to the requirement contained in Assembly Concurrent Resolution Number 151 (a copy of which was presented to the Board of Trustees for information).

PROPOSED STATEMENT  
STUDENT BODY  
AFFIRMATIVE ACTION

The Board of Trustees adopts the following as a statement of purpose:

To prepare a specific Affirmative Action Plan directed to the scope of ACR 151 and develop the plan to reflect an extension and expansion of present policies and practices of the District.

To pursue a detailed study to ascertain if in fact there exists the alleged inadequacies referred to in the California Community Colleges' letter of March 27, 1975; and to collect sufficient data to identify the enrollment as to ethnic, sex, and economic background and the proportion to recent high school graduates.

The present practices and objectives outlined below shall be expanded to obtain the goal enunciated in ACR 151:

College counselors are assigned to each of the district high schools and directed to work closely with the high school counselors and graduating students.

Several on-campus affairs are held for the high school students and counselors; students visit the campus and are encouraged by the offerings and facilities to matriculate here.

Feasibility of employing a trailer to visit the district communities and at each high school to offer counseling services.

Expand the present outreach program at off-campus locations.

Continue present arrangements with Orange County Transit to provide reduced rates for transportation, and work toward obtaining an improved travel schedule.

Develop special programs for the disadvantaged and physically-handicapped.

Implement health services for students.

Cooperate to expand CETA program.

Extend and expand a Women's Study program; career opportunities for women.

Extend and expand women's athletic program.

Study possibility of a Child Care Center to assist and encourage continuance at school beyond high school for young mothers.

Motion by Mrs. Brandt, seconded by Mr. Taylor and carried, to approve the proposed official statement, which responds at this time to the requirement contained in Assembly Concurrent Resolution Number 151. Mrs. Berry voted no as she feels that it is discriminatory.

APPROVED

Mr. Barletta requested that the Business Manager be authorized to proceed with an alteration plan which will relocate the Superintendent, the Dean of Instruction, the Associate Dean of Instruction, the Business Manager, and their respective staffs from the present Administration Building to the third floor of the Library Building.

ALTERATION PLAN  
LIBRARY BUILDING

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, to authorize the Business Manager to proceed with an alteration plan which will relocate the Superintendent, the Dean of Instruction, the Associate Dean of Instruction, the Business Manager, and their respective staffs from the present Administration Building to the third floor of the Library Building with the stipulated limit of \$3,500.00 without further Board approval.

APPROVED

Mr. Barletta recommended that the agreement with the Follett Corporation for the operation of the College bookstore be extended for the period July 1, 1975, through June 30, 1976, under the terms and conditions of the present agreement.

AGREEMENT -  
COLLEGE BOOKSTORE

Motion by Mr. Backus and seconded by Mr. Greinke that the agreement with the Follett Corporation for the operation of the College bookstore be extended for the period July 1, 1975, through June 30, 1976, under the terms and conditions of the present agreement and, further, that they be requested to modify their behavior; also, that in 1976 the College operate its own bookstore.

Mr. Taylor led a discussion regarding the bookstore - the lack of necessary books, the attitude regarding ordering, the policy of exchanging books, and the prices. Dr. Lombardi and Mr. Barletta stated that they had recently met with Follett Corporation representatives and hoped for improved services. All agreed that Saddleback College should own its own bookstore but, Superintendent Lombardi stated, this would take planning, personnel, capital, and time - which we do not have at this time; the extension of one year will give us the opportunity to prepare.

Mr. Backus amended his motion as follows:

Motion by Mr. Backus, seconded by Mr. Greinke and carried, to approve negotiation for a contract with a book company. Mrs. Brandt and Mr. Taylor were opposed as they are dissatisfied with the services of the bookstore.

APPROVE

Mr. Bartholomew adjourned the Regular Meeting for Recess at 11:15 p.m.

RECESS

Mr. Bartholomew reconvened the Regular Meeting at 11:25 p.m.

RECONVENED

Mr. Barletta recommended that the request for slope easement, as presented in the letter from the Toups Corporation dated April 15, 1975, be approved.

REQUEST FOR  
SLOPE EASEMENT

Mr. Fred J. Clark, Project Engineer, Toups Corporation, was present. He displayed a plot plan showing the existing contours, existing slopes, proposed slopes, proposed slope easement, locations of photos taken and location of cross sections; and the photos. Mr. Clark also replied to questions, reaffirming the information in his letter of April 15, 1975:

I am doing the civil engineering on a six (6) acre parcel of land immediately north of Saddleback College. The site is somewhat small (4.5 acres usable) because of the existing terrain. Therefore, I am requesting permission for a slope easement on Saddleback College property allowing us to gain approximately one-half acre of land. The property is to be used as a church site for the Church of Jesus Christ of Latter-Day Saints. The additional land is needed for the construction of a church facility open to both LDS and non-LDS Saddleback College students.

The proposed slope will be an engineered slope with proper erosion control methods taken for permanent erosion control. The construction of the slope reduces the amount of contributory drainage on Saddleback College property and creases no adverse effects to the college property.

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to approve the request for slope easement as presented in the letter from Toups Corporation dated April 15, 1975.

APPROVED

Mr. Barletta recommended that the following request for payment submitted by Hippe and Randell, AIA Architects, in accordance with the contract agreement dated February 6, 1975, be approved.

PAYMENT TO  
ARCHITECT

Tennis and Handball Courts

Fee: \$4,730.80

Tennis Courts - Fee \$2,568.11

36% Completion	\$ 2,208.48	
Less previous payment	<u>1,540.87</u>	\$ 667.61

Handball Courts - Fee \$2,162.69

38% Completion	\$ 821.82	
Less previous payment	<u>302.78</u>	\$ 519.04

Total due this request \$ 1,186.65

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, that the request for payment submitted by Hippe and Randell, AIA Architects, in accordance with the contract agreement dated February 6, 1975, be approved. APPROVED

Mr. Barletta recommended that the following progress payment request be approved as submitted: PROGRESS PAYMENT

Central Plant - Coastate Builders, Progress Payment Request Number 8

Contract Price - \$1,748,300.00	
Amount earned as of 03-17-75	\$1,316,885.00
Less 10% Retention	<u>131,688.50</u>
Net due on earned to date	\$1,185,196.50
Less previous payments	<u>1,069,318.80</u>
	\$ 115,877.70

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, that the progress payment request be approved as submitted. APPROVED

Mr. Barletta recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered. AWARDS

1. Bid No. R-5697 - Book Detection Strips - Library  
Minnesota Mining and Manufacturing Company \$2,332.00
2. Bid No. R-8678 - Filmstrips - Nursing (Capitation Grant)  
Trainex Corporation \$3,445.00
3. Bid No. R-8685 - Filmstrips and Cassettes - Nursing  
(Capitation Grant)  
Concept Media \$3,380.00

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| 4. | <u>Bid No. R-6422</u> - Radio Station Equipment - Fine Arts<br>DYMA Engineering, Inc.<br>F&B/CECO/SOS<br>Riggins Electronic Sales  | \$ 56.39<br>363.47+<br>1,370.10<br><u>\$1,789.96</u>           |
| 5. | <u>Bid No. R-4663</u> - Art Gallery - Fine Arts<br>R. R. Hagerty General Contractor  | \$3,380.00   |
| 6. | <u>Bid No. R-2404</u> - Concrete Slab Near Handball Courts -<br>Business Manager - Permanent Buildings<br>Clifford L. Thompson Construction Company  | \$1,147.00   |
| 7. | <u>Bid No. R-1262</u> - Videocassette Player - Library -<br>Television Studio<br>Metrovionics, Inc.  | \$1,399.20   |
| 8. | <u>Bid No. R-4737</u> - Library Partition - Administration -<br>Permanent Buildings<br>Construction Hardware<br>Pulaski, Inc.<br>Kaiser, Smith & Gypsum<br>Ekstrom Industries  | \$ 123.60<br>205.00<br>643.46<br>1,140.30<br><u>\$2,112.36</u> |
| 9. | <u>Bid No. R-2423</u> - Installation of Gas Line Connection in all<br>Laboratory classrooms, Science Math Building<br>J. B. Allen Co. (District's share of cost)<br>Note: Total cost of installation is \$6,275.00; contractor<br>is to pay one-half of this total estimate. | \$3,137.50   |

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, that the awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

Mr. Barletta recommended that Purchase Orders 18259 through 18425, totaling \$74,725.78, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, that Purchase Orders 18259 through 18425, totaling \$74,725.78, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

Mr. Barletta was instructed to begin negotiations with the school districts regarding interdistrict permits.

Mr. Barletta recommended that District Warrants 22442 through 22902, totaling \$273,407.42, be approved and ratified for payment.

PAYMENT OF BILLS

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, that District Warrants 22442 through 22902, totaling \$273,407.42, be approved and ratified for payment.

APPROVED

