

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

April 26, 1976 - 7:00 p.m.  
Library-Classroom Complex - Room 212

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mrs. Brandt. Mrs. Berry led the audience in the Pledge of Allegiance and Dr. Marshall gave the Invocation.

REGULAR MEETING

Present:

PRESENT

Mrs. Norrissa P. Brandt, President  
Mr. Patrick J. Backus, Member (8:30 p.m.)  
Mrs. Donna C. Berry, Member  
Dr. James W. Marshall, Member

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent  
Mr. Roy N. Barletta, Business Manager  
Mr. R. L. Platt, Dean of Instruction  
Dr. Edward A. Hart, Assistant to the Superintendent  
Mr. Jack A. Swartzbaugh, Dean of Students

STAFF MEMBERS

Absent:

ABSENT

Mr. Frank H. Greinke, Vice-President  
Mr. Lawrence W. Taylor, Clerk  
Mr. Robert C. Bartholomew, Member

BOARD MEMBERS

Mrs. Brandt stated that Mrs. Berry had suggested that a groundbreaking ceremony for the Music Arts Facility be planned. Superintendent Lombardi announced that there will be a pre-construction meeting on Monday, May 3, 1976, at 9:00 a.m.; or, perhaps, a ceremony could be held prior to or as part of the Special Board Meeting to be held that evening.

REPORTS AND  
COMMUNICATIONS

TRUSTEES

Mrs. Brandt announced that a Special Meeting of the Board of Trustees will be held on Monday, May 3, 1976, at 7:30 p.m., primarily to discuss the priorities of the District.

Dr. Marshall expressed his appreciation to all of his friends at the College for their encouragement while he was in the hospital recently.

Superintendent Lombardi called upon Mr. Weisgerber, Instructional Media, to present a slide-tape preview of various aspects of Saddleback College's program.

Mr. Weisgerber showed a program depicting what Saddleback College has to offer students in programs, counseling, and facilities. It highlighted the physical education program and the new physical education facilities; the library facilities and equipment, including a radio station and television production equipment; the science mathematics building; construction of roads, parking lots, and facilities such as the future music arts complex that is taking place; mentioning off-campus classes and employment services. It showed that Saddleback College is an educational opportunity. This series is shown by counselors at local high schools and it is used by the speakers' bureau through the department of Community Information and Services. It was produced by the students in the area of vocational arts.

REPORTS AND  
COMMUNICATIONS

-CONTINUED-

Mr. Weisgerber then presented a sample of another activity in which Saddleback College is involved. Last year the students produced a weekly half-hour show of what is happening in the community: Saddleback Forum. It was provided to cable stations and shown on Leisure World's Channel 6. Other local communities will participate in the future. A new series was implemented recently: Saddleback College News - what is happening on and off campus. And, presently airing on Leisure World's Channel 6 is Saddleback College's first experiment in producing and developing a television course. It is entitled Crafty Decorating and it is produced by utilizing the knowledge and services of the local business people in the community. Existing facilities in the community are being utilized to respond to the needs of the community and the response received has been enthusiastic.

Superintendent Lombardi then called upon Dr. Hart to give a visual up-date on facilities planning.

FACILITIES  
PLAN -  
SADDLEBACK  
COLLEGE

Dr. Hart referred to Planning Task Number 2: Facilities Plan - Saddleback College.

He stated that since February, 1976, events have taken place effecting some minor and some significant changes. He presented this up-date to the Board of Trustees in order to proceed as the Board wishes, as he and the architects are about to prepare the final copy of Planning Task Number 2.

He displayed a photographic enlargement of the campus as of this July and an overlay depicting how it will look in June, 1976. He pointed out the work which has been completed and that which is in progress, the most prominent feature being the campus road. He explained that this was valuable not only for convenience but also for the land structure preparation for what will come after: pads for the music arts facility, the student center, the stadium, the track and field, and future parking. The gymnasium-physical education complex should be completed by July, 1976. It is planned to move the Safety Office to a location on the visitors parking lot on lower campus and establish an information center. A sign system will direct

visitors there for assistance. It is intended that this plan be implemented right away, as it is quite necessary, The hospitality image of the College should benefit greatly.

FACILITIES  
PLAN  
-CONTINUED-

Dr. Hart then displayed a second overlay showing what is planned for the fall of 1977: a completed music arts facility, a physical education facility completed and in service, a track and field (the lights and bleachers depending on a number of factors), a completed archery range, a practice golf range, and additional parking. The plan remains to utilize more space in the library-classroom complex. The first floor will be for student personnel services and a footbridge will be constructed connecting the library-classroom complex with a pad across the road, the site of the cafeteria, bookstore, and interim student center and lounge. Probably one or two additional buildings also will be brought from lower campus. Additional library space will be used for classroom space, to be returned to the library as the college grows to completion. Essentially, the entire College will move "up on the hill".

Space will be available on lower campus for expanding maintenance facilities. However, the most important development is that, by utilizing those remaining buildings on lower campus nearest to the upper campus, a vocational-technical program, which should be in progress by fall of 1977, will be initiated. This fall we will have the beginning of an agricultural program and will expand it utilizing some of this space. Other programs planned are welding, plastics, millwork and cabinet, and graphics. This can be followed in a year or so with an automotive program by utilizing a low-cost shed-type of building.

In reply to Mrs. Berry's question regarding the animal science husbandry program, Dr. Hart and Mr. Brewer assured her that this would definitely be considered in the future.

In conclusion, Dr. Hart stated that the campus will be a very cohesive unit for 6,000 full-time equivalent students by fall, 1977. This will accommodate about 15,000 enrollments.

Mr. Resnick, President of the Academic Senate, did not have a report to present, but stated that there were items on the Agenda he wished to speak to when they were considered.

ACADEMIC SENATE

A representative of the Associated Student Body was not present.

ASSOCIATED  
STUDENT BODY

Mr. Kelly, Associate Dean of Students, announced that the election of the Associated Student Body officers for 1976-77 will be held during the month of May.

Mrs. Berry requested that a resolution be prepared for adoption by the Board of Trustees in support of Kathleen Eddy, Associated Student Body President for 1975-76, for the fine work she has done.

Mr. Gilbert, Past-president of the California School Employees Association, stated that the newly-elected President, Mr. James Derbyshire, is ill and that he may request to be replaced.

CALIFORNIA  
SCHOOL EMPLOYEES  
ASSOCIATION

Mr. Lindblad, President of the Faculty Association, did not have a formal report to present. He stated that they are continuing to attempt to qualify as exclusive representatives of the faculty. Also, he announced that the election of officers for 1976-77 will be held during the month of May.

FACULTY  
ASSOCIATION

Mr. Dennis Erdman, representing United South Orange Coast Communities, Inc., stated that they are concerned about the proliferation of hobby-type courses offered in the Saddleback College curriculum - other than those offered to students who are legitimately pursuing vocational or technical educational goals. They feel that many people are enrolled for recreational reasons only, while similar courses are offered by the YMCA and other community groups. They are concerned about the dollars spent to fund such programs at a college.

PUBLIC

They are also concerned about vocational programs and feel that these should be scrutinized to assure that they are serving vocational goals. Also, a follow-up should be conducted to ascertain whether or not students who complete these programs are successful in these fields. They feel that it is important to organize and systematically establish these programs to be certain that they are needed and will fulfill educational goals. They wish to have the community - the students - get their monies worth.

He commended the Board of Trustees for a fine presentation this evening. He stated that the agenda is difficult to understand and suggested that a more descriptive agenda and/or a publication highlighting the actions taken by the Board would be helpful to organizations who do not have the manpower to attend all of the meetings.

Mrs. Brandt stated that Mr. Armstrong, Director of Community Information and Services, would be pleased to add the name of his organization to the mailing list to provide the information requested. She also suggested that Mr. Erdman attend the Special Board Meeting on May 3, 1976, at which time the Districts' priorities will be discussed.

Mrs. Berry stated that Mr. Erdman's attendance at the meeting was appreciated and confirmed that he would be provided with any information necessary to keep him informed. She also assured him that each new program offered by the College is scrutinized.

Mr. Brewer, Chairman, Division of Vocational-Technical Programs, outlined the complex procedure followed to assure that each course offered by Saddleback College is valid. He also quoted some statistics of the successful employment of previous students who have completed such courses.

Mr. Paul Brennan, Instructor, Division of Social Science, announced some of the events of public interest to be held at Saddleback College in the future.

REPORTS AND  
COMMUNICATIONS

-CONTINUED-

Mr. Lindblad announced that the Faculty Association is sponsoring the Fourth Annual Faculty-Student Golf Tournament on May 14, 1976. Everyone is invited to participate.

Due to the fact that those in attendance did not form a quorum, the Board of Trustees recessed at 8:20 p.m.

RECESS

Mr. Backus arrived at 8:30, forming a quorum, and the Board of Trustees convened to Regular Session.

REGULAR SESSION

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, to adopt the Agenda with the following addenda:

AGENDA AND ADDENDA  
AMENDED AND ADOPTED

Conference/Meeting Requests  
(To be added to the Consent Calendar)

Gifts (To follow Board Report Number 911, Scholarships)

Irrigation Project - Gym/P.E. Complex - Bid Tabulation  
and Recommendation (To complete Board Report Number 916,  
same title);

and the following correction to Board Report Number 910,  
Classified Personnel - Regular Actions:

Recommendations for Employment:

3. Sharon Belmonte should read Evelyn Belmonte;

and the replacement of Board Report Number 914, Request for  
Substitution of Subcontractor on the Agenda. (It will be  
considered immediately following the approval of the Consent  
Calendar);

also, to approve the Minutes of the Special Meeting of April 5,  
1976, as presented.

MINUTES APPROVED

All items listed under the Consent Calendar are considered to be  
routine and action is taken by the Board of Trustees in one motion.  
There is no discussion of these items prior to the vote unless it  
is requested that specific items be discussed or removed from the  
Consent Calendar.

CONSENT CALENDAR

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously  
carried, to approve the Consent Calendar as follows:

APPROVED

The following conference/meeting request, with actual and  
necessary expenses paid:

CONFERENCE/  
MEETING REQUEST

Mr. Lawrence W. Taylor	Senate Education Committee on Finance Sacramento, California Originally scheduled for April 28, 1976/ postponed/ to be rescheduled in the near future	CONFERENCE/ MEETING REQUEST
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The Certificate of Achievement awarded to the following:	CERTIFICATE OF ACHIEVEMENT
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Rowland H. Anthony	Real Estate
Gary R. Bates	Administration of Justice-Corrections
Gary R. Bates	Administration of Justice-Law Enforcement
Clarence L. Dalen	Administration of Justice-Corrections
Clarence L. Dalen	Administration of Justice-Law Enforcement
Gloria T. Diederich	Administration of Justice-Law Enforcement
Barbara J. Haglund	Early Childhood Education
Bruce A. Hicks	Administration of Justice-Law Enforcement
J. Michael Johnson, Sr.	Real Estate
Edith Ann Kallberg	Early Childhood Education
David A. Lowe	Real Estate
Ronald L. Mills	Administration of Justice-Corrections
Ronald L. Mills	Administration of Justice-Law Enforcement
Andrew Murphy	Administration of Justice-Corrections
Andrew Murphy	Administration of Justice-Law Enforcement
Andrew Murphy	Administration of Justice-Law Enforcement, Supervisory
William T. O'Neal, Sr.	Real Estate
Frank M. Shimkus	Real Estate
Raleigh G. Smith	Real Estate

The following Public Programs and Services - Community Information and Services:	PUBLIC PROGRAMS AND SERVICES - COMMUNITY INFORMATION AND SERVICES
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That Miss Kay Weaver be approved as a guest vocalist for the April 25 Sundays-At-Three series program, and that \$150.00 be paid for her appearance.

That Don Heidler be paid \$100.00 for a guest appearance at a Community Services' program in Laguna Beach.

That Rudy Valle be approved as a guest artist on May 16, 1976, in connection with the opening of the Fine Arts' production "How to Succeed" and that he be paid \$550.00.

The following Public Programs and Services - Divisions of Instruction:	PUBLIC PROGRAMS AND SERVICES - DIVISIONS OF INSTRUCTION
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Humanities

That the following panelists be approved and that honorariums, as noted, and travel expenses, as necessary, be paid under the 1776-1976: Recycling American Values: A Return to Community-Based Ethics and Community-Based Solutions Grant:

Cora Cocks	\$150.00
Harry Rowe	\$150.00

Languages

That Brian Scott be approved as a guest speaker in conjunction with the science fiction class, on May 5, 1976, and that he receive an honorarium in the amount of \$80.00.

PUBLIC PROGRAMS  
AND SERVICES -  
DIVISIONS OF  
INSTRUCTION

Fine Arts

That Ilse Bliss be approved as a guest soloist and lecturer on May 12, 1976, during the College Hour, and that she receive an honorarium in the amount of \$150.00.

The adoption of those elements of Planning Task Number 4 which relate to the designation of management categories for 1976-77 and to the remuneration for these categories. A copy of this portion of Planning Task Number 4 is on file.

MANAGEMENT  
CATEGORIES  
FOR 1976-77

The reappointment of the following certificated personnel:

REAPPOINTMENT  
OF CERTIFICATED  
PERSONNEL

The following employees are completing their first year at Saddleback College and will again be classified as contract (probationary) employees for the 1976-77 academic year:

- |                     |                       |
|---------------------|-----------------------|
| Howard R. Adams     | Fred Hassouna         |
| L. Joyce Arntson    | Kathleen Hodge        |
| Nancy C. Bessette   | Nancy Jo Hoy          |
| Alvin J. Brightbill | A. Herbert Johns      |
| Russell F. Cabeen   | Zane O. Johnson       |
| John C. Cederquist  | Thomas A. Leslie      |
| Dona M. Clawson     | William G. Mulligan   |
| Lois Dellota        | Naomi F. Payne        |
| Lee A. Eckert       | Carroll H. Richardson |
| Jerry L. Fowler     | Carlyn K. Wells       |
| Barbara A. Gershman | Donald R. Zimbalist   |

The following employees are currently serving as contract (probationary) employees and will be classified as regular (permanent) employees for the 1976-77 academic year:

- |                     |                    |
|---------------------|--------------------|
| Jeanne G. Blanchard | Ruth E. Jacobson   |
| Christina Brewer    | James A. Lane      |
| James E. Brideweser | H. Wynn Pearce     |
| Val Royal Fadely    | Thomas J. Weisrock |
| Shirley J. Harris   | Annette C. Hayes   |
| Susan M. Ingstad    |                    |

The following employees are serving as regular employees and will be reelected for the 1976-77 academic year:

- |                    |                     |
|--------------------|---------------------|
| Dona A. Anderson   | Paul E. Brennan     |
| Ryburn C. Bartlett | Everett L. Brewer   |
| Joann M. Bennett   | Duane O. Cain       |
| Howard W. Bergman  | Carl H. Christensen |
| James E. Bollingmo | John P. Clancy      |

Bonnie J. Cogbill  
Theresa Courtright  
Donald E. Craig  
Arthur Croisette  
Ralph P. Darr  
Jerry C. Davidson  
George T. Denney  
Robert W. Doty  
Delphine M. Eschbach  
Robert W. Ferguson  
John J. Flood  
Carol Fowler  
Harold W. Friedemann  
Douglas R. Fritz  
Thomas J. Gaines  
Patricia L. Grignon  
Margaret H. Gritton  
Elizabeth A. Hagerty  
B. George Hartman  
William A. Heffernan  
James N. Hines  
Robert Hoffman  
William E. Holston  
Wayne J. Horvath  
Robert E. Jacobsen  
Reynold J. Kero  
Andrew W. Kish  
George M. Kurlak  
Monte C. LaBonte  
Grace L. Lange  
Dale M. Larson  
James G. Lindblad  
R. Phil Littell  
Howard H. Marcou  
Richard D. McCullough  
Vincent D. McCullough  
James T. McDonald

Anna L. McFarlin  
W. Leona McGrew  
Doyle G. McKinney  
Thomas S. Meyer  
John A. Minch  
Terence J. Miraglia  
Melvin E. Mitchell  
Arlene C. Moore  
Thomas V. Morgan  
Calvin L. Nelson  
James R. Norris  
Robert W. Olson  
William E. Otta  
Robert N. Parsons  
William B. Phillips  
Gary S. Resnick  
Lee W. Rhodes  
Linda L. Rice  
R. Jay Roelen  
Patricia K. Ryan  
David Sariago  
Frank O. Sciarrotta  
Betty J. Sherrer  
Dorothy K. Spidell  
LeRoy C. Stevens  
Richard E. Stuetz  
Milton B. Surface  
James F. Thorpe  
Lucille Van Elzakker  
Jean M. Vincenzi  
Donald A. Walker  
H. Lee Walker  
Fred R. Weber  
William H. Weisgerber  
Florence Wilkinson  
William M. Williams

REAPPOINTMENT  
OF CERTIFICATED  
PERSONNEL  
-CONTINUED-

The following certificated personnel regular action:

Leave of Absence - No cost to the District

Mr. James Bollingmo's request to be given a leave of absence, without pay, for the first semester of the 1976-77 academic year. His classroom assignments will be covered by part-time employees.

The following qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1975-76 academic year, at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

CERTIFICATED  
PERSONNEL -  
REGULAR ACTIONS

EXTENDED DAY  
INSTRUCTORS



<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Merritt, Robert Bruce	B.A.	Radio/Television Film	\$13.00 per hour
Otte, James K.	Ph.D.	History	\$15.25 per hour
Sayers, Bruce R.	M.A.	Languages	\$14.25 per hour

EXTENDED DAY  
INSTRUCTORS

The following addition to Board Policy 4107, Additional Compensation and Released Time:

REVISION TO  
BOARD POLICY  
4107

Assistant Instructor - A contract of 10 months or prorated, if service is less than 10 months, plus additional compensation earned at the daily rate times each day of service performed beyond the established duty days for the fiscal year.

The following Classified Personnel Regular Actions:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

Recommendations for Employment

1. Rex J. Peterson, Custodian II, Grade 25, Step 2, \$763.00 per month plus shift differential of \$25.00 for a total monthly salary of \$783.00, effective May 3, 1976.
2. Nola Doyle, Clerk Typist I, Grade 18, Step 2, \$643.00 plus \$12.00 per month shift differential for a total monthly salary of \$655.00, effective April 27, 1976. Mrs. Doyle will be assigned to Admissions and Records, with a schedule which includes evening hours four days of the week.
3. Evelyn Belmonte, Clerk Typist I, Step 1, \$613.00 per month plus \$12.00 shift differential for a total of \$625.00 per month, effective April 27, 1976. Mrs. Belmonte will be assigned to Admissions and Records, with a schedule which includes evening hours four days of the week.
4. Elizabeth Nickolson, Professional Model, as needed, \$4.50 per hour, effective April 27, 1976. Fine Arts Division.

Ratification of Employment

Hilda F. Crosland, Instructional Aide, Grade 20, Step 2, as needed, \$4.017 per hour, effective April 22, 1976. Mrs. Crosland is scheduled to work approximately 4 or 5 hours per week, assisting a Home Economics instructor in an off-campus class with Spanish-speaking students.

Student Employees

Sandra Bulgier	Donald Hill	Mike Pardi
Barbara Duncan	Victoria Kiss	Joseph Payne
Patrick Du Vall	Celia Kutcher	Robert Phillips
Jeff Green	Claude Landerway	Angel Puentes
	Charles VanLieuw	Eric Smith

Terminations

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

1. Stephen Harris, Custodian II, resignation effective April 5, 1976. Mr. Harris, a probationary employee, resigned for personal reasons.
2. Barbara Saavedra, Clerk Typist II, Natural Science Division, termination effective April 23, 1976. (Probationary employee.)
3. Clinton Harris, Custodian II, termination effective April 30, 1976. (Probationary employee.)

Request for Leave

Lori Phillips' request for a leave of absence without pay from Monday, April 26, 1976, through Friday, May 14, 1976, a period of three weeks.

The Summary of Financial Status as of March 31, 1976, as presented, a copy of which is on file in the Business Office. QUARTERLY  
FINANCIAL REPORT

Authorization to the Superintendent or Business Manager to execute the Veterans' Administration's lease renewal acknowledgment with the District, extending the lease through December 31, 1976, which provides space and facilities for the Veterans' Administration trailer office at an annual rent of \$850.44. LEASE RENEWAL -  
VETERANS  
ADMINISTRATION

The appointment of Mrs. Marietta Wallace as a Data Processing Consultant at a fee of \$10.00 per hour, not to exceed a total cost of \$2,000.00 through June 30, 1976. This appointment will be on an as-needed basis, effective April 27, 1976. DATA PROCESSING  
CONSULTANT

Mrs. Wallace is a Specialist in Educational Data Processing for the Community College District, North Orange County, and her services are needed to assist with the changeover to that district's computer service.

The transfer of funds approved by the Board of Trustees at the meeting of January 26, 1976, included the amount of \$2,000.00 for a conversion consultant in connection with the change in contract arrangements for data processing services.

The following awards, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered: AWARDS

1. Bid Number 224 - Radiation Counter - Science - Biology (CCMF)  
Beckman Instruments, Inc. \$ 3,180.00

2. Bid Number 208 - Printing Equipment - Duplicating Center  
 Cancel Item Number 1 for Martin Yale Model 7600 electric cutter on Purchase Order Number 21295 - A. B. Dick Company  
 Reason: No longer manufactured. \$ 1,527.20
3. Bid Number R-03560 - Paper Cutter - Duplicating Center  
 A. B. Dick Company - \$ 3,427.60  
 Plus installation if needed 25.00
4. Bid Number R-9325 - Rental of Punch Verifier - Data Processing  
 Tab Products Company - Additional cost because of the rental of additional punch verifier  
 \$ 448.75
5. Bid Number R-15164 - Physical Therapy System - PE Complex (CCMF)  
 United Medical Research, Inc. \$ 5,406.00
6. Bid Number R-15188 - Ice Machine - PE Complex (CCMF)  
 Keith C. Ferguson Company, Inc. \$ 1,521.10
7. Bid Number 227 - Weight Training Equipment - PE Complex (CCMF)  
 Universal Athletic Products \$17,681.86
8. Bid Number R-15187 - Training Room Equipment - PE Complex (CCMF)  
 Conlin Brothers \$ 362.52  
 Meditech Equipment Company 2,226.00  
 \$ 2,588.52
9. Bid Number R-17511 - Diploma Covers - Student Personnel  
 Jostens \$ 1,400.00

AWARDS  
 -CONTINUED-

The following payment request submitted by United Sprinkler Company - J. E. Slover:

PROGRESS  
 PAYMENT

Campus Perimeter Road, Phase I - Payment Request Number 6

Contract Amount, revised - \$855,093.60

Total due on earned to date	\$823,573.60
Less 10% retention	82,357.36
Net due on earned to date	\$741,216.24
Less previous payments	731,918.61
Amount due this estimate	\$ 9,297.63

The following request for payment, submitted by William Blurock and Partners:

PAYMENT TO ARCHITECT

Music Arts Facility

Article XIV, Paragraph B. Contract dated May 27, 1975, providing for reimbursement for plans and specifications in excess of 5 sets.

Total number of sets	57	
Provided by architect	<u>5</u>	
Billed to the district	52	
52 sets of plans @ \$35.79		\$1,861.08
52 sets of specifications @ \$6.23		<u>323.96</u>
Amount of billing		\$2,185.04

Purchase Orders 22933 through 23194, totaling \$109,884.33, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 27942 through 28259, totaling \$2,421,816.11, and ratified for payment.

PAYMENT OF BILLS

Payment of personnel services ratified as follows:

PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	9A*	\$438,840.93
Classified Payroll	9B*	<u>166,079.65</u>
		\$604,920.58

\* Constitutes payroll identification of the employees paid in this period, named on the 9A and 9B lists on file in the Business Office.

The report on proposed legislation affecting school districts, presented for information, a copy of which is on file in the the Business Office.

LEGISLATIVE REPORT

The Board of Trustees was informed that W. J. Shirley, Inc., General Contractor for the Music Arts Facility, has requested that American Electric of Orange, California, be substituted for Walco Electric of Irvine, California, as the electrical subcontractor for the project. The reason given for the substitution is that Walco Electric has been unable to meet bond requirements.

SUBSTITUTION OF SUBCONTRACTOR

Notice of this request and the attendant hearing has been filed in accordance with the provisions of Section 4107 of the Government Code.

It was recommended that the Board of Trustees consent to the substitution request.

Mr. Barletta announced that Mr. Spezzano, representing Walco Electric; and Mr. McGregor, representing W. J. Shirley, Inc., and Mr. John E. Arkley, Attorney at Law, McMahon, Arkley and Butterfield Law Offices, representing W. J. Shirley, Inc., were present.

SUBSTITUTION  
OF SUBCONTRACTOR

He stated that the matter had been discussed and it had been agreed to by the contractor and that he concurred and recommended to the Board of Trustees that Walco Electric of Irvine, California, be allowed until 3 p.m., Friday, April 30, 1976, to file with the Business Manager an appropriate bond and the executed contract, with the further stipulation that the bond should be within the treasury limits of the company writing the bond (meaning they have authority to write a bond in the amount of \$490,000.00). In the event that Walco Electric of Irvine, California, fails to furnish the appropriate bond as indicated and stipulated, if this condition is not met, the substitution requested by W. J. Shirley, Inc. that American Electric of Orange, California, be substituted for Walco Electric of Irvine, California, as the electrical sub-contractor for the Music Arts Facility project will be accepted.

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, that Walco Electric of Irvine, California, be allowed until 3 p.m., Friday, April 30, 1976, to file with the Business Manager an appropriate bond and the executed contract, with the further stipulation that the bond be within the treasury limits of the company writing the bond. In the event that Walco Electric of Irvine, California, fails to furnish the appropriate bond as indicated and stipulated, if this condition is not met, the substitution requested by W. J. Shirley, Inc. that American Electric of Orange, California, be substituted for Walco Electric of Irvine, California, as the electrical sub-contractor for the Music Arts Facility project will be accepted.

APPROVED  
AS AMENDED

It was recommended that the Board of Trustees approve submission of application for the following grant. The Division of Allied Health was informed about the grant on April 9 and the deadline for submission was April 20. Mrs. Eschback was present to respond to questions, and information concerning the grant was provided for the Trustees.

GRANT -  
DIVISION OF  
ALLIED HEALTH

#### Gerontology Educational Program

Sponsored by the Division of Manpower Resources, Office of Research, Demonstrations and Manpower Resources; Administration on Aging - HEW.

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, that the Board of Trustees approve submission of the application for the grant.

APPROVED

The Board of Trustees was informed that the Academic Senate requests that the Board grant 20 percent released time to the Academic Senate, to be distributed among the officers serving that body, for the 1976-77 academic year.

ACADEMIC SENATE -  
REQUEST FOR  
RELEASED TIME

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, to table this item until additional Board Members are present to consider this request.

TABLED

The Board of Trustees was informed that the Academic Senate requests that the Board establish a policy of faculty rank at the College that will aid faculty members professionally. The specific system advocated by the Academic Senate is as follows:

ACADEMIC RANK  
AT SADDLEBACK  
COLLEGE

Instructor - faculty members who have not yet earned tenure or who teach on less than a full-time basis;

Professor - faculty members who have achieved tenure

Mr. Resnick, President of the Academic Senate, was present to respond to questions. He mentioned that another system had also been discussed by the Academic Senate and it was suggested that he forward an outline of this system to the Trustees for their perusal.

This report had been presented to the Board of Trustees for information and will again be submitted at the next Regular Board Meeting.

INFORMATION

It was recommended that the Board of Trustees approve the following scholarship donations in the amount of \$3,500.00:

SCHOLARSHIPS

American Legion Auxiliary of Laguna Hills, Unit 257  
Assistance League of Laguna Beach  
Associated Student Body, Saddleback College  
California Retired Teachers, Orange County Coast Division  
Delta Kappa Gamma Society - Leisure World  
Ebell Club of Laguna Hills  
El Camino Real Woman's Club  
El Toro Woman's Club  
Festival of Arts of Laguna Beach  
H'ARD Memorial Fund  
Milton T. Hunt Memorial Fund  
Irvine Company  
Laguna Hills Leisure World Women's Club  
Masonic Auxiliary of Laguna Hills  
Mission Pipe and Supply Company  
Saddleback Agents Association

The following scholarship donations have been pledged in the amount of \$1,650.00:

American Association of University Women, San Clemente  
American Business Women's Association, Anaheim Angels Chapter  
American Business Women's Association, Irvine Charter Chapter  
American Business Women's Association, Saddleback Charter Chapter  
Business and Professional Women's Club, Saddleback Valley Branch  
Greenleaf Educational Fund  
Laguna Niguel Woman's Club

SCHOLARSHIPS  
-CONTINUED-

The following community organizations have selected a Saddleback College student to receive a monetary award. Total amount of Scholarships: \$2,050.00.

Bank of America  
Business & Professional Women's Club, Laguna Beach  
P.E.O., San Clemente Chapter OR  
Rotary Club of Laguna Hills  
Soroptimist Club, Saddleback Valley

Motion by Dr. Marshall, seconded by Mrs. Berry and unanimously carried, to approve the scholarship donations, pledges, and monetary awards as presented.

APPROVED

Mrs. Berry read the lists to those present.

Certificates of Appreciation will be given to scholarship donors at the Saddleback College Scholarship Awards Banquet in May.

It was recommended that the following gift be accepted by Saddleback College:

GIFT

Donor

Gift

San Clemente Woman's Club A check in the amount of \$50.00 to be used in the Women's Athletic Program

Motion by Mr. Backus, seconded by Dr. Marshall and unanimously carried, to accept the gift as recommended.

ACCEPTED

Mr. Backus read the description of the gift to those present.

Donor will be notified by a letter of acceptance and a Certificate of Appreciation will be issued.

The Board of Trustees was informed that Mr. Fred Clark, Toups Engineering, representing the Church of Jesus Christ of Latter Day Saints, has notified the District that a change in construction plans for the proposed church building has eliminated the need for a slope easement on District property.

SLOPE EASEMENT

Mr. Clark has asked if the District would accept soil fill from the grading work, and this matter has been referred to the architect for study.

INFORMATION

The Board of Trustees was informed that classified employee Constantine Carey has submitted a request for a monthly payroll deduction to cover his premiums for Income Protection Insurance available through the California School Employees Association, administered by Zahorik Company, Inc., of Pasadena, California.

PAYROLL  
DEDUCTION

In accordance with the policy requiring Board approval for payroll deductions other than those required by State and Federal laws (Board Policy 4081), it was recommended that payroll deductions for CSEA Income Protection Insurance be approved.

Motion by Dr. Marshall, seconded by Mr. Backus and unanimously carried, that payroll deductions for CSEA Income Protection Insurance be approved, based on classified employee Constantine Carey's request for a monthly payroll deduction to cover his premiums for Income Protection Insurance available through the California School Employees Association, administered by Zahorik Company, Inc., of Pasadena, California.

APPROVED

It was recommended that Smith-Emery Company of Los Angeles and Anaheim be appointed to perform testing and inspection services for the Music Arts Facility at a fee not to exceed \$8,990.00.

TESTING SERVICES -  
MUSIC ARTS FACILITY

Proposals received for this work are as follows:

Smith-Emery Company Los Angeles and Anaheim	\$8,990.00
Southern California Testing Laboratory Irvine and San Diego	\$10,400.00

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, that Smith-Emery Company of Los Angeles and Anaheim be appointed to perform testing and inspection services for the Music Arts Facility at a fee not to exceed \$8,990.00.

APPROVED

Bids for the irrigation project required at the Gymnasium/Physical Education Complex area were opened at 10:00 a.m. on Monday, April 26, 1976. The following tabulation of the bids was presented to the Board of Trustees.

IRRIGATION PROJECT  
GYM/P.E. COMPLEX

<u>Vendor</u>	<u>Bid Amount</u>
Industrial Turf, Inc., Laguna Hills	\$15,384.00
Labate Landscaping Services, Del Mar	15,717.00
Bob's Landscaping Service, Irvine	16,654.00
Monterey Landscape, Orange	18,100.00
J. & R. Sprinkler Company, Van Nuys	24,000.00

It was recommended that the award for the irrigation project be made to Industrial Turf, Inc., as the low bidder meeting specifications.



Motion by Dr. Marshall, seconded by Mr. Backus and unanimously carried, that the award for the irrigation project required at the Gymnasium/Physical Education Complex area be made to Industrial Turf, Inc., as the low bidder meeting specifications.

AWARDED

The Board of Trustees was informed that the Wang 360 calculator described below has been used in the Physics labs since 1969 and is no longer considered of practical value by the Natural Science Division. Maintenance is costly and the equipment is little used, as many students have their own personal calculators and the division provides some calculators as lab equipment to those who do not.

DISPOSITION OF CALCULATING EQUIPMENT

<u>Wang 360 Calculator</u>	<u>Model</u>	<u>Saddleback Number</u>	<u>Cost</u>
1 Central Unit	360SE	1421	\$4,189.50
4 desk top consoles	360K	1419	525.00
	360K/362K	1881	525.00
	360K/362K	1990	560.70
	360K	1420 w/cables	525.00
1 card reader	360K	1631	840.00
			<u>\$7,165.20</u>

Functions: square root, squares, natural logs, addition, subtraction, multiplication, and division.

It was recommended that the Business Manager be authorized to advertise for bids to sell the above equipment.

Motion by Mrs. Berry, seconded by Mr. Backus and unanimously carried, that this item be tabled for consideration at a later time.

TABLED

The Board of Trustees was informed that the District has received a Notice of Award from the Department of Health, Education, and Welfare, making available the amount of \$1,369.00 for nursing scholarships. It was recommended that this award be accepted.

NURSING SCHOLARSHIP GRANT

Motion by Dr. Marshall, seconded by Mrs. Berry and unanimously carried, that the Nursing Scholarship Grant in the amount of \$1,369.00 be accepted.

ACCEPTED

Superintendent Lombardi stated that no response would be forthcoming at this time to the Certificated Employee Council's proposal, pending a discussion by the Board of Trustees in an Executive Session.

CERTIFICATED EMPLOYEE COUNCIL PROPOSAL

There being no further business, the Meeting was adjourned at 9:10 p.m. until Monday, May 3, 1976, at 7:30 p.m.

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees

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