

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
Mission Viejo, California

MINUTES OF THE GOVERNING BOARD

March 8, 1976 -- 7:30 p.m.  
Library-Classroom Complex - Room 212

The Regular Meeting of the Governing Board of the Saddleback Community College District was called to order by Mr. Bartholomew and he led the audience in the Pledge of Allegiance. Dr. Marshall gave the Invocation.

REGULAR MEETING

Present:

PRESENT

- Mr. Robert C. Bartholomew, President
- Mrs. Norrisa P. Brandt, Vice-President
- Mr. Frank H. Greinke, Clerk
- Mr. Patrick J. Backus, Member
- Mrs. Donna C. Berry, Member
- Dr. James W. Marshall, Member
- Mr. Lawrence W. Taylor, Member

BOARD MEMBERS

- Dr. Robert A. Lombardi, Superintendent/President
- Mr. Roy N. Barletta, Business Manager
- Mr. R. L. Platt, Dean of Instruction
- Dr. Edward A. Hart, Assistant to the Superintendent
- Mr. Jack A. Swartzbaugh, Dean of Students

STAFF MEMBERS

Motion by Mr. Greinke, seconded by Mrs. Brandt and unanimously carried, to adopt the Agenda with an Addendum to Board Report Number 835, Conference Request - Transfer of Funds.

AGENDA ADOPTED

Motion by Mrs. Brandt, seconded by Dr. Marshall and unanimously carried, to approve the Minutes of the Regular Meeting of February 23, 1976, and the Minutes of the Special Meeting of March 1, 1976, as presented.

MINUTES APPROVED

Mr. Taylor reported that he had recently received a report from the Chancellor's Office, dated February 1976, entitled Community College Finance Program 1976-77. Proposed funding formulas contained in this report, if put into effect, may force this District to raise taxes or to limit enrollment. Implementation has not yet been determined. As a California Community and Junior College Association Legislative Committee Member, Mr. Taylor will be attending a meeting later this month to further discuss this matter as well as the "5% cap" (which limits enrollment to a 5% increase over that of the previous year). Pertinent portions of the report will be transmitted to the other Members of the Board of Trustees for their perusal.

REPORTS AND COMMUNICATIONS

TRUSTEES

Superintendent/President Lombardi distributed a copy of a letter dated March 4, 1976, to the Governor of California from the Saddleback College C.E.T.A. Students, extolling the benefits of the C.E.T.A. Program.	REPORTS AND COMMUNICATIONS
He announced that Mr. Barletta will present a report to the business managers of the California community college districts at its meeting in March. The subject will be fiscal independence - when districts separate themselves from county school offices. Mr. Barletta will give this presentation to the Board of Trustees at a later date.	SUPERINTENDENT/PRESIDENT
Mr. Resnick, President of the Academic Senate, did not have a report to present to the Board of Trustees.	ACADEMIC SENATE
Miss Eddy, President of the Associated Student Body, stated that its major concern was on the Agenda.	ASSOCIATED STUDENT BODY
Mr. Gilbert, Past-President of the California School Employees Association, did not have a report to present to the Board of Trustees.	CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
Mr. Lindblad, President of the Faculty Association, did not have a report to present to the Board of Trustees.	FACULTY ASSOCIATION
Mr. Richard Edgar spoke as a parent of a graduate of Saddleback College who feels the college should be credited for his son's good motivation; he noted, however, that in order for his son to attend it was necessary for him to travel extensively. He also spoke as a taxpayer who resents such an inequitable situation, especially now that it is possible to expand facilities. As an official member of the City Council of the City of Tustin, he presented a Resolution of the City Council of the City of Tustin to the Board of Trustees entitled "Endorsing and Urging Establishment of a Tustin Campus of Saddleback College." A copy of this Resolution is attached to and made a part of these Minutes.	PUBLIC  RESOLUTION - CITY OF TUSTIN
All items listed under the Consent Calendar are considered to be routine and action is taken by the Board of Trustees in one motion. There is no discussion of these items prior to the vote unless it is requested that specific items be discussed or removed from the Consent Calendar.	CONSENT CALENDAR
Mrs. Berry requested that Board Report Number 834, Consultant, and Board Report Number 838, Awards, be removed from the Consent Calendar.	AMENDED
Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to approve the Consent Calendar as follows:	APPROVED
The following conference / meeting requests, with actual and necessary expenses paid:	CONFERENCES / MEETINGS

- |    |                       |  |  |
|----|-----------------------|--|--|
| 1. | Lawrence W. Taylor    | Orange County School Boards Association<br>Dinner Meeting<br>Anaheim, California<br>February 4, 1976   | CONFERENCES /<br>MEETINGS<br><br>CONTINUED |
| 2. | Lawrence W. Taylor    | California Community and Junior<br>College Association<br>State Legislative Committee Meeting<br>Los Angeles, California<br>February 6, 1976 |  |
| 3. | Robert C. Bartholomew | American Association of Community and<br>Junior Colleges<br>Annual Convention<br>Washington, D.C.<br>March 17-19, 1976                       |  |
| 4. | Norrisa P. Brandt     | American Association of Community and<br>Junior Colleges<br>Annual Convention<br>Washington, D.C.<br>March 17-19, 1976                       |  |
| 5. | Frank H. Greinke      | American Association of Community and<br>Junior Colleges<br>Washington, D.C.<br>March 17-19, 1976  |  |

The following curricular additions:

CURRICULAR  
ADDITIONS

Allied Health

Community Health 309	Preparation for Retirement
Gerontology 105	Issues and Concepts of Aging
Gerontology 110	Psychodynamics of Aging
Gerontology 115	Social Aspects of Aging
Gerontology 120	Physical Aspects of Aging
Gerontology 125A	Gerontology Practicum
Gerontology 125B	Gerontology Practicum

Business Science

Business 147A	Intermediate Word Processing- Operations
Business 147B	Intermediate Word Processing - Skill Development

Business Science - Continued

CURRICULAR  
ADDITIONS

Business 147C	Intermediate Word Processing- Applications
Business 149	Supervising the Word Processing Center
Business 154	Machine Transcription
Business 233	Stock Market - C.B.O.E.
Business 238	Building Typing Speed
Business 300	Midlife Orientation
Foods and Nutrition 162	Foods and Nutrition for the Elderly

CONTINUED

Fine Arts

Art 44	Introduction to Crafts Media
Art 50B	Advanced Stained Glass

Math and Engineering

Architecture 112	History of Architecture
Drafting 190	Piping Design I

Health, Physical Education and Recreation

Professional Physical Education 2	Prevention and Care of Athletic Injuries
Professional Physical Education 3	The Theory of Sports Officiating for Water Sports
Physical Education 5A	Beginning Wrestling
Physical Education 5B	Intermediate Wrestling
Professional Physical Education 6	The Theory of Sports Officiating for Women--Tennis, Badminton, Track and Field
Physical Education 13B	Beginning Golf II
Physical Education 17B	Beginning Tennis II
Physical Education 49B	Intermediate Skills and Techniques of Synchronized Swimming

Social Science

Women's Studies 18

Feminism: Political Ideologies

CURRICULAR  
ADDITIONS

CONTINUED

Vocational Technology

Library/Media/Technology  
110

Survey of Media Technology

The following ungraded mini course, co-sponsored with LaVerne College and The College Band Directors National Association:

MINI COURSE -  
THE ART OF  
CONDUCTING

Title: The Art of Conducting - A Conducting Seminar

Dates: June 17, 18, and 19, 1976  
9:00 a.m. - 10:00 p.m. Thursday and Friday  
9:00 a.m. - 3:00 p.m. Saturday

Guest Clinician: Dr. Frederick Fennell, University of Miami

Instructor of  
Record: Monte C. LaBonte

Cost to District: Dr. Frederick Fennell - not to exceed \$800.00  
Materials - not to exceed \$100.00  
Mailing and Postage - not to exceed \$100.00  
Student Help - not to exceed \$200.00

In order for the District to receive ADA for the course, no registration fee will be required of members of the Saddleback Community College District. Enrollment is open to conductors throughout the United States. The Band will be members of the Summer School Symphonic Wind Ensemble and the College Band. The attendance is positive.

Cost to LaVerne: Symposium fee of \$20.00 for Observers  
and \$40.00 for Conductors.

One semester unit for Observers:  
\$40.00 including fee  
Two semester units for Conductors:  
\$80.00 including fee

Printed brochure - \$500.00-\$600.00

Dr. Frederick Fennell - not to exceed \$700.00

Advance payment of lodging and meals for 23 students and the instructor, Mr. Brightbill, to attend the Chamber Singer Festival at Bakersfield College on March 20 and 21. The allowance for meals per person for the two days will be \$10.75. Transportation will be provided by school vehicles.

FIELD TRIP

Meals	\$258.00	FIELD TRIP
Lodging	<u>85.56</u>	
		CONTINUED
Total advance payment requested	\$343.56	

Material contained in the Memorandum dated January 23, 1976, to the Curriculum Committee from the Division of Counseling, regarding Credit by Examination and Credit for Military Service Schools. A copy of this Memorandum is attached to and made a part of these Minutes.

CREDIT BY EXAMINATION, CREDIT FOR MILITARY SERVICE SCHOOLS, AND CONTRACT EDUCATION

The Certificate of Achievement awarded to the following:

CERTIFICATE OF ACHIEVEMENT

Arturo E. Guevara	Administration of Justice-Law Enforcement
Karen D. Johnson	Administration of Justice-Corrections
Karen D. Johnson	Administration of Justice-Law Enforcement
Darryl Kimmel	Accounting
James T. Manion	Administration of Justice-Law Enforcement
Pamela M. Oberkamp	Business Management
Delwin R. Shane	Real Estate
Keith A. Wilant	Administration of Justice-Corrections
Keith A. Wilant	Administration of Justice-Law Enforcement
Garnett Yarga	Administration of Justice-Corrections
Garnett Yarga	Administration of Justice-Law Enforcement

The following public programs and services - Community Information and Services:

PUBLIC PROGRAMS AND SERVICES - COMMUNITY INFORMATION AND SERVICES

1. That Don Keefer receive a fee of \$300.00 for his performance March 7 in the Sundays-at-Three Series.
2. The following guest lecturers and subsequent fees for the spring quarter appearance with the Saddleback College Concert Chorale: (March 14, 19, and 21)

Vina Williams	\$ 25.00
Tustin	

Marc Clemens	\$ 90.00
Long Beach	

The following qualified applicants appointed as extended day instructors on an "if-and-as-needed" basis for the 1975-76 academic year at the hourly rate stipulated in the salary schedule at the class to which each is qualified:

EXTENDED DAY INSTRUCTORS

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>
Bliss, Ilse Foerstel	M.A.	Piano	\$14.25 per hour
Donoghue, Brian	M.A.	Drama	13.50 per hour



<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Probable Salary</u>	EXTENDED DAY INSTRUCTORS
Krutein, Eva	M.A.	Piano	\$13.50 per hour	CONTINUED
Lederman, Kenneth W.	B.A.	Architecture, Drafting	13.00 per hour	
Melgaard, Connie S.	M.M.	Piano	13.50 per hour	
Neibel, Richard	B.A.	Automotives/ Metals	13.00 per hour	
Noble, Nancy M.	Credential	E.C.E. - Child Development	13.00 per hour	
Perry, Robert T.	B.A.	Music-Drama	13.00 per hour	

The following classified personnel regular actions:

Employment

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS

1. Lyndell Stonick, Professional Model, as needed, \$4.50 per hour, effective March 9, 1976. (Fine Arts Division)
2. Registration Assistants, as needed, \$3.00 per hour, effective March 9, 1976:

Antoinette A. Abbad	Sharon L. LaBonte
Alberta A. Acton	Judith Sampson
Phyllis Brooks	Betty Noville
Beryl J. Dickey	Darlene K. Taschek
Mary P. Domenichini	Sylvia Speyer
Marlene Grijalva	Francis Gionet

3. Student Help, as needed, \$2.30 per hour, effective March 9, 1976:

Cindy Armstrong	Jon Montgomery
Craig Baumbusch	Mark Dobis
Andrew Buco	Christopher Perez
Ronald Griffin	Debra Burkhardt
Ellen Haven	Marla Hoffman
Virginia Jennings	Michael Jacks
Kim Judd	

4. Teresa W. Brown, Piano Accompanist I, as needed, \$4.226 per hour, effective March 9, 1976. (Fine Arts Division)

Change of Status

Donna M. Dyess, Data Control Specialist, Grade 27, Step 4, \$883.00 per month, effective April 1, 1976. Mrs. Dyess is currently employed as Key punch Operator.

Resignation

Joyce Pekarske, Account Clerk I, effective March 5, 1976. Mrs. Pekarske has accepted employment as a Programmer with Great Western Savings and Loan Association.

Termination

The position of Coordinator of Computer Services will no longer be required after June 30, 1976, because of arrangements made with the Community College District, North Orange County, for data processing services.

Therefore, Robert H. Thompson, presently employed in this position, is to be terminated effective June 30, 1976, and he will be compensated for unused vacation leave at that time.

CLASSIFIED  
PERSONNEL -  
REGULAR ACTIONS  
  
CONTINUED

Acceptance of a grant from the California Council for the Humanities in Public Policy which has been approved in the amount of \$8,040.00 through the period ending June 30, 1976. The funds are to be used for the forum series of panel discussions as outlined in the application for the grant. The title of the series is "1776-1976: Recycling American Values: A Return to Community-Based Decisions and Community-Based Solutions."

GRANT

Permission for Basketball Coach William Mulligan to attend the State Junior College Basketball Tournament in Fresno on March 11 and 12, 1976, as requested by Student Personnel Services. Funds for this purpose will be provided by a transfer of \$110.00 from the Basketball Audio-Visual Account to the Basketball Conference/Meeting Account.

CONFERENCE  
REQUEST -  
TRANSFER  
OF FUNDS

Permission for William Weisgerber, Director of Instructional Media, to travel to Washington, D.C., to attend a series of meetings scheduled from March 15, 1976, through March 18, 1976, in the offices of the following federal agencies, as requested by the Director of Library Services:

(ADDENDUM)

Federal Communications Commission  
Department of Health, Education and Welfare  
Network for Public Radio

Funds for this purpose will be transferred from the Television Studio Contract Services Account to the Library Conference/Meeting Account in the amount of \$700.00 to cover estimated expenses.

The following institutional membership requested by Admissions and Records:

MEMBERSHIP

Pacific Association of Collegiate Registrars and  
Admissions Officers (renewal)

January 1, 1976, through December 31, 1976 - \$25.00



The following payment request submitted by Berry Construction, Inc.

PROGRESS PAYMENTS

Gymnasium/Physical Education Complex - Payment Request Number 8

Contract Amount, revised - \$2,472,617.18

Total due on earned to date	\$1,502,780.00
Less 10% retention	150,278.00
Net due on earned to date	\$1,352,502.00
Less previous payments	1,176,431.17
Amount due this estimate	\$ 176,070.83

The following payment request submitted by United Sprinkler Company - J. E. Slover:

Campus Perimeter Road, Phase I - Payment Request Number 4

Contract Amount, revised - \$855,093.60

Total due on earned to date	\$ 813,242.90
Less 10% retention	81,324.29
Net due on earned to date	\$ 731,918.61
Less previous payments	703,473.21
Amount due this estimate	\$ 28,445.40

Purchase Orders 22278 through 22473, totaling \$32,030.28, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

District Warrants 26971 through 27198, totaling \$63,931.94, and ratified for payment.

PAYMENT OF BILLS

Payment of personnel services ratified as follows:

PAYMENT OF PERSONNEL SERVICES

Certificated Payroll                      8A\*                      \$ 460,712.46

\*Constitutes the payroll identification of the certificated employees paid in this period, named on the list which is on file in the Business Office.

The report on proposed legislation affecting school districts, presented for information.

LEGISLATIVE REPORT

It was the recommendation of the Calendar Committee that the College Calendar for 1976-77 be approved as presented at the Board Meeting on February 9, 1976, a copy of which was presented.

COLLEGE CALENDAR 1976-77

The administration presented two alternate calendar configurations for consideration.

This item had been tabled at the Board Meeting on February 23, 1976.

Superintendent/President Lombardi requested that the Calendars be modified to indicate Admissions Day as September 9 rather than September 13, as required by law.

COLLEGE CALENDAR  
1976-77

There was no further discussion.

Motion by Mr. Backus, seconded by Mr. Taylor and carried, to accept the College Calendar for 1976-77 as proposed by the Calendar Committee, modifying it to indicate Admissions Day as September 9 rather than September 13.

ACCEPTED

A roll call vote was requested.

Ayes: Backus, Brandt, Marshall, Taylor  
Noes: Bartholomew, Berry, Greinke  
Abstain: None  
Absent: None

It was requested that the Board of Trustees of the Saddleback Community College District approve a Resolution that notifies the State Department of Education, the Chancellor's Office for Community Colleges, and the Orange County Superintendent of Schools that "the Saddleback Community College District hereby gives official notice to all concerned that a Regional Adult and Vocational Education Council is to be organized, the boundaries to be the same as the District's boundaries."

RESOLUTION -  
ASSEMBLY BILL 1821  
FORMATION OF A  
REGIONAL ADULT  
AND VOCATIONAL  
EDUCATION COUNCIL

It was also requested that the Board of Trustees assign the four Saddleback Community College District representatives as active members on the eleven-person council. It was further recommended that the following persons be considered as the College District members:

APPOINTMENT  
OF COUNCIL  
MEMBERS

1. Mr. William Jay, Associate Dean of Instruction
2. Mr. Everett Brewer, Division Chairman of Vocational Programs
3. Mr. Frank Sciarrotta, Division Chairman of Natural Science
4. Mr. Robert Jacobsen, Division Chairman of Counseling

Mr. Everett Brewer, Division Chairman of Vocational Programs, was present to respond to questions.

Motion by Mrs. Brandt, seconded by Mrs. Berry and unanimously carried, that the following Resolution be adopted:

WHEREAS, Assembly Bill 1821, Chapter 1269 of the 1975-76 regular session, provides for the creation of regional adult and vocational education councils with regional boundaries to be conterminous with the boundaries of community college districts; and

WHEREAS, the membership of each regional council is clearly outlined in said statute; and

WHEREAS, it is the intent of the statute to have the councils operative by June 30, 1976; and

WHEREAS, the intention of the Saddleback Community College District to organize a Regional Adult and Vocational Council has been transmitted at a meeting called by the Orange County Superintendent of Schools;

RESOLUTION -  
ASSEMBLY BILL 1821  
FORMATION OF A  
REGIONAL ADULT  
AND VOCATIONAL  
EDUCATION COUNCIL

NOW, THEREFORE, BE IT RESOLVED that the Saddleback Community College District hereby gives official notice to all concerned that a council is to be organized, the boundaries to be the same as the District's boundaries, and that the organization of the council will proceed immediately upon receipt of regulations and guidelines from the Office of the Chancellor of the California Community Colleges.

Roll call vote:

ADOPTED

Ayes: Backus, Bartholomew, Berry, Brandt, Greinke, Marshall, Taylor  
Noes: None  
Abstain: None  
Absent: None

Motion by Mr. Greinke, seconded by Mrs. Berry and unanimously carried, that the following persons be assigned as active members representing the Saddleback Community College District on the Regional Adult and Vocational Education Council:

COUNCIL MEMBERS  
APPOINTED

1. Mr. William Jay, Associate Dean of Instruction
2. Mr. Everett Brewer, Division Chairman of Vocational Programs
3. Mr. Frank Sciarrotta, Division Chairman of Natural Science
4. Mr. Robert Jacobsen, Division Chairman of Counseling

Approval of the proposed Legal Services Program for Saddleback College Associated Student Body Members was recommended.

LEGAL SERVICES  
PROGRAM

Miss Eddy, President of the Associated Student Body; Mr. Baumbusch, Academic Affairs Commissioner of the Associated Student Body; and Mr. Brewer, representing Flagel, Giles, Callahan and Basinger, Attorneys at Law, were present to respond to questions. This law firm was chosen to represent the Associated Student Body after careful consideration of a number of law firms. Documentation of such contacts was submitted to be placed in file.

In response to a question, Mr. Brewer stated that the law firm of Flagel, Giles, Callahan and Basinger is not a corporation but an individual partnership and that each partner is individually covered by malpractice insurance.

It was pointed out that the Board of Trustees in approving this arrangement is acting for the District on behalf of the Associated Student Body. The District, as such, will not be a party to the contract. Members of the Board of Trustees were concerned that in the event of a legal action against the law firm that the District might become involved. Mr. Brewer stated that it would not be a problem to revise the contract to include a disclaimer provision which will hold the District blameless.

The contract for Group Legal Services will be revised and resubmitted to the Board of Trustees at the next regular meeting at which time approval will be requested.

LEGAL SERVICES  
PROGRAM -  
-INFORMATION-

Procedures for the Implementation of the Family Educational Rights and Privacy Act were submitted for information. Approval of these procedures will be requested at the next Regular Board Meeting.

PROCEDURES FOR  
THE IMPLEMENTATION  
OF THE FAMILY  
EDUCATIONAL RIGHTS  
AND PRIVACY ACT

Mr. Bosanko, Associate Dean of Admissions and Records, was present to respond to questions. He briefly highlighted the Procedures, and explained the necessity for them in order to comply with the law.

-INFORMATION-

A Records Retention Manual for the Office of Admissions and Records was presented for information.

RECORDS  
RETENTION MANUAL  
-INFORMATION-

Mr. Bosanko feels that this Manual is important for assemblance of order in the Admissions and Records Office. He reviewed the contents of the Manual with the Board of Trustees.

Approval of the Manual will be requested at the next Regular Board Meeting.

A Proposed Microfilm System for Saddleback Community College was presented. Approval of this proposal will be requested at the next Regular Board Meeting.

PROPOSED  
MICROFILM SYSTEM  
-INFORMATION-

Discussion ensued concerning the proposed Microfilm System, and further information was requested by Members of the Board of Trustees. This information will be compiled and presented at the next Regular Board Meeting.

Mr. Barletta reported that, in connection with the proposed revision to Board Policy 6124, "Instruction - Minimum Class Size", which would change the minimum class enrollment from 12 students to 15 students; the Certificated Employee Council and the Board's Representative are currently making a survey of all members of the faculty, both full time and part time. The results of the survey will be studied at a C.E.C. meeting scheduled for March 9, 1976, and a report will be presented to the Board at the meeting of March 22, 1976.

BOARD POLICY  
6124 -  
PROGRESS REPORT

It was recommended that the following gift be accepted by Saddleback College:

GIFT TO THE  
COLLEGE

Donor

Gift

Beverly Gross Memorial Fund	\$187.70 to be applied toward the purchase of a Temporal Acuity Products Machine - a self-learning rhythm machine - for the Fine Arts Division.
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Motion by Mr. Backus, seconded by Mr. Greinke and unanimously carried, to accept the gift as presented.

GIFT ACCEPTED

Mr. Greinke read the description of the gift to those present.

Mr. LaBonte, Division of Fine Arts Instructor, and representative of this Memorial Fund, explained the necessity of this request for accounting purposes.

It was requested that the appointment of Dr. John Lombardi as a consultant to the District be ratified at a fee not to exceed \$150.00 for his services in connection with a District study of the provisions of Senate Bill 160, "Collective Bargaining."

CONSULTANT

Mrs. Berry stated that she had requested that this item be removed from the Consent Calendar in order to request further information. She had not been aware of the event. Superintendent/President Lombardi explained that it was a presentation to the administrators.

Motion by Mrs. Berry, seconded by Mrs. Brandt and unanimously carried, that the appointment of Dr. John Lombardi as a consultant to the District be ratified at a fee not to exceed \$150.00 for his services in connection with a District study of the provisions of Senate Bill 160, "Collective Bargaining."

APPROVED

It was recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

- 1. Bid Number R-8891 - Chalkboards and Tackboard - Mathematics and Engineering (CCMF)

Korok Division	\$1,250.00
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- 2. Bid Number R-5649 - AV Supplies - Library - Audio-Visual

A. F. Milliron Company, Inc.	\$ 636.00
Photo and Sound Company	3,320.87
	\$3,956.87

- 3. Bid Number 212 - Salt Water Aquarium - Science

Sea Life Exhibits	\$4,390.90
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- 4. Bid Number R-07690 - Cabinets For Clothing Lab - Business Science - Home Economics

St. Charles of Southern California	\$1,875.00
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- 5. Bid Number R-14844 - Cabinets for Food Lab - Business Science Home Economics

St. Charles of Southern California	\$1,090.00
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6. Bid Number R-07455 - Trash Can Liners - Buildings and Grounds - Custodial

AWARDS  
CONTINUED

Blower Paper Company \$1,256.10

7. Bid Number R-19391 - Additional testing services - Gym/P.E. Complex (CCMF)

H. V. Lawmaster and Company, Inc. Not to exceed \$2,949.50

Mrs. Berry stated that she had requested that this item be removed from the Consent Calendar in order to request an explanation of the necessity for Item Number 7: Bid Number R-19391 - Additional testing services - Gym/P.E. Complex.

Mr. Barletta explained that as work proceeded additional tests, not contemplated when the estimated costs were made, became necessary.

Motion by Mrs. Berry, seconded by Mr. Greinke and unanimously carried, that the awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

APPROVED

The following bids were received for the printing equipment specified as one AM Model 4250, or equal, factory-reconditioned continuous total copy system and described in more particularity in Request for Bids Number 218.

AWARD -  
DUPLICATING  
EQUIPMENT

<u>Vendor</u>	<u>Amount of Bid</u>	<u>6% Tax</u>	<u>Total Cost</u>
A. B. Dick Company	\$20,611.00	\$ 1,236.66	\$21,847.66
Addressograph-Multigraph Corporation	\$23,805.58	\$ 1,428.33	\$25,233.91

It was recommended that the bid of Addressograph-Multigraph Corporation in the amount of \$23,805.58 plus tax be accepted as the low bid meeting all specifications.

Motion by Mrs. Berry, seconded by Mr. Taylor and carried, that the bid of Addressograph-Multigraph Corporation in the amount of \$23,805.58 plus tax be accepted as the low bid meeting all specifications for the printing equipment specified as one AM Model 4250, or equal, factory-reconditioned continuous total copy system and described in more particularity in Request for Bids Number 218.

AWARDED

Mr. Bartholomew and Mr. Greinke were opposed.

Mr. Bartholomew is concerned about the policy of specifying a brand name in a specification and objects to it.



Mr. Greinke wishes further justification for the need of this equipment. He does not feel that the presentation indicated that a savings would be effected. Mr. Weisgerber, Director of Instructional Media, will present a cost study to the Board of Trustees after six months usage of the new equipment.

AWARD -  
DUPLICATING  
EQUIPMENT  
-CONTINUED-

The Board of Trustees recessed at 9:35 p.m. and reconvened to Regular Session at 9:45 p.m.

RECESS

A tabulation of the bids submitted for the construction of the Music Arts Facility was presented. It is attached to and made a part of these Minutes.

CONSTRUCTION  
AWARD -  
MUSIC ARTS  
FACILITY

The total low bid, including the low base bid and the 23 separate additive bids, amounted to \$2,941,000.00 and was submitted by W. J. Shirley, Inc. This total bid is less than the level of funding established by the Chancellor's Office and approved by the State Department of Finance in the amount of \$3,494,488.00, of which the State share was \$1,775,200.00.

It was recommended, with the architect's concurrence, that the Board of Trustees accept the bid offer of \$2,941,000.00 and award the construction of the Music Arts Facility to W. J. Shirley, Inc.

It was further recommended that the Superintendent or Business Manager be authorized to execute the necessary contractual documents, and that the District's Notice to Proceed be given upon execution of said documents, subject to final approval of the plans by the Chancellor's Office.

Mr. Blurock, William Blurock and Partners, Architects, was present to respond to questions.

Motion by Mr. Taylor, seconded by Mr. Greinke and unanimously carried, to accept the base bid offer of \$2,513,000 and award the construction of the Music Arts Facility to W. J. Shirley, Inc.

APPROVED

BASE BID

Motion by Mr. Backus, seconded by Mr. Taylor and carried, to accept Separate Bid Number 1: landscaping and irrigation, in the amount of \$101,000.

LANDSCAPING  
AND IRRIGATION

Mr. Bartholomew and Mrs. Berry were opposed. They feel that separate invitations to bid should be issued for for the landscaping and irrigation in order to effect a savings for the District.

Motion by Mr. Backus, seconded by Mr. Greinke and carried, to accept Separate Bid Number 2: audience seating, American Seating, in the amount of \$33,500.00. The metal chair with a rounded back was chosen.

AUDIENCE SEATING

Mrs. Berry and Mrs. Brandt were opposed. Dr. Marshall abstained. They feel that the square-back seat, which is higher, would be more comfortable for more people.

AUDIENCE SEATING  
-CONTINUED-

Motion by Mr. Taylor, seconded by Mrs. Brandt and carried, to accept Separate Bid Number 3: classroom seating, American Seating, in the amount of \$4,000.

CLASSROOM SEATING

Mrs. Berry was opposed. She feels that this seating is not appropriate for the classroom.

Motion by Mrs. Brandt, seconded by Mr. Taylor and unanimously carried, to accept the following Separate Bids:

4. Metal shelving in the amount of \$2,500.
5. Casework in the amount of \$33,000.
6. Lockers in the amount of \$9,000.
7. Stage Equipment in the amount of \$43,000.
8. Stage Curtains/Draperies in the amount of \$13,000.
9. Canopies in the amount of \$15,000.
10. Six Extra Riggings in the amount of \$6,500.
11. Sound Modules in the amount of \$37,000.

METAL SHELVING  
CASEWORK  
LOCKERS  
STAGE EQUIPMENT  
STAGE CURTAINS  
CANOPIES  
EXTRA RIGGINGS  
SOUND MODULES

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, to accept Separate Bid Number 12: stage lift, jack-screw, in the amount of \$37,000.

STAGE LIFT

Separate Bid Number 13: pit filler - will not be necessary, due to the acceptance of the purchase of the stage lift.

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, to accept the following Separate Bids:

14. Demountable Partitions in the amount of \$4,000.

PARTITIONS

(Separate Bid Number 15: Car Kiln - is to be omitted. At a later date, invitations to bid will again be issued for this item.)

16. Kilns and Accessories in the amount of \$22,000.
17. Shop Equipment in the amount of \$6,500.
18. Compressor Air System in the amount of \$2,000.

KILNS  
SHOP EQUIPMENT  
AIR SYSTEM

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, to accept the following Separate Bids:

19. 2' x 2' Bins in the amount of \$1,000.
20. Kitchen Units in the amount of \$2,500.
21. Main Sound Reinforcement System in the amount of \$47,000.
22. Stage Manager's System in the amount of \$4,500.
23. P. L. System in the amount of \$3,500.

BINS  
KITCHEN UNITS  
SOUND SYSTEM  
STAGE MGR'S SYSTEM  
P. L. SYSTEM

Motion by Mr. Greinke, seconded by Mr. Taylor and unanimously carried, that the Superintendent or Business Manager be authorized to execute the necessary contractual documents, and that the District's Notice to Proceed be given upon execution of said documents, subject to final approval of the plans by the Chancellor's Office.

NOTICE TO PROCEED

For purpose of the record, the total of the base bid plus all the additional alternates amounts to a total award of \$2,940,500.

TOTAL AWARD

The Board of Trustees convened to Executive Session at 10:50 p.m. and reconvened to Regular Session at 11:05 p.m.

EXECUTIVE SESSION  
REGULAR SESSION

No action having transpired in Executive Session, and there being no further business, the Meeting was immediately adjourned until Monday, March 22, 1976, at 7:30 p.m.

ADJOURNMENT



R. A. Lombardi, Secretary of the Board of Trustees