

SADDLEBACK COMMUNITY COLLEGE DISTRICT
 28000 Marguerite Parkway
 Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in Room 212 of the Library-Classroom Complex at 28000 Marguerite Parkway, Mission Viejo, California, Monday, February 10, 1975, at 7:30 p.m.

REGULAR MEETING

Dr. Marshall, Vice President of the Board of Trustees, called the meeting to order; Mr. Taylor led the audience in the Pledge of Allegiance; and Mr. Dean gave the Invocation.

There were present:

PRESENT

Mr. Robert C. Bartholomew
 Mrs. Donna C. Berry
 Mrs. Norrisa P. Brandt
 Mr. William E. Dean
 Dr. James W. Marshall
 Mr. Lawrence W. Taylor

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent
 Mr. R. L. Platt, Dean of Instruction
 Mr. Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent: (excused)

ABSENT

Mr. Patrick J. Backus

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, to approve the Minutes of the Regular Meeting held on January 27, 1975, with the following corrections:

MINUTES OF
 JANUARY 27, 1975
 APPROVED

Page 163, Paragraph 7, should read as follows:

Mr. Dean stated that if there is likelihood, in the near future, of adopting an interdistrict agreement with other colleges that the Board's dedication to living to the letter of the existing policy seems ill advised. He further stated that rules and policies are guidelines, and that the Members of the Board of Trustees are elected to exercise judgment in the precise application of such policies.

Page 164, Paragraph 4, should read as follows:

Mr. Bartholomew reported that Mrs. Brandt, Mr. Backus, and he had attended a conference dealing with collective bargaining. It was his opinion that collective bargaining

is a top priority item in Sacramento. He stated that the Executive Secretary will present recommendations to the Board of Governors during February. He suggested that a study session be held on the matter, and that if the Board is going to take action, it should do so immediately.

Page 171, Paragraph 2, should read as follows:

Motion by Mr. Dean and seconded by Mrs. Berry that the current contract with Hippe and Randell be terminated; that Hippe and Randell be offered a 5 percent fee of the construction cost for the Gymnasium-Physical Education Building; that extra services would be contracted by Board action only; that Items III-f, III-h, and IV-c of the architects' letter dated January 23, 1975, which were not agreed to and should be brought to resolution, be removed; and that other provisions of a standard AIA Contract be imposed on the new contract, including the 10 percent clause. For example: a clause which makes architects responsible for redrawing and for bids which exceed 10 percent or more of the architect's estimates, and for performance of services by architects within a stated time in the schedule.

Mr. Backus, Mr. Bartholomew, Mrs. Brandt, and Mr. Taylor voted no. Motion failed.

Page 172, insert Paragraph 4:

Mr. Taylor stated that he had voted no based on the amount of money being paid to the architects and his sincere belief that there was a responsibility on the architects part to redesign at their expense, based on the contract in existence at that time.

Mr. Dean stated that the Orange County Committee on School District Organization has given notice of the resignation of one of its members and that we have the opportunity to nominate someone for that position. The position must be filled by someone who resides in the fifth district; it does not have to be a Board Member. The deadline for nominations is February 18, 1975. The Board Members will give consideration to the matter and inform Dr. Lombardi of their recommendations. He will forward them directly to the County.

REPORTS AND
COMMUNICATIONS -
TRUSTEES

Mrs. Brandt reported that she has again received a brochure from Orange Coast College and Golden West College informing the public of their course offerings at Corona del Mar High School. She feels that distribution in the Irvine district is uncalled for.

Mr. Taylor suggested that the District make a protest at board and administration level. Motion by Mrs. Brandt, seconded by Mr. Taylor and unanimously carried, that Dr. Lombardi write a letter to Coast Community College District requesting that zone 92664, Irvine, be removed from their mailing list. Dr. Lombardi stated that he will contact the chancellor to express our dissatisfaction with the mailing.

Mrs. Berry formally requested that the Board review the process of purchasing of books in our library. Dr. Lombardi announced that, based on Mrs. Berry's prior, informal request it has been arranged for the librarian to present a program on the purchasing of books at the next regular meeting of the Board of Trustees.

Dr. Lombardi stated that because of the bad weather, completion dates on all of our building programs are behind schedule.

SUPERINTENDENT
AND STAFF

Dr. Lombardi stated that as the campus develops, special assistance to the handicapped in the form of a tram between lower and upper campus might be considered. He stated that the State provides funds to assist colleges in helping handicapped students and that this type of assistance might be supported by the State. He requested the Board's reaction to this idea. In discussion it was ascertained that Saddleback College now provides special parking for the handicapped and that it would be preferable to continue spending funds to complete building the campus, including more parking areas.

Dr. Lombardi stated that in reply to requests to review the bus system, Mr. Barletta has prepared a report. Mrs. Brandt stated that she realizes that Mr. Barletta has found that it is expensive, but she feels that we must still study alternates. Motion by Mrs. Brandt, seconded by Mr. Taylor and unanimously carried, to conduct a feasibility study on transportation made by a citizens' committee and that each Board Member appoint two people to said committee.

Mr. LaBonte, President of the Academic Senate, announced that the mini-retreat has been scheduled for March 7, 1975.

ACADEMIC SENATE

Mr. Bergman, President of the Faculty Association, had nothing to report.

FACULTY
ASSOCIATION

Mr. Gilbert, President of the Classified School Employees Association, had nothing to report from the Association.

CLASSIFIED
SCHOOL EMPLOYEES
ASSOCIATION

Mr. Gilbert did expand on Dr. Lombardi's report on the delay of construction, stating that approximately ten days have been lost due to rain.

Miss Hefter, Associated Student Body President, announced that in conjunction with Community Services, the first of the Film Series will be held on Friday, February 21, 1975.

ASSOCIATED
STUDENT BODY

Miss Hefter reported that at a recent day care center meeting conducted by Mr. Kelly, Associate Dean of Counseling and Student Affairs, 20 women, 2 men, and 3 children had attended. Many women were unable to attend, she stated, as their baby-sitters were attending school. The next meeting is scheduled for February 26, 1975.

Student Government, she stated, is "just beginning to get there after all this time." People are really working within the school.

There will be a meeting, she announced, in approximately three weeks to advise how to begin a legal aid clinic on campus.

Dr. Lombardi presented Messrs. Hippe and Randell to update their progress on the Gymnasium-Physical Education complex. They displayed a master plan showing the relationship of the Gymnasium-Physical Education complex to the other buildings. They then showed the buildings as proposed.

Mr. Bartholomew requested that he be put on record as being opposed to having any more teachers' offices as elaborate as they are in the Science-Mathematics Building. Miss Hefter stated that she thinks that they are not overly extravagant. Mrs. Berry stated that she objects to the division chairmen's offices, but thinks that the teachers' rooms are only adequate.

Agenda item V.A., Contract with Hippe and Randell, AIA Architects, was open for discussion. A copy of the proposed contract was submitted to each Board Member.

Mr. Taylor stated that the contract reads that a sum is agreed to but it does not state what is included in that sum.

Discussion ensued regarding whether or not landscaping should be included in the Architects' contract. The Architects understand that irrigation and ground cover (functional landscaping) would be part of their obligation. It was suggested that the contract be reduced to eliminate all landscaping or that it be bid as an alternate. The Architects will submit the sprinkler and planting figure to Dr. Lombardi on Tuesday, February 11, 1975.

Mr. Dean advised the Board that step-by-step approval is implied in the Architects' contract. The Board should approve the concept presented. Motion by Mr. Taylor, seconded by Mr. Dean and carried, to accept the plans as meeting the qualifications of the February 5, 1975, deadline. Mr. Bartholomew voted no.

Mr. Bartholomew introduced Mr. Frank Greinke and his wife Margaret. Mr. Greinke will become a member of the Board in March.

Dr. Lombardi recommended that the following ungraded mini course, co-sponsored with LaVerne College and The College Band Directors National Association, be approved:

MINI COURSE -
THE ART OF
CONDUCTING

Title: The Art of Conducting - A Conducting Seminar

Dates: June 16, 17, and 18, 1975
9:30 a.m. - 12:00 noon and
1:15 p.m. - 3:00 p.m.
Afternoon and evening seminars

Guest Clinician: Dr. Frederick Fennell, University of Miami

Instructor of Record: Monte C. LaBonte

Cost to District: Dr. Frederick Fennell - Not to exceed \$700.00
Materials - Not to exceed \$100.00
Student Help - Not to exceed \$300.00

In order for the District to receive ADA for the course, no registration fee will be required of members of the Saddleback Community College District. Enrollment is open to conductors throughout the United States. The Band will be members of the Spring Quarter Symphonic Wind Ensemble and the College Band. The attendance is positive.

Cost to LaVerne: Symposium fee of \$15.00 for Observers and \$30.00 for Conductors.

One semester unit for Observers:
\$30.00 including fee
Two semester units for Conductors:
\$60.00 including fee

Printed brochure - \$500.00 - \$600.00

Dr. Frederick Fennell - not to exceed \$700.00

Motion by Mrs. Berry, seconded by Mrs. Brandt and unanimously carried, to approve the mini course - The Art of Conducting - as presented.

APPROVED

Dr. Lombardi stated that this proposed revision to Board Policy 4003 - Employment of Relatives - was being presented to the Board of Trustees for information and discussion. It will be presented again at the next regular meeting of the Board of Trustees for approval.

BOARD POLICY 4003 -
EMPLOYMENT OF
RELATIVES

Dr. Lombardi recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCE
REQUESTS

Roy N. Barletta -- Chancellor's Meeting - 1975-76 Finance Program - Sacramento - January 28, 1975.

Virgil R. Moore -- Workshop on Turf and Sprinkler Maintenance - Anaheim - January 29 and 30, 1975. (1-4 p.m.)

John J. Flood, William A. Kelly, George M. Kurlack, and Anna L. McFarlin -- The California Personnel and Guidance Association Convention - Los Angeles - February 15, 16, and 17, 1975.

Jean M. Vincenzi -- California Association for Institutional Research Conference - San Francisco - February 18 and 19, 1975.

Carol N. Demack -- Airline Stewardess Meeting - Santa Ana College - February 21, 1975.

Jack A. Swartzbaugh -- Two-day Skills Development Workshop in Management Planning - San Diego - March 6 and 7, 1975. (Transportation and meals only.)

William M. Williams -- Spring Western Meeting of the Community College Social Science Association - San Francisco - March 12, 13, and 14, 1975.

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, to approve the above conferences as recommended.

APPROVED

Dr. Lombardi presented the proposed revision to Board Policy 4111 - Certificated Personnel Sabbatical Leave - to the Board of Trustees for information and discussion.

BOARD POLICY 4111
SABBATICAL LEAVE

Mr. Dean questioned if the Board of Trustees does not have the responsibility of final approval and if so that this be noted under (4), Committee.

Mr. Dean stated that looking at policies of other schools the average number of staff members granted sabbatical leaves averages three and one-half to four percent. When this policy is considered in final form, he would like four percent considered as the number of staff members to be granted sabbatical leaves.

Mr. Dean also would like the policy to expire in a certain length of time, perhaps 24 months, so that it will be reviewed.

Mrs. Berry would like (9), Guarantees, (c), the written agreement between the District and the employee is to be acceptable without requirement of bond, to read: with requirement of bond.

Board Members questioned Dr. Lombardi's estimated total cost to the District of between \$5,000 and \$6,000 a year. Dr. Lombardi stated that in general sabbatical leaves are approved in the spring months when there is a slight decline in enrollment. Frequently, the faculty member will not be replaced or will be replaced by a temporary instructor. The Superintendent would, of course, present to the Board a financial statement of the cost to the District.

Mr. Bartholomew questioned whether faculty members would receive a salary from industry or business or government as well as the District. Dr. Lombardi stated that they possibly could; that some districts put limits on the number of dollars received. This, he stated, has not been discussed with the CEC and he will discuss it with them if it is an issue. Mr. Bartholomew asked to go on record that he would be opposed to salaries being drawn from both places.

Mr. Bartholomew asked if the extended day instructors would be included. Dr. Lombardi replied no that the word "contractual" should be added to (6), Quota, (a). Mr. Bartholomew asked how many contractual teachers we now employ: 82; and how many would be employed in five years: double. Based on this estimate, Mr. Bartholomew stated that this could mean 7, 8, or 10 teachers on sabbatical leave at the same time. Dr. Lombardi replied that Mr. Dean's suggestion to review the policy after a specified length of time would alleviate this problem. He further stated that we are talking about three instructors at this time.

Mr. Dean suggested that this item be budgeted, which would be another control.

Mr. Bartholomew questioned (7), Priority determinations: value of leave to the individual, the students, and/or the District. He feels the order of precedence should be: District, student, individual or even student, District, individual.

Mr. Taylor requested that it be indicated that a leave granted to an instructor to work in industry would be carefully approved to assure that the purpose is to improve their position as a teacher at the College and not to draw two full salaries.

Dr. Lombardi recommended that the following extended day instructors be appointed by the Board of Trustees on an "if-and-as-needed" basis for the 1974-75 academic year, at salary rates to be determined on the adopted schedule:

APPOINTMENT OF
EXTENDED DAY
INSTRUCTORS

Division of Fine Arts

Cheryl Dianne Grant
Peter Tiner

Division of Nursing

Anthony C. Stellar

Division of Physical Education

Gregory Marks

Division of Social Science

Harry Bear

William H. Easton

Vicki Lynne Golich

Dorothy Helen Good

Ronnie B. Flathers

Ronald John Hannes

Emerson Orland Haslet

Richard D. Hollister

Brendan F. Jundanian

Rod Rodheim

Robert Leonard Smith

Lee W. Weagley

Division of Technology

Jo Suzanne Ballard

Robert Leslie Charlton

Kitty G. Christensen

Richard Emmet Downing

Bernadine L. Hoff

Shelba Jean Robison

Joanna E. Spaulding

Dorothy D. Vanderveer

Motion by Mr. Dean, seconded by Mr. Taylor and unanimously carried, to approve the above extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at salary rates to be determined on the adopted schedule.

APPROVED

Some of the Members of the Board of Trustees questioned the necessity of hiring such a large number of extended day instructors. Dr. Lombardi and Mr. Platt explained that the facts must be considered: we have 150 new courses including weekend college and off-campus courses and we have grown from 6500 students to over 8500 students.

Mrs. Berry requested the cost to hire an employee on an "if-and-as-needed" basis.

Members of the Board of Trustees and Faculty Members, Mr. LaBonte, Mrs. Vincenzi, and Mr. Thorpe, joined in a discussion regarding the value of non-academic courses. Part of the function of a community college is that of an academic

institution and this should always be kept in mind. Also, the taxpayers should be offered the courses they want. New courses also bring new students. It was determined that a reevaluation of the number of students needed in a class to "break even" must be taken into consideration before too many new courses are started. Classes must be continuously reevaluated and controlled.

Mr. Barletta presented the following classified personnel items to the Board of Trustees for its approval:

CLASSIFIED
PERSONNEL -
REGULAR ACTIONS

Recommendations for Employment

1. William C. Swanson, Safety Officer Part Time, \$3.863 per hour, effective February 11, 1975.
2. Roxanne J. Long, Professional Model, as needed, \$4.50 per hour, effective February 11, 1975.
3. Michael Gregory Holmes, Piano Accompanist, as needed, \$3.767 per hour, effective February 11, 1975, to June 30, 1975.

Resignations

1. Commer Skipper, Custodian II, effective January 14, 1975. Mr. Skipper is devoting full time to real estate activities.
2. Willard R. Bircher, Safety Officer Part Time, effective February 23, 1975. Sergeant Bircher is in the Marine Corps and is currently on overseas orders.

Motion by Mr. Bartholomew, seconded by Mr. Dean and unanimously carried, to approve the above classified personnel items as presented.

APPROVED

Mr. Barletta recommended that the revised job specifications for the following Campus Safety positions be approved:

JOB SPECIFICATION
REVISIONS

1. Safety Officer-in-Charge
2. Safety Officer
3. Safety Officer Part Time

Motion by Mr. Bartholomew, seconded by Mrs. Brandt and unanimously carried, to approve the revised job specifications for the above positions as presented.

APPROVED

Dr. Lombardi recommended that the following critics, who will perform in a number of capacities at the Southern California Oral Interpretation Festival to be held on the Saddleback College Campus on Thursday, Friday, and Saturday, May 15, 16, and 17, 1975, be approved with fees as noted:

CRITICS FOR THE
SOUTHERN CALIFORNIA
ORAL INTERPRETATION
FESTIVAL AND FEES

Leslie Cogler \$200.00
Southwest Missouri State University

Ronald Frederickson \$260.00
Emporia Kansas State College

Joanna Maclay \$350.00
University of Illinois

The following critics will be paid from Associated Student Body budgeted funds:

Janet Bolton
University of Southern California

William Kelsay
School of the Ozarks

William McCoard
University of Southern California

M. Lee Potts
University of Colorado

Clyde Vinson
University of Utah

Motion by Mrs. Brandt, seconded by Mrs. Berry and unanimously carried, to approved the above critics with fees as noted.

APPROVED

Dr. Lombardi recommended that Steve Sivcovich be approved to appear as a guest accompanist for Music Class 300, meeting on Tuesday nights, in preparation for a special mid-term concert, at a fee of \$63.00.

GUEST ACCOMPANIST
FOR MUSIC CLASS
300 AND FEE

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, that Steve Sivcovich be approved to appear as a guest accompanist for Music Class 300, meeting on Tuesday nights, in preparation for a special mid-term concert, at a fee of \$63.00.

APPROVED

Dr. Lombardi recommended that Egbert Petty be employed to design and construct specified costumes for the Drama Department at a fee of \$200.00.

CONSULTANT TO
DESIGN AND CONSTRUCT
SPECIFIED COSTUMES
FOR THE DRAMA
DEPARTMENT AND FEE

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, that Egbert Petty be employed to design and construct specified costumes for the Drama Department at a fee of \$200.00.

APPROVED

Mr. Barletta reported that County Counsel has prepared a contract in accordance with the instructions of the Board, which contains the following relevant facts:

ARCHITECTS'
CONTRACT

1. To construct a Gymnasium-Physical Education Building at a cost estimate of \$3,302,280.
2. To complete the following projects now under construction:
 - a. Central Utility Plant
 - b. Tennis Courts
 - c. Handball Courts

Mr. Barletta recommended that the Superintendent or Business Manager be authorized to execute this contract on behalf of the District.

Motion by Mr. Dean, seconded by Mrs. Berry and unanimously carried, to table consideration of this recommendation until the next Regular Meeting of the Board of Trustees.

TABLED

Mr. Barletta presented a proposed Resolution on Collective Bargaining to the Board of Trustees and recommended its adoption.

RESOLUTION -
COLLECTIVE
BARGAINING

At the public's request, he read the proposed resolution.

Mr. Bartholomew requested that in the first paragraph: ... collective bargaining for all public employees, that the word "all" be deleted. He also requested that the fourth paragraph: present law assures California community college employees and governing bodies that the interest of all the parties is protected, read: present laws assure ...

Motion by Mrs. Berry and seconded by Mr. Taylor and carried, to approve the resolution as follows:

WHEREAS, the California State Legislature will be considering proposed legislation, including SB 275, which purports to provide collective bargaining for public employees; and

WHEREAS, public school employees, including all employees of California community colleges, are affected by the proposed legislation; and

WHEREAS, California community college employees, both certificated and classified, are at present adequately afforded opportunities to obtain benefits from their respective employers; and

WHEREAS, present laws assure California community college employees and governing bodies that the interest of all the parties is protected; and

WHEREAS, the proposed legislation repeals the provisions of existing law and substitutes collective bargaining conditions which tend to create a cumbersome and costly system without materially improving benefits; now, therefore, be it

RESOLVED, that the Board of Trustees of the Saddleback Community College District declare its opposition to SB 275 and to any and all other collective bargaining proposals; and be it further

RESOLVED, that a copy of this Resolution be transmitted to members of the Legislature and to the governing boards of other community college districts.

ROLL CALL VOTE:

AYES: MEMBER: BARTHOLOMEW, BERRY, BRANDT, DEAN, MARSHALL

NOES: MEMBER: TAYLOR

ABSENT: MEMBER: BACKUS

MOTION PASSED

APPROVED

Mr. Taylor voted no because he is generally opposed to resolutions, although he is not necessarily opposed to this particular resolution.

Mr. Barletta recommended that payment of the following inter-district attendance costs for 1973-74 be authorized:

INTERDISTRICT
TUITION CHARGES

1. Oceanside-Carlsbad Community College District	\$10,117.55
2. Coast Community College District -	
Classes for Adults	\$18,733.09
Defined Adults - Use of Buildings and Equipment	<u>55,515.00</u>
	\$74,248.09

Motion by Mr. Bartholomew, seconded by Mr. Taylor and carried, to authorize payment of the interdistrict attendance costs for 1973-74 as presented.

APPROVED

Mrs. Berry voted no.

Dr. Lombardi recommended that the members of the Presbyterian Church be authorized to use an area of the athletic field for four Saturdays, beginning February 15, 1975, for softball practice.

USE OF FACILITIES -
PRESBYTERIAN CHURCH

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, that the members of the Presbyterian Church are authorized to use an area of the athletic field for four Saturdays, beginning February 15, 1975, for softball practice.

APPROVED

Dr. Lombardi stated that Pepperdine University, Santa Ana, wishes to offer a program of upper division course work at the College. He recommended that the Business Manager be authorized to negotiate with Pepperdine University for use of classroom facilities.

USE OF FACILITIES -
PEPPERDINE
UNIVERSITY

Motion by Mr. Bartholomew, seconded by Mrs. Brandt and carried, that the Business Manager be authorized to negotiate with Pepperdine University for use of classroom facilities.

APPROVED

Mr. Dean abstained.

Mr. Barletta presented a request, received from Robert Bosanko, Associate Dean of Admissions and Records, that the District pay for an institutional membership in the Pacific Association of Collegiate Registrars and Admissions Officers in the amount of \$25.00 for the calendar year 1975, to the Board for action.

INSTITUTIONAL
MEMBERSHIP

Mr. Bartholomew requested a list of every organization the District currently belongs to. Dr. Lombardi stated that this will be provided by the business office when the budget is presented.

Motion by Mrs. Berry, seconded by Mr. Dean and unanimously carried, to grant Mr. Bosanko's request that the District pay for an institutional membership in the Pacific Association of Collegiate Registrars and Admissions Officers in the amount of \$25.00 for the calendar year 1975.

APPROVED

In accordance with a report from Hippe and Randell, AIA Architects, Mr. Barletta recommended that the remodeling of Building "B" (Cafeteria) be accepted and that a Notice of Completion be filed, with final payment to be made to Builders West in the amount of \$7,573.00 thirty-five days after the Notice of Completion is recorded.

ACCEPTANCE OF
BUILDING "B"
(CAFETERIA)

Motion by Mrs. Brandt, seconded by Mr. Bartholomew and unanimously carried, that the remodeling of Building "B" (Cafeteria) be accepted and that a Notice of Completion be filed, with final payment to be made to Builders West in the amount of \$7,573.00 thirty-five days after the Notice of Completion is recorded.

APPROVED

Mr. Barletta stated that the following requests for payment have been submitted by Hippe and Randell, AIA Architects, and approval is recommended.

PAYMENTS TO
ARCHITECTS

Architectural Services as per contract agreement dated May 29, 1974. Article V.P. Extra Services:

Outdoor Physical Education Facility - Phase II

(Swimming Pool)

Equipment - Revisions to Preliminary Plan Package \$ 82.50

Campus Perimeter Road - Phase I

Revisions to Preliminary Plan Package \$ 82.50

Ten Year Plan

1974-83 Ten Year Capital Construction Plan 536.25

Total: \$701.25

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, that the Architects will be paid this amount and that this amount will be subtracted from their contract.

APPROVED

Mr. Barletta stated that Change Order Number 1 for the Central Plant has been submitted by the architects as presented below, and that approval is recommended:

CHANGE ORDER NO. 1
CENTRAL PLANT

Change Order Number 1 - Central Plant

This change order covers six items with no change in the contract amount of \$1,748,300.00.

Original Contract Amount	\$1,748,300.00
Change Order Number 1 (02-04-75)	- 0 -
Contract Amount, including Change Order	<u>\$1,748,300.00</u>

The contract time will be increased by 15 days. Date of completion as of this change order will be September 10, 1975.

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, that Change Order Number 1 for the Central Plant be approved as submitted by the architects.

APPROVED

Mr. Barletta recommended that the following progress payment requests submitted by L. R. Hubbard, Jr., be approved:

PROGRESS PAYMENTS

Tennis Courts - Progress Payment Request No. 2

Contract Price - \$160,100.00	
Amount earned as of 01-27-75	\$95,282.50
Less 10% Retention	<u>9,528.25</u>
Net due on earned to date	<u>\$85,754.25</u>
Less previous payments	<u>14,400.00</u>
Amount due this request	<u>\$71,354.25</u>

Handball Courts - Progress Payment Request No. 2

Contract Price - \$154,478.00	
Amount earned as of 01-27-75	\$22,297.00
Less 10% Retention	<u>2,229.70</u>
Net due on earned to date	<u>\$20,067.30</u>
Less previous payments	<u>10,170.00</u>
Amount due this request	<u>\$ 9,897.30</u>

Tennis Courts

Mr. Barletta submitted an addendum - revised progress payment Number 2 as follows. He stated that the downward revision is submitted because rain prevented 100% completion of concrete work shown in the original billing.

Contract Price - \$160,100.00	
Amount earned as of 01-27-75	\$77,251.30
Less 10% retention	<u>7,725.13</u>
Net due on earned to date	\$69,526.17
Less previous payments	<u>14,400.00</u>
	\$55,126.17

Motion by Mrs. Berry, seconded by Mr. Dean and unanimously carried, that the progress payment requests submitted by L. R. Hubbard, Jr., be approved as revised. APPROVED

Mr. Barletta recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered: AWARDS

175	Air Conditioning Contract	Carrier A/C Company	\$ 7,932.00
R-4145	Grade Mailers	Standard Register	1,786.10
R-6737	Clothing Equipment	St. Charles of Southern California	2,735.00
R-5156	Postage for class schedules	Postmaster	1,566.00
177	Class Schedules	Lienett Company, Inc.	5,188.70

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, to approve the above awards as recommended. APPROVED

Mr. Barletta recommended that Purchase Orders 17293 through 17600, totaling \$103,441.74, be approved and that payments be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to approve Purchase Orders 17293 through 17600, totaling \$103,441.74, and that payment be authorized upon delivery and acceptance of the items ordered. APPROVED

Mr. Barletta recommended that District Warrants 21560 through 21767, totaling \$192,043.22, be approved and ratified for payment. PAYMENT OF BILLS

Motion by Mr. Taylor, seconded by Mr. Dean and unanimously carried, to approve the District Warrants as recommended. APPROVED

Mr. Barletta presented the following payment of personnel services to the Board of Trustees for ratification. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll 7A \$252,658.90

Motion by Mr. Dean, seconded by Mrs. Berry and unanimously carried, to ratify the above payment of personnel services as presented. APPROVED

Mr. Barletta presented Report Number 2 on proposed legislation affecting school districts, introduced in the current session, for the Board's information. REPORT ON PROPOSED LEGISLATION

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, to adjourn the Regular Meeting at 10:22 p.m. ADJOURNMENT

R. A. Lombardi

R. A. Lombardi, Secretary to the Board of Trustees