

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, November 12, 1973, at 8:00 P.M.

REGULAR
MEETING

Mr. Lund, President of the Board of Trustees, called the meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus (arrived 8:45 P.M.)
Mrs. Donna Berry
Mr. Alyn Brannon
Mr. Michael Collins
Mr. John Lund
Mr. James Marshall
Mr. Hans Vogel

BOARD MEMBER:

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF
MEMBERS

In addition to the communication items which had been mailed to the Board of Trustees prior to the meeting, Dr. Bremer distributed miscellaneous items to the Members of the Board of Trustees for their information.

COMMUNICA

Mr. Lund asked the Members of the Board of Trustees if they wished to discuss or to remove any of the items on the Consent Calendar.

CONSENT
CALENDAR

Mr. Vogel requested that Item Number 8, Legislative Bill Service, be removed from the Consent Calendar.

ITEM NUMBER 8
REMOVED

Motion by Mrs. Berry, duly seconded and unanimously carried, to approve as recommended the following items on the Consent Calendar:

APPROVED

Certification of Saddleback College Faculty Association

Official recognition of the Saddleback College Faculty Association for 1973-74, in compliance with Section III of Board Policy 4053.

FACULTY
ASSOCIATION
CERTIFIED

Conferences

CONFERENCES

Robert Olson -- Engineering Technology Conference - Pomona
November 13, 1973.

OLSON

Paul Brennan -- Land-Use Conference - Anaheim - November 17,
1973.

BRENNAN

William Holston -- Symposium, In Search of Man - San Francisco -
December 1 - 2, 1973. (Not to exceed \$50.00)

HOLSTON

Margaret Gritton -- Consumer and Homemaking Seminar - Anaheim -
December 5, 1973.

GRITTON

James Thorpe -- Conference of the California Mathematics Council -
Asilomar - December 7 - 9, 1973.

THORPE

William Kelly -- Conference of California Deans of Men and Activ-
ity Administrators - Long Beach - December 12 - 15, 1973.

KELLY

Science-Mathematics Building

SCIENCE-MATH
BUILDING

Progress Payment Number 13, submitted by J. B. Allen and Company,
as follows:

PROGRESS
PAYMENT
NUMBER 13

Contract price - \$3,934,600.00	
Total earned as of October 24, 1973	\$ 1,838,762.59
Less 10% retention	183,876.26
Net due on earned to date	\$ 1,654,886.33
Less previous payments	1,609,716.60
Total amount payable this estimate	\$ 45,169.73

Payment to Robert Lowrey Associates-Architects as follows:

PAYMENT TO
DISTRICT
ARCHITECT

Fee: 7% of awarded construction contract - \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	<u>220,337.60</u>
Balance for construction phase	\$ 55,084.40

This billing to 46% construction completion	\$ 25,338.83
Less previous construction payments	<u>20,932.07</u>
Total due this request	\$ 4,406.75

Remodeling of Building "B" (Cafeteria)

REMODELING
BUILDING "B"

Payment to Robert Lowrey Associates-Architects as follows:

Fee: 15% of agreed preliminary estimate of construction
cost, \$51,600.00 = \$7,740.00

This billing to 30% completion \$ 2,322.00

Remodeling of Building "P" (Home Economics Building)

REMODELING
BUILDING "P"
PAYMENT TO
ARCHITECT

Payment to Robert Lowrey Associates-Architects as follows:

Fee: 15% of agreed preliminary estimate of construction
cost, \$31,000 = \$4,650.00

This billing to 75% completion \$ 3,487.50

Architectural Services (Consultant)

ARCHITECTURAL
SERVICES -
PAYMENT TO
ARCHITECT

Payment to Robert Lowrey Associates-Architects for architectural
services rendered on Preliminary Plan Packages as follows:

Central Plant Equipment	\$	43.75
Music-Arts Building Equipment		141.25
Gym-Physical Education Building		358.75
	\$	<u>543.75</u>

Ten-Year Construction Plan (Consultant)

PAYMENT TO
L. WERDER FOR
CONSULTING
SERVICE

Payment to L. Frederick Werder and Associates in the amount of
\$2,046.14 for services rendered in connection with the preparation
of the Ten-Year Construction Plan.

Awards

AWARDS

Awards as follows; such payment to be authorized upon delivery and
acceptance of the items ordered:

121	Computer Hardware	Educational Data	\$ 3,622.50
		System	
	(Equipment returned for allowance)		<u>3,622.50</u>
			-0-
R-3776	Physics Equipment	Thornton Associates	2,160.90
122	Library Shelving	Burt C. Gentle Co.	8,482.95
R-4374	Sewing Machines	Pal's Vacuum Sewing Center	1,579.20

Purchase Orders

PURCHASE
ORDERS

Purchase Orders 13324 through 13529, totaling \$224,628.68; such
payment to be authorized upon delivery and acceptance of the items
ordered.

Payment of Bills

District Warrants 96-16500 through 96-16814, totaling \$393,604.34.

Payment of Personnel Services

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll	4A	\$ 183,724.53
Classified Payroll	4M	19,038.00
		<u>\$ 202,762.53</u>

Extended Day Instructors

EXTENDED DAY
INSTRUCTORS

Appointment of the following persons as extended day instructors for 1973-74 on an "if-and-as-needed" basis at salary rates to be determined on the adopted schedule:

Division of Business Science

Harold F. McGrath
Allan Miller
John S. Nelson
Carol Yamashita

Division of Technology

Dennis L. Hacker
Rita M. Meier

Registration Clerks

Appointment of the following persons as part-time registration clerks for the remainder of the 1973-74 academic year on an "if-and-as-needed" basis.

PART-TIME
REGISTRATION
CLERKS

Bales, Dianna K.	Helms, Pamela A.
Ellert, Patricia A.	Kinenkugel, Jerome F.
Erickson, Margaret L.	Macherzak, Martha J.
Fitzpatrick, Barbara	Marcov, Barry A.
Hardcastle, Patricia	Patterson, Claire S.
Harrison, Linda D.	Pittinger, Elizabeth H.

Guest Speaker

GUEST SPEAKER

Employment of Robert Cremean, International Sculptor, for December 5, 1973, Fine Arts Division, at an honorarium of \$50.00.

Contract Services

CONTRACT
SERVICES

Employment of Bette Killion as Choreographer for the Music and Drama Departments at a fee of \$100.00.

Employment of Sandra Mathews to direct the movement sessions for the Southern California Oral Interpretation Festival at a fee of \$100.00.

Clerk Typist 11

CLERK TYPIST

Employment of Anna Meyers as Clerk Typist 11 on an "if-and-as-needed" basis.

ANNA MEYERS

Dr. Bremer presented to the Board of Trustees for its acceptance the District's annual audit report from Hanson, Peterson, Cowles, & Sylvester for the period from July 1, 1972, through June 30, 1973.

AUDIT REPORT
7-1-72 to
6-30-73

Motion by Mr. Collins, duly seconded and unanimously carried, to approve as presented the District's annual audit report for the period from July 1, 1972, through June 30, 1973.

APPROVED

Agenda Item Number 2, Shepard Kanarek, was deferred pending the arrival of Mr. Backus.

AGENDA ITEM 2
DEFERRED

Dr. Bremer stated that Mr. Mack, representative of the Saddleback Insurance Agents Association, would present a report to the Board of Trustees with regard to insurance coverage.

MR. MACK -
INSURANCE
COVERAGE

Mr. Mack stated that he had been informed by the Republic National Life Insurance Company that, for Members of the Board of Trustees life insurance coverage would be terminated immediately and all premiums refunded to the District, that health insurance coverage would be terminated on December 1, 1973, and that, for District employees, health and life insurance coverage would be terminated on January 1, 1974.

INSURANCE
COVERAGE
TERMINATED BY
REPUBLIC
NATIONAL LIFE
INSURANCE CO.

Mr. Mack explained that it was the contention of the Republic National Life Insurance Company that Members of the Board of Trustees are not employees of the District, and therefore not eligible for life insurance coverage since such coverage is based on the annual salary of each employee. He further stated that health insurance was cancelled for all concerned because of the excessive number of claims filed.

A lengthy discussion ensued by the Members of the Board of Trustees and the Administration. It was suggested that bids be secured from other brokers as well as from the Association, and that County Counsel be contacted concerning the legality of terminating the coverage prior to its expiration date.

In view of the fact that the next Regular Meeting of the Board of Trustees was scheduled for December 10, 1973, Mr. Vogel asked Dr. Bremer for a recommendation concerning insurance coverage during the interim for Members of the Board of Trustees.

Dr. Bremer replied that he would pursue the matter and that a Special Meeting could be called prior to December 1, 1973. Mr. Mack assured the Board of Trustees and the Administration that the Association would have a proposal prior to December 1, 1973.

Mr. Lund stated that he would appoint a Committee of the Board of Trustees to meet with the Administration and the faculty with regard to the matter.

BOARD
COMMITTEE
APPOINTED

Mr. Spry, a resident of the District and a representative of the Southwestern Life Insurance Company, stated that it had become apparent to him quite some time ago that several employees of the District were dissatisfied with the present health and life insurance plan. As a result of the above information, he stated that he had developed a proposal as a possible replacement for the present plan.

MR. SPRY

Mr. Lund requested that Dr. Bremer contact Mr. Spry as well as the Saddleback Insurance Agents Association with regard to an insurance plan for the District.

Upon the arrival of Mr. Covert, Deputy County Counsel, at 8:45 P.M., Mr. Lund adjourned the Regular Meeting into Executive Session.

EXECUTIVE
SESSION

Mr. Lund reopened the Regular Meeting at 9:00 P.M., and stated that Mr. Covert had requested a meeting with the Board of Trustees in Executive Session with regard to the court case involving C. V. Holder, Inc., and that Mr. Covert had recommended that the Board of Trustees adopt the following Resolution:

REGULAR
SESSION

BE IT RESOLVED that the Board of Trustees, on behalf of the Saddleback Community College District of Orange County, California, exonerates C. V. Holder, Inc., as principal, and General Insurance Company of America, as surety company, on that certain bid bond, Number 899682, that accompanied C. V. Holder, Inc.'s bid bond, dated September 27, 1972, for new construction - Science-Mathematics Building

RESOLUTION -
C. V. HOLDER,
INC., COURT
CASE

BE IT FURTHER RESOLVED that the aforementioned Resolution to exonerate said bid bond is made upon the express condition that this Board direct the County Counsel to obtain a stipulation by this Board and C. V. Holder, Inc., and General Insurance Company of America, through their attorneys, to dismiss with prejudice the lawsuit entitled C. V. Holder, Inc., a Corporation, and General Insurance Company of America, a Corporation, plaintiffs and cross-defendants vs Hans W. Vogel; Alyn M. Brannon; Saddleback Community College District, a Community College District, defendants and cross-complainants, Case Number 197713 and on further express condition that each of the aforementioned parties is to bear its own cost in said lawsuits.

Motion by Mr. Collins, duly seconded and unanimously carried, to adopt the above Resolution as recommended.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BERRY, BRANNON, COLLINS, LUND, MARSHALL, VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: NONE

Dr. Bremer stated that Mr. Kanarek had been invited to appear before the Board of Trustees in conjunction with the petition to annex the Tustin Unified School District to the Rancho Santiago Community College District.

MR. KANAREK -
PETITION

Mr. Kanarek stated that his decision to initiate the petition to transfer the Tustin Unified School District from the Saddleback Community College District to the Rancho Santiago Community College District was based primarily on the distance factor, the course offerings, and the physical facilities of the two colleges, and that he did not have a quarrel with the administration or the Board of Trustees.

He further stated that the Board's decision to centrally locate was admirable for the growth in South Orange County. However, it was his opinion that the Tustin area was a more mature community, and therefore needed to annex to a more established district.

The Members of the Board of Trustees and the Administration discussed the proposed petition at great length. Mr. Vogel explained that, from a legal standpoint, he could foresee many obstacles in obtaining final State approval of the petition. He encouraged Mr. Kanarek and his committee to work with the College in order to alleviate the problems in the Tustin area. Mr. Vogel also extended an invitation to Mr. Kanarek to become a member of his recently formed advisory committee.

Mr. Lund adjourned the Regular Meeting for recess at 10:05 P.M.

RECESS

Mr. Lund reopened the Regular Meeting at 10:20 P.M.

REGULAR
MEETING

Dr. Bremer reported that, as a result of the passage of Assembly Bill 66 during the last academic year, beginning on January 1, 1974, community colleges must set their own nonresident tuition fees in accordance with Education Code Section 25505.8. He explained that the fee involved shall be computed by dividing the current cost during the preceding year by the average daily attendance. Based on that formula, Dr. Bremer recommended that the Board of Trustees adopt for 1974-75 a nonresident tuition fee of \$26.65 per quarter unit.

NONRESIDENT
TUITION FEE

Motion by Mr. Brannon, duly seconded and unanimously carried, that the nonresident tuition fee for 1974-75 be set at \$26.65 per quarter unit.

ADOPTED FOR
1974-75

Dr. Bremer recommended that the Board of Trustees adopt for 1974-75 a Resolution setting forth a policy in conjunction with nonresident tuition fees for those students who are enrolled in six units or less and for those students who are both citizens and residents of a foreign country.

NONRESIDENT
TUITION FEE
FOR CITIZENS
& RESIDENTS OF
FOREIGN
COUNTRY

Motion by Mr. Backus, duly seconded and carried, that a Resolution be adopted to waive tuition fees for students who are both citizens and residents of a foreign country enrolled in six units or less for the 1974-75 academic year.

TUITION FEES
WAIVED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, COLLINS, LUND, MARSHALL, VOGEL

NOES: MEMBERS: BERRY

ABSENT: MEMBERS: NONE

Motion by Mr. Collins, duly seconded and carried, to adopt a Resolution establishing the nonresident tuition fee for students enrolled in six units or less.

TUITION FEE
SET FOR NON-
RESIDENTS -
SIX UNITS OR
LESS

ROLL CALL VOTE:

AYES: MEMBERS: BERRY, BRANNON, COLLINS, LUND, MARSHALL

NOES: MEMBERS: BACKUS, VOGEL

ABSENT: MEMBERS: NONE

Dr. Bremer requested the consideration of the Board of Trustees with regard to a request of the Coronado Homeowners Association to use College facilities for its meetings on a semimonthly basis.

CORONADO
HOMEOWNERS-
USE OF
FACILITIES

Motion by Mrs. Berry, duly seconded and unanimously carried, that the Coronado Homeowners Association be authorized to use college facilities for its meetings on a semimonthly basis as requested.

APPROVED

Dr. Bremer requested the consideration of the Board of Trustees with regard to converting one of the laboratories in the new Science-Mathematics Building into a language laboratory and another one into an electronics laboratory. He explained that this request was based on the declining enrollment projections from the Board of Governors of the California Community Colleges, indicating that all of the laboratories would not be utilized for their original purpose when the building is initially opened.

CONVERSION OF
TWO LABS
IN SCIENCE-
MATHEMATICS
BUILDING

He further stated that the matter had been discussed with the District Architect, who had assured him that the conversion could be effected with little or no change in contract price.

The Members of the Board of Trustees, the Administration, the District Architect, and the faculty discussed the possible conversion of the two laboratories. Mr. Lund requested that the matter be further investigated and that an estimated cost figure be presented to the Board of Trustees.

COST FIGURE
TO BE
PRESENTED

Dr. Bremer explained that the California School Boards Association and the California Junior College Association does not provide adequate legislative information which places the administration at a great disadvantage. He recommended that the Board of Trustees approve a subscription to the Legislative Bill Service for 1974 at an approximate fee of \$200.00.

LEGISLATIVE
BILL SERVICE

Motion by Mr. Brannon, duly seconded and carried, to approve a subscription to the Legislative Bill Service for 1974 at an approximate fee of \$200.00. Mrs. Berry abstained.

APPROVED

Mrs. Berry commended the Marguerite Recreation Center Staff for its cooperation in conjunction with the utilization of the Center by the College for physical education activities.

COMMENDATION
MARGUERITE
RECREATION
STAFF

Dr. Bremer presented to the Board of Trustees for its consideration a memorandum from the California School Boards Association concerning the nomination of Board Members to the California Postsecondary Education Commission. However, there were no members of the Board of Trustees in a position to accept a nomination to the Commission.

CALIFORNIA
POSTSECONDARY
EDUCATION
COMMISSION

Mr. Backus requested that Assembly Bill Number 1489 be placed on the Agenda for the December meeting.

Mr. Lund appointed Mrs. Berry, Mr. Brannon, and Mr. Marshall to serve on the Insurance Committee with the Administration and the faculty.

INSURANCE
COMMITTEE
APPOINTED

Mr. Lund adjourned the Regular Meeting into Executive Session at 11:20 P.M.

EXECUTIVE
SESSION

Mr. Lund reopened the Regular Meeting at 11:55 P.M. and reported that the following personnel action had transpired in Executive Session:

REGULAR
MEETING

Motion by Mr. Vogel, duly seconded and unanimously carried, that John Conforti, Instructor in Industrial and Electronic Technology at Mt. San Antonio College, be employed as a Consultant to the District Architect at a fee of \$100.00 plus mileage.

MR. CONFORTI
APPROVED AS
CONSULTANT

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the request of Howard Marcou, Dean of Admissions and Records, that he be reassigned as an Instructor in the Division of Business Science for the 1974-75 academic year, and that his present duties terminate on August 16, 1974, the end of the forthcoming summer session, with payment made for any earned vacation time.

MR. MARCOU

Mr. Lund adjourned the Regular Meeting at 12:00 midnight.

ADJOURNMENT


Fred H. Bremer
Secretary to the Board of Trustees