

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
 28000 Marguerite Parkway  
 Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in Room 212 of the Library-Classroom Complex at 28000 Marguerite Parkway, Mission Viejo, California, Monday, October 28, 1974, at 7:30 p.m.

REGULAR MEETING

Mr. Backus, President of the Board of Trustees, called the meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Mr. Taylor gave the Invocation.

There were present:

PRESENT

Mr. Patrick J. Backus  
 Mr. Robert C. Bartholomew  
 Mrs. Donna C. Berry  
 Mrs. Norrissa P. Brandt  
 Mr. William E. Dean  
 Dr. James W. Marshall  
 Mr. Lawrence W. Taylor

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent  
 Mr. R. L. Platt, Dean of Instruction  
 Mr. Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to approve the Minutes of the Regular Meeting held on October 14, 1974, as presented.

MINUTES OF  
10-14-74  
APPROVED

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, to approve the Minutes of the Special Meeting held on October 21, 1974, with the following correction:

MINUTES OF  
10-21-74  
APPROVED

Add as Paragraph 5, Page 5:

Mrs. Brandt stated that, in conjunction with the Special Board Meeting to be held on November 7, 1974, the architects are to evaluate different possibilities for construction of the Music-Arts Building, for example Class Three construction rather than Class One construction, and not just a reevaluation of the Music-Arts Building.

College reports were deferred until later in the meeting.

COLLEGE

Mr. Bartholomew and Mr. LaBonte requested authorization from the Board of Trustees to proceed with a plan for community involvement in a volunteer landscaping project.

COMMUNITY  
INVOLVEMENT IN  
A VOLUNTEER  
LANDSCAPING  
PROJECT

Motion by Mr. Dean, seconded by Mr. Taylor and unanimously carried, that Mr. Bartholomew and Mr. LaBonte be authorized to proceed with a plan for community involvement in a volunteer landscaping project. Mr. Bartholomew will report on this periodically.	APPROVED
Superintendent and Staff reports were deferred until later in the meeting.	SUPERINTENDENT AND STAFF
Mr. LaBonte, President of the Academic Senate, said that Minutes of their meetings and conference information for the Academic Senate of the California Community Colleges (ASCCC) had been transmitted to the Board Members, and that a response would be appreciated.	ACADEMIC SENATE REPORT
Robert Doty represented the Faculty Association and had nothing to report.	FACULTY ASSOCIATION REPORT
Mr. George Gilbert, President of the Classified School Employees Association, had nothing to report.	CSEA REPORT
Holly Hefter, ASB President, announced that student elections had been cancelled due to lack of interest.	ASB REPORT
She reported on her visit to Grossmont College, which she found enlightening. She stated that she would like to see Saddleback College offer more services to students such as a health center, a day care center, legal referral, women's centers, and psychologists on campus.	
Dr. Lombardi replied that the superintendent and staff are familiar with these problems and that presentations are being prepared on several of the items mentioned above.	
The public had nothing to report.	PUBLIC
The press had nothing to report.	PRESS
Members of the Irvine Company presented to the Board of Trustees its planning program located within the Community College District.	IRVINE PRESENTATION
Hardy Strozier, School Liaison, introduced the speakers and later reviewed the important projects in the District. Donald Cameron, Director of the Planning Department's Urban Design Group, reviewed the company's overall general plan program as it relates to the Saddleback Community College District. Robert Vasquez, Manager of Planning Administration, presented a report on the Irvine Industrial Complex East. Their purpose was to impart current and ongoing communications informally and publically.	
A discussion materialized by Members of the Board of Trustees and the Irvine Company concerning a location for an educational facility.	

The site proposed by the Irvine Company is 164 acres located at the corner of the Santa Ana Freeway and Jeffrey Road. The Board of Trustees wanted assurance that it was in no way committed to this exact location. Irvine Company representatives assured the Board of Trustees that it was not committed to that particular location, but advised them that if they were interested in another site this should be expressed in the near future as they master plan many years in advance.

Mr. Bartholomew asked that it be made part of the official record that the Board of Trustees not accept the site mentioned above as being locked-in and that the Board of Trustees prefers to investigate other sites more accessible to the Tustin area.

Mr. Backus asked that verbal and written material submitted by the Irvine representatives be perused and that the matter be placed on the agenda for a meeting in November. At that time the matter will be discussed and a response will be sent to the Irvine Company. Mr. Bartholomew had no objections.

Dr. Lombardi recommended that the Board of Trustees approve curricular changes and additions as submitted.

ADDITIONS AND  
CHANGES TO THE  
CURRICULUM

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, to approve the curricular changes and additions as submitted.

APPROVED

Dr. Lombardi recommended that, in order to meet specific needs in certain subject matter areas, the hours of instruction in some courses be changed and credit changed proportionately, and that these certain courses be identified by an "X" following the course number. A proposed "X" course should be approved by the division involved and a course outline should be recorded with the Dean of Instruction.

PROPOSED "X"  
CLASSES IN THE  
CURRICULUM

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, that, in order to meet specific needs in certain subject matter areas, the hours of instruction in some courses be changed and credit changed proportionately, and that these courses be identified by an "X" following the course number.

APPROVED

Dr. Lombardi recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCE  
REQUESTS

Leona McGrew and Lucy Van Elzaker -- Workshop on Instructional Strategies to Meet Changing Times - Norwalk, California - November 8 and 9, 1974.

Dr. Bremer -- Workshop on Affirmative Action - Grossmont College, El Cajon - October 29, 1974.

Jack Swartzbaugh -- Pacific Association of Collegiate Registrars and Admissions Office Registration Workshop - Portland, Oregon - November 4, 5, and 6, 1974.

Mrs. Carol Demak -- State Conference for Airline Stewardess  
Instructors - Orange Coast College - November 8, 1974.

Monte LaBonte and Joann Bennett -- Academic Senate for California  
Community Colleges Fall Session - San Diego - November 8 and 9,  
1974.

Dr. McKinney -- The Liaison Committee on the Creative Arts -  
Laney College, Oakland, California - November 15 and 16, 1974.

Monte LaBonte -- Annual Conference of the California Community  
and Junior College Association - San Francisco - November 17,  
18, and 19, 1974.

Bill Weisgerber -- Annual Convention of the National Association  
of Educational Broadcasters - Las Vegas - November 18, 19, and  
20, 1974.

Mrs. Gertrude Baker and Dr. Ruth Zitnik -- Workshop on State  
Board Test Pool Examination for Licensure as a Registered Nurse  
in California - Los Angeles - December 5 and 6, 1974.

Dr. McKinney -- Speech Communication Association of America -  
Chicago, Illinois - December 27, 28, 29, and 30, 1974.

Dr. Lombardi recommended that the following conference be  
approved at no cost to the District:

Jean Vincenzi and Bill Weisgerber -- Academic Senate for  
California Community Colleges Fall Session - San Diego -  
November 8 and 9, 1974.

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously  
carried, to approve the above conference requests as recommended.

APPROVED

Dr. Lombardi recommended that the following extended day instructors  
be appointed by the Board of Trustees on an "if-and-as-needed"  
basis for the 1974-75 academic year.

APPOINTMENT  
OF EXTENDED DAY  
INSTRUCTORS FOR  
1974-75

Division of Business Science

William George Dallavo  
Marjorie Jean Sorenson

Division of Language

Evelyn Shopenn  
Gunilla Kristina Svendsen

Division of Mathematics-Engineering

David Lewis Hughes

Division of Natural Science

Beverly Ann Levi

Division of Nursing

Elma Isabelle Massie  
James Harold Roache

Division of Social Science

Priscilla Julia Agnew  
Ronald L. Baker  
Katherine Will Jorgensen

Motion by Mrs. Brandt, seconded by Mrs. Berry and unanimously carried, to approve the above extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at salary rates to be determined on the adopted schedule.

APPROVED

Dr. Lombardi recommended that Jim Ferguson be added to the approved list of football scouts for the 1974 season.

FOOTBALL  
SCOUTS

Motion by Dr. Marshall, seconded by Mr. Dean and unanimously carried, that Jim Ferguson be added to the approved list of football scouts for the 1974 season.

APPROVED

Mr. Barletta presented the following classified personnel items to the Board of Trustees for its approval:

CLASSIFIED  
PERSONNEL -  
REGULAR ACTION

Employment

Donald J. Mills, Professional Part-Time Model, "as-needed," \$4.50 per hour, effective October 29, 1974.

Resignations

Rita Hund, Library Clerk, effective October 25, 1974. Miss Hund is resigning to accept a position of better opportunity with another school district.

Sally Rosman, Library Clerk, effective October 31, 1974. Miss Rosman is resigning to accept a more advanced position with the University of California, Irvine.

Change of Status

Margaret Smith from Clerk Typist II, Extended Day, to Departmental Secretary, Extended Day, Grade 27, Step 3, \$751.00 plus \$12.00 shift differential for a total of \$763.00 per month, effective November 1, 1974.

Motion by Mr. Taylor, seconded by Mr. Bartholomew and unanimously carried, to approve the above classified personnel items as presented.

APPROVED

Dr. Lombardi recommended that a fee of \$1,500 be approved for the Dick Grove and The Five musical group to present an all-day musical clinic for college and high school students, followed by a community concert at San Clemente High School on February 21, 1975.

FEE FOR  
COMMUNITY  
SERVICE  
PROGRAM

Motion by Mrs. Brandt, seconded by Dr. Marshall and unanimously carried, to approve a fee of \$1,500 for a musical clinic and community concert as recommended.

APPROVED

Dr. Lombardi recommended that the following fees be approved for officials for the Saddleback College Oral Interpretation Festival May 15-17, 1975, on campus:

FEEES FOR  
COMMUNITY  
SERVICES -  
FINE ARTS  
PROGRAMS

Dr. Charlotte Lee - \$500  
Dr. Don Keifer - \$300

He also recommended that a fee of \$300 be approved for an appearance by the UCLA Men's Glee Club and Madrigal Singers in concert with the Saddleback College Chamber Singers February 7, 1975, at Laguna Beach High School.

Motion by Mrs. Berry, seconded by Mrs. Brandt and unanimously carried, to approve the above fees for community services - fine arts programs.

APPROVED

Dr. Lombardi recommended that the following clinicians be approved with fees as indicated:

GUEST CLINICIANS  
AND FEES

Choral Music Workshop - November 9, 1974

Paul Salamunovich \$100

Instrumental Clinic - November 22, 1974

Dick Hahn	Flutist	\$150
Gary Foster	Saxophonist	\$150
Glenn Stuart	Trumpeter	\$150
William Nicholls	Trombonist	\$150

Instrumental Clinic - November 26, 1974

Gary Foster Soloist \$100

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, to approve the above guest clinicians with fees as noted.

APPROVED

Dr. Lombardi recommended that Earle Eugene Wellsfry be added to the Graduation Eligibility List for June 1974. He has been evaluated and determined fully eligible for graduation by the Dean of Students.

ADDITION OF  
STUDENT TO  
GRADUATION  
ELIGIBILITY  
LIST FOR 1974

Motion by Dr. Marshall, seconded by Mr. Taylor and unanimously carried, that Earle Eugene Wellsfry be added to the Graduation Eligibility List for June 1974.

APPROVED



Mr. Barletta recommended that, in accordance with a report from Hippe and Randell, AIA Architects, the Science-Mathematics Building be accepted and that Notice of Completion be filed, with final payment to be made to J. B. Allen and Company in the amount of \$395,215.01, thirty-five days after the Notice of Completion is recorded. However, he stated that this payment may be adjusted for the value of any items of work not completed or acceptable.

ACCEPTANCE OF  
THE SCIENCE-  
MATHEMATICS  
BUILDING &  
FILING OF THE  
NOTICE OF  
COMPLETION

Motion by Dr. Marshall, seconded by Mr. Taylor and unanimously carried, that the Science-Mathematics Building be accepted and that Notice of Completion be filed, with final payment to be made to J. B. Allen and Company in the amount of \$395,215.01, thirty-five days after the Notice of Completion is recorded; however, this payment may be adjusted for the value of any items of work not completed or acceptable.

APPROVED

Mr. Barletta reported that Educational Data Systems, vendor of computer equipment and services, has requested acceptance of their assignments to Trans West Discount Corporation of money due and to become due, and recommended approval of this request.

ASSIGNMENT OF  
ACCOUNTS PAY-  
ABLE FOR  
EDUCATIONAL DATA  
SYSTEMS TO TRANS  
WEST DISCOUNT  
CORPORATION

Motion by Mr. Dean, seconded by Mr. Taylor and unanimously carried, to approve the above recommendation as presented.

APPROVED

Mr. Barletta presented a summary of the bids received for construction of the Tennis Courts.

AWARD FOR  
CONSTRUCTION  
OF TENNIS COURTS

Base Bid

Bidder

\$240,040.00  
\$254,600.00  
\$254,912.00  
\$255,600.00  
\$256,758.00  
\$266,542.00  
\$268,000.00  
\$287,700.00

Builders West  
L. R. Hubbard, Jr.  
Sharecroppers, Inc.  
Moulder Brothers  
Orange County Environmental  
Berry Construction, Inc.  
Coyle General Contractors  
K. L. Neff

Motion by Mr. Taylor, seconded by Mr. Dean, to approve the low bid submitted by Builders West in the amount of \$240,040.00.

Dr. Lombardi suggested that Hippe and Randell, AIA Architects, discuss the proposed bid and present options to decrease the cost of construction of the courts.

The architects outlined the total bid and possible reductions to effect savings.

A discussion ensued regarding the legality of the low bid based on an apparent oversight by the low bidder to supply a subcontractor list. Mr. Barletta said that County Counsel has been requested to give an opinion on the legality of the bid and that a reply is still pending.

Also, at that time, the Board of Trustees discussed the possibility of changing the specifications and going out for bid again.

Mr. John Moulder, one of the bidders, said that he was objecting to the award of the contract to the low bidder; however, the Board had already discussed this as well as the possibility of again going out for bid.

Mr. Backus called for an Executive Session at 9:17 p.m.

EXECUTIVE  
SESSION

The Regular Meeting reconvened at 9:32 p.m. Mr. Backus stated that the Executive Session had been held to discuss the architects and the Board's relationship to the architects.

RECONVENED

Mr. Taylor withdrew his motion to approve the low bid; Mr. Dean withdrew his second.

Motion by Mr. Taylor, seconded by Mrs. Brandt, that the Board reject all bids on the project relating to the tennis courts and facilities.

Mr. Dean asked what the next step would be. Dr. Lombardi suggested that we clearly define for the architects what we consider to be an adequate tennis facility, have a discussion, and have plans drawn up meeting those specific items.

Mr. Taylor withdrew his motion to reject all bids; Mrs. Brandt withdrew her second.

Doug Fritz and Bill Otta, faculty members, discussed the needs of the College regarding the tennis facilities.

Motion by Mrs. Berry, seconded by Mr. Bartholomew, to table the matter pending a ruling from County Counsel.

ROLL CALL VOTE:

AYES: MEMBER: Berry, Bartholomew, Marshall

NOES: MEMBER: Backus, Brandt, Dean, Taylor

ABSENT: MEMBER: None

MOTION FAILED

Motion by Mr. Taylor, seconded by Mrs. Brandt, to accept the second bid, subject to change orders which would be carefully scrutinized.

Mr. Barletta recommended that no action be taken pending a ruling from County Counsel.



Motion by Mr. Dean, seconded by Mrs. Berry, to table the motion to accept the second bid submitted by L. R. Hubbard, Jr., in the amount of \$254,600.00.

ROLL CALL VOTE:

AYES: MEMBER: Backus, Berry, Bartholomew, Dean, Marshall, Taylor

NOES: MEMBER: Brandt

ABSENT: MEMBER: None

MOTION CARRIED

Motion by Mrs. Berry, seconded by Mrs. Brandt, and unanimously carried, to reject all bids based on the premise that bids were not within the price range proposed originally.

Mr. Barletta stated that when we go out for bid we must advertise for two weeks. Mrs. Berry suggested a single-item meeting be held on Monday, November 4, 1974, at 5:00 p.m., in the Board Room of the Tustin Unified School District. The purpose of this meeting is to facilitate going out for bid in order to present a report at the Regular Meeting on November 25, 1974.

Dr. Lombardi will not be able to attend the Special Meeting, as he will be attending a conference out of town.

Based on the architects' outline of possible reductions to effect savings, it was decided that the following items could be excluded from the bid:

Volly Court, Backboard for Volly, Landscaping Material, Irrigation (for Landscaping), Heavy-duty Fencing (use of 2-7/8" instead), and Shade Screens.

Some of the items discussed for possible elimination, but decided to be retained were:

Six Courts, Toilet Facilities, Toilet Fixtures, Storage Facilities, Championship Lighting, Concrete Between Courts, and Walk Lights.

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, to extend the Board Meeting for a 15-minute interval (from 10:30 to 10:45).

EXTENSION OF BOARD MEETING

Mr. Barletta recommended that a contract be entered into with Hippe & Randell, AIA Architects, for additional architectural services as may, from time to time, be required by the District. The services will deal primarily with the Preliminary Plan Package which is a part of the Ten-Year Construction Plan filed with the California Community Colleges Board of Governors. This recommendation was originally presented at the meeting of October 14, 1974.

PROPOSED CONTRACT WITH HIPPE & RANDELL, AIA ARCHITECTS, FOR ADDITIONAL ARCHITECTURAL SERVICES

Motion by Mr. Dean, seconded by Mr. Taylor and unanimously carried, to table the proposed contract with Hippe & Randell, AIA Architects, for additional architectural services.

TABLED

Mr. Barletta recommended that Progress Payment Request No. 2, submitted by Coastate Builders, as set forth below, be approved.

PROGRESS  
PAYMENT NO. 2  
TO CONTRACTOR  
FOR REMODELING  
OF BUILDING "B"

Contract Price - \$1,748,300.00	
Amount earned as of 10-20-74	\$411,515.00
Less 10% Retention	<u>41,151.50</u>
Net due on earned to date	\$370,363.50
Less previous payments	<u>102,307.50</u>
Total amount payable this estimate	\$268,056.00

Motion by Mr. Bartholomew, seconded by Mrs. Berry and unanimously carried, to approve Progress Payment Request No. 2, submitted by Coastate Builders, as set forth above.

APPROVED

Mr. Barletta recommended that the following awards be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

R-3845	Postage - Mailing Winter Schedules	San Juan Capistrano Post Office	\$1,566.00
R-0236	File Cabinets	Welch Co. United Business Interiors	338.77 455.80
		Allied Commercial Interiors	<u>2,136.97</u> \$2,931.54
R-4453	Remodel Building "M"	Olsen Construction	\$2,550.00
0606	Kiln Supplies	Stewart's of California Westwood Ceramics	\$ 101.66 <u>1,107.42</u> \$1,209.08

Motion by Mr. Dean, seconded by Mrs. Berry and unanimously carried, to approve the above awards.

APPROVED

Mr. Barletta recommended that Purchase Orders 16046 through 16323, totaling \$1,707,648.83, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

Motion by Mr. Bartholomew, seconded by Mrs. Berry and unanimously carried, to approve the above Purchase Orders as presented.

APPROVED

Mr. Dean asked that the Minutes reflect that Mr. Barletta did have a presentation regarding Purchase Orders prepared tonight and that the Board of Trustees asked him to postpone it due to the lateness of the hour.

Mr. Barletta recommended that District Warrants 20231 through 20433, totaling \$229,912.56, be approved and ratified for payment.

PAYMENT OF BILLS

Motion by Mr. Taylor, seconded by Mr. Bartholomew and unanimously carried, to approve the District Warrants as recommended.

APPROVED

Dr. Lombardi recommended that the following Resolution of the Board of Trustees of The Saddleback Community College District of Orange County, California, dated October 28, 1974, be approved as set forth below:

PROPOSED  
RESOLUTION -  
APPLICATION FOR  
APPROVAL OF  
PRELIMINARY  
PLANS

WHEREAS, application is hereby made to the Board of Governors of the California Community Colleges for approval of preliminary plans for a Music-Arts Building; a Campus Perimeter Road, Phase I; Gymnasium-Physical Education Building Equipment; Outdoor Physical Education Facilities, Phase I (Swimming Pool Facility); Outdoor Physical Education Facilities, Phase I (Swimming Pool Facility-Equipment), and

WHEREAS, it is a requirement that governing boards approve applications for preliminary plans and make assurances as directed by the Board of Governors of the California Community Colleges.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Saddleback Community College District does hereby approve the application for preliminary plans as stated herein and that it makes the assurances as set forth in each application.

Motion by Mr. Dean, seconded by Mr. Taylor, to approve the above resolution as presented:

APPROVED

ROLL CALL VOTE:

AYES: MEMBER: Backus, Berry, Brandt, Dean, Marshall, Taylor

NOES: MEMBER: None

ABSTAIN: MEMBER: Bartholomew

ABSENT: MEMBER: None

MOTION CARRIED

Dan Nau, student and member of the basketball team, gave a presentation to the Board of Trustees. He explained that the team does not have a place to practice and if a place is not provided Saddleback College will not have a basketball team this year.

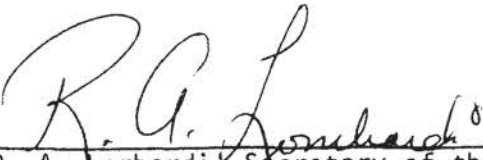
BASKETBALL  
TEAM -  
FACILITIES  
FOR PRACTICE

Mr. Backus questioned the faculty regarding this situation. Mr. Swartzbaugh and LeRoy Stevens said that every possible source has been investigated without any success.

It was decided that this item will be discussed at the next Special Meeting to be held on Monday, November 4, 1974.

Motion by Mr. Backus, seconded by Mr. Taylor and unanimously carried, to adjourn the Regular Meeting at 11:15 p.m.

ADJOURNMENT

  
\_\_\_\_\_  
R. A. Lombardi, Secretary of the Board of Trustees