

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in Room 212 of the Library-Classroom Complex at 28000 Marguerite Parkway, Mission Viejo, California, Tuesday, September 10, 1974, at 7:30 P.M.

REGULAR MEETING

Mr. Backus, President of the Board of Trustees, called the meeting to order; Dr. Marshall led the audience in the Pledge of Allegiance; and Mr. Dean gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Robert Bartholomew
Mrs. Donna Berry
Mrs. Norrisa Brandt
Mr. William Dean
Dr. James Marshall
Mr. Lawrence Taylor

BOARD MEMBERS

Dr. Robert A. Lombardi, Superintendent
Mr. R. L. Platt, Dean of Instruction
Mr. Roy N. Barletta, Business Manager

STAFF MEMBERS

On behalf of the Board of Trustees, Mr. Backus officially welcomed Dr. Lombardi, Superintendent of the District.

DR. LOMBARDI

Motion by Mr. Bartholomew, seconded by Mrs. Berry and unanimously carried, to approve the minutes of the Regular Meeting held on July 22, 1974, as presented.

MINUTES OF
7-22-74
APPROVED

Motion by Mr. Taylor, seconded by Mrs. Brandt and unanimously carried, to approve the minutes of the Special Meeting held on July 29, 1974, as presented.

MINUTES OF
7-29-74
APPROVED

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to approve the minutes of the Special Meeting held on August 1, 1974, as presented.

MINUTES OF
8-1-74
APPROVED

Motion by Mr. Taylor, seconded by Mr. Bartholomew and unanimously carried, to approve the minutes of the Special Meeting held on August 7, 1974, as presented.

MINUTES OF
8-7-74
APPROVED

Dr. Lombardi informed the Board of Trustees that he had received letters from several citizens in the Irvine area requesting that the District maintain a careful control over its tax rate.

COMMUNICATIONS

Dr. Lombardi was directed to reply to all tax rate inquiries and to indicate that the District would be as frugal as possible while maintaining a quality educational program.

COMMUNICATIONS

Dr. Lombardi reported that he had received a communication from the Orange County Department of Education concerning the Committee on School District Organization. He stated that a meeting would be held on October 2, 1974, and that it had been requested that nominating committee members be prepared at that time to nominate or renominate and elect members to serve on the County Committee.

A discussion followed with regard to the matter. It was requested that Members of the Board of Trustees submit names of candidates for the Committee at the regular meeting on September 23, 1974.

Dr. Lombardi distributed to the Board of Trustees several communications regarding candidates for the CSBA Delegate Assembly, Region 20.

Dr. Lombardi reported that, prior to his appointment as Superintendent, he had been invited to serve as one of the speakers at the CCJCA Conference on Issues and Problems in Multicollege Districts in San Jose on September 30 - October 1, 1974. He informed the Board of Trustees that he would be attending the Conference, and requested that Mr. Platt be authorized to be in attendance on October 1, 1974, with actual and necessary expenses paid.

CCJCA CONFERENCE
DR. LOMBARDI

Motion by Dr. Marshall, seconded by Mr. Taylor and unanimously carried, that authorization be granted for Mr. Platt to attend, with actual and necessary expenses paid, the CCJCA Conference in San Jose on October 1, 1974.

MR. PLATT
APPROVED

Mr. Backus requested that Mr. Taylor attend the CCJCA Conference on October 1, 1974, as representative of the Board of Trustees.

MR. TAYLOR

Members of the Board of Trustees extended commendations to Mr. Armstrong, Director of Community Information and Services; Mr. Sciarrotta, Chairman of the Natural Science Division; and Mr. Darr, Instructor of Swimming and Water Polo.

COMMENDATIONS

Mr. LaBonte, President of the Academic Senate, stated that he did not have a formal report to present.

ACADEMIC SENATE
REPORT

Mr. Sciarrotta, President of the Faculty Association, reported that the Faculty Observer newsletter would be published on a monthly basis.

FACULTY ASSOCIATION
REPORT

Mr. Sciarrotta reported that the National Education Association had affiliated with the California Teachers Association. In view of that fact, he requested the consideration of the Board of Trustees in authorizing payroll deductions for that particular organization. He explained that the Board of Trustees had previously approved payroll deductions for membership in the California Teachers Association.

There were no student or public reports.

Dr. Lombardi recommended that the Board of Trustees approve a standard agreement with the State of California, Department of Real Estate, for the 1974-75 academic year.

AGREEMENT -
DEPT. OF REAL
ESTATE

Motion by Mr. Taylor, seconded by Mr. Bartholomew and unanimously carried, to authorize the Superintendent to negotiate the standard agreement between the District and the State of California, Department of Real Estate, for a maximum of \$900.00 for offering various real estate courses during 1974-75.

APPROVED

Dr. Lombardi presented to the Board of Trustees for its approval proposed Fire Science Course 200, Fire Tactics and Strategy, to be offered in San Clemente.

FIRE SCIENCE
COURSE 200

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, to approve as recommended Fire Science Course 200, Fire Tactics and Strategy.

APPROVED

Dr. Lombardi presented the following Resolution to the Board of Trustees and recommended its adoption:

RESOLUTION -
APPOINTING
SECRETARY AND
ASSISTANT
SECRETARY TO
THE BOARD OF
TRUSTEES

WHEREAS, it is the intent of the Board of Trustees of the Saddleback Community College District to appoint the Superintendent to serve as the Secretary; and

WHEREAS, it is recognized that there may be times when the Superintendent is not immediately available to perform the duties of the Secretary; and

WHEREAS, it is recognized that an Assistant Secretary to the Board may exercise this function and perform the duties of the Secretary;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent be appointed as the Secretary and that the Business Manager be appointed as the Assistant Secretary to the Board of Trustees, and perform such duties as are enumerated in Section 1031 of the Education Code, and such other duties as may be assigned by the said Board.

Motion by Mrs. Brandt, seconded by Dr. Marshall and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: Backus, Bartholomew, Berry, Brandt, Dean,
Marshall, and Taylor

NOES: MEMBERS: NONE

ABSENT: MEMBERS: NONE

Dr. Lombardi presented the following Resolution to the Board of Trustees and recommended its adoption:

RESOLUTION -
AUTHORIZATION OF
SIGNATURES FOR
SIGNING CERTAIN
DOCUMENTS

WHEREAS, the Board of Trustees of the Saddleback Community College District has been requested by the Superintendent of Schools of Orange County and the Auditor-Controller of Orange County to indicate by resolution those individuals who are authorized by the Board of Trustees to sign certain documents on behalf of the District; and

WHEREAS, it is generally the policy of governing boards to have the Superintendent and/or the Business Manager sign certain documents on behalf of the governing boards of school districts;

NOW, THEREFORE, BE IT RESOLVED that Robert A. Lombardi, Superintendent, or Roy N. Barletta, Business Manager, be authorized to sign payroll orders, district orders, and warrant registers on behalf of the Saddleback Community College District of Orange County, California, and that all previous authorizations of signatures are rescinded.

Motion by Dr. Marshall, seconded by Mrs. Berry and unanimously carried, to adopt the above Resolution as presented:

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: Backus, Bartholomew, Berry, Brandt, Dean Marshall, and Taylor

NOES: MEMBERS: NONE

ABSENT: MEMBERS: NONE

Dr. Lombardi recommended that the following persons be employed as extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year at salary rates to be determined on the adopted schedule:

EXTENDED DAY
INSTRUCTORS FOR
1974-75

Division of Business Science

John Vincent Donahue
Terry Joseph Mabile
Stephen C. Hatch
Richard A. Newell

Division of Fine Arts

William Nicholls

Division of Languages

John T. French
Marie-Charlotte J. Henderson
Janet Lee Tegland
Maura J. Wood

Division of Mathematics and Engineering

C. Stephen Bucknam, Jr.
Peter A. Jelinski

Division of Science

Theodore H. Mortenson
Connie M. Christensen

Division of Social Science

Robert Francis Daly
Lewis A. Froman
Gerald Lee Gibson
Vincent Edward Gil
Michael R. Jones
Larry Luby
Shirley I. McCorkell
Joyce Eileen McLeod
David Henry Meister
Donald M. Snow
G. Branan Ward

Division of Technology

Vernon Ralph Cannon
Ronny Jack Coleman
Virginia A. Epley
James Vincent Powers
Regina D. Von Burger

Motion by Mrs. Berry, seconded by Dr. Marshall and unanimously carried, to appoint as recommended the above persons as Extended Day Instructors for 1974-75.

APPROVED

Dr. Lombardi recommended that William Hudspeth, previously employed Extended Day Instructor, be appointed on an "if-and-as-needed" basis for the 1974-75 academic year, at a salary rate to be determined on the adopted schedule.

PREVIOUSLY
EMPLOYED EXTENDED
DAY INSTRUCTOR

Motion by Mrs. Brandt, seconded by Mr. Taylor and unanimously carried, to approve the above recommendation as presented.

APPROVED

Dr. Lombardi recommended that Val R. Fadely be appointed as full-time Librarian for the 1974-75 academic year.

VAL R. FADELY
LIBRARIAN

Motion by Mrs. Brandt, seconded by Mr. Taylor and unanimously carried, to appoint Val R. Fadely as Librarian for the 1974-75 academic year, Class 4, Step 2, certificated salary schedule.

APPROVED

The following Agenda Items were deferred to Executive Session:

AGENDA ITEMS
DEFERRED TO
EXECUTIVE
SESSION

- IV. A. 6. Clarification of Compensation
- IV. A. 7. Approval of Off-Campus Assistant Athletic Coaches

Dr. Lombardi recommended that Dr. Robert E. Ralls be employed as the Team Physician for 1974-75 at a fee of \$1,000.00.

DR. RALLS
TEAM PHYSICIAN

Motion by Mr. Dean, seconded by Dr. Marshall and unanimously carried, that Dr. Robert E. Ralls be employed as the Team Physician for 1974-75 as recommended.

APPROVED

Dr. Lombardi reported that Jim Coon and Carl Schiller, previously approved as athletic scouts for 1974-75, are not available. He recommended that their names be deleted from the approved list, and that the following persons be approved as additional football scouts for 1974-75:

FOOTBALL SCOUTS
FOR 1974-75

Larry Cookus
Doug Gephurt
Vern Wagner

Mike White
Cromwell Williams

Motion by Dr. Marshall, seconded by Mr. Taylor and unanimously carried, to approve the above recommendation as presented.

APPROVED

Mr. Barletta presented to the Board of Trustees for its approval the following classified personnel items:

CLASSIFIED
PERSONNEL ITEMS

Employment

1. Donna Dyess, Key Punch Operator, Grade 24, Step 3, \$698.00 per month, effective September 3, 1974.
2. Caroline Howard, Clerk Typist II, Grade 20, Step 1, \$574.00 per month, effective August 29, 1974.
3. Susan J. Jacobson, Clerk Typist I, Grade 18, Step 1, \$547.00 per month, effective August 26, 1974.
4. Mary Ann Lyon, Clerk Typist I, Grade 18, Step 1, \$547.00 per month, effective August 19, 1974.
5. Kathleen G. Mathews, Clerk Typist I, Grade 18, Step 3, \$602.00 per month, effective August 26, 1974.
6. Steve A. Miller, Custodian II, Grade 25, Step 1, \$649.00 per month plus \$25.00 shift differential, total \$674.00 per month, effective September 11, 1974.
7. John W. Pounds, Custodian II, Grade 25, Step 1, \$649.00 per month plus \$25.00 shift differential, total \$674.00 per month, effective September 3, 1974.
8. Sally V. Rosman, Library Clerk, Grade 21, Step 1, \$588.00 per month, effective September 3, 1974.
9. Gary R. Waller, Audio-Visual Technician, Grade 33, Step 1, \$788.00 per month, effective August 19, 1974.
10. Curtis R. Yokem, Custodian II, Grade 25, Step 1, \$649.00 per month plus \$25.00 shift differential, total \$674.00 per month, effective September 11, 1974.
11. David Limebrook, Operations Substitute, \$3.672 per hour, on an "as-needed" basis, effective September 11, 1974.
12. Joseph W. Sobieski, Substitute Police Officer, \$3.863 per hour, on an "as-needed" basis, effective September 11, 1974.

Change of Status

1. Joan Barrie, from Key Punch Operator, Grade 25, to Account Clerk 11, Grade 27, Step 3, \$751.00 per month, effective September 3, 1974.
2. Billie Gerline Hall, from Substitute Secretary on an "as-needed" basis, to Departmental Secretary, Grade 27, Step 2, \$714.00 per month, effective September 3, 1974.

Resignations

1. Michael Merrifield, Library Clerk, effective August 30, 1974.
2. Richard Ryan, Custodian 11, appointed on July 22, 1974, and was unable to accept appointment.

Motion by Mr. Dean, seconded by Mr. Taylor and unanimously carried, to approve the above classified personnel items as presented. APPROVED

Mr. Barletta presented to the Board of Trustees for its approval proposed job specifications for the position of Administrative Secretary - Board of Trustees. CLASSIFIED JOB SPECIFICATIONS

Motion by Dr. Marshall, seconded by Mrs. Brandt and unanimously carried, to approve as recommended the job specifications for the position of Administrative Secretary - Board of Trustees. APPROVED

Mr. Barletta recommended that the Board of Trustees approve the following persons as part-time registration clerks on an "as-needed" basis for the registration periods during the 1974-75 academic year at an hourly rate of \$2.00. PART-TIME REGISTRATION CLERKS

Belmonte, Evelyn M.	Lundy, Brian K.
Benson, James F.	Mann, Arleta R.
Bryant, Dianne K.	Nugent, Sue Ann
Diederich, Diane A.	Ramirez, Johanna M.
Donley, Daniel L.	Roberts, Kathy Sue
Erikson, Donald B.	Rowley, Scott E.
Harrison, Linda	Ruhman, Debby Lynn
Heet, Pat Ann	Schroeder, Mary Lou
Henry, Elizabeth J.	Taylor, Mark D.
Hinkle, Bruce	Truebe, Mary A.
Johnson, Etolia R.	Valore, Marie E.
Krueger, Cindy R.	Smith, Charmaine
Theel, Geraldine	Winninghoff, Janet

Motion by Mr. Dean, seconded by Dr. Marshall and unanimously carried, to approve as recommended the above persons as part-time registration clerks for 1974-75. APPROVED

Mr. Barletta presented to the Board of Trustees the following construction progress report:

CONSTRUCTION
REPORT

Science-Mathematics Building

A compilation of the punch list is in process. There are several items of work not yet completed, and several are in dispute with the contractor. The Architects will respond to any specific question. Equipment and furniture have been moved into the building. Faculty and supporting staff are in the process of completing the move in. We have requested the Saddleback Insurance Agents Association to increase our coverage by the amount of \$3,561,700 for the building and \$450,000 for contents.

Central Plant Building

Contract documents have been executed and preliminary work has begun on the site.

Sidewalks

Construction of the sidewalk along the campus road leading to the Library has been completed and the work has been accepted as satisfactory.

Cafeteria

Work has begun on the alterations to Building B, the former library, which will be used as the cafeteria when completed.

A discussion followed by the Board of Trustees, the Administration, the Architects, and members of the faculty with regard to the report. A specific discussion materialized concerning the date of open house and dedication of the Science-Mathematics Building, the occupancy date of the cafeteria, and the beginning date for food service.

Mr. Randell, Architect, reported that remodeling of Building B entails a total of 70 days, and that it should be completed shortly after October 1, 1974.

Mr. Dean requested that the actual beginning date for serving food in the cafeteria be submitted to the Board of Trustees at its meeting on September 23, 1974.

Mr. Marshall asked if plans had been made to formally install the new Superintendent, and if installation could be in conjunction with the dedication of the Science-Mathematics Building.

Mr. Backus appointed Dr. Marshall and Mr. Taylor to work with Mr. Sciarrotta and Mr. Swartzbaugh on the matter.

Motion by Mr. Dean, seconded by Dr. Marshall and unanimously carried, to accept the construction progress report as presented.

ACCEPTED

Mr. Barletta recommended that LeRoy Crandall and Associates be approved to do the foundation investigation for the proposed handball and tennis courts at a fee not to exceed \$1,950.00.

FOUNDATION INVESTIGATION
HANDBALL & TENNIS
COURTS

Motion by Mr. Taylor, seconded by Mrs. Berry and unanimously carried, to approve the above recommendation as presented.

APPROVED

Mr. Randell, Architect, reported that construction of the tennis courts was on schedule, with a completion date of January 1, 1975.

Mr. Barletta presented to the Board of Trustees the following requests for payment, and recommended their approval:

PAYMENT REQUESTS

Science-Mathematics Building

Progress Payment Number 23, submitted by J. B. Allen and Company:

J. B. ALLEN & CO.

Contract price - \$3,934,600.00	
Amount earned as of 8-22-74, contract	\$ 3,934,600.00
Amount allowed, Change Orders	17,555.14
Total earned as of 8-22-74	\$ 3,952,155.14
Less 10% retention	395,215.51
Net due on earned to date	\$ 3,556,939.63
Less previous payments	3,543,658.64
Total amount payable this estimate	\$ 13,280.99

Building "B" Alterations

Progress Payment Number 1, submitted by Builders West:

BUILDERS WEST

Contract price - \$78,736.00	
Amount earned as of 9-3-74	\$ 33,359.00
Less 10% retention	3,336.00
Net due on earned to date	\$ 30,023.00

Architectural Services

Robert H. Hippe - George G. Randell, AIA, Architects

ROBERT H. HIPPE
& GEORGE G.
RANDELL

Science-Mathematics Building

Fee - \$13,159.00 as per Article V, Section A (D) (1)	
100% now due	\$ 13,159.00
Less previous payments to 75%	9,869.25
Total due this request	\$ 3,289.75

Gym-Physical Education Building and Site

Fee - \$110,035.00 as per Article V. A.1. (C)
Construction documents phase

This billing to 40% completion of construction documents:

Building	\$37,852.04	
Less previous payments	<u>18,926.02</u>	
		\$18,926.02
Site work	\$6,161.96	
Less previous payment	<u>3,080.98</u>	
		<u>3,080.98</u>
Total due this request		\$22,007.00

Building 'B' Remodeling (Cafeteria)

Fee - \$3,497.00 as per Article V. A. 1. (D)
Construction phase

This billing to 25% completion	\$ 874.25
Additional services, Article V. B. 1.	<u>1,262.33</u>
Total due this request	\$ 2,136.58

Tennis and Handball Courts

Fee - 7% of estimated construction cost of \$263,200.00
\$18,424.00

This billing, 15% completed, schematic phase \$ 2,763.60

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to approve the above requests for payment as recommended.

APPROVED

Dr. Lombardi recommended that payment be approved as follows for Dr. Robert E. Jenkins, Advisor to the Board of Trustees, and for Dr. Hilton D. Bell, Consultant:

PAYMENT REQUEST
FOR DR. JENKINS
AND DR. BELL

Robert E. Jenkins	Consultant Services	\$ 2,000.00
	Expenses	<u>154.17</u>
		\$ 2,154.17

Hilton D. Bell	Consultant Services	\$ 525.00
	(Approximately 3 1/2 days at \$150 per day)	

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, to approve payment for Dr. Robert E. Jenkins and for Dr. Hilton D. Bell as recommended.

APPROVED

Dr. Lombardi reported that the College had been funded \$29,568.00 for the Veterans Cost of Instruction Program for the 1974-75 academic year. He presented to the Board of Trustees a proposed budget of \$18,500.00 for the Program, and recommended its approval.

BUDGET FOR
VCIP PROGRAM

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to approve the budget for the Veterans Cost of Instruction Program for 1974-75 as recommended.

APPROVED

Mr. Barletta informed the Board of Trustees that the Department of Health, Education, and Welfare had notified the District of the following awards for the 1974-75 academic year:

AWARDS -

1. Basic Educational Opportunity Grant Program - \$152,960.00
2. Nursing Capitation Grant Program - 16,941.00

BEOG PROGRAM
NURSING PROGRAM

Mr. Barletta recommended that the Board of Trustees grant approval to renew the agreement with the Rancho Santiago Community College District for computer services for 1974-75.

COMPUTER
AGREEMENT -
RSCCD

Motion by Mr. Taylor, seconded by Dr. Marshall and unanimously carried, to authorize the administration to negotiate the contract for computer services for 1974-75 with the Rancho Santiago Community College District as recommended.

APPROVED

Mr. Barletta recommended that the following awards be approved, each bidder having submitted the low bid meeting specification, and that payment be authorized upon delivery and acceptance of the items ordered:

AWARDS

160	Cabinets	St. Charles of Southern California	\$11,075.00
162	Auxiliary Parking Lot	R. J. Noble Construction Co.	67,240.00
R-1323	Lease KSR Termet	General Electric	1,772.00
R-2696	AV Projector & Screen	Duplicating Specialist, Inc.	1,793.52
		3M Business Products	2,570.65
R-1492	Nursing Equipment	Deckert Surgical Co.	168.01
		American Hospital Supply Corporation	1,371.35
156	Computer Maintenance	Educational Data Systems	8,628.00
158	Moving Computer Equipment	Educational Data Systems	2,500.00
R-6246	AV Photo Equipment	Royce Photo-Graphics Supply	26.08
		Henry's Camera and Hi-Fi	90.10
		Schaeffer Photo & Camera	98.58
		Cal's Cameras	4,088.95
R-8965	Plastic Liners	Kleen-Line Corp.	1,083.32
R-1008	Book Shelves	United Business Interiors	4,766.29

R-8176	Basketball Supplies	Conlin Bros., Inc.	\$ 405.29
		Mission Valley Sporting Goods	614.22
R-5845	Automotive Supplies	Rutland Tool & Supply Co.	18.02
		Ace Auto Equipment Distributors	227.91
R-688	Video Recorder	Carburetor Electric Sales	554.84
		Metrovonics, Inc.	848.00
		Videodetics Corporation	1,406.09
R-7654	Rental and Installation of Deionized Water	Culligan Deionized Water Service	2,436.00
R-7654	Service of Deionizing Exchange Resins	Culligan Deionized Water Service - Not to exceed	1,100.00
R-2681	Video Cassette Recording Tape	Western Audio Visual Systems	2,055.55
		Metrovonics, Inc.	2,633.04
R-1329	Resurface Auxiliary Parking Lot #2	R. J. Noble Construction Co.	3,500.00
R-695	Leitz Docuflex 35 Copy Camera	Call's Cameras	4,169.93
R-0067	Nashua Toner	Noiland Paper Co.	1,450.00
R-1033	Combination Locks	McLaughlin Industrial Dist., Inc.	1,740.00
R-1387	Handball Court Rental	Mission Viejo Recreation Center	1,650.00
R-8727	Swimming Pool Rental	Mission Viejo Company	3,000.00

Motion by Mr. Bartholomew, seconded by Mr. Taylor and unanimously carried, to award the above bids as recommended. APPROVED

Mr. Barletta recommended that Purchase Orders 15506 through 15867, totaling \$520,264.02, be approved and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS

Motion by Mr. Bartholomew, seconded by Mrs. Brandt and unanimously carried, to approve Purchase Orders 15506 through 15867, totaling \$520, 264.02 as recommended. APPROVED

Mr. Dean requested that the Administration develop a more meaningful reporting procedure for evaluation of the District's purchases.

Mr. Barletta recommended that District Warrants 19560 through 19927, totaling \$312,986.22, be approved and ratified for payment. DISTRICT WARRANTS

Motion by Mrs. Berry, seconded by Mr. Taylor and unanimously carried, to approve and ratify District Warrants as recommended. APPROVED

Mr. Barletta recommended that the following Payment of Personnel Services be ratified:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll:

1A	\$	86,175.47
2A		106,475.79
13A		40,617.86
14A		40,617.86

Classified Payroll:

1B		<u>66,759.59</u>
Total	\$	<u>340,646.57</u>

Motion by Mr. Taylor, Seconded by Mr. Bartholomew and unanimously carried, to ratify the above Payment of Personnel Services as recommended.

APPROVED

Dr. Lombardi reported that Mr. Sciarrotta, Chairman of the Natural Science Division, had been requested to attend a State Science Articulation Conference in Berkeley on September 12, 1974. He therefore recommended that Mr. Sciarrotta be approved to attend that particular conference, with actual and necessary expenses paid.

CONFERENCE
REQUEST

Motion by Mrs. Berry, seconded by Mrs. Brandt and unanimously carried, that Frank Sciarrotta be authorized to attend the State Science Articulation Conference in Berkeley on September 12, 1974, with actual and necessary expenses paid.

APPROVED

Dr. Lombardi presented a brief report to the Board of Trustees on his goals for the District with regard to the Board Policies, the quarter system versus the semester system, the expansion of programs on and off campus, the budget, and the building program.

REPORT -
DR. LOMBARDI

Mr. Backus adjourned the Regular Meeting for recess at 9:25 P.M.

RECESS

Mr. Backus reconvened the Regular Meeting at 9:40 P.M., and immediately adjourned the Meeting into Executive Session.

EXECUTIVE SESSION

Mr. Backus reopened the Regular Meeting at 10:10 P.M., and stated that a discussion had materialized in Executive Session concerning clarification of additional compensation for the athletic director, employment of assistant coaches, and other personnel items.

In open session, the following action transpired:

OPEN SESSION

Motion by Mrs. Berry, seconded by Mr. Bartholomew and unanimously carried, that additional compensation in the amount of 10 percent of contract salary be approved for the Athletic Director.

ADDITIONAL
COMPENSATION -
ATHLETIC
DIRECTOR

Motion by Mr. Dean, seconded by Mrs. Berry and unanimously carried, to employ the following persons as consultants (off-campus assistant athletic coaches) with compensation to be paid at the close of their respective seasons: OFF-CAMPUS ASSISTANT COACHES

Pete Roberts	Basketball	\$500.00
Tim Oder	Football	500.00
Dave Limebrook	Football	500.00
Wade Ahrens	Water Polo	500.00

Motion by Mr. Taylor, seconded by Mr. Dean and unanimously carried, to employ William O. Jay as Associate Dean of Instruction/Extended Day and Summer Session at an annual salary of \$26,900.00, effective September 16, 1974. WILLIAM O. JAY ASSOCIATE DEAN OF INSTRUCTION

Mr. Backus adjourned the Regular Meeting at 10:17 P.M. ADJOURNMENT

Robert A. Lombardi, Secretary to the Board of Trustees