

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, July 22, 1974, at 7:30 P.M.

REGULAR MEET:

Mr. Backus, President of the Board of Trustees, called the meeting to order; Mr. Taylor led the audience in the Pledge of Allegiance; and Mr. Dean gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus  
Mr. Robert Bartholomew  
Mrs. Donna Berry  
Mrs. Norrisa Brandt  
Mr. William Dean  
Mr. Lawrence Taylor

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. James Marshall (excused)

BOARD MEMBER

In addition to the communication items which were mailed to the Members of the Board of Trustees prior to the meeting, Dr. Bremer reported that a commendation letter had been received from Mr. & Mrs. Hintzman of Dana Point concerning the manner in which the Commencement Ceremonies were conducted.

COMMUNICATIONS

Motion by Mrs. Berry, seconded by Mr. Dean and unanimously carried, to approve the Minutes of the Special Meeting held on June 28, 1974.

MINUTES OF  
6-28-74 APPROVED

Motion by Mr. Taylor, seconded by Mr. Dean and unanimously carried, to approve the Minutes of the Special Meeting held on June 30, 1974.

MINUTES OF  
6-30-74 APPROVED

Motion by Mrs. Brandt, seconded by Mr. Dean and unanimously carried, to approve the Minutes of the Regular Meeting held on July 8, 1974, with the following correction:

MINUTES OF  
7-8-74 APPROVED  
AS CORRECTED

Insert as paragraph 2, page 11:

"Mr. Bartholomew stated that he was not opposed to the construction of the tennis courts, but that, because of the cost factor, he was opposed to the construction of the handball courts."

Mr. Backus asked the members of the Board of Trustees if they wished to discuss or to remove any of the items from the Consent Calendar:

CONSENT  
CALENDAR

The following items were removed from the Consent Calendar:

ITEMS REMOVED

- 111-6a -- Approval of Change Order Number 14 on the Science-Mathematics Building
- 111-8 -- Payment to Insurance Brokers for Liability Insurance Premium
- 111-10 -- Payment of Bills

Motion by Mr. Dean, seconded by Mrs. Brandt and unanimously carried, to approve the Consent Calendar as follows:

APPROVED

Conference

CONFERENCE

Conference request as follows, with actual and necessary expenses paid:

Thomas Donner -- Workshop of the Western Association of College and University Business Officers - Santa Barbara - August 12 - 16, 1974.

Science-Mathematics Building

SCIENCE-MATH  
BUILDING -  
PAYMENT TO DIS-  
TRICT ARCHITECT

Ratification of payment in the amount of \$3,289.75 to Robert H. Hippe - George G. Randell, AIA Architects, in accordance with the terms of the agreement dated May 13, 1974.

June Primary Billing

PAYMENT TO  
COUNTY OF ORANGE  
RE TRUSTEE  
ELECTION

Payment in the amount of \$4,591.58 to the County of Orange for the District's share of the charges for the consolidation of the Trustee Election with the June Primary Election.

Award

Award as follows, with payment to be authorized upon delivery and acceptance of the item ordered:

AWARD

Bid R-9485 Duplicator Gestetner Corp. \$1,292.67

Payment of Personnel Services

PAYMENT OF  
PERSONNEL  
SERVICES

Classified Personnel 12B \$47,225.96

Employment - Classified Personnel

EMPLOYMENT  
CLASSIFIED  
PERSONNEL

- a. John D. Ausmus, Custodian 11, Grade 25, Step 1, \$649.00 plus \$25.00 shift differential, for a total monthly salary of \$674.00, effective August 5, 1974.
- b. Duane R. Doyle, Custodian 11, Grade 25, Step 1, \$649.00 plus \$25.00 shift differential, for a total monthly salary of \$674.00, effective August 5, 1974.

- c. Floyd McClane, Custodian 11, Grade 25, Step 1, \$649.00 plus \$25.00 shift differential, for a total monthly salary of \$624.00, effective July 24, 1974.
- d. Michael G. McMahon, Groundsman 11, Grade 26, Step 1, \$664.00 per month, effective August 1, 1974.
- e. Richard J. Ryan, Custodian 11, Grade 25, Step 3, \$714.00 plus \$25.00 shift differential, for a total monthly salary of \$739.00, effective August 5, 1974.
- f. Artis R. Simms, Custodian 11, Grade 25, Step 2, \$681.00 plus \$25.00 shift differential, for a total monthly salary of \$706.00, effective August 5, 1974.
- g. Matthew A. Suarez, Natural Science Technician, Grade 33, Step 1, \$788.00 per month, effective July 23, 1974.

EMPLOYMENT  
CLASSIFIED  
PERSONNEL

Change in Position - Classified Employee

CLASSIFIED  
POSITION CHANGE

Constantine Carey, Custodian 11, Grade 25, Step 3, to Lead Custodian Grade 30, Step 2, \$769.00 per month plus \$25.00 shift differential, for a total monthly salary of \$794.00, effective August 1, 1974.

Employment - Certificated Personnel

EMPLOYMENT -  
EXTENDED DAY  
INSTRUCTORS  
1974-75

Appointment of the following previously employed extended day instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at salary rates to be determined on the adopted salary schedule.

Division of Fine Arts

Robert W. Bronemann  
Richard C. Dastrup

Employment Certificated Personnel

EMPLOYMENT -  
EXTENDED DAY  
INSTRUCTORS  
1974-75

Appointment of the following as Extended Day Instructors on an "if-and-as-needed" basis for the 1974-75 academic year, at salary rates to be determined on the adopted salary schedule:

Division of Business Science

Paul W. Brumfield  
Thomas D. Busby  
Mary J. Byerly  
Stephen M. Chase  
Louis W. Dexter  
Lawrence J. Fish  
J. Patrick Gavin  
Peggy L. Hannawell  
Steven F. Lewis  
John V. Maes, Jr.  
Mary R. Mitchell  
David J. Moore  
William F. McDonald  
Lansing A. Otis  
Thomas M. Palmer

Bernard C. Rollins  
Gilbert A. Thomas  
Donald J. Vickers  
Gary L. Watts  
Richard O. Willich  
Donald M. Wilkelman  
Richard Wyndhamsmith  
James D. Yates

EMPLOYMENT -  
EXTENDED DAY  
INSTRUCTORS  
1974-75

Division of Fine Arts

Voize O. Arnold  
Jeffrey Bedell  
Lantz Bradley  
Robert L. Charles  
Arlon Enmier  
Michael W. Fuller  
Ruth A. German  
Peggy H. Griffith  
Gene L. Isaacson  
Lyle J. Lewinson  
Larry J. Livingston  
David P. Penhallow  
Charlotte S. Rubenstein  
Marjorie H. Shelly  
JoAnn M. Stubblefield  
Randolph Teeple  
Daniel Trevino  
Anne T. Vardanian

Division of Languages

Susan H. Graetz  
Thomas M. Robins  
Marie Walter  
Eleni Boukidis  
John T. Leahy  
Molly T. Maxwell  
Richard P. McKee  
Barrett A. Reeve  
James L. Shannon  
James Smith  
Thomas W. Upton  
John N. Wilkerson

Division of Nursing

Dorothy E. Crummy

Division of Social Science

John L. Day  
Walter Dyke  
Bradford L. Karelius

Howard C. Katz  
Bruce A. Morse  
John E. O'Toole  
Jacqueline M. Pannell  
Anthony J. Tebelskis

Division of Technology

C. Sue Collier  
Dorothy B. Good  
Dennis M. Hudson  
D. Jean Kaldenberg  
Lawrence W. Keith  
Nancy G. Staneart

Change of Assignment - Certificated Personnel

Dale Larson, Librarian, to English Instructor, Class 5, Step 10, Certificated salary schedule, effective at the beginning of the 1974-75 academic year.

CHANGE OF  
ASSIGNMENT  
D. LARSON

Dr. Bremer presented to the Board of Trustees for its information an unofficial enrollment report for day and extended day classes for the 1974 summer session. The report included enrollment by classes and classes cancelled, with a total summer school enrollment of 1,926. Dr. Bremer reported that the enrollment had increased by approximately 23 percent over the 1973 summer session.

ENROLLMENT  
REPORT FOR  
SUMMER SESSION

A discussion materialized concerning possible acquisition of buildings and service stations for off campus class offerings.

Mr. Platt was directed to make an intensive search for off campus facilities and to present a report to the Board of Trustees at its next meeting.

Dr. Bremer presented the following Resolution to the Board of Trustees and recommended its adoption:

RESOLUTION -  
MR. VOGEL

WHEREAS, the Board of Trustees of the Saddleback Community College District reluctantly accepted the resignation of Hans W. Vogel, ending seven years of service by Mr. Vogel to the College and to the Community; and

WHEREAS, Mr. Vogel served four times as President of the Board of Trustees, including a term as the initial President of the Board; and

WHEREAS, Mr. Vogel three times was elected to the Board of Trustees of the Saddleback Community College District; and

WHEREAS, the Saddleback Community College District will always be indebted to Mr. Vogel for his years of tireless service to the District, the College and the community;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Saddleback Community College District extends its deep appreciation to Mr. Vogel for his role in the success of Saddleback College.

Motion by Mrs. Brandt, seconded by Mr. Dean and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BARTHOLOMEW, BERRY, BRANDT, DEAN, TAYLOR

NOES: MEMBERS: NONE

ABSENT: MEMBERS: MARSHALL

Mrs. Berry requested that a similar Resolution be prepared and presented to Mr. Collins.

Dr. Bremer requested the consideration of the Board of Trustees in conjunction with membership in the California School Boards Association for 1974-75 at a fee of \$830.00.

MEMBERSHIP -  
CSBA

Motion by Mr. Taylor, seconded by Mrs. Brandt and carried, to approve membership in the California School Boards Association for the 1974-75 fiscal year at a fee of \$830.00.

APPROVED

AYES: BACKUS, BRANDT, DEAN, AND TAYLOR

NOES: BARTHOLOMEW, BERRY

Dr. Bremer requested that the Board of Trustees make a decision with regard to the dates of Board Meetings in August.

BOARD MEETING  
IN AUGUST

The Board of Trustees discussed various dates for Board Meetings in August. Mr. Backus stated that a decision concerning meeting dates, other than the established date of August 1, would be held in abeyance.

HELD IN  
ABEYANCE

Mrs. Berry requested that the Administration investigate the feasibility of placing bicycle racks near the Library-Classroom Complex.

BICYCLE RACKS

Mr. Taylor recommended that the Board of Trustees host two-day conferences with the five unified school districts in order to eliminate the existing communication gap.

CONFERENCES -  
UNIFIED  
DISTRICTS

Mr. Backus appointed Mr. Taylor to chair a committee concerning the above.

Mr. LaBonte, President of the Academic Senate, reported that it was the desire of the Academic Senate and the Faculty Association to hold a reception for the new Superintendent during the first week of September, 1974.

ACADEMIC SENATE  
& FACULTY ASSOC.

Mr. Sciarrotta, President of the Faculty Association, stated that the Faculty Association had no report to present.

Dr. Bremer reported that he had visited with Mrs. Brandt about Board Committees. He therefore asked the Board of Trustees if the matter should be placed on the Agenda for its consideration.

APPOINTMENT OF  
BOARD COMMITTEES

Mr. Backus requested that appointment of Board committees be placed on the August 1, 1974, Agenda.

There were no Legislative Reports.

LEGISLATION

Dr. Bremer presented Change Order Number 14 in conjunction with the Science Mathematics Building and recommended its approval as follows:

SCIENCE -  
MATHEMATICS  
BUILDING - CHANGE  
ORDER NUMBER 14

Original Contract Price			\$3,934,600.00
Change Order Number 1	(3-26-73)		-0-
Change Order Number 2	(4-17-73)		-0-
Change Order Number 3	(5-1-73)	deduct	(1,783.49)
Change Order Number 4	(8-13-73)	add	10,446.09
Change Order Number 5	(11-30-73)	add	141.77
Change Order Number 6	(11-30-73)	add	2,240.47
Change Order Number 7	(11-30-73)	deduct	(2,009.77)
Change Order Number 8	(1-4-74)	add	17,589.36
Change Order Number 9	(1-31-74)	add	5,317.72
Change Order Number 10	(2-4-74)	deduct	(4,302.37)
Change Order Number 11	(3-5-74)	add	789.70
Change Order Number 12	(4-1-74)	deduct	(17,484.96)
Change Order Number 13	(5-31-74)	add	598.97
Change Order Number 14	(7-11-74)	add	6,011.65
Revised contract price			<u>\$3,952,155.14</u>

No change in contract time; date of completion as of this Change Order remains September 24, 1974.

Mr. Dean expressed concern over the Change Order since the majority of the items reflected inadequacies in the design. He asked if more Change Orders would be presented on the Science-Mathematics Building.

Mr. Randell, Architect, explained that most of the items on the Change Order occurred prior to his appointment as District Architect and that he was striving to clear all the problems. He stated, however, that he was not aware of other unfinished items. He further stated that his Firm would be responsible for its errors.

Mr. Taylor expressed gratitude to Hippe & Randell, Architects, for assuming the responsibility for completion of the Science-Mathematics Building.

Motion by Mr. Dean, seconded by Mrs. Berry and unanimously carried, to approve Change Order Number 14 in conjunction with the Science-Mathematics Building as recommended.

APPROVED

Pursuant to the provisions of the contract with Robert H. Hippe - George G. Randell, AIA Architects, dated May 13, 1974, Dr. Bremer recommended that payment to Anderson & Anderson, Inc., Insurance Brokers, be authorized in the amount of \$3,953.00, for two-thirds of the total liability insurance premium for the policy period May 29, 1974, to May 29, 1975.

PAYMENT FOR  
LIABILITY  
INSURANCE PREMIUM

A lengthy discussion ensued by the Board of Trustees, the District Architect, and the Administration concerning the coverage in the Policy and the possibility of a reduction in the Policy since it included coverage for the proposed Music-Arts Building.

Mr. Backus deferred the above recommendation to the meeting scheduled on August 1, 1974, in order for the Board of Trustees to review the policy.

DEFERRED

Dr. Bremer recommended that District Warrants 96-19506 through 96-19507, totaling \$143,152.27, be approved and ratified for payment.

DISTRICT  
WARRANTS

A discussion materialized concerning District Warrant 96-19507.

Motion by Mr. Dean, seconded by Mrs. Berry and unanimously carried, to approve District Warrants 96-19506 through 96-19507, totaling \$143,152.27.

APPROVED

Mr. Backus adjourned the Regular Meeting for recess at 8:45 P.M.

RECESS

Mr. Backus reconvened the Regular Meeting at 8:55 P.M., and immediately adjourned the meeting into Executive Session.

EXECUTIVE SESSION

Mr. Backus reconvened the Regular Meeting at 11:57 P.M., and stated that discussion had materialized on personnel items.

REGULAR MEETING

In open session the following action transpired:

OPEN SESSION

Motion by Mrs. Berry, seconded by Mr. Dean and unanimously carried that Richard Stuetz be appointed Baseball Coach, effective at the beginning of the 1974-75 academic year.

R. STUETZ  
APPOINTED  
BASEBALL COACH

Motion by Mrs. Brandt, seconded by Mrs. Berry and unanimously carried, that the following persons be employed as full-time instructors for 1974-75 as indicated:

FULL-TIME  
INSTRUCTORS FOR  
1974-75

Librarian

Thomas James Weisrock, Class III, Step 5, Certificated Salary Schedule.

Division of Social Science

Christina Brewer, Class II, Step 1. Certificated Salary Schedule.



Division of Technology

Ruth Elaine Jacobson, Class III, Step 15, Certificated  
Salary Schedule.

Mr. Backus adjourned the Regular Meeting at 12:05 A.M.

ADJOURNMENT

*Fred H. Bremer,*

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Fred H. Bremer, Secretary to the Board of Trustees