

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Special Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, June 11, 1973, at 8:00 P.M.

SPECIAL MEETING

Mr. Lund, Vice President of the Board of Trustees, called the meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mrs. Donna Berry
Mr. Alyn Brannon
Mr. John Lund
Mr. James Marshall
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus (excused)
Mr. Michael Collins (excused)

BOARD MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Special Meeting held on May 22, 1973, as presented.

MINUTES OF
5-22-73
APPROVED

In addition to the communications which had been mailed to the Board of Trustees prior to the meeting, Dr. Bremer distributed miscellaneous communication items to the Members of the Board of Trustees.

COMMUNICATIONS

Mr. Lund deferred Item 1-f, Salary Proposals, until after the Executive Session.

AGENDA ITEM 1-f
DEFERRED

Dr. Bremer recommended that the Board of Trustees approve membership in the California School Boards Association for 1973-74 at a fee of \$657.00.

CSBA MEMBERSHIP
1973-74

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve membership in the California School Boards Association for 1973-74 at a fee of \$657.00.

APPROVED

In view of the passage of Assembly Bill Number 666 during the 1972 Legislative Session, Dr. Bremer recommended that the portion of the College Catalog pertaining to tuition be changed to the extent that exceptions from tuition charges will no longer be made for nonresident and foreign students and non-resident military personnel and their dependents who are enrolled for six units or less per quarter.

CATALOG CHANGE -
TUITION

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the change in the College Catalog as recommended.

APPROVED

In connection with pending legislation which would establish collective bargaining and binding arbitration for school employees, Dr. Bremer recommended that the Board of Trustees express a position with regard to the matter.

COLLECTIVE
BARGAINING &
BINDING
ARBITRATION

In discussion, the Members of the Board of Trustees voiced general opposition to collective bargaining and binding arbitration for school employees.

Motion by Mr. Marshall, duly seconded and unanimously carried, that the Board of Trustees oppose Assembly Bill Number 1243 (Moretti) and Senate Bill Number 400 (Moscone), and that the state legislators and the Governor be informed by letter of this action.

RESOLUTION
ADOPTED OPPOSING
COLLECTIVE
BARGAINING AND
BINDING
ARBITRATION

ROLL CALL VOTE:

AYES: MEMBERS: BERRY, BRANNON, LUND, MARSHALL, VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BACKUS, COLLINS

Dr. Bremer recommended that the Board of Trustees approve the proposed tentative budget for 1973-74 as follows:

TENTATIVE
BUDGET FOR
1973-74

General Fund -

Under Present Law	\$ 11,897,805.00
Under Senate Bill Number 6	11,992,430.00
Building Fund	274,262.80
Special Reserve Fund	13,092.62

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the proposed tentative budget for 1973-74 as submitted.

APPROVED

Dr. Bremer presented to the Board of Trustees for its approval proposed changes and additions to the curriculum for the 1973-74 academic year. The proposal included new courses, courses eliminated, changes in course number, changes in titles, changes in prerequisites, and changes in description.

CURRICULUM
CHANGES FOR
1973-74

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the curricular changes and additions for the 1973-74 academic year as recommended.

APPROVED

Mr. Barletta recommended that the Board of Trustees approve Progress Payment Number 23, submitted by P & A Construction Company, Inc., as follows:

PAYMENT REQUEST
P & A CON-
STRUCTION CO.

Library-Classroom Complex

Revised contract price - \$3,178,522.26

Total earned as of 5-29-73	\$3,178,522.26
Less 10% retention	<u>317,852.23</u>
Net due on earned to date	\$2,860,670.03
Less previous payments	<u>2,858,434.02</u>
Total amount payable this estimate	\$ 2,236.01

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve Progress Payment Number 23, in the amount of \$2,236.01, to P & A Construction Company, Inc.

APPROVED

Mr. Barletta recommended that payment be approved in the amount of \$25,694.99 to the County of Orange for the District's share of the cost of the Trustee Election held on April 17, 1973.

PAYMENT FOR
DISTRICT'S
SHARE OF TRUSTEE
ELECTION

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve payment in the amount of \$25,694.09 to the County of Orange.

APPROVED

Mr. Barletta requested that the Business Manager be authorized to invite bids for equipment, materials, and supplies which are included in the 1973-74 proposed budget, which bids will be presented to the Board of Trustees at future meetings.

AUTHORIZATION
REQUESTED TO
INVITE BIDS

Motion by Mr. Brannon, duly seconded and unanimously carried, to authorize the Business Manager to invite bids for equipment, materials, and supplies as requested.

APPROVED

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

BIDS

R-2564	Concrete Slab	Lang's Concrete	\$ 1,132.80
112	Air Conditioning	City Wide Air Con-	
	Maintenance	ditioning	3,000.00
111	Bus Transportation	Four Winds Transpor-	
		tation	4,000.00

Motion by Mr. Vogel, duly seconded and unanimously carried, to award the above bids as recommended, and to authorize payment upon delivery and acceptance of the items ordered.

APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the employment of the following classified personnel as indicated:

EMPLOYMENT
CLASSIFIED
PERSONNEL

1. Douglas Chapman, Part-Time Security Officer, \$3.375 per hour, "as-needed," effective June 12, 1973. D. CHAPMAN
2. Michael Bess, Custodian 11, Grade 25, Step 1, \$567.00 plus \$25.00 differential, \$592.00 per month, effective June 13, 1973. M. BESS
3. Rodney Fitz, Custodian 11, Grade 25, Step 1, \$567.00 plus \$25.00 differential, \$592.00 per month, effective July 2, 1973. R. FITZ
4. Irene Horan, Account Clerk 11, Grade 27, Step 1, \$590.00 per month, effective July 2, 1973. I. HORAN
5. Peter Mazzapica, Custodian 11, Grade 25, Step 3, \$625.00 plus \$25.00 differential, \$650.00 per month, effective July 2, 1973. P. MAZZAPICA
6. Amado Romero, Custodian 11, Grade 25, Step 3, \$625.00 plus \$25.00 differential, \$650.00 per month, effective July 2, 1973. A. ROMERO
7. Lenora M. Williammee, Library Clerk, Grade 21, Step 1, \$515.00 per month, effective July 2, 1973. L. WILLIAMMEE
8. Alan Heywood, Audio Visual Technician, Grade 33, Step 3, \$760.00 per month, effective July 2, 1973. A. HEYWOOD

Motion by Mr. Brannon, duly seconded and unanimously carried, that the position of Director of Procurement and Stores be approved, and that Raymond J. Duthoy, Purchasing Assistant, be appointed to the position of Director of Procurement and Stores, Grade 55, Step 4, \$1,299.00 per month, effective July 1, 1973.

DIRECTOR OF
PROCUREMENT AND
STORES -
R. DUTHOY

Motion by Mr. Brannon, duly seconded and unanimously carried, that Robert L. Brewer, Buildings & Grounds Foreman, be reclassified from Grade 36, Step 6, to Grade 42, Step 6, \$1,094.00 per month, effective July 1, 1973.

RECLASSIFICATION
R. BREWER

Motion by Mr. Brannon, duly seconded and unanimously carried, that Norman Rock, Part-Time Security Officer 1, and Burl Quimby, Full-Time Security Officer 1, Grade 22, be reclassified to Security Officer, Grade 25, effective July 1, 1973.

RECLASSIFICATION
N. ROCK
B. QUIMBY

Motion by Mr. Brannon, duly seconded and unanimously carried, that the following employees classified as Groundsman 1, Grade 24, be reclassified to Groundsman 11, Grade 26, with step placement as shown:

RECLASSIFICATION

Virgil Moore, Step 5, \$706.00 per month, effective July 1, 1973.
John Daniels, Step 3, \$641.00 per month, effective July 1, 1973.
Leslie Veach, Step 3, \$641.00 per month, effective July 1, 1973.

V. MOORE
J. DANIELS
L. VEACH

Motion by Mr. Brannon, duly seconded and unanimously carried, that Lawrence W. Keith, Audio Visual Technician, Grade 33, be appointed to the position of Photo-Graphic Arts Specialist, Grade 37, Step 3, \$837.00 per month, effective July 1, 1973.

POSITION OF
PHOTO-GRAPHIC
ARTS SPECIALIST
L. KEITH

Motion by Mr. Brannon, duly seconded and unanimously carried, that the position of Maintenance Man 11, Grade 32, be reclassified to Grade 33, and that Francis Edwards, Maintenance Man 1, be appointed to the position of Maintenance Man 11, Carpentry, Grade 33, Step 6, \$879.00 per month, effective July 1, 1973.

RECLASSIFICATION
F. EDWARDS

Motion by Mr. Brannon, duly seconded and unanimously carried, that Eliseo Valdez, acting Custodian 111 during the absence of Al Fandruck, be appointed to the position of Custodian 111 on a regular basis, Grade 30, Step 3, \$706.00 plus \$25.00 differential, \$731.00 per month, effective July 1, 1973.

RECLASSIFICATION
E. VALDEZ

Motion by Mr. Brannon, duly seconded and unanimously carried, that John L. White be employed as Counselor/Work Experience Coordinator for the 1973-74 academic year, Class V, Step 15, plus 10 percent, on the Certificated Salary Schedule.

COUNSELOR/WORK
EXPERIENCE
COORDINATOR -
J. WHITE

Motion by Mr. Brannon, duly seconded and unanimously carried, that James E. Bollingmo be employed as an Instructor in the Divisions of Mathematics and Engineering and Natural Science for the 1973-74 academic year, Class V, Step 8, \$14,900.00 on the Certificated Salary Schedule.

INSTRUCTOR FOR
1973-74
J. BOLLINGMO

Motion by Mr. Brannon, duly seconded and unanimously carried, that the following persons be employed as instructors in the Division of Health Science for the 1973-74 academic year as indicated:

W. Leona McGrew, Class 11, Step 1, Certificated Salary Schedule.

W. MCGREW

Lucille Van Elzaker, Class IV, Step 14, Certificated Salary Schedule.

L. VAN ELZAKKER

Motion by Mr. Brannon, duly seconded and unanimously carried, to employ the following as extended day instructors on an "if-and-as-needed" basis for the 1972-73 academic year, at hourly rates to be based on the adopted schedule:

EXTENDED DAY
INSTRUCTORS FOR
1972-73

Division of Languages

Charles W. Dawe

C. DAWE

Division of Social Science

John J. Ryan

J. RYAN

Division of Technology

John F. Nolan

J. NOLAN

Motion by Mr. Brannon, duly seconded and unanimously carried, that the following previously employed Extended Day Instructors be approved for the 1973 Summer Session on an "if-and-as-needed" basis, at hourly rates to be based on the adopted schedule:

EXTENDED DAY
INSTRUCTORS FOR
1973 SUMMER
SESSION

Division of Business Science

Edwin L. Spain

E. SPAIN

Division of Languages

Norman R. Prinsky

N. PRINSKY

Division of Natural Science

James P. Hauck

J. HAUCK

Division of Social Science

Frederick G. Donahue

F. DONAHUE

Edward J. Kovac

E. KOVAC

Fred Krasco, II

F. KRASCO, II

Jon D. Schorle

J. SCHORLE

Walter D. Wedemeyer

W. WEDEMEYER

Motion by Mr. Marshall, duly seconded and unanimously carried, that Robert Ferguson be approved as Coordinator of Police Science 2 - Penal Code 832 - Arrest, Search and Seizure, Firearms, for a total of 24 hours at a rate of \$15.50 per hour.

R. FERGUSON -
COORDINATOR OF
POLICE SCIENCE 2

Motion by Mr. Marshall, duly seconded and unanimously carried, that L. Frederick Werder be approved to prepare the Ten-Year Construction Plan during the 1973-74 fiscal year.

L. WERDER

Motion by Mr. Vogel, duly seconded and unanimously carried, that Mr. William L. Kelly's title be changed from Coordinator of Counseling and Student Affairs to Associate Dean of Counseling and Student Affairs.

W. KELLY -
TITLE CHANGE

Motion by Mr. Brannon, duly seconded and unanimously carried, that Robert P. Ralls, M.D., be approved as the Team Physician for the 1973-74 academic year at a fee of \$1,000.00.

DR. RALLS -
TEAM PHYSICIAN
1973-74

Motion by Mr. Marshall, duly seconded and unanimously carried, that librarians who are full-time employees of the College be paid for summer school at a daily rate based on the annual contract salaries which they received during the academic year immediately preceding summer session or would have received had they been employees of the College.

SUMMER SCHOOL
SALARY FOR
LIBRARIANS

Motion by Mr. Brannon, duly seconded and unanimously carried, that John B. Lund be nominated as a candidate for representative to the CSBA Delegate Assembly, Region 20, for 1973-74.

J. LUND - CSBA
CANDIDATE

Motion by Mr. Vogel, duly seconded and unanimously carried, that Susan Corum and Theresa Courtright be approved as Librarians for the 1973 Summer Session at salaries to be determined on the adopted salary schedule.

S. CORUM &
T. COURTRIGHT -
1973 SUMMER
SESSION

In open session, Mr. Lund requested that the representatives of the employee groups submit their 1973-74 salary proposals to the Board of Trustees. He stated that the proposals would be considered by the Salary Committee of the Board of Trustees at a meeting with the employee representatives prior to the Special Meeting on July 10, 1973.

SALARY PROPOSALS
FOR 1973-74

Presentation of Salary Proposals for 1973-74 were made as follows:

1. Saddleback Classified Employees Association - Mr. Tom Donner, Association President.
2. Administration - Mr. Jack Swartzbaugh, Dean of Students.
3. California School Employees Association - Mr. George Gilbert, Committee Chairman.
4. Faculty Association and Certificated Employee Council - Mr. Dale Larson, Instructor.
5. Division Chairman - Mr. William Williams, Chairman, Social Science Division.

Motion by Mr. Brannon, duly seconded and unanimously carried, that the salary proposals for 1973-74 be accepted and presented to the Salary Committee of the Board of Trustees as recommended.

Dr. Bremer reported that, inasmuch as the 1973-74 classified salary schedule would not be adopted by June 30, 1973, a resolution should be adopted pursuant to Education Code Section 13502 or Section 13602.5 authorizing a continuation of the 1972-73 salary schedule until a new schedule is adopted.


RESOLUTION -
CONTINUATION OF
1972-73 CLASSI-
FIED SALARY
SCHEDULE

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt a Resolution, pursuant to Education Code Section 13502 or 13602.5, authorizing a continuation of the 1972-73 Classified Salary Schedule until a new schedule is adopted.

ADOPTED

Mr. Lund adjourned the Special Meeting at 11:15 P.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees