

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Special Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Wednesday, May 29, 1974, at 4:40 P.M.

SPECIAL MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mrs. Donna Berry
Mrs. Norrisa Brandt
Mr. James Marshall
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Alyn Brannon (excused)

BOARD MEMBER

Dr. Bremer reported that communication items had been mailed to the Board of Trustees prior to the meeting. He announced that a public hearing on the petition to transfer the Tustin Unified School District from the Saddleback Community College District to the Rancho Santiago Community College District would be held by the Board of Governors of the California Community Colleges at 9:00 a.m., on June 20, 1974, at the Edgewater Hyatt House in Long Beach.

COMMUNICATIONS

Mr. Vogel asked the Members of the Board of Trustees if they wished to discuss or to remove any of the items listed on the Consent Calendar.

CONSENT CALENDAR

There were no requests concerning the Consent Calendar.

Motion by Mr. Marshall, duly seconded and unanimously carried, to approve the Consent Calendar items as follows:

APPROVED

Minutes

MINUTES OF
5-13-74

Minutes of the Regular Meeting held on May 13, 1974.

Library-Classroom Complex

LIBRARY-
CLASSROOM COMPLEX

Payment in the amount of \$8,000.00 to Irwin B. Kee in accordance with his contract for the development and preparation of controlled cleaning plans for the Library-Classroom Complex.

Remodeling of Building P

REMODELING OF
BUILDING P

1. Progress payment to T. H. Wilson Development Company for completion of work on Building P as follows:

Amount of contract -	\$24,000.00	
Total earned as of 5-21-74		\$24,000.00
Less 10 percent retention		<u>2,400.00</u>
Net due		\$21,600.00
Less previous payments		<u>20,160.00</u>
Amount due this request		\$ 1,440.00

2. Acceptance by the District remodeled Building P in order to file a Notice of Completion and to authorize final payment of \$2,400.00 thirty-one days after filing of such notice

3. Change Order Number 1, extending completion date of the building to May 21, 1974, at no change in the cost.

Paid Holidays

ADDITIONAL PAID
HOLIDAYS

Additional paid holidays on December 26 and 27, 1974, in accordance with Board Policy 4085.

Awards

AWARDS

Awards as follows; such payment to be authorized upon delivery and acceptance of the items ordered:

R-8347	Chemistry Supplies	Central Scientific Co.	\$ 43.40
		Sargent-Welch Scientific Co.	1,112.65
147	Moving to Math/ Science Bldg.	Red Ball Transfer & Storage	6,538.77

Purchase Orders

PURCHASE ORDERS

Purchase Orders 15066 through 15110, totaling \$4,632.34; such payment to be authorized upon delivery and acceptance of the items ordered.

Payment and Ratification of District Warrants

DISTRICT WARRANTS

District Warrants 96-18628 through 96-18937, totaling \$542,604.45.

Resignation - Classified Personnel

Virginia Light, Library Clerk, effective June 28, 1974, with payment to be made for any earned vacation and/or compensatory time.

RESIGNATION -
CLASSIFIED
PERSONNEL

REEMPLOYMENT OF CLASSIFIED PERSONNEL

Reappointment of the following full-time classified personnel for the 1974-75 fiscal year:

REEMPLOYMENT OF
CLASSIFIED
PERSONNEL FOR
1974-75

Armstrong, Daniel
Barrie, Joan
Beebe, Helen
Billings, Rosemary
Boswell, Mary
Bowman, June
Brewer, Robert
Burk, Viola
Burlingame, Asher
Carey, Constantine
Cavin, James
Cayer, Leonard
Christian, Nikolas
Crowell, Harriet
Daniels, John
Darrow, Jeanne
DeLeva, MaryLou
Derbyshire, James
Dodge, Elsie
Dodson, Karen
Dominski, Barbara
Donner, Thomas
Duthoy, Raymond
Edwards, Francis
Erickson, Oscar
Fitz, Rodney
Gibson, Jean
Gilbert, George
Griswold, Helen
Hess, Paul
Hewitt, Claude
Hodge, Alajandra
Hund, Rita
Jimenez, Pamela
Keith, Lawrence
Kennedy, Donald
Kubr, Vladimir
Leppanen, Florence

Lucas, Patricia
Mazzapica, Peter
McIntire, Wanda
Merrifield, Michael
Miklas, Patricia
Minor, Meredith
Moore, Virgil
Murphy, Andrew
Nadeau, Irene
Pallireto, Ralph
Pierce, Mary Lou
Poettgen, Edward
Putnam, Hamilton
Quimby, Burl
Radner, Jane
Ramsay, Audrey
Randall, Alix
Reese, Richard
Richardson, Nancy
Richmond, Joan
Sandstedt, Richard
Sater, Rosemary
Shimkus, Janet
Sizelove, Georganna
Skelly, Martin
Smith, Margaret
Sommers, Linda
Swanson, Iris
Sweazy, Pamela
Thompson, Robert
Townsend, Angela
Valdez, Eliseo
Veach, Leslie
Viggers, Dorothy
Weber, Constance
Wilkinson, Doris
Wrobleski, Henry

Regular Part-Time Personnel

De Vaney, Oscar
Wahrman, Eleanor
Waltz, Daniel

Substitute Personnel

Christensen, David
Hall, Gerline
Jones, Esther
Meyers, Anna

Reclassification - Classified Personnel

Angela Townsend from Clerk Typist II to Departmental Secretary,
effective September 1, 1974.

RECLASSIFICATION
CLASSIFIED
PERSONNEL

Change in Salary Classifications - Certificated Personnel

Craig, Donald E. - from Class III, Step 13 to Class IV, Step 14
Darr, Ralph P. - from Class I, Step 10 to Class IV, Step 12
Hoffman, Robert C. - from Class IV, Step 8 to Class V, Step 9
Jacobsen, Robert E. - from Class IV, Step 11 to Class V, Step 12
LaBonte, Monte C. - from Class II, Step 15 to Class III, Step 19
Marcou, Howard H. - from Class IV, Step 16 to Class V, Step 17
Zitnik, Ruth L. - from Class IV, Step 7 to Class V, Step 8

CHANGE IN
SALARY CLASSIFI-
CATIONS

Scholarships

SCHOLARSHIPS

Associated Student Body Divisional Awards - \$125.00 each

Candy Dominguez, Business Administration
Tom Recchio, English
Margie Hirsch, Fine Arts
Gerald Quinn, Mathematics-Engineering
Grace Pendroy, Nursing
Cindy Johnson, Physical Education
Matt Saurez, Science
Tim Mertz, Social Science

Saddleback College Scholarship Commission Divisional Awards - \$125.00 each

Ginny Hendricks, Business Administration
Eleana Koster, English
Les Heide, Fine Arts
Gerry Theel, Mathematics-Engineering
Shannon, Chavez, Nursing
Claudia Marosz
Steve McConnell, Science
Clark Jarrett, Social Science
Ted Storm, Fine Arts

Saddleback College Scholarship Commission Outstanding Student Award - \$125.00

David Hall

Saddleback College Scholarship Commission Awards - \$125.00 eachCharlann Walters
Denise AhumadaClancy Scholarship Fund - \$200.00

Mike Allec

American Legion Auxiliary, Laguna Hills - \$50.00 eachJoseph Dallaire
Steve CorrEl Toro Woman's Club - \$150.00

Victoria Painter

Business and Professional Women, Saddleback Valley Branch - \$50.00

Debbie Dunston

Orange County Daily Pilot - Journalism - \$50.00

Leslie Ryan

Las Solteras Club of Laguna Hills - \$350.00

Sylvia Haas

California Retired Teachers Association, Orange County Coast Division - \$250.00

Kim Mowers

Saddleback College Art Club - \$150.00 eachMargie Hirsch
Donna DeNicola
Dennis Foster
Judy KooperWoman's Club of Leisure World - \$100.00

Debbie Wysomierski

Laguna Beach Festival of Arts Award - \$350.00

Gregory Thomas

California School Employees Association - \$75.00 each

SCHOLARSHIPS

Marie Cuevas
Janet Gibson

Irvine Company - \$200.00

William Patchett

Mission Viejo Junior All American Youth Football - \$200.00

Clark Jarrett

Chamber Singers - \$820.00

Steve Branson	\$125.00	Paul Fletcher	\$40.00
Mike Knauer	125.00	Becky Griffith	40.00
Deb Oehlert	125.00	Mary Hirsch	40.00
Ted Storm	125.00	Nancy Ronkainen	40.00
Jan Dahlin	40.00	Portia Winterbourne	40.00
Bob Doty	40.00	Steve Witt	40.00

The Ebell Club of Laguna Hills - \$250.00

Diane Afflerback

Assistance League of Laguna Beach - \$100.00

Rebecca Griffith

Clifford L. Walters Theatre - \$60.00

Les Heide

Delta Kappa Gamma Society of Leisure World - \$75.00

Christine Whitaker

Mission Viejo Association of Artists and Craftsmen - \$100.00

Linda Altenburg

Mr. Vogel adjourned the Special Meeting into Executive Session at 4:45 P.M.

EXECUTIVE
SESSION

Mr. Vogel reopened the Special Meeting at 5:15 P.M., and read the following press release, and requested that action be taken on the item.

SPECIAL MEETING

" By mutual agreement between Dr. Fred H. Bremer and the Saddleback Community College District Board of Trustees, steps have been taken to reorganize the District's administration.

REORGANIZATION
OF THE DISTRICT'S
ADMINISTRATION

Dr. Fred H. Bremer, who has served six years as Superintendent of the Saddleback Community College District during its formative years, has accepted the post of President of the College with special assignments from the Board. Before coming Superintendent, Dr. Bremer was Dean of Instruction at Saddleback College.

The Board of Trustees, as soon as possible, will select a specially qualified Superintendent of the District. The Superintendent will be given the responsibility for the District's educational program and will report directly to the Board of Trustees."

Motion by Mrs. Berry, duly seconded and unanimously carried, that the District's administration be reorganized as outlined in the above press release.

APPROVED AS
OUTLINED ABOVE

Mr. Vogel stated that a screening committee would be appointed and would be composed of an educator, a Board Member, a faculty member, a student, and representatives of the community. He further stated that solicitation would be statewide, and nationwide, if time permits, with the appointment to be made as soon as possible after July 1, 1974.

Dr. Bremer presented the following Resolution to the Board of Trustees and recommended its adoption:

RESOLUTION -
TUSTIN AREA
STUDY GROUP

WHEREAS, Hans Vogel, President of the Board of Trustees of the Saddleback Community College District, appointed citizens from Tustin to serve as members of the Tustin Area Study Committee; and

WHEREAS, the Tustin Area Study Committee did with great diligence and competency study for a period of three months problems relating to Tustin and Saddleback College; and

WHEREAS, the Tustin Area Study Committee, through its investigation made factual determinations, reached definite conclusions, and suggested positive steps to provide the Tustin Area with benefits commensurate with its financial support of the College District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Saddleback Community College District extends its sincere appreciation to the Tustin Area Study Committee for its work and lauds the members of the Committee for their efforts in effecting solutions which will greatly strengthen the relationship between residents of the Tustin Area and Saddleback College.

Motion by Mrs. Berry, duly seconded and unanimously carried, that the above Resolution be adopted as presented and that it be appropriately framed and presented to the Committee for its endeavor.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BERRY, BRANDT, MARSHALL, & VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: BRANNON

Dr. Bremer reported that a survey had been conducted with regard to the College Hour and that a special division level meeting had been held concerning the matter. He stated that the Division Chairmen had unanimously agreed that the College Hour for 1974-75 be scheduled on Wednesday from 10:00 A.M. - 11:00 A.M., and on Friday from 11:00 A.M. - 12:00 noon, and that it was his recommendation that the two College Hours be approved for the 1974-75 academic year.

COLLEGE HOURS
FOR 1974-75
APPROVED

Motion by Mrs. Brandt, duly seconded and unanimously carried, to approve for the 1974-75 academic year a College Hour on Wednesday from 10:00 A.M. - 11:00 A.M., and a College Hour on Friday from 11:00 A.M. - 12:00 noon.

APPROVED AS
RECOMMENDED

Dr. Bremer reported that Agenda Item 3, concerning the second Board Meeting in June, had been placed on the Agenda in order to clarify whether or not the Board wishes to meet in Tustin. He explained that if the Board wishes to meet in a location other than the designated place, the meeting must be held on a date other than the Regular Board Meeting date.

SECOND BOARD
MEETING IN
JUNE

Motion by Mrs. Brandt, duly seconded and unanimously carried, that a Special Meeting of the Board of Trustees be held on Wednesday, June 12, 1974, at 8:00 P.M., in Tustin, in lieu of the Regular Board Meeting scheduled for Monday, June 10, 1974, at 8:00 P.M.

APPROVED FOR
6-12-74 TO BE
HELD IN TUSTIN

It was requested that Dr. Bremer contact the Tustin Unified School District Administration regarding the use of its Board Room for the meeting.

Mr. Barletta reported that the District had been informed that the rate for the Long Term Disability Insurance would be increased from 38 cents to 56 cents per person per \$100 of monthly earnings, effective June 1, 1974. He explained that the rate increase was due to a change in the State Teachers Retirement Program.

RATE INCREASE
LONG-TERM
DISABILITY
INSURANCE

Motion by Mrs. Berry, duly seconded and unanimously carried, to approve the rate of 56 cents per person per \$100 of monthly earnings for the Long Term Disability Insurance, effective June 1, 1974.

APPROVED

In compliance with the provisions of Education Code Section 20952, Dr. Bremer recommended that the Board of Trustees adopt the Resolution which will permit the County Superintendent of Schools to make necessary transfers from the undistributed reserve to other classifications to permit the payment of obligations incurred by the District during this fiscal year.

RESOLUTION -
TRANSFER OF
FUNDS FROM UN-
DISTRIBUTED
RESERVE TO
OTHER
CLASSIFICATIONS

Motion by Mr. Marshall, duly seconded and unanimously carried, to adopt the Resolution permitting the County Superintendent of Schools to make necessary transfers from the undistributed reserve to other classifications to permit the payment of obligations incurred by the District during the 1973-74 fiscal year.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BERRY, BRANDT, MARSHALL, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BRANNON

Dr. Bremer presented to the Board of Trustees proposed job specifications for the position of Associate Dean of Extended Day and Summer Session and recommended its approval.

JOB SPECIFICATIONS FOR
ASSOCIATE DEAN
OF EXTENDED DAY
& SUMMER SESSION

Motion by Mr. Marshall, duly seconded and unanimously carried, to approve job specifications for the position of Associate Dean of Extended Day and Summer Session as recommended.

APPROVED

Dr. Bremer presented to the Board of Trustees for its approval a proposed agreement through the Los Angeles County Superintendent of Schools to enter into a consortium which will provide for instructional television service for five courses each academic year through the auspices of Channel 7, at a fee of \$3,000.00.

CONSORTIUM -
INSTRUCTIONAL
TELEVISION
SERVICES

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the agreement through the Los Angeles County Superintendent of Schools to enter into a consortium which will provide for instructional television service for five courses each academic year through the auspices of Channel 7, at a fee of \$3,000.00.

APPROVED

Mr. Vogel stated that Agenda Item 8, Student Participation at Board Meetings, had been placed on the Agenda for reconsideration at the of Mr. Marshall who had voted negatively on the matter at its initial presentation.

STUDENT PARTICI-
PATION IN
BOARD MEETINGS

Motion by Mr. Marshall, duly seconded and unanimously carried, that a representative of the Associated Student Body be appointed to serve on the Board of Trustees in a non-voting capacity, and that a separate table and name plate be provided for the student representative.

APPROVED

It was requested that David Hall, Associated Student Body President, submit the name of the student representative to the Superintendent/President.

Dr. Bremer presented the following Resolution to the Board of Trustees and recommended its adoption.

RESOLUTION -
"UP WITH
SADDLEBACK WEEK"

WHEREAS, the Associated Student Body of Saddleback College planned, organized and promoted "Up with Saddleback Week;" and

WHEREAS, "Up with Saddleback Week" drew favorable attention to Saddleback College, to its academic programs and to its student activities; and

WHEREAS, the Associated Student Body successfully carried out a four-day program that included concerts, lectures, demonstrations, and a public forum which attracted formal visits by students of six area high schools;

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Trustees of the Saddleback Community College District extend their sincere appreciation and congratulations to the Associated Student Body leaders for their dedication.

Motion by Mr. Backus, duly seconded and unanimously carried, to adopt the above Resolution as presented:

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BERRY, BRANDT, MARSHALL, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BRANNON

Dr. Bremer reported that the Agenda Item concerning competitive tennis had been placed on the Agenda at the request of Mrs. Berry, and requested that discussion materialize regarding the matter.

COMPETITIVE
TENNIS

Mrs. Berry stated that interest in the sport by community members had been brought to her attention and also the fact that several students are attending other community colleges in order to participate in the sport.

A discussion ensued by the Members of the Board of Trustees and the Administration concerning the completion date of the proposed tennis courts and instructors for the program.

Motion by Mrs. Berry, duly seconded and unanimously carried, to authorize the Administration to conduct a feasibility study concerning competitive tennis and to present a report to the Board of Trustees at its meeting on June 12, 1974.

FEASIBILITY STUDY
REQUESTED - REPORT
TO BE PRESENTED
ON JUNE 12

Dr. Bremer presented Legislative Report Number 7 for the 1973-74 Regular Session concerning proposed legislation affecting community colleges only, and Report Number 7A for the 1973-74 Regular Session concerning proposed legislation affecting school districts, including community colleges.

LEGISLATIVE
REPORT

Mr. Vogel adjourned the Special Meeting for recess at 6:10 P.M.

RECESS

Mr. Vogel reopened the Special Meeting at 7:55 P.M., and stated that the following personnel action had transpired in Executive Session:

EXECUTIVE SESSION
REGULAR SESSION

Motion by Mr. Marshall, duly seconded and unanimously carried, to approve the absence of Lee Rhodes during the last three days of the 1974 Summer Session in order to attend the International Symposium in Wales and in London, at no decrease in pay.

LEAVE OF
ABSENCE -
L. RHODES

Motion by Mr. Marshall, duly seconded and unanimously carried, that James Lindblad be granted a leave of three weeks with pay, in January, 1975, in order to participate in an International Science Education Program in Uruguay.

LEAVE OF ABSENCE
- J. LINDBLAD

Mr. Vogel adjourned the Special Meeting at 8:02 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees