

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, April 22, 1974, at 8:00 P.M.

REGULAR MEETING

Mrs. Berry, Vice President of the Board of Trustees, called the meeting to order; Mrs. Brandt led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mrs. Donna Berry
Mrs. Norrisa Brandt
Mr. James Marshall

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Alyn Brannon (excused)
Mr. Hans Vogel (excused)

BOARD MEMBERS

Dr. Bremer reported that communication items had been mailed to the Board of Trustees prior to the meeting and that he did not have additional items to present.

COMMUNICATIONS

Mrs. Berry welcomed the following candidates for Board Membership and requested that they introduce themselves:

CANDIDATES FOR
BOARD MEMBERSH

Mr. William Dean, Trustee Area 1
Mr. Jeffrey DuBowe, Trustee Area 2
Mr. Ron Kreber, Trustee Area 3

Motion by Mr. Marshall, duly seconded and unanimously carried, to approve the Minutes of the Special Meeting held on March 20, 1974, with the following correction:

MINUTES OF
3-20-74 APPROVED
AS CORRECTED

Beginning as paragraph 4, page 125, add:

"Mr. Backus stated that with so many trustees to be elected, only the citizens should have the responsibility to choose the trustees in a direct election in June.

Mr. Vogel spoke out that it was good public relations to have the voters choose the three trustees. He believed the election could help to mitigate the de-annexation move of Tustin from Saddleback Community College District.

Mr. Vogel and Mrs. Brandt stated that there was a great possibility that enough voters being dissatisfied with the Board's selection would petition for the election to be held in November. The November election would cost as much as the June election, and there would be an interval between June and November when a stalemate on important issues would occur because of the need of four of the five remaining trustees to vote together for any motion to pass.

Mr. Marshall stated that he thought it only right that the citizens have the opportunity to vote for their trustees when as many as three of seven members of the Board of Trustees were to be selected."

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the Minutes of the Special Meeting held on April 4, 1974, as presented.

MINUTES OF
4-4-74 APPROVED

Mrs. Berry asked the Members of the Board of Trustees if they wished to remove or to discuss any of the items listed on the Consent Calendar.

CONSENT CALENDAR

There were no items removed from the Consent Calendar.

Motion by Mrs. Brandt, duly seconded and unanimously carried, to approve the Consent Calendar items as follows:

APPROVED

Summary of Financial Status

SUMMARY OF
FINANCIAL STATUS

Summary of the District's financial status as of April 1, 1974, as follows:

District General Fund:

| | | | |
|---|----|--------------|---------------------|
| Adjusted net beginning balance | \$ | 934,732.00 | |
| Estimated income | | 9,699,483.00 | |
| Total adjusted balance plus estimated income | | | \$ 10,634,215.00 |
| Estimated expenditures and transfers | | | <u>8,271,506.00</u> |
| Estimated ending balance | | | \$ 2,362,709.00 |

Conferences

CONFERENCES

Conferences as follows, with actual and necessary expenses paid:

- a. R. L. Platt -- Conference of the California Community Colleges Continuing Education Association - San Diego - April 25-26, 1974.
- b. Margaret Gritton -- Conference on Home Economics in the Community Colleges - Sacramento - April 26-27, 1974.

- c. Roy Barletta -- Meeting of the California Junior College Association Committee on Business Management - Sacramento - April 30, 1974.
- d. Delphine Eschbach -- American Cancer Society Symposium for Nurses - Orange County Medical Center - April 30, 1974.
- e. Frank Sciarrotta -- Articulation Conference for the California State Universities and Colleges - Sacramento - May 6-7, 1974.
- f. William Kelly -- Conference of California Deans of Men and Activity Administrators - Lake Tahoe - May 8-11, 1974.

CONFERENCES
(Continued)

Gym-physical Education Building

PAYMENT TO
LeROY CRANDALL
& ASSOCIATES

Payment in the amount of \$5,000.00 to LeRoy Crandall and Associates in connection with the foundation investigation for the proposed Gym-Physical Education Building.

Consulting Services

PAYMENT TO L.
FREDERICK WERDER
& ASSOCIATES

Payment in the amount of \$462.00 to L. Frederick Werder and Associates for services performed in connection with the Ten-Year Plan.

Awards

AWARDS

Awards as follows: such payment to be authorized upon delivery and acceptance of the items ordered:

| | | | |
|--------|-------------------|--------------------------|-------------|
| R-5174 | Microscopes | Central Scientific Co. | \$ 1,472.87 |
| R-2636 | Photography | San Clemente Sporting | |
| | Chemicals | Goods & Camera Center | 19.30 |
| | | Bill Thomas Cameras | 231.50 |
| | | Jack's Cameras | 389.04 |
| | | Cal's Cameras, Inc. | 435.66 |
| | | Camera Casa | 632.18 |
| R-6098 | Paper | Xerox Corporation | 1,791.40 |
| R-8013 | Plywood | Somerville Plywood Corp. | |
| | | (Additional) | 42.06 |
| | | Previous total | \$1,634.94 |
| | | New total | 1,677.00 |
| R-8317 | Physics Equipment | Central Scientific | 709.80 |
| | | Klinger Scientific | |
| | | Apparatus Corp. | 1,426.23 |
| 143 | 8K Core Memory | Educational Data Systems | 5,395.40 |
| | Plane | | |

Purchase Orders

PURCHASE ORDERS

Purchase Orders 14625 through 14862, totaling \$104,378.84; such payment to be authorized upon delivery and acceptance of the items ordered.

Payment of Bills

PAYMENT OF BILLS

District Warrants 96-18132 through 96-18394, totaling \$329,828.87.

Payment of Personnel Services

PAYMENT OF
PERSONNEL SERVICES

| | | |
|----------------------|----|---------------------|
| Certificated Payroll | 9A | \$184,496.02 |
| Classified Payroll | 9B | 63,845.55 |
| | | <u>\$248,341.57</u> |

Personnel for College Choral Festival

PERSONNEL FOR
COLLEGE CHORAL
FESTIVAL

Appearance of the following persons on May 4, 1974, in conjunction with the College Choral Festival:

| | |
|---------------------------------|---------|
| Carol Cooper - Cellist | \$30.00 |
| Roy Dunbar - Tenor Soloist | 50.00 |
| Bill Ferlazzo - Violinist | 30.00 |
| Larry Gordon - Guest Pianist | 65.00 |
| George Merson - Bass Soloist | 50.00 |
| Ann Morris - Alto Soloist | 50.00 |
| Joe Nardulli - Violinist | 30.00 |
| Marty Opland - Bassist | 30.00 |
| Vina Williams - Soprano Soloist | 50.00 |

Employment of Classified Personnel

CLASSIFIED
PERSONNEL

Janet F. Shimkus, Clerk Typist II, Grade 20, Step 3, \$581.00 per month, effective May 1, 1974.

Employment of Certificated Personnel

EXTENDED DAY
PERSONNEL

Henry Wynn Pearce, Extended Day Instructor, in the Division of Fine Arts, on an "if-and-as-needed" basis for the 1974 Summer Session, at a salary rate to be determined on the adopted salary schedule.

Dr. Bremer presented to the Board of Trustees for its information an unofficial enrollment report for the 1973-74 Spring Quarter for day classes, extended day classes, and off campus classes. The report included enrollments by classes, classes cancelled, and classes retained with an enrollment of less than 12. The unofficial total enrollment for full-time students carrying 12 units or more was 1,631, and for part-time students carrying less than 12 units was 2,730, with a total enrollment of 4,361.

UNOFFICIAL
ENROLLMENT REPORT
FOR SPRING
QUARTER 1974

Dr. Bremer presented to the Board of Trustees proposed curricular changes and additions for the 1974-75 academic year and recommended their approval. The proposal included courses eliminated, changes in prerequisites, changes in titles, changes in course numbers, changes in descriptions, and new courses.

PROPOSED
CURRICULAR CHANGES
& ADDITIONS FOR
1974-75

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the curricular changes and additions for 1974-75 as recommended.

APPROVED

At the request of Mr. Vogel during the Regular Board Meeting on April 4, 1974, Dr. Bremer presented Board Policy 4053 - Personnel - Employer-Employee Relations. He explained that the revised Policy had been sent to County Counsel during October, 1973, for review and that a written opinion had not been received. He stated, however, that County Counsel did verbally recommend some changes and had indicated that a written opinion would be forthcoming soon. Based on that fact, plus suggested changes in the Policy by Mr. Vogel, Dr. Bremer recommended that no action be taken on the revised Policy until the Regular Board Meeting on May 13, 1974.

BOARD POLICY
4053 - PERSONNEL -
EMPLOYER-EMPLOYEE
RELATIONS

Motion by Mrs. Brandt, duly seconded and unanimously carried, that the suggested changes be incorporated in Board Policy 4053, and that it be presented to the Board of Trustees at its Regular Meeting on May 13, 1974.

DEFERRED TO
MAY 13, 1974

At the request of the Associated Student Body, Dr. Bremer presented to the Board of Trustees for its consideration, a proposed revision of Board Policy 6140 - Instruction - Campus Speakers. He explained that the proposed revision deletes the requirement that equal speaking time for expressing opposing viewpoints be provided on the same program.

BOARD POLICY
6140 - INSTRUCTION
CAMPUS SPEAKERS

Motion by Mr. Backus, duly seconded, to accept Board Policy 6140 as revised.

A discussion materialized on the proposed changes in the Policy by Members of the Board of Trustees, the Administration and the Associated Student Body.

Mrs. Brandt stated that it was her belief that there should be a second reading whenever a change was proposed in a Board Policy in order to give the members of the community an opportunity to speak to the issue if they so desired.

The above second and motion were withdrawn.

Motion by Mrs. Brandt, duly seconded and unanimously carried, to table Board Policy 6140 until the Regular Board Meeting on May 13, 1974.

TABLED UNTIL
MAY 13, 1974

Dr. Bremer recommended that Change Order Number 12, in conjunction with the Science-Mathematics Building, be approved with no change in contract time as follows:

CHANGE ORDER
NUMBER 12 -
SCIENCE-
MATHEMATICS
BUILDING

| | | |
|----------------------------------|--------|----------------|
| Original contract price | | \$3,934,600.00 |
| Change Order Number 1 (3-26-73) | | -0- |
| Change Order Number 2 (4-17-73) | | -0- |
| Change Order Number 3 (5-1-73) | deduct | (1,783.49) |
| Change Order Number 4 (8-13-73) | add | 10,446.09 |
| Change Order Number 5 (11-30-73) | add | 141.77 |
| Change Order Number 6 (11-30-73) | add | 2,240.47 |
| Change Order Number 7 (11-30-73) | deduct | (2,009.77) |

| | | | |
|------------------------|-----------|--------|--------------------|
| Change Order Number 8 | (1-4-74) | add | 17,589.36 |
| Change Order Number 9 | (1-31-74) | add | 5,317.72 |
| Change Order Number 10 | (2-4-74) | deduct | (4,302.37) |
| Change Order Number 11 | (3-5-74) | add | 789.70 |
| Change Order Number 12 | (4-1-74) | deduct | <u>(17,484.96)</u> |

Revised contract price \$3,945,544.52

Motion by Mr. Backus, duly seconded and unanimously carried, to approve Change Order Number 12 in conjunction with the Science-Mathematics Building as presented. APPROVED

Dr. Bremer presented Legislative Report Number 5 for the 1973-74 Regular Session. The report included proposed legislation affecting community college districts only, and proposed legislation affecting all school districts, including community colleges. LEGISLATIVE REPORT

During oral communications, Mary Benson, extended day student, asked why it was necessary for graduates to attend commencement exercises in order for them to be eligible to receive their diplomas. ATTENDANCE AT COMMENCEMENT EXERCISES

Mrs. Berry requested that the matter be taken under consideration by the Board of Trustees, and that it be placed on the Agenda for the Regular Meeting on May 13, 1974. DEFERRED TO MAY 13, 1974

Mr. Norman Cole, Candidate for Trustee Area Number 3, was introduced.

Mrs. Berry adjourned the Regular Meeting for recess at 9:30 P.M. RECESS

Mrs. Berry reopened the Regular Meeting at 9:45 P.M., and immediately adjourned into Executive Session. EXECUTIVE SESSION

Mrs. Berry reopened the Regular Meeting at 11:05 P.M., and reported that the following personnel action had transpired in Executive Session: REGULAR MEETING

Motion by Mr. Backus, duly seconded and unanimously carried, that Hanson, Peterson, Cowles and Sylvester, Certified Public Accountants, be appointed to perform the annual audit for the year ending June 30, 1974, at a fee not to exceed \$2,000.00, and that a contract be executed and filed with the Orange County Department of Education prior to May 1, 1974. HANSON, PETERSON, COWLES & SYLVESTER APPOINTED TO PERFORM AUDIT

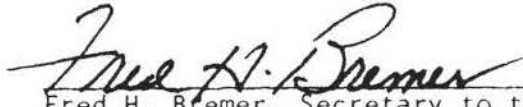
Motion by Mr. Marshall, duly seconded and unanimously carried, that Barbara Thacker, Clerk Typist 11, be terminated as of April 19, 1974, and that payment be made for any unused vacation and/or compensatory time. B. THACKER - TERMINATED

Motion by Mr. Backus, duly seconded and unanimously carried, that Hans W. Vogel be approved as the Commencement Speaker for 1974.

MR. VOGEL - COMMENCEMENT SPEAKER

Mrs. Berry adjourned the Regular Meeting at 11:50 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees