

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

The Special Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Thursday, April 4, 1974, at 4:00 P.M.

SPECIAL MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mrs. Brandt led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mrs. Donna Berry  
Mrs. Norrisa Brandt  
Mr. Alyn Brannon  
Mr. James Marshall  
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus (excused)

BOARD MEMBER

Dr. Bremer reported that communication items had been mailed to the Board of Trustees prior to the meeting and that he did not have additional items to present.

COMMUNICATIONS

Mr. Vogel asked the Members of the Board of Trustees if they wished to remove or to discuss any of the items listed on the Consent Calendar.

CONSENT  
CALENDAR

It was requested that Item 1, Minutes of the Special Meeting held on March 20, 1974, and Minutes of the Regular Meeting held on March 25, 1974, be removed from the Consent Calendar, and that Item 5, Awards, Item 6, Purchase Orders, and Item 7, Payment of Bills be discussed.

Motion by Mr. Marshall, duly seconded and unanimously carried, to approve the Consent Calendar as follows:

APPROVED

Conference

CONFERENCE

Vincent McCullough, Convention of the California Association of Health, Physical Education, and Recreation in San Jose, on April 5 - 8, 1974, with actual and necessary expenses paid.

V. McCULLOUGH

Science-Mathematics Building

PROGRESS PAYMENT  
J. B. ALLEN AND  
COMPANY

Progress Payment Number 18, submitted by J. B. Allen and Company,  
as follows:

Contract Price - \$3,934,600.00	
Total earned as of March 25, 1974	\$3,213,430.32
Less 10% retention	<u>321,343.03</u>
Net due on earned to date	2,892,087.29
Less previous payments	<u>2,676,733.52</u>
Total amount payable this estimate	\$ 215,353.77

Science-Mathematics Building

PAYMENT TO  
DISTRICT  
ARCHITECT

Payment to Robert Lowrey Associates-Architects as follows:

Fee - 7% of awarded construction contract of \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	<u>220,337.60</u>
Balance for construction phase	\$ 55,084.40

This billing to 81% construction completion	44,618.35
Less previous construction payments	<u>41,313.30</u>
Total due this request	3,305.05

Awards

AWARDS

Awards as follows; such payment to be authorized upon delivery  
and acceptance of the items ordered.

R-4850	Storage Cabinets	The Welch Company	\$2,566.26
R-5983	Duplicator	Bell & Howell Co.	1,923.90
138	Computer related equipment	Educational Data Systems	-0-
	(Substitute current loops in place of EIA compatible for three Model 1700 Teleprinters and one Model 1600 Teleprinter - Items 5, 6, & 7)		
142	Observatory & Telescope	Don Schricker	3,000.00
R-8013	Plywood	Somerville Plywood Corp.	1,634.94
R-4889	Computer Services	University of California, Irvine (Estimated)	1,000.00

Purchase Orders

Purchase Orders 14603 through 14624, totaling \$2,037.55; such pay-  
ment to be authorized upon delivery and acceptance of the items  
ordered.

Payment of Bills

PAYMENT OF BILLS

District Warrants 96-18003 through 96-18131, totaling \$59,235.50.

Classified Employment

CLASSIFIED  
EMPLOYMENT

Jeanne M. Darrow, Clerk Typist 11, Grade 20, Step 3, \$581.00 per month, effective April 8, 1974.

Lecturer

LECTURER

Edward Villasenor to lecture at the College on May 15, 1974, at an honorarium of \$50.00.

Motion by Mrs. Brandt, duly seconded, to delete paragraphs 2 and 3, page 125, from the minutes of the Special Meeting held on March 20, 1974, as follows:

MINUTES OF  
3-20-74

"Mr. Brannon stated that he was disturbed over the cost of calling an election since provisional appointments could be made, and that those funds could be utilized for items which had been deleted because of lack of funds."

"Mrs. Berry stated that she was in favor of provisional appointments."

A discussion ensued concerning pro and con statements appearing in the minutes. Mr. Vogel suggested that the minutes of March 20, 1974, be tabled until the Regular Meeting on April 22, 1974, and that Mrs. Brandt prepare a majority statement regarding the matter.

Motion by Mr. Brannon, duly seconded and unanimously carried, to table the minutes of the Special Meeting held on March 20, 1974, until the Regular Meeting on April 22, 1974.

TABLED UNTIL  
4-22-74

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on March 25, 1974, with the following correction:

MINUTES OF  
3-25-74  
APPROVED

Change paragraph 3, page 131, to read as follows:

"Mr. Vogel appointed a Board Committee comprised of Mrs. Brandt, Chairman, Mrs. Berry, and Mr. Backus to investigate the procedures and rules which govern board action."

Dr. Bremer requested the consideration of the Board of Trustees with regard to the possibility of rescinding the Sabbatical Leave Policy, adopted by the Board of Trustees on February 25, 1974. The Policy, as adopted, provided for 5 percent of the certificated staff to be on sabbatical leave during any given academic year and provided for compensation in the amount of 50 percent of an employee's contractual salary.

SABBATICAL  
LEAVE POLICY

Dr. Bremer explained that the initial proposal had been submitted to him by the faculty during the last academic year and that it had been forwarded to County Counsel for a ruling, and that after a great length of time had elapsed, County Counsel did make some changes and did rule on the proposal.

He stated that a meeting had been held with members of the Certificated Employee Council and that the recommended changes had been effected. He also stated that the administration and the faculty concurred on the proposal as presented to the Board of Trustees on February 25, 1974.

The proposal provided for 7 percent of the certificated personnel to be on sabbatical leave during any one given year and provided compensation as follows:

1. Two-thirds contractual salary the employee would have received had he been in service with the District that year for the full leave.
2. One hundred percent of the salary the employee would have received had he been in service with the District that year for the two-quarter leave.

Dr. Bremer stated that he had met with the representatives of the Certificated Employee Council subsequent to the adoption of the Policy in order to impart the action of the Board. He explained, however, that confusion apparently existed and that he then became aware of the fact that it was the feeling of the faculty that the members did not have an opportunity to speak to the changes made in the Policy prior to its adoption.

Mr. Craig, Chairman of the Certificated Employee Council, stated that Mr. Lindblad and Mr. Sciarrotta, faculty members, would speak to the Board of Trustees on behalf of the faculty.

Mr. Lindblad stated that the faculty was concerned over the fact that meet and confer apparently did not materialize concerning the changes made in the Policy prior to its adoption.

Mr. Lindblad appealed to the Board of Trustees not to abolish the Sabbatical Leave Policy. He requested that further study be conducted in order to provide an effective Policy which would make it financially feasible for faculty members to apply for such leave and which, at the same time, would not overburden the District economically.

Mr. Sciarrotta stated that it was the intent of the faculty that the Policy remain in effect but that further study materialize on the matter.

Mr. Vogel requested that Dr. Bremer present to the Board of Trustees at the Regular Meeting on April 22, 1974, a proposal for establishing a Negotiating Team.

NEGOTIATION  
TEAM PROPOSAL  
4-22-74

Mr. Vogel also directed Dr. Bremer to present to the Board of Trustees at the Regular Meeting on April 22, 1974, the proposed Policy concerning Employer-Employee Relations in order to continue the meet and confer process with regard to the Sabbatical Leave Policy.

PROPOSED POLICY  
EMPLOYER-  
EMPLOYEE  
RELATIONS -  
4-22-74

Motion by Mrs. Berry, duly seconded, that the Sabbatical Leave Policy be rescinded.

Mrs. Brandt, Mr. Brannon, and Mr. Vogel voted no.  
Motion failed.

Dr. Bremer stated that Mrs. Brandt wished to discuss the establishment of bus service to the College for the students.

BUS SERVICE

Mrs. Brandt presented to the Board of Trustees the Orange County Transit District's proposed bus route and stated that even though it was providing a service, the Board of Trustees should investigate the feasibility of owning a bus, contracting a bus, or leasing a bus in order to provide better and more direct bus service to the College.

The Members of the Board of Trustees and the Administration discussed alternatives concerning bus service to the College. Mr. Vogel recommended that an ad hoc committee be established to investigate all the alternatives for bus transportation and that a proposal be presented at the Regular Meeting on May 22, 1974. He recommended that the ad hoc committee be comprised of Members of the Board of Trustees, Administration, faculty, students, and the community.

AD HOC COMMITTEE  
RECOMMENDED TO  
INVESTIGATE  
ALL ALTERNATIVES

Dr. Bremer recommended that the Board of Trustees approve the use of the athletic area by the Del Obispo Boys Baseball, Inc., for practice sessions.

USE OF ATHLETIC  
AREA REQUESTED

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above recommendation as presented.

APPROVED

Mr. George Denney, Chairman of the Membership and Personnel Services Committee, presented to the Board of Trustees for its consideration a proposal concerning fringe benefits for 1974-75.

FRINGE BENEFITS  
PROPOSAL FOR  
1974-75

Mr. Vogel accepted the proposal and referred it to the Salary Committee of the Board of Trustees.

Dr. Bremer stated that Agenda Item 5, Student Participation on the Board of Trustees, had been placed on the Agenda at the request of Mr. Vogel.

STUDENT PAR-  
TICIPATION ON THE  
BOARD OF TRUSTEE

Mr. Vogel stated that his recommendation to place a student on the Board of Trustees to serve in an advisory capacity was based on the outstanding leadership of a former Associated Student Body President and his presentation of constructive criticism. His objective in the placement was to give status to the student and to utilize his services.

David Hall, Associated Student Body President, requested the consideration of the other Members of the Board of Trustees in placing a student on the Board to serve in a non-voting capacity in order to increase and to enhance communications.

Motion by Mr. Vogel, duly seconded, that a representative of the Associated Student Body be appointed in an advisory capacity to the Board of Trustees, that a separate table be prepared for the representative, and that an Agenda with documentation, excluding Executive Session material, be mailed to the representative prior to the Board Meeting.

MOTION FAILED

Mrs. Berry, Mr. Brannon, and Mr. Marshall voted no. Motion failed.

There were no legislative reports.

LEGISLATION

There were no oral communications.

ORAL COMMUNICATIONS

Mr. Vogel adjourned the Special Meeting into Executive Session at 6:00 P.M.

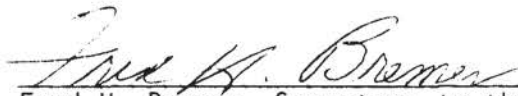
EXECUTIVE SESSION

Mr. Vogel reopened the Special Meeting at 6:45 P.M., and stated that no action had transpired in Executive Session.

SPECIAL MEETING

Mr. Vogel adjourned the Special Meeting at 6:50 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees