

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, March 11, 1974, at 8:00 P.M.

REGULAR MEETING

Mr. Vogel, Vice President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance; and Mr. Marshall gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus  
Mrs. Donna Berry  
Mrs. Norrisa Brandt  
Mr. Alyn Brannon  
Mr. James Marshall  
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. John Lund (excused)

BOARD MEMBER

Mr. Vogel welcomed Mrs. Norrisa Brandt, who was elected on March 5, 1974, to represent Trustee Area Six of the Board of Trustees. He also extended an invitation to her to be seated unofficially with the Board of Trustees pending certification of the election and to participate in the discussion aspect of the Agenda.

MRS. BRANDT  
TRUSTEE AREA 6

In addition to the communication items which had been mailed to the Board of Trustees prior to the meeting, Dr. Bremer distributed miscellaneous communication items to the Members of the Board of Trustees for their information.

COMMUNICATIONS

Mr. Vogel asked the Members of the Board of Trustees if they wished to discuss or to remove any of the items listed on the Consent Calendar.

CONSENT CALENDAR

Agenda Item 111-5b, Change Order Number 11 in conjunction with the Science-Mathematics Building, and Agenda Item 111-8, Purchase Orders, were removed from the Consent Calendar.

ITEMS 111-5b &  
111-8 REMOVED

Motion by Mr. Marshall, duly seconded and unanimously carried, to approve the Consent Calendar Items as follows:

CONSENT CALENDAR  
APPROVED

Minutes

MINUTES

Minutes of the Regular Meeting held on February 25, 1974.

Conferences

Conferences as follows, with actual and necessary expenses paid:

CONFERENCES

- a. Gertrude C. Baker -- Conference of the Western Council on Higher Education for Nursing - Denver - March 13 - 15, 1974.
- b. Fred Weber -- Data Processing Workshop - Claremont - March 14 - 15, 1974.
- c. George Hartman -- Convention of the California Association of Health, Physical Education, and Recreation - San Jose - April 5 - 8, 1974.
- d. Robert Brewer -- Buildings and Grounds Workshop - Northridge - April 8 - 9, 1974.
- e. Robert Olson -- Structure and Materials Convention - Las Vegas - April 17 - 19, 1974.
- f. James Bollingmo -- Convention on Community College Science and General Education - Bakersfield - April 19 - 20, 1974.

Science-Mathematics Building

SCIENCE-MATH  
BUILDING -  
PROGRESS PAYMENT  
NUMBER 17

Progress Payment Number 17, submitted by J. B. Allen and Company, as follows:

Contract price - \$3,934,600.00	
Total earned as of February 26, 1974	\$2,974,148.36
Less 10% retention	<u>297,414.84</u>
Net due on earned to date	\$2,676,733.52
Less previous payments	<u>2,407,976.89</u>
Total amount payable this estimate	\$ 268,756.63

Science-Mathematics Building

Payment to Robert Lowrey Associates-Architects as follows:

PAYMENT TO  
ROBERT LOWREY  
ASSOCIATES

Fee - 7% of awarded construction contract of \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	<u>220,337.60</u>
Balance for construction phase	\$ 55,084.40

This billing to 75% construction completion	\$ 41,313.30
Less previous construction payments	<u>37,457.39</u>
Total due this request	\$ 3,855.91

Central Plant

CENTRAL PLANT  
PAYMENT TO  
ROBERT LOWREY  
ASSOCIATES

Payment to Robert Lowrey Associates-Architects as follows:

Fee - 7% of agreed preliminary estimate of construction  
cost of \$1,361,057.00 = \$95,273.99

Construction documents phase to 75% \$71,455.49

Less design development phase (30%)  
paid

28,387.38

Balance for working drawing phase \$43,068.11

(4 monthly billings at \$10,767.02)

This billing, No. 4 of 4

\$ 10,767.02

Awards

AWARDS

Awards as follows, such payment to be authorized upon delivery  
and acceptance of the items ordered:

R-5947	Tape System & Amplifier	Torrance Audio	\$ 1,484.00
R-1452	Chemistry Equipment	Sargent-Welch Sci- entific Co.	2,817.31
R-6399	Hot Water Heaters	Sierra Madre Plumb- ing Co.	2,475.00
139	Science Utility Tables	Kewaunee Science Equipment Corp.	10,912.97
140	Chemical Apparatus & Supplies	Sargent-Welch Scientific Co.	616.67
		Van Waters & Rogers	719.54
		Scientific Products	971.77
		Curtin Matheson Scientific, Inc.	6,190.41
137	Office Furniture for Science-Mathematics Building (cancel order model no longer manufactured, awarded 2-11-74)	Interroyal Corp.	(1,521.71)

Payment of Bills

DISTRICT  
WARRANTS

District Warrants 96-17724 through 96-17853, totaling \$48,698.87.

Payment of Personnel Services

PAYMENT OF  
PERSONNEL  
SERVICES

Certificated Payroll 8A \$184,140.11

Termination

TERMINATION

Myrtle Barndt, declined appointment as Clerk Typist 11 on February  
25, 1974.

Compensation

COMPENSATION  
FOR STUDENT HELP

Payment in the amount of \$53.22 to Renee DuMouchel Stoddard for  
student help performed in March, 1973.

Registration Clerks

REGISTRATION  
CELKRS

Part-time registration clerks on an "if-and-as-needed" basis as follows:

Evelyn M. Belmonte	Arlene A. Mileto
Dianne K. Bryant	Sharon R. Moffett
Nancy G. Charrin	Grace Pendroy
Sharon A. Faradjollah	Janice F. Todd
Michael M. Gonzalez	Russell T. Valone

Extended Day Instructors

EXTENDED DAY  
INSTRUCTORS  
1973-74

Extended day instructors on an "if-and-as-needed" basis for the 1973-74 academic year, at salary rates to be determined on the adopted salary schedule as follows:

Division of Business Science

Faith M. Barrett  
Jon A. Lundin  
Barbara L. McKee  
Richard O. Schlesinger

Division of Fine Arts

Marion J. Sykes

Division of Languages

Claudine Hastings

Division of Mathematics and Engineering

Chris R. Siragusa

Division of Natural Science

Roger Reed Seapy

Dr. Bremer recommended that Change Order Number 11 in conjunction with the Science-Mathematics Building be approved with no change in contract time as follows:

SCIENCE-MATH  
BUILDING - CHANGE  
ORDER 11

Original contract price		\$3,934,600.00
Change Order Number 1 (3-26-73)		-0-
Change Order Number 2 (4-17-73)		-0-
Change Order Number 3 (5-1-73)	deduct	(1,783.49)
Change Order Number 4 (8-13-73)	add	10,446.09
Change Order Number 5 (11-30-73)	add	141.77
Change Order Number 6 (11-30-73)	add	2,240.47
Change Order Number 7 (11-30-73)	deduct	(2,009.77)
Change Order Number 8 (1-4-74)	add	17,589.36

Change Order Number 9 (1-31-74)	add	\$	5,317.72	CHANGE ORDER
Change Order Number 10 (2-4-74)	deduct		(4,302.37)	NUMBER 11
Change Order Number 11 (3-5-74)	add		789.70	(CONTINUED)
		\$	<u>3,963,029.48</u>	

A lengthy discussion ensued by the Members of the Board of Trustees, the Administration, and the District Architect with regard to Items 1, 2, 5, and 6 on the Change Order. Mr. Vogel requested that the District Architect present an explanation for the added cost of \$2,626.57 on Item 6 at the Regular Meeting scheduled for March 25, 1974.

Motion by Mrs. Berry, duly seconded and unanimously carried, to approve Change Order Number 11 in conjunction with the Science-Mathematics Building as recommended. APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that Purchase Orders 14249 through 14436, totaling \$141,362.04, be approved, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS APPROVED

Dr. Bremer reported that a meeting had been held on March 1, 1974, with Mr. Backus, Mr. Lund, and Mr. Vogel, Site Committee Members, Mr. Hartman and Mr. Fritz, Staff Members, and the District Architect concerning the construction of the proposed physical education facilities and the alternatives for funding of those particular facilities. He explained that the only plan change effected at the meeting was to increase the size of the combative room. PROPOSED PHYSICAL EDUCATION FACILITIES

As a result of the meeting, Dr. Bremer presented to the Board of Trustees for its consideration the following priorities for construction of the physical education facilities, projected assessed valuation through 1977-78, and projected revenue for those

Priorities

1. Gymnasium - Physical Education Building:
 

Award contract for construction	November, 1974
Occupancy of building	August, 1976
  
2. Tennis Courts and Handball Courts (Community Service Funds):
 

Award contract for construction	February, 1975
Occupancy of courts	July, 1975
  
3. Swimming Pool (Partial Community Service Funds):
 

Award contract for construction	September, 1975
Occupancy of pool	September, 1976

- |  |               |  |
|--|---------------|--|
| 4. Track (Community Service Funds):                                      |               |  |
| Award contract for construction  | August, 1976  |  |
| Occupancy of track   | January, 1977 |  |
|  |               |  |
| 5. Lockers and Bleachers for Swimming Pool<br>(Community Service Funds): |               |  |
| Award contract for construction  | August 1977   |  |
| Occupancy of lockers and bleachers                                       | January, 1978 |  |

PROPOSED PHYSICAL  
EDUCATION  
FACILITIES

Projected Assessed Valuation

1974-75	\$1,004,804,322
1975-76	1,105,284,754
1976-77	1,215,813,230
1977-78	<u>1,276,603,891</u>
Total	\$4,602,506,197

Projected Revenue

A Community Service Tax of .035 each year for the years shown above will provide revenue amounting to approximately \$1,621,200 for construction of projects as follows:

Six handball courts and eight tennis courts	\$ 275,000
Facilities for Gym-Physical Education Building not reimbursed by the State	136,200
Swimming pool	250,000
Track	650,000
Bleachers and lockers for swimming pool	<u>310,000</u>
Total	\$ 1,621,200

Mr. Backus and Mr. Vogel concurred with the above recommendation, and encouraged the other members of the Board of Trustees to support the proposal.

The Members of the Board of Trustees and the Administration discussed the proposed priorities for construction of the facilities, the utilization of the facilities by the community, and the possible methods of funding such facilities. It was noted that State matching funds had been approved for construction of the Gym-Physical Education Building and that State partial support had been approved for construction of the swimming pool.

Motion by Mrs. Berry, duly seconded, that the priorities for construction of the Physical Education facilities be accepted as recommended.

Mr. Brannon amended the above motion, duly seconded and unanimously carried, that priority 2, Tennis Courts and Handball Courts, be constructed during the 1974-75 academic year pending availability of funds.

On the main motion, it was duly seconded and unanimously carried, that priorities for construction of the Physical Education Facilities be accepted with the provision that priority 2, Tennis Courts and Handball Courts, be constructed during the 1974-75 academic year pending availability of funds. APPROVED

Pursuant to the provisions of Education Code Section 1231 as amended by Assembly Bill 1489, and the action taken by the Board of Trustees on December 10, 1973, Dr. Bremer presented to the Board of Trustees a proposed policy concerning compensation for Governing Board Members, and recommended its adoption. PROPOSED POLICY COMPENSATION FOR GOVERNING BOARD MEMBERS

Mr. Brannon requested that the matter be deferred until the regular meeting on March 25, 1974, pending the presence of all Members of the Board of Trustees. DEFERRED UNTIL MARCH 25, 1974

Dr. Bremer recommended that the Board of Trustees authorize the completion of application for Federal Funds as follows: FEDERAL FUNDS APPLICATION

- a. Scholarships for Registered Nursing Students.
- b. Capitation Grants for the Registered Nursing Program.

Motion by Mr. Brannon, duly seconded, to authorize the completion of the application for Federal Funds as recommended.

Mr. Vogel indicated that he wished to have the above matter deferred to the Regular Meeting on March 25, 1974, pending the presence of all Members of the Board of Trustees. He therefore withdrew his second to the motion.

Mr. Backus seconded the above motion, unanimously carried, to authorize the completion of the application for Federal Funds for Scholarships for Registered Nursing Students and for Capitation Grants for the Registered Nursing Program. APPROVED

Dr. Bremer reported that he had contacted County Counsel with regard to the District's continued withholding of the check amounting to \$5,000 deposited by P & A Construction Company pending satisfactory completion of the rain damage and the inoperable bank of lights in conjunction with the Library-Classroom Complex. He stated that County Counsel had subsequently informed him that the District could legally withhold the check pending satisfactory correction of the problems. P & A CONSTRUCTION CO. - \$5,000 CHECK

Motion by Mr. Marshall, duly seconded and unanimously carried, to continue withholding the \$5,000 check deposited by P & A Construction Company as security pending satisfactory correction of the rain damage and the inoperable bank of lights in the Library-Classroom Complex. CHECK TO BE WITHHELD PENDING CORRECTION OF PROBLEMS



Dr. Bremer presented Legislative Reports 3 and 3A for the 1973-74 Regular Session to the Board of Trustees for its information. LEGISLATION

In addition, he informed the Board of Trustees that Assembly Bill 1243, concerning the Right to Strike, was still in the Senate Committee on Public Employment and Retirement; that Assembly Bill 2759, concerning Financial Disclosure, was still in the Governmental Organization Committee; that Assembly Bill 2965, concerning Tenure for Part-Time Employees, was set to be heard by the Assembly Education Committee on March 12, 1974; and that AB 2998, concerning Compensation for Part-Time Employees, had been sent to the Assembly Education Committee and that no date had been set for the hearing; and that Senate Bill 1359, concerning Filling of Vacancies on Boards of Trustees had been placed in the inactive file pending favorable action on Assembly Bill 1031 which had been sent to the Governor on March 11, 1974, for his signature.

Mrs. Berry commended Dr. McKinney, Chairman of the Division of Fine Arts, for being selected by the Speech Communication Association Committee on the American Revolution Bicentennial to produce a patriotic program to be made available on campuses throughout the United States. COMMENDATION - DR. MCKINNEY

Mr. Vogel adjourned the Regular Meeting into Executive Session at 9:40 P.M. EXECUTIVE SESSION

Mr. Vogel reopened the Regular Meeting at 11:42 P.M., and stated that the following personnel action had transpired in Executive Session: REGULAR SESSION

Motion by Mrs. Berry, duly seconded and unanimously carried, that the employment of Lenora Williammee, Library Clerk, be terminated on March 11, 1974, and that payment be made for any unused vacation and/or compensatory time. TERMINATION L. WILLIAMMEE

Motion by Mr. Brannon, duly seconded and unanimously carried, that the following members of the administrative staff be reemployed for the 1974-75 fiscal year: REEMPLOYMENT OF ADMINISTRATIVE STAFF

Roy N. Barletta, Business Manager  
William Kelly, Associate Dean of Counseling and Student Affairs  
R. L. Platt, Dean of Instruction  
Jack Swartzbaugh, Dean of Students

Motion by Mr. Marshall, duly seconded and unanimously carried, that the duties of the Athletic Director and Head Football Coach be separated and that extra compensation for serving as Head Football Coach be increased to 13 percent, effective July 1, 1974. DUTIES OF ATHLETIC DIRECTOR AND HEAD FOOTBALL COACH SEPARATED

Mr. Vogel adjourned the Regular Meeting at 11:45 P.M. ADJOURNMENT

  
Fred H. Bremer, Secretary to the Board of Trustees