

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, February 25, 1974, at 8:00 P.M.

REGULAR MEET

Mr. Lund, President of the Board of Trustees, called the meeting to order; Mrs. Berry led the audience in the Pledge of Allegiance; and Mr. Vogel gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus (arrived 9:00 P.M.)  
Mrs. Donna Berry  
Mr. Alyn Brannon (arrived 9:00 P.M.)  
Mr. John Lund  
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Michael Collins (excused)  
Mr. James Marshall (excused)

BOARD MEMBERS

In addition to communication items which had been mailed to the Board of Trustees prior to the meeting, Dr. Bremer distributed copies of the Lariat and copies of a letter from Governor Reagan concerning AB 1243 to the Members of the Board of Trustees for their information.

COMMUNICATIONS

In view of the fact that two Members of the Board of Trustees had indicated previously that they would arrive late, Mr. Lund stated that the three Members present would continue with the Agenda items and would request ratification of those particular items upon their arrival.

Mr. Lund asked the Members of the Board of Trustees if they wished to discuss or to remove any of the items listed on the Consent Calendar.

CONSENT CALENDAR

There were no items removed from the Consent Calendar.

Motion by Mrs. Berry, duly seconded and unanimously carried, to approve the Consent Calendar items as follows:

CONSENT CALENDAR  
APPROVED

Minutes

MINUTES

Minutes of the Regular Meeting held on February 11, 1974.

Conferences

CONFERENCES

Conferences as follows, with actual and necessary expenses paid:

LeRoy Stevens -- Community College Basketball Coaches Convention - Fresno - March 6-9, 1974.

Bob Doty -- Liaison Committee on Business Administration - California State College, Dominguez - March 7, 1974.

James Lindblad -- NSF Chautauqua Course in Cosmology - Harvey Mudd College - March 11-12, 1974. (No expense to the District)

Paul Brennan -- Community College Social Science Convention - San Diego - March 14-16, 1974.

Classified Position Description

POSITION DESCRIPTION -

Classified job description for the position of Piano Accompanist.

Awards

AWARDS

Awards as follows; such payment to be authorized upon delivery and acceptance of the items ordered:

R-3741	Autotransformers	Sargent-Welch Scientific Co.	\$1,396.08
138	Computer related equipment (Exchange Equipment)	Educational Data Systems	-0-
	Computer related equipment	Astrocom Data Communications	450.00

Purchase Orders

PURCHASE ORDERS

Purchase Orders 14154 through 14248, totaling \$15,557.39; such payment to be authorized upon delivery and acceptance of the items ordered.

Payment of Bills

PAYMENT OF BILLS

District Warrants 96-17630 through 96-17723, totaling \$362,692.60.

Payment of Personnel Services

PAYMENT OF PERSONNEL SERVICES

Classified Payroll	7B	\$47,133.94
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Classified Resignation

RESIGNATION -  
S. COLLINS

Sally Collins, Clerk Typist 11, effective February 28, 1974, with payment to be made for any earned vacation and or/compensatory time.

Classified Employment

EMPLOYMENT -  
M. BARNDT

Myrtle Barndt, Clerk Typist 11, Grade 20, Step 3, \$581.00 per month, effective March 4, 1974.

Dr. Bremer presented to the Board of Trustees for its consideration a salary proposal for 1974-75 submitted by the Saddleback College Classified Employees Association.

SALARY PROPOSAL -  
CLASSIFIED  
PERSONNEL

Dr. Bremer presented to the Board of Trustees a proposed Resolution providing for amended guidelines for the evaluation of projects in conjunction with the Environmental Quality Act of 1970, and recommended its adoption.

RESOLUTION -  
ENVIRONMENTAL  
QUALITY ACT OF  
1970

Motion by Mrs. Berry, duly seconded and unanimously carried, to adopt as recommended the Resolution providing for amended guidelines for the Evaluation of Projects in conjunction with the Environmental Quality Act of 1970.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BERRY, BRANNON, LUND, AND VOGEL  
NOES: MEMBERS: NONE  
ABSENT: MEMBERS: COLLINS AND MARSHALL

Dr. Bremer informed the Board of Trustees that a representative of the San Diego Gas and Electric Company had met recently with the Administration with regard to the Energy Crisis. He explained that, as a result of the meeting, lighting in the offices, the classrooms, the Library, and along the access road had been reduced by approximately three percent as compared with last year, and that the San Diego Gas and Electric Company had approved the energy reduction.

ENERGY CRISIS  
REPORT

Dr. Bremer reported that P & A Construction Company had deposited with the District a check in the amount of \$5,000.00 as security for completion of the punch list items on the Library-Classroom Complex, and that those items had been completed satisfactorily. He stated, however, that during the month of November, 1973, the building had been damaged by rain and that, in addition, a bank of lights was inoperable. He stated that P & A Construction Company had been apprised of the situation but had not corrected the problems. In view of that fact, Dr. Bremer requested the consideration of the Board of Trustees with regard to withholding the check pending satisfactory completion of those items.

P & A CONSTRUC-  
TION COMPANY -  
\$5,000 CHECK

A discussion ensued by the Members of the Board of Trustees, the Administration, and the District Architect concerning the legality of withholding the check for the purpose stated above since the items on the punch list had been completed. It was requested that the matter be referred to County Counsel for review and that a report be presented to the Board of Trustees at its regular meeting on March 11, 1974.

REFERRED TO  
COUNTY COUNSEL

Motion by Mrs. Berry, duly seconded and unanimously carried, that action be deferred until March 11, 1974, on the \$5,000.00 check submitted by P & A Construction Company as security for completion of punch list items in conjunction with the Library-Classroom Complex.

DEFERRED TO  
MARCH 11, 1974

Dr. Bremer presented to the Board of Trustees a proposed Academic Calendar for 1974-75 and recommended its adoption.

ACADEMIC CALENDAR  
1974-75

Motion by Mrs. Berry, duly seconded and unanimously carried, to adopt as presented the Academic Calendar for 1974-75.

Dr. Bremer reported that a representative of the California State University, Fullerton, had requested the use of College facilities during the 1974 Summer Session for the purpose of offering upper division courses. Dr. Bremer requested the consideration of the Board of Trustees with regard to the matter.

REQUEST FOR  
USE OF FACILI-  
TIES - CAL. STATE  
UNIVERSITY,  
FULLERTON

The Members of the Board of Trustees were enthusiastic about the request and directed Dr. Bremer to finalize the plans and to present a report to the Board of Trustees in the near future.

There were no miscellaneous items.

MISCELLANEOUS

Dr. Bremer presented to the Board of Trustees for its information proposed legislation for the 1973-74 Regular Session.

LEGISLATION

In addition, he reported that AB 1243, concerning the Right to Strike, was in the Senate Committee on Public Employment and Retirement; that AB 2759, concerning Financial Disclosure, was in the Governmental Organization Committee; that AB 2965, concerning Tenure for Part-Time Employees, was set to be heard in the Assembly Education Committee on March 12, 1974, that AB 2998, concerning Compensation for Part-Time Employees, had been introduced on January 31, 1974, and would be sent to the Assembly Education Committee soon; and that SB 1359, concerning Filling of Vacancies on Boards of Trustees, was on the third reading in the Assembly Floor.

Mr. Lund adjourned the Regular Meeting for recess at 8:40 P.M.

RECESS

Mr. Lund reopened the Regular Meeting at 9:00 P.M.

RECESS

Upon the arrival of Mr. Backus and Mr. Brannon, all Agenda items previously acted upon were unanimously ratified.

AGENDA ITEMS  
RATIFIED

Mr. Lund adjourned the Regular Meeting into Executive Session at 9:05 P.M.	EXECUTIVE SESSION																
Mr. Lund reconvened the Regular Meeting at 10:45 P.M., and stated that the following personnel action had transpired in Executive Session:	REGULAR MEETING																
Motion by Mr. Backus, duly seconded and unanimously carried, that John Given be employed to investigate and to evaluate the educational image of Saddleback College at the rate of \$12.00 per hour as needed.	EMPLOYMENT OF J. GIVEN																
Mr. Lund adjourned the Regular Meeting into Executive Session at 10:55 P.M.	EXECUTIVE SESSION																
Mr. Lund reconvened the Regular Meeting at 11:35 P.M., and stated that the following personnel action had transpired in Executive Session:	REGULAR SESSION																
Motion by Mr. Backus, duly seconded and unanimously carried, that the following certificated personnel be classified as contract employees for the 1974-75 academic year:	CERTIFICATED PERSONNEL - CONTRACT EMPLOYEES 1974-75																
<table border="0"> <tr> <td>James E. Bollingmo</td> <td>William A. Heffernan</td> </tr> <tr> <td>Everett L. Brewer</td> <td>W. Leona McGrew</td> </tr> <tr> <td>Theresa Courtright</td> <td>Thomas V. Morgan</td> </tr> <tr> <td>Ralph P. Darr</td> <td>Gary S. Resnick</td> </tr> <tr> <td>Margaret H. Gritton</td> <td>Lucille Van Elzaker</td> </tr> <tr> <td>Elizabeth Ann Hagerty</td> <td></td> </tr> </table>	James E. Bollingmo	William A. Heffernan	Everett L. Brewer	W. Leona McGrew	Theresa Courtright	Thomas V. Morgan	Ralph P. Darr	Gary S. Resnick	Margaret H. Gritton	Lucille Van Elzaker	Elizabeth Ann Hagerty						
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Margaret H. Gritton	Lucille Van Elzaker																
Elizabeth Ann Hagerty																	
Motion by Mr. Vogel, duly seconded and unanimously carried, that the following certificated personnel be classified as regular employees for the 1974-75 academic year:	CERTIFICATED PERSONNEL - REGULAR EMPLOYEES 1974-75																
<table border="0"> <tr> <td>Delphine M. Eschbach</td> <td>Patricia K. Ryan</td> </tr> <tr> <td>John A. Minch</td> <td>William H. Weisgerber</td> </tr> </table>	Delphine M. Eschbach	Patricia K. Ryan	John A. Minch	William H. Weisgerber													
Delphine M. Eschbach	Patricia K. Ryan																
John A. Minch	William H. Weisgerber																
Motion by Mr. Vogel, duly seconded and unanimously carried, that the following regular certificated employees be re-elected for 1974-75:	CERTIFICATED PERSONNEL - RE-ELECTED FOR 1974-75																
<table border="0"> <tr> <td>Gertrude C. Baker</td> <td>John P. Clancy</td> </tr> <tr> <td>Ryburn C. Bartlett</td> <td>Bonnie J. Cogbill</td> </tr> <tr> <td>Joann M. Bennett</td> <td>Donald E. Craig</td> </tr> <tr> <td>Howard W. Bergman</td> <td>Arthur F. Croisette</td> </tr> <tr> <td>Dona A. Berkhimer</td> <td>Jerry C. Davidson</td> </tr> <tr> <td>Paul E. Brennan</td> <td>Carol Demack</td> </tr> <tr> <td>Duane O. Cain</td> <td>George T. Denney</td> </tr> <tr> <td>Carl H. Christensen</td> <td>Robert W. Doty</td> </tr> </table>	Gertrude C. Baker	John P. Clancy	Ryburn C. Bartlett	Bonnie J. Cogbill	Joann M. Bennett	Donald E. Craig	Howard W. Bergman	Arthur F. Croisette	Dona A. Berkhimer	Jerry C. Davidson	Paul E. Brennan	Carol Demack	Duane O. Cain	George T. Denney	Carl H. Christensen	Robert W. Doty	
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Robert W. Ferguson  
John J. Flood  
Harold W. Friedemann  
Douglas R. Fritz  
Tom J. Gaines  
Patricia L. Grignon  
B. George Hartman  
James N. Hines  
Robert Hoffman  
William E. Holston  
Wayne J. Horvath  
Robert E. Jacobsen  
Reynold J. Kero  
Andrew W. Kish  
George M. Kurlak  
Monte C. LaBonte  
Grace L. Lange  
Dale M. Larson  
James G. Lindblad  
R. Phil Littell  
Howard H. Marcou  
Richard D. McCullough  
Vincent D. McCullough  
James T. McDonald  
Anna L. McFarlin  
Doyle G. McKinney  
Thomas S. Meyer

Terence J. Miraglia  
Melvin E. Mitchell  
Arlene C. Moore  
Calvin L. Nelson  
James R. Norris  
Robert W. Olson  
William E. Otta  
Robert N. Parsons  
William B. Phillips  
Lee W. Rhodes  
Linda L. Rice  
R. Jay Roelen  
David Sariego  
Frank O. Sciarrotta  
Betty J. Sherrer  
Dorothy K. Spidell  
LeRoy C. Stevens  
Richard E. Stuetz  
Milton B. Surface  
James F. Thorpe  
Jean M. Vincenzi  
Donald A. Walker  
H. Lee Walker  
Fred R. Weber  
Florence Wilkinson  
William M. Williams  
Ruth L. Zitnik

The following Agenda items were considered in open session:

Motion by Mr. Brannon, duly seconded and unanimously carried, to deny the request of Jean Vincenzi that she be granted released time amounting to 50% of her normal teaching load in 1974-75 in the event that she is elected President of the Academic Senate for California Community Colleges.

J. VINCENZI -  
ACADEMIC  
SENATE

Motion by Mrs. Berry, duly seconded, to oppose the proposed Sabbatical Leave Policy.

Mrs. Berry and Mr. Brannon voted aye.

Mr. Backus, Mr. Lund, and Mr. Vogel voted no.

Motion failed.

SABBATICAL  
LEAVE POLICY

Motion by Mr. Backus, duly seconded and carried, to adopt a Sabbatical Leave Policy with the provision that the number of certificated employees on sabbatical leave in any one year shall not exceed 5% and with compensation amounting to 50% of the employee's annual contractual salary.

Mrs. Berry voted no.

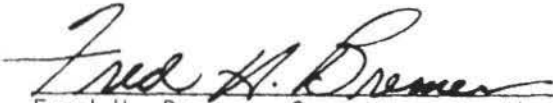
APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, that the proposal to update the District Master Plan be tabled until after the Governing Board Election in June, 1974.

UPDATING OF  
DISTRICT MASTER  
PLAN DEFERRED

Mr. Lund adjourned the Regular Meeting at 11:45 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees