

A G E N D A

REGULAR MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
July 22, 1974 -- 7:30 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Special Meeting held on June 28, 1974
Minutes of the Special Meeting held on June 30, 1974
Minutes of the Regular Meeting held on July 8, 1974
- (2) III-5 Conference Request
- (3) III-6a Approval of Change Order Number 14 on Science-Mathematics Building
- (4) III-6b Payment to Architects for Services on the Science-Mathematics Building
- (5) III-7 Payment to the County of Orange for District's share of Charges for Consolidation of the Trustee Election

*II. CONSENT CALENDAR

- (6) III-8 Payment to Insurance Brokers for Liability Insurance Premium
- (7) III-9 Awards
- (8) III-10 Payment of Bills
- (9) III-11 Payment of Personnel Services
- (10) VI-13 Employment of Classified Personnel
- (11) VI-14 Position Change of Classified Employee
- (12) VI-15 Employment of Previously Employed Extended Day Instructors for 1974-75
- (13) VI-16 Employment of Extended Day Instructors for 1974-75
- (14) VI-17 Change of Assignment of Certificated Employee

III. DISCUSSION/ACTION ITEMS

1. ENROLLMENT REPORT

The Board of Trustees will be given a comprehensive enrollment report for the 1974 Summer Session.

2. RESOLUTION

It is recommended that the Board of Trustees adopt, as presented, the Resolution pertaining to Hans W. Vogel.

3. CALIFORNIA SCHOOL BOARDS ASSOCIATION

The consideration of the Board of Trustees is requested in conjunction with membership in the California School Boards Association for the 1974-75 fiscal year at a fee of \$830.00.

4. BOARD MEETINGS IN AUGUST

It is requested that a decision be made concerning the dates of Board Meetings in August.

III. DISCUSSION/ACTION ITEMS

* 5. CONFERENCE

It is recommended that Thomas Donner be approved to attend, with actual and necessary expenses paid, the Workshop of the Western Association of College and University Business Officers in Santa Barbara on August 12 - 16, 1974.

* 6. SCIENCE-MATHEMATICS BUILDING

- * a. Approval of Change Order Number 14 is recommended, covering eleven items with a net increase in cost of \$6,011.65.

Original Contract Price		\$3,934,600.00
Change Order Number 1 (3-26-73)		-0-
Change Order Number 2 (4-17-73)		-0-
Change Order Number 3 (5-1-73)	deduct	(1,783.49)
Change Order Number 4 (8-13-73)	add	10,446.09
Change Order Number 5 (11-30-73)	add	141.77
Change Order Number 6 (11-30-73)	add	2,240.47
Change Order Number 7 (11-30-73)	deduct	(2,009.77)
Change Order Number 8 (1-4-74)	add	17,589.36
Change Order Number 9 (1-31-74)	add	5,317.72
Change Order Number 10 (2-4-74)	deduct	(4,302.37)
Change Order Number 11 (3-5-75)	add	789.70
Change Order Number 12 (4-1-74)	deduct	(17,484.96)
Change Order Number 13 (5-31-74)	add	598.97
Change Order Number 14 (7-11-74)	add	6,011.65
Revised contract price		<u>\$3,952,155.14</u>

There is no change in contract time; date of completion as of this Change Order remains September 24, 1974.

- * b. Payment request in the amount of \$3,289.75, submitted by Robert H. Hippe - George G. Randell, AIA Architects, in accordance with the terms of the agreement dated May 13, 1974, is presented for ratification.

* 7. JUNE PRIMARY ELECTION

We have received billing in the amount of \$4,591.58 from the Auditor Controller of the County of Orange for the District's share of the charges for the consolidation of the trustee election with the June 1974 Primary, and it is recommended that payment be authorized.

III. DISCUSSION/ACTION ITEMS

* 8. LIABILITY INSURANCE

Pursuant to the provisions of the contract with Robert H. Hippe - George G. Randell, AIA Architects, dated May 13, 1974, it is recommended that payment to Anderson & Anderson, Inc., Insurance Brokers, be authorized in the amount of \$3,953.00, for two-thirds of the total liability insurance premium for the policy period May 29, 1974, to May 29, 1975.

* 9. AWARDS

It is recommended that the following award be approved, the bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

Bid No. R-9485, Duplicator - Gestetner Corporation, \$1,292.67
96-02-1-19-000-7100-6400-119 Science Division

* 10. PAYMENT OF BILLS

It is recommended that District Warrants 96-19506 through 96-19507, totaling \$143,152.27, be approved and ratified for payment.

* 11. PAYMENT OF PERSONNEL SERVICES

Classified Personnel	12B	\$47,225.96
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12. MISCELLANEOUS

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. ADJOURN TO EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion.

VII. RECONVENE TO OPEN SESSION

Action will be taken concerning matters discussed in Executive Session.

VIII. ADJOURNMENT