

A G E N D A

REGULAR MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
July 8, 1974 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Regular Meeting held on June 24, 1974
- (2) III-6 Approval of Membership in the California Junior College Association for 1974-75
- (3) III-9 Conferences
- (4) III-11 Progress Payment Number 21 to Contractor
- (5) III-12 Payment to Architects in Conjunction with the Music Arts Building, Central Utility Plant, and Building "B"
- (6) III-13 Awards

*II. CONSENT CALENDAR

- (7) III-14 Payment of Bills
- (8) III-15 Payment of Personnel Services
- (9) VI-17 Termination of Classified Employee
- (10) VI-18 Reclassification of Classified Employee
- (11) VI-19 Employment of Classified Personnel
- (12) VI-20 Employment of Extended Day Instructors for 1974-75
- (13) VI-21 Approval of Scouts for the 1974-75 Athletic Season

III. DISCUSSION/ACTION ITEMS

1. ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting will be held for the purpose of electing Board Officers, setting regular meeting dates, and appointing a representative to assist in nominating members to the Orange County Committee on School District Organization.

2. PUBLICATION BUDGET

It is recommended that the Board of Trustees adopt for publication the Annual and Financial Budget for 1974-75 as presented.

3. BID REPORT

A report will be given to the Board of Trustees with regard to bids which were received concerning the construction of two permanent buildings and the remodeling of an existing building.

4. TENNIS COURTS AND HANDBALL COURTS

The District Architects will present a report concerning the construction of the tennis courts and the handball courts.

5. ARCHITECTURAL PROPOSAL

It is recommended that the Board of Trustees approve the proposal of Hippe & Randell to perform architectural services at a fee of 15% of construction costs in conjunction with the remodeling of the Counseling Division in Building "A" and the conversion of Building "M" to the office of Admissions and Records.

III. DISCUSSION/ACTION ITEMS

* 6. CALIFORNIA JUNIOR COLLEGE ASSOCIATION MEMBERSHIP

It is recommended that the Board of Trustees approve membership in the California Junior College Association for 1974-75 at a total fee of \$1,665.00.

7. CALIFORNIA SCHOOL BOARDS ASSOCIATION MEMBERSHIP

It is recommended that the Board of Trustees take action concerning possible membership in the California School Boards association for 1974-75 at a fee of \$830.00

8. ACADEMIC SENATE

A proposal will be presented to the Board of Trustees concerning possible funding of the Academic Senate.

* 9. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- a. George Hartman and Jack Swartzbaugh -- Mission Conference Workshop - San Diego - August 21 - 23, 1974.
- b. Thomas Meyer -- Conference for Educators on Computer-Assisted Test Construction - San Diego - October 14 - 16, 1974.

10. ACADEMIC SENATE AND FACULTY ASSOCIATION

A report will be given by representatives of the Academic Senate and the Faculty Association.

* 11. SCIENCE-MATHEMATICS BUILDING

Progress Payment Number 21 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract price -	\$3,934,600.00	
Total earned as of June 24, 1974		\$3,822,180.47
Less 10% retention		<u>382,218.05</u>
Net due on earned to date		\$3,439,962.42
Less previous payments		<u>3,302,481.15</u>
Total amount payable this estimate		\$ 137,481.27

III. DISCUSSION/ACTION ITEMS

* 12. ARCHITECTURAL SERVICES

Payment request in the amount of \$60,580.00 submitted by Robert H. Hippe - George G. Randall, AIA Architects, in accordance with the terms of the agreement dated May 13, 1974, is presented for ratification. This payment request is for architectural services as set forth below:

Music Arts Building	\$ 31,570.00
Central Utility Plant	25,760.00
Building "B" Remodeling	<u>3,250.00</u>
	\$ 60,580.00

* 13. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

* 14. PAYMENT OF BILLS

It is recommended that District Warrants 96-19330 through 96-19505 totaling \$106,345.27, be approved and ratified for payment.

* 15. PAYMENT OF PERSONNEL SERVICES

Classified Payroll	11B	\$ 45,234.02
Certificated Payroll	12A	<u>197,108.39</u>
		\$ 242,342.41

16. MISCELLANEOUS

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion.

VII. ADJOURNMENT