

A G E N D A

SPECIAL MEETING
SADDLEBACK COMMUNITY COLLEGE DISTRICT
June 12, 1974 -- 8:00 P.M.

Board Room
Tustin Unified School District
300 South "C" Street
Tustin, California 92680

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Special Meeting held on May 29, 1974
- (2) III-4 Conference
- (3) III-5a Progress Payment Number 20 to Contractor
- (4) III-5b Approval of Change Order Number 13 in Conjunction with the Science-Mathematics Building
- (5) III-5c Payment to Architects in Conjunction with the Science-Mathematics Building
- (6) III-6 Payment to Architects in Conjunction with Building "P"
- (7) III-8 Award
- (8) III-9 Purchase Orders

*II. CONSENT CALENDAR

- (9) III-10 Payment of Bills
- (10) III-11 Payment of Personnel Services
- (11) V-12 Resignation of Classified Personnel
- (12) V-13 Employment of Extended Day Instructor for Summer Session

III. DISCUSSION/ACTION ITEMS

1. TENTATIVE BUDGET

It is recommended that the Board of Trustees approve the proposed tentative budget for 1974-75 as follows:

General Fund	\$13,590,094.00
Special Reserve Fund	\$ 16,202.00

2. COMPETITIVE TENNIS

A report and a recommendation will be made to the Board of Trustees concerning the feasibility of engaging in competitive tennis, beginning with the 1974-75 academic year.

3. SPECIAL REPORTS

The Board of Trustees will be given special reports by the following staff members:

- a. R. L. Platt, Dean of Instruction
- b. Dan Armstrong, Director of Community Information and Services
- c. Frank Sciarrotta, Chairman, Division of Natural Science

* 4. CONFERENCE

It is recommended that Karen Dodson, Computer Science Laboratory Technician, be approved to attend, with actual and necessary expenses paid, the Conference on Computers in the Undergraduate Curricula, Pullman, Washington, on June 25 - 27, 1974.

III. DISCUSSION/ACTION ITEMS

* 5. SCIENCE-MATHEMATICS BUILDING

- * a. Progress Payment Request Number 20 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract price -	\$3,934,600.00	
Total earned as of May 28, 1974		\$3,669,423.50
Less 10% retention		<u>366,942.35</u>
Net due on earned to date		\$3,302,481.15
Less previous payments		<u>2,982,508.21</u>
Total amount payable this estimate		\$ 319,972.94

- * b. Approval of Change Order Number 13 is recommended, covering 23 items with a net increase in cost of \$598.97.

Original contract price		\$3,934,600.00
Change Order Number 1 (3-26-73)		-0-
Change Order Number 2 (4-17-73)		-0-
Change Order Number 3 (5-1-73)	deduct	(1,783.49)
Change Order Number 4 (8-13-73)	add	10,446.09
Change Order Number 5 (11-30-73)	add	141.77
Change Order Number 6 (11-30-73)	add	2,240.47
Change Order Number 7 (11-30-73)	deduct	(2,009.77)
Change Order Number 8 (1-4-74)	add	17,589.36
Change Order Number 9 (1-31-74)	add	5,317.72
Change Order Number 10 (2-4-74)	deduct	(4,302.37)
Change Order Number 11 (3-5-74)	add	789.70
Change Order Number 12 (4-1-74)	deduct	(17,484.96)
Change Order Number 13 (5-31-74)	add	<u>598.97</u>
Revised contract price		\$3,946,143.49

The contract time will be increased by 56 days; date of completion as of this Change Order will be September 24, 1974.

- * c. Robert H. Hippe - George G. Randell, Architects, have submitted the following request for payment for architectural services, and approval is recommended:

This billing: Article V, Section A (D) (1)
 Contract dated May 13, 1974

Fee -	\$13,159.00	
Amount due, 50% of fee		\$ 6,579.50

III. DISCUSSION/ACTION ITEMS

* 6. REMODELING OF BUILDING "P"

Robert H. Hippe - George G. Randell, Architects, have submitted the following request for payment for architectural services, and approval is recommended:

This billing: Article V, Section A (D) (2)
Contract dated May 13, 1974

Fee - \$712.00
Amount due, 100% of Fee \$ 712.00

7. REVISION IN CLASSIFIED POSITION DESCRIPTION

Approval is recommended for revision in Job Specifications for Custodian III, including change of job title to "Lead Custodian." There is no change in grade on the salary schedule.

* 8. AWARD

It is recommended that the following award be approved, the bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

Bid No. R-5346 for rental of IBM Computer Equipment

Bidder - IBM Corporation \$ 2,552.90

* 9. PURCHASE ORDERS

It is recommended that Purchase Orders 15111 through 15216, totaling \$38,296.96, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

* 10. PAYMENT OF BILLS

It is recommended that District Warrants 96-18933 through 96-19095, totaling \$128,775.67, be approved and ratified for payment.

* 11. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll 11A \$193,770.27

IV. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

V. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion.

VI. ADJOURNMENT