

A G E N D A

REGULAR MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
May 13, 1974 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board of Trustees to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Regular Meeting held on April 22, 1974,
and Minutes of the Special Meeting held on April 29, 1974.
- (2) III-10 Conferences
- (3) III-11 Progress Payment Number 19 to Contractor
- (4) III-12 Awards
- (5) III-13 Purchase Orders
- (6) III-14 Payment of Bills
- (7) III-15 Payment of Personnel Services
- (8) VI-19 Resignation of Classified Personnel
- (9) VI-20 Employment of Classified Personnel

II. CONSENT CALENDAR

- (10) VI-21 Employment of Full-time Instructors for Summer School
- (11) VI-22 Employment of Extended Day Instructors for Summer School
- (12) VI-23 Employment of Extended Day Instructor

III. DISCUSSION/ACTION ITEMS

1. PROPOSED REVISION OF BOARD POLICY 4053

It is recommended that Board Policy 4053, Employer-Employee Relations, be revised as presented.

2. PROPOSED REVISION OF BOARD POLICY 6140

It is recommended that Board Policy 6140, pertaining to Campus Speakers, be approved as presented.

3. VETERANS' COST OF INSTRUCTION PAYMENTS

It is recommended that permission be granted by the Board of Trustees to make application to the Department of Health, Education, and Welfare for Veterans' Cost-of-Instruction Funds for 1974-75. If this request is approved, Saddleback College will be eligible for as much as \$41,800.00.

4. COMMENCEMENT

A report and a recommendation will be made in conjunction with attendance by graduates at the Commencement Exercises.

5. MINIMUM WAGE FOR STUDENTS

A report will be given to the Board of Trustees concerning the minimum wage for students.

6. SECOND BOARD MEETING IN MAY

A report and a recommendation will be made concerning the date of the second Board Meeting in May.

III. DISCUSSION/ACTION ITEMS

7. APPEARANCE OF ASSOCIATED STUDENT BODY REPRESENTATIVES

Representatives of the Associated Student Body wish to appear before the Board of Trustees to discuss the following matters:

- a. Financing of associated students.
- b. Parking fees.

8. COMMUNITY SERVICE BUDGET

Mrs. Brandt wishes to discuss with the Board of Trustees aspects of the Community Service Budget for 1974-75.

9. STUDENT PARTICIPATION AT BOARD MEETINGS

A discussion will materialize concerning student participation at Board Meetings.

* 10. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- a. Jack Swartzbaugh -- California Community College Chief Student Personnel Administrators Conference - Anaheim - May 15, 1974.
- b. Calvin Nelson -- Conference on Cooperative Programming, California Maritime Academy - Vallejo - May 24, 1974.
- c. William Kelly and Jack Swartzbaugh -- Conference for Deans of Student Personnel Services - Newport - May 28-29, 1974.
- d. Dorothy Spidell -- Library Conference - Dallas, Texas - June 13-14, 1974. (No expense to the District).
- e. John Minch - Geological Association of America Penrose Conference - Gulf of California - June 16-21, 1974. (No expense to the District).

* 11. SCIENCE-MATHEMATICS BUILDING

Progress Payment Request Number 19 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract Price - \$3,934,600.00	
Total earned as of April 26, 1974	\$3,313,898.01
Less 10% retention	<u>331,389.80</u>
Net due on earned to date	\$2,982,508.21
Less previous payments	<u>2,892,087.29</u>
Total amount payable this estimate	\$ 90,420.92

* 12. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payments be authorized upon delivery and acceptance of the items ordered.

* 13. PURCHASE ORDERS

It is recommended that Purchase Orders 14863 through 15065, totaling \$37,228.06, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

* 14. PAYMENT OF BILLS

It is recommended that District Warrants 96-18395 through 96-18627, totaling \$86,168.88, be approved and ratified for payment.

* 15. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	10A	\$169,882.02
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16. MISCELLANEOUS

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion.

VII. ADJOURNMENT