

A G E N D A

REGULAR MEETING
SADDLEBACK COMMUNITY COLLEGE DISTRICT
April 22, 1974 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Special Meeting held on March 20, 1974, and Minutes of the Special Meeting held on April 4, 1974.
- (2) III-4 Summary of Financial Status as of April 1, 1974
- (3) III-6 Conferences
- (4) III-8 Payment to LeRoy Crandall and Associates
- (5) III-9 Payment to L. Frederick Werder and Associates
- (6) III-10 Awards
- (7) III-11 Purchase Orders
- (8) III-12 Payment of Bills
- (9) III-13 Payment of Personnel Services

*II. CONSENT CALENDAR

- (10) VI-17 Employment of Classified Personnel
- (11) VI-18 Employment of Extended Day Instructor
- (12) VI-19 Employment of Personnel for Choral Festival

III. DISCUSSION/ACTION ITEMS

1. ENROLLMENT REPORT

The Board of Trustees will be given a complete enrollment report for the Spring Quarter of the 1973-74 academic year.

2. CURRICULAR CHANGES

It is recommended that the Board of Trustees approve the curricular changes and additions for 1974-75 as presented.

3. RECOMMENDED POLICY CHANGE

It is recommended that Board Policy 4053, Employee Organizations, be modified as presented.

* 4. SUMMARY OF FINANCIAL STATUS

In conjunction with Education Code Section 939, a Summary of the Financial Status of the District as of April 1, 1974, is hereby submitted.

5. POLICY CONCERNING CAMPUS SPEAKERS

It is recommended that Board Policy 6140, Campus Speakers, be changed as proposed.

* 6. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- a. R. L. Platt -- Conference of the California Community Colleges Continuing Education Association - San Diego - April 25 - 26, 1974.

III. DISCUSSION/ACTION ITEMS

* 6. CONFERENCES (Continued)

- b. Margaret Gritton -- Conference on Home Economics in the Community Colleges - Sacramento - April 26 - 27, 1974.
- c. Roy Barletta -- Meeting of the California Junior College Association Committee on Business Management - Sacramento - April 30, 1974.
- d. Delphine Eschbach -- American Cancer Society Symposium for Nurses - Orange County Medical Center - April 30, 1974.
- e. Frank Sciarrotta -- Articulation Conference for the California State Universities and Colleges - Sacramento - May 6 - 7, 1974.
- f. William Kelly -- Conference of California Deans of Men and Activity Administrators - Lake Tahoe - May 8 - 11, 1974.

7. SCIENCE-MATHEMATICS BUILDING

Approval of Change Order Number 12 is recommended, covering nine items with a net decrease of \$17,484.96 in price.

Original contract price		\$3,934,600.00
Change Order Number 1 (3-26-73)		-0-
Change Order Number 2 (4-17-73)		-0-
Change Order Number 3 (5-1-73)	deduct	(1,783.49)
Change Order Number 4 (8-13-73)	add	10,446.09
Change Order Number 5 (11-30-73)	add	141.77
Change Order Number 6 (11-30-73)	add	2,240.47
Change Order Number 7 (11-30-73)	deduct	(2,009.77)
Change Order Number 8 (1-4-74)	add	17,589.36
Change Order Number 9 (1-31-74)	add	5,317.72
Change Order Number 10 (2-4-74)	deduct	(4,302.37)
Change Order Number 11 (3-5-74)	add	789.70
Change Order Number 12 (4-1-74)	deduct	<u>(17,484.96)</u>
Revised contract price		\$3,945,544.52

There is no change in contract time; date of completion as of this Change Order remains July 30, 1974.

* 8. GYM-PHYSICAL EDUCATION BUILDING

LeRoy Crandall and Associates have submitted a request for payment for services rendered in connection with the foundation investigation for the proposed Gymnasium and Physical Education Building in the amount of \$5,000.00, and approval is recommended.

III. DISCUSSION/ACTION ITEMS

* 9. CONSULTING SERVICE

L. Frederick Werder and Associates have submitted a request for payment in the amount of \$462.00 for services performed in connection with preparation of the ten-year construction plan, and approval is recommended.

* 10. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

* 11. PURCHASE ORDERS

It is recommended that Purchase Orders 14625 through 14862, totaling \$104,378.84, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

* 12. PAYMENT OF BILLS

It is recommended that District Warrants 96-18132 through 96-18394, totaling \$329,828.27, be approved and ratified for payment.

* 13. PAYMENT OF PERSONNEL SERVICES

Certificated	9A	\$184,496.02
Classified Payroll	9B	<u>63,845.55</u>
		\$248,341.57

* 14. MISCELLANEOUS

a. Special Meeting

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

AGENDA
BOARD OF TRUSTEES
April 22, 1974

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion.

VII. ADJOURNMENT