

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

April 2, 1974

Telephone:
831-9700

N O T I C E O F
S P E C I A L M E E T I N G

To: Mr. Patrick Backus
Mrs. Donna Berry
Mrs. Norrisa Brandt
Mr. Alyn Brannon
Mr. James Marshall
Mr. Hans Vogel

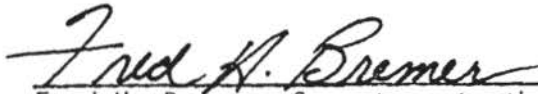
Members of the Board of Trustees of the Saddleback Community College District. You are hereby notified that a Special Meeting of the Board of Trustees is called for the hour of 4:00 o'clock p.m., on the fourth day of April, 1974, in the Board Room of the Saddleback Community College District, 28000 Marguerite Parkway, Mission Viejo, California.

Said meeting is called for the purpose of discussing and/or taking action on the following:

1. Items of Communications
2. Approval of Minutes of previous meetings
3. Sabbatical Leave Policy
4. Bus Service for Students
5. Requested use of Athletic Facilities
6. Fringe Benefits for 1974-75
7. Participation of Students at Board Meetings

NOTICE OF SPECIAL MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
April 2, 1974

8. Conference Request
9. Progress Payment to J. B. Allen & Company
10. Payment to Robert Lowrey Associates-Architects for Architectural Services
11. Awards to Vendors
12. Purchase Orders
13. Payment of Personnel Services
14. Legislation
15. Oral Communications
16. Executive Session - Personnel



Fred H. Bremer, Secretary to the Board of Trustees

A G E N D A

SPECIAL MEETING
SADDLEBACK COMMUNITY COLLEGE DISTRICT
April 4, 1974 -- 4:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Special Meeting held on March 20, 1974,
and Minutes of the Regular Meeting held on March 25, 1974.
- (2) III-6 Conference
- (3) III-7a Progress Payment Number 18 to Contractor
- (4) III-7b Payment to District Architect for Science-Mathematics
Building
- (5) III-8 Awards
- (6) III-9 Purchase Orders
- (7) III-10 Payment of Bills
- (8) VI-11 Employment of Classified Personnel
- (9) VI-12 Employment of Guest Lecturer

III. DISCUSSION/ACTION ITEMS

1. SABBATICAL LEAVE POLICY

The consideration of the Board of Trustees is requested concerning the possibility of rescinding the Sabbatical Leave Policy which was adopted on February 25, 1974.

2. BUS SERVICE

A discussion will materialize concerning the establishment of bus service for the students at the College.

3. USE OF FACILITIES

It is recommended that the Board of Trustees approve the use of the athletic area by the Del Obispo Boys Baseball, Inc., for its various practice sessions.

4. FRINGE BENEFITS PROPOSAL

Mr. Denney, Chairman of the Membership and Personnel Services Committee of the Faculty, wishes to present a recommendation in conjunction with fringe benefits for 1974-75.

5. STUDENT PARTICIPATION AT BOARD MEETINGS

A discussion will materialize concerning the participation of students at Board Meetings.

* 6. CONFERENCE REQUEST

It is recommended that Vincent McCullough be approved to attend, with actual and necessary expenses paid, the Convention of the California Association of Health, Physical Education, and Recreation in San Jose, on April 5 - 8, 1974.

* 7. SCIENCE-MATHEMATICS BUILDING

- * a. Progress Payment Number 18 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract price -	\$3,934,600.00	
Total earned as of March 25, 1974		\$ 3,213,430.32
Less 10% retention		<u>321,343.03</u>
Net due on earned to date		2,892,087.29
Less previous payments		<u>2,676,733.52</u>
Total amount payable this estimate		\$ 215,353.77

III. DISCUSSION/ACTION ITEMS

* 7. SCIENCE-MATHEMATICS BUILDING (Continued)

- * b. Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and payment is recommended:

Fee - 7% of awarded construction contract of \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	<u>220,337.60</u>
Balance for construction phase	\$ 55,084.40

This billing to 81% construction completion	\$ 44,618.35
Less previous construction payments	<u>41,313.30</u>
Total due this request	\$ 3,305.05

* 8. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

* 9. PURCHASE ORDERS

It is recommended that Purchase Orders 14603 through 14624, totaling \$2,037.55, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

* 10. PAYMENT OF BILLS

It is recommended that District Warrants 96-18003 through 96-18131, totaling \$59,235.50, be approved and ratified for payment.

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion.

VII. ADJOURNMENT