

A G E N D A

REGULAR MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
March 11, 1974 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

*II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Regular Meeting held on February 25, 1974
- (2) III-4 Conferences
- (3) III-5a Progress Payment Number 17 to Contractor
- (4) III-5b Approval of Change Order Number 11 in Conjunction with the Science-Mathematics Building
- (5) III-5c Payment to District Architect for Science-Mathematics Building
- (6) III-6 Payment to District Architect for Central Plant
- (7) III-7 Awards
- (8) III-8 Purchase Orders
- (9) III-9 Payment of Bills
- (10) III-10 Payment of Personnel Services

*II. CONSENT CALENDAR

- (12) VI-12b Declination of Employment
- (13) VI-13 Compensation for Student Help
- (14) VI-14 Employment of Part-time Registration Clerks
- (15) VI-15 Employment of Extended Day Instructors

III. DISCUSSION/ACTION ITEMS

1. CONSTRUCTION OF PHYSICAL EDUCATION FACILITIES

A recommendation will be made to the Board of Trustees concerning the construction of physical education facilities.

2. PROPOSED BOARD POLICY

It is recommended that the Board of Trustees adopt the proposed policy pertaining to compensation for Members of the Board of Trustees.

3. PROPOSED FEDERAL APPLICATIONS

It is recommended that the Board of Trustees authorize the completion of applications for Federal Funds as follows:

- a. Scholarships for registered nursing students.
- b. Capitation Grants for the Registered Nursing Program.

* 4. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- a. Gertrude C. Baker -- Conference of the Western Council on Higher Education for Nursing - Denver - March 13 - 15, 1974.
- b. Fred Weber -- Data Processing Workshop - Claremont - March 14 - 15 1974.
- c. George Hartman -- Convention of the California Association of Health, Physical Education, and Recreation - San Jose - April 5 - 8, 1974.
- d. Robert Brewer -- Buildings and Grounds Workshop - Northridge - April 8 - 9, 1974.

III. DISCUSSION/ACTION ITEMS

* 4. CONFERENCES (Continued)

- e. Robert Olson -- Structure and Materials Convention - Las Vegas - April 17 - 19, 1974.
- f. James Bollingmo -- Convention on Community College Science and General Education - Bakersfield - April 19 - 20, 1974.

* 5. SCIENCE-MATHEMATICS BUILDING

- * a. Progress Payment Request Number 17 has been submitted by J. B. Allen and Company, as set forth below, and payment is recommended:

Contract Price - \$3,934,600.00	
Total earned as of February 26, 1974	\$ 2,974,148.36
Less 10% retention	<u>297,414.84</u>
Net due on earned to date	\$ 2,676,733.52
Less previous payments	<u>2,407,976.89</u>
Total amount payable this estimate	\$ 268,756.63

- * b. Approval of Change Order Number 11 is recommended, covering six items with a net increase of \$789.70 in price.

Original contract price		\$ 3,934,600.00
Change Order Number 1 (3-26-73)		-0-
Change Order Number 2 (4-17-73)		-0-
Change Order Number 3 (5-1-73)	deduct	(1,783.49)
Change Order Number 4 (8-13-73)	add	10,446.09
Change Order Number 5 (11-30-73)	add	141.77
Change Order Number 6 (11-30-73)	add	2,240.47
Change Order Number 7 (11-30-73)	deduct	(2,009.77)
Change Order Number 8 (1-4-74)	add	17,589.36
Change Order Number 9 (1-31-74)	add	5,317.72
Change Order Number 10 (2-4-74)	deduct	(4,302.37)
Change Order Number 11 (3-5-74)	add	<u>789.70</u>
		\$ 3,963,029.48

There is no change in contract time; date of completion as of this Change Order remains July 30, 1974.

III. DISCUSSION/ACTION ITEMS

* 5. SCIENCE-MATHEMATICS BUILDING (Continued)

- * c. Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and payment is recommended:

Fee - 7% of awarded construction contract of \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	<u>220,337.60</u>
Balance for construction phase	\$ 55,084.40

This billing to 75% construction completion	\$ 41,313.30
Less previous construction payments	<u>37,457.39</u>
Total due this request	\$ 3,855.91

* 6. CENTRAL PLANT

Robert Lowrey Associates-Architects has submitted a request for payment for architectural services as set forth below, and payment is recommended:

Fee - 7% of agreed preliminary estimate of construction cost of \$1,361,057.00 = \$95,273.99

Construction documents phase to 75%	\$71,455.49
Less design development phase (30%) paid	<u>28,387.33</u>
Balance for working drawing phase	\$43,068.11

(4 monthly billings @ \$10,767.02)

This billing, No. 4 of 4 \$ 10,767.02

* 7. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

* 8. PURCHASE ORDERS

It is recommended that Purchase Orders 14249 through 14436, totaling \$141,362.04, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

* 9. PAYMENT OF BILLS

It is recommended that District Warrants 96-17724 through 96-17853, totaling \$48,698.87, be approved and ratified for payment.

III. DISCUSSION/ACTION ITEMS

* 10. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	8A	\$ 184,140.11
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11. MISCELLANEOUS

A. Disposition of check amounting to \$5,000.00 from P & A Construction Company.

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion and/or action.

VII. ADJOURNMENT