

A G E N D A

REGULAR MEETING
BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
February 25, 1974 -- 8:00 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

I. PRELIMINARY

Pledge of Allegiance and Invocation

Communications

* II. CONSENT CALENDAR

All items listed under Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless it is requested that specific items be discussed or removed from the Consent Calendar.

- (1) Minutes of the Regular Meeting held on February 11, 1974
- (2) III-7 Conferences
- (3) III-8 Classified Position description for Piano Accompanist
- (4) III-9 Awards
- (5) III-10 Purchase Orders
- (6) III-11 Payment of Bills
- (7) III-12 Payment of Personnel Services
- (8) VI-14 Resignations - Classified Personnel
- (9) VI-15 Employment - Classified Personnel

III. DISCUSSION/ACTION ITEMS

1. SALARY PROPOSAL FOR 1974-75

A salary proposal for 1974-75 will be presented by the Saddleback College Classified Employees Association.

2. ENVIRONMENTAL QUALITY ACT OF 1970

It is recommended that the Board of Trustees adopt, as presented, the Resolution providing for amended guidelines for the evaluation of projects in conjunction with the Environmental Quality Act of 1970.

3. ENERGY CRISIS

A report will be given to the Board of Trustees concerning measures which have been taken by the Administration to reduce the use of energy on campus.

4. P & A CONSTRUCTION COMPANY

A recommendation will be made to the Board of Trustees concerning the check amounting to \$5,000.00 which was deposited with the District by the P & A Construction Company as security for the completion of remaining items on the punch list.

5. ACADEMIC CALENDAR

It is recommended that the Board of Trustees adopt the Academic Calendar for 1974-75 as presented.

6. USE OF FACILITIES BY CALIFORNIA STATE UNIVERSITY, FULLERTON

The Superintendent/President will discuss with the Board of Trustees a request by California State University, Fullerton, that facilities be provided for it to offer upper division courses during the 1974 Summer Session.

* 7. CONFERENCES

It is recommended that the following conferences be approved with actual and necessary expenses paid:

- a. LeRoy Stevens -- Community College Basketball Coaches Convention - Fresno - March 6-9, 1974.
- b. Bob Doty -- Liaison Committee on Business Administration - California State College, Dominguez, March 7, 1974.
- c. James Lindblad -- NSF Chautauqua Course in Cosmology - Harvey Mudd College -- March 11-12, 1974. (No expense to the District)
- d. Paul Brennan -- Community College Social Science Convention - San Diego - March 14-16, 1974.

III. DISCUSSION/ACTION ITEMS

* 8. CLASSIFIED POSITION DESCRIPTION

It is recommended that the proposed job description for Piano Accompanist be adopted as presented.

* 9. AWARDS

It is recommended that the awards on the attached list be approved, each bidder having submitted the low bid meeting specifications, and that payment be authorized upon delivery and acceptance of the items ordered.

* 10. PURCHASE ORDERS

It is recommended that Purchase Orders 14154 through 14248, totaling \$15,557.39, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

* 11. PAYMENT OF BILLS

It is recommended that District Warrants 96-17630 through 96-17723, totaling \$362,692.60, be approved and ratified for payment.

* 12. PAYMENT OF PERSONNEL SERVICES

Classified Payroll	7B	\$ 47,133.94
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13. MISCELLANEOUS

IV. LEGISLATION

Legislative reports may be given by the Members of the Board of Trustees and the Administration.

V. ORAL COMMUNICATIONS

Members of the audience who wish to address the Board of Trustees may do so at this time.

VI. EXECUTIVE SESSION

Personnel matters relating to certificated and classified members of the staff will be presented for discussion and/or action.

VII. ADJOURNMENT