

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
December 14, 1970

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, December 14, 1970, at 7:45 P.M.

REGULAR MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance; and Mr. Lund gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus  
Mr. Alyn Brannon  
Mr. John Lund  
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Michael Collins

BOARD MEMBER

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on November 23, 1970, as presented.

MINUTES OF  
11-23-70  
APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board. He reported that he had attended a meeting, which had been called by the Chancellor of the California Community Colleges, in San Francisco on December 9, 1970, concerning the Junior College Construction Act. He stated that the Department of Finance was reviewing applications on a priority basis and expressed optimism that the District would be included in the Governor's 1971-72 Capital Outlay Program for matching funds for the Science-Mathematics Building. A decision concerning the above should be made in the near future.

COMMUNICATIONS

Dr. Bremer reminded the Board of Trustees of the Workshop to be held in Santa Ana on December 16, 1970, concerning Legislation and Basic Finance.

Mr. Vogel introduced Mr. George Leidal, reporter for the Daily Pilot.

Dr. Bremer presented, as follows, proposed Board Policy 1311 to the Board of Trustees and recommended its adoption:

PROPOSED  
BOARD POLICY  
1311

COMMUNITY RELATIONS -- PUBLIC USE OF DISTRICT BUILDINGS AND GROUNDS

Applications for public use of District buildings or grounds by any organization shall be submitted to the Board of Trustees for its approval at least 30 days prior to the date of the requested use. The Board of Trustees may permit the use in accordance with Board Policy 1310 and the provisions of the Education Code Section 16551 et seq.

The public use of grounds is limited to those recreational activities which will not cause damage to the property of the District. Such activities as, but not limited to, the use of golf balls and clubs, firing of weapons, driving vehicles off the roadway onto the grounds, and bringing dogs or other pets onto the grounds, are prohibited.

The Superintendent is authorized to grant permission to a person who requests the individual use of District buildings or grounds, provided that such use is within the purview of the policies of the Board of Trustees and Section 16551 et seq. of the Education Code.

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt Board Policy 1311 as presented.

ADOPTED

Dr. Bremer stated that Mr. Lowrey, District Architect, would present a report to the Board of Trustees with regard to construction on the permanent campus.

DISTRICT  
ARCHITECT --  
PERMANENT CAMPUS  
CONSTRUCTION

Mr. Lowrey reported that he had met on December 10 and 11, 1970, with Mr. Bouwsma, Educational Consultant, Dr. Bremer, and Mrs. Moore with regard to electronic equipment for the Learning Resource Center.

Mr. Lowrey presented two renderings of the proposed Library-Classroom Complex to the Board of Trustees for its consideration. The renderings depicted a minimal amount of window space. In addition, they showed various hillside elevations and entrance levels to the first and second floors.

DRAWINGS --  
LIBRARY-CLASSROOM  
COMPLEX

Dr. Bremer stated that, from an aesthetic standpoint, a certain amount of windows are desirable and expressed a desire for additional windows to be included in the plans other than the ones shown in the second and third floors.

Mr. Vogel stated that he was in favor of the minimal-window concept for the Library-Classroom Complex. His reasons were based on the distractions created by windows; the high initial capital outlay; and the subsequent additional cost for maintenance, insurance, and security.

A lengthy discussion ensued by Members of the Board and the Administration concerning the statements by Dr. Bremer and Mr. Vogel.

Motion by Mr. Lund, duly seconded and unanimously carried, to authorize the District Architect to proceed with the plans for the Library-Classroom Complex with a minimal use of glass, and that the Superintendent call a meeting of the Building Committee and the District Architect at an early date in order for the matter to be reviewed.

APPROVED

Mr. Lowrey reported that he had contacted four major construction companies concerning cost figures for a completion date of 14 months versus 16 months for the Library-Classroom Complex. He stated that since the bidding situations change daily, a recommendation should be presented in March when the bids are advertised.

Mr. Lowrey explained that the exterior of the building would be concrete with adobe block, quarry tile, or concrete block. He stated that he would present samples of the exterior materials to the Board of Trustees at the Regular Meeting on January 11, 1971.

Mr. Lowrey recommended that the Board of Trustees approve the elevations as shown on the renderings of the building.

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the elevations as shown on the plans of the Library-Classroom Complex.

ELEVATIONS  
APPROVED

Dr. Bremer recommended that the following conference be approved with actual and necessary expenses paid:

CONFERENCE  
REQUEST

Monte LaBonte -- National Conference of College Band Directors - Austin, Texas - January 25 - 30, 1971.

LaBONTE

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the above conference request as recommended.

APPROVED

Mr. Barletta presented the following bids, which were the lowest meeting specifications, and recommended their approval:

BIDS

R-6950	Walk-Over Mats	Industrial Control System	\$ 1,500.
R-9397	Catalogs	Business Forms Printing Co.	1,638.

Motion by Mr. Brannon, duly seconded and unanimously carried, to award the above bids as recommended.

AWARDED

Mr. Barletta recommended that all bids which were submitted on Bid Requests 87 and 88 be rejected for the reason that the equipment requested for Biology and Chemistry is to be reviewed for possible changes.

Motion by Mr. Brannon, duly seconded and unanimously carried, that Bid Requests 87 and 88 be rejected as recommended.	REJECTED
Mr. Barletta reported that the Legislative Bill Room is accepting orders for various bill services to be offered during the 1971 General Legislative Session, and recommended that the District secure the following services at a cost of \$215 plus 5% sales tax.	LEGISLATIVE BILL SERVICE
Bills and Amendments Weekly Histories	Chaptered Laws (loose) Summary Digest
Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above recommendation as presented.	APPROVED
Motion by Mr. Backus, duly seconded and unanimously carried, that Purchase Orders 5563 through 5675, totaling \$402,835.24, be approved and that payment be authorized upon delivery and acceptance of the items ordered.	PURCHASE ORDERS APPROVED
Mr. Barletta recommended that District Warrants 96-6177 through 96-6419, totaling \$114,730.09, be approved and ratified for payment. He also recommended that, if a meeting is not held on December 28, 1970, the Superintendent or Business Manager be authorized to release warrants to people who will appear on the warrant list at the next regular meeting.	DISTRICT WARRANT
Motion by Mr. Lund, duly seconded and unanimously carried, to approve the above recommendations as presented.	APPROVED
Mr. Vogel adjourned the Regular Meeting into Executive Session at 9:45 P.M.	ADJOURNED TO EXECUTIVE SESSION
Mr. Vogel reopened the Regular Meeting at 10:50 P.M., and stated that the following personnel action had transpired in Executive Session:	REGULAR MEETING
Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the resignation of William Coulter, Groundsman 2, effective December 11, 1970, last day of service, and to authorize payment for any earned vacation and/or compensatory time.	RESIGNATION -- W. COULTER
Motion by Mr. Brannon, duly seconded and unanimously carried, to employ the following classified personnel:	EMPLOYMENT
1. Luther D. Wren -- Security Officer 2, \$3.089 per hour, on an "as-needed" basis, effective December 15, 1970.	L. WREN
2. Augustino Sasso -- Security Officer 2, \$3.089 per hour, on an "as-needed" basis, effective December 15, 1970.	A. SASSO

Motion by Mr. Lund, duly seconded and unanimously carried, to employ the following as extended day instructors on an "if-and-as-needed" basis for the 1970-71 academic year:

EXTENDED DAY  
INSTRUCTORS

Division of Business Science

Charles P. Fox                      \$8.00 per hour

Division of Fine Arts

Rick G. Anderson                  8.00 per hour

Division of Languages

Patrick O'Brien                  8.00 per hour  
Joyce A. Kemble                  8.00 per hour  
Margaret A. McClendon          8.00 per hour  
Anne C. Schauwecker            8.00 per hour  
Prent W. Yandell                 8.00 per hour

Division of Mathematics and Engineering

Richard M. Judy                  8.00 per hour

Division of Science

Lauren R. Miller                 8.00 per hour

Motion by Mr. Lund, duly seconded and unanimously carried, to employ Norris and Gottfried, Inc., as consultants, at a fee of between \$5,200 and \$6,000, to assist the College in making a determination of the type of computer hardware and computer languages which should be instituted.

NORRIS AND  
GOTTFRIED, INC.  
EMPLOYED AS  
CONSULTANTS

Mr. Vogel adjourned the Regular Meeting at 10:55 P.M.

ADJOURNMENT

  
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Fred H. Bremer, Secretary to the Board of Trustees