

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
November 24, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, November 24, 1969, at 7:50 P.M.

REGULAR MEETING

Mr. Backus, Vice President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Zitnik gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Louis Zitnik

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Michael Collins (illness - excused)
Mr. Hans Vogel (illness - excused)

BOARD MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on November 10, 1969, as mailed.

MINUTES OF
11-10-69 AP
PROVED AS M

Dr. Bremer distributed miscellaneous communication items to the members of the Board. He also informed them of the fact that the College's football team will be competing with Reedley College in the semifinals of the State play-offs on Saturday, November 29; that the Cross Country Team is Number One in the Desert Conference; and that top awards were won by Saddleback students who participated in the Invitational Forensic Tournament held recently at Riverside College.

COMMUNICATIONS

Dr. Bremer stated that a two-thirds majority of the Board of Trustees is required to adopt a Resolution to grant a slope and drainage easement to the County of Orange. He therefore recommended, since two members of the Board were absent, that the Superintendent be authorized to grant a temporary right of entry to the County of Orange until such time as the easement is dedicated by the Board of Trustees.

RESOLUTION --
SLOPE AND
DRAINAGE
EASEMENT

Motion by Mr. Zitnik, duly seconded and unanimously carried, to authorize the Superintendent to grant a temporary right of entry to the County of Orange until such time as the easement is dedicated by the Board of Trustees.

SUPERINTENDENT
AUTHORIZED TO
GRANT TEMPORARY
RIGHT OF ENTRY

Dr. Bremer presented a proposed Seal, which was developed by Mrs. Dona Berkhimer and approved by the Seal Committee. He recommended that two Seals with identical symbols be adopted: one for the College and one for the District.

SEAL

Motion by Mr. Brannon, duly seconded and unanimously carried, that two Seals be approved as recommended.

APPROVED

Dr. Bremer recommended that the Superintendent and one or more members of the Board be authorized, with actual and necessary expenses paid, to meet in Sacramento to confer with the appropriate officials concerning certain technical aspects of the Project Planning Guide pertaining to the proposed library complex.

MEETING --
SACRAMENTO

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above recommendation as presented.

APPROVED

Dr. Bremer stated that John Bothwell, Associated Student Body President, would present a request to the Board of Trustees concerning the Student Body Constitution election.

ASB CONSTITUTION
ELECTION

Mr. Bothwell requested that the Associated Student Body Government of Saddleback College be permitted to hold an election with regard to the Student Body Constitution on December 3 - 5, 1969.

A discussion ensued.

Motion by Mr. Brannon, duly seconded and unanimously carried, that the Associated Student Body Government be authorized to hold an election on December 3 - 5, 1969, with regard to the Student Body Constitution.

AUTHORIZED

John Bothwell presented the following petition, signed by approximately 50 percent of the College's full-time students, to the Board of Trustees:

PETITION
ASB

"We the undersigned students of Saddleback College wish to express our full support for the Associated Student Body Government in its continuing endeavor to gain more individual responsibility and personal freedom for the students of this College."

Dr. Bremer recommended that Jack Swartzbaugh be approved, with actual and necessary expenses paid, to attend the California Conference of Deans of Men to be held in Los Angeles on December 12 - 13, 1969.

CONFERENCE
JACK SWARTZBAUGH

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above conference request for Jack Swartzbaugh as recommended.

APPROVED

Dr. Bremer reported that a meeting had been held with various staff members concerning the punch list which was developed by the Architects and the Contractor subsequent to the inspection of the buildings on November 11 and 12, 1969. As a result of the meeting, the punch list was revised and returned to the Architects.

PERMANENT
CAMPUS REPORT

Mr. Brannon, member of the Board's Insurance Committee, reported that he had investigated the Tax-Sheltered Annuity Program and that representatives of the General Agents and Managers Association of Orange County were present to explain the program.

TAX-SHELTERED
ANNUITY PROGRAM

Mr. William O'Connor, President of the General Agents and Managers Association of Orange County, distributed guidelines to the members of the Board and the Administration. He explained the various problems concerning selection of companies, billing, etc., with regard to the program. He stated that his Association would act, at no charge, as a servicing agent for the District.

Mr. Backus suggested that the Association meet with the Saddleback Faculty Association concerning the program and that a report be presented to the Board of Trustees subsequent to the meeting.

Mr. Barletta presented the following progress payment for Sully-Miller Contracting Company and recommended that it be approved:

PROGRESS PAYMEN
SULLY-MILLER
CONTRACTING CO.

Completed to date	\$214,079.09
Less previously billed	<u>159,793.39</u>
	\$ 54,285.70
Less 10 percent retention	<u>5,428.57</u>
Amount due this billing	\$ 48,857.13

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above progress payment for Sully-Miller Contracting Company as recommended.

APPROVED

Mr. Barletta reported that a 10 percent retention, \$8,182.20, of the lease payment to Speedspace Corporation was authorized at the meeting on November 10, 1969, pending completion of certain electrical work. He stated that it had been ascertained that the required work had been completed and recommended that the 10 percent retention be approved for payment to the United California Bank as assignee of the Speedspace Corporation.

10 PERCENT
RETENTION --
SPEEDSPACE CORP

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve payment of the 10 percent retention, \$8,182.20, to United California Bank as assignee of Speedspace Corporation.

APPROVED

Mr. Barletta presented the following bids, which are the lowest meeting specifications, and recommended that they be approved:

BIDS

R-5163	Teletype Terminal	Educational Data Systems	\$1,131.90
R-5311	Text Material	Holt, Rinehart & Winston	1,680.67
R-5113	Engr. Equip.	Martek Instruments, Inc.	1,412.25
R-5112	Engr. Equip.	Martek Instruments, Inc.	1,228.50
R-5356	Blazers & Tuxedos	Meager's	2,367.75

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above bids as presented. APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve Purchase Orders 2752 through 2840, totaling \$12,782.94, and that payment be authorized upon delivery and acceptance of items ordered. PURCHASE ORDERS APPROVED

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve District Warrants 96-3430 through 96-3516, totaling \$125,632.41, and to ratify for payment. DISTRICT WARRANT APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services: PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	4A	\$ 94,058.98
Classified Payroll	4B	29,384.54
		<u>\$123,443.52</u>

Mr. Backus adjourned the regular meeting into Executive Session at 9:05 P.M. EXECUTIVE SESSION

Mr. Backus reopened the regular meeting at 9:15 P.M., and stated that the following personnel action had transpired in Executive Session: REGULAR MEETING

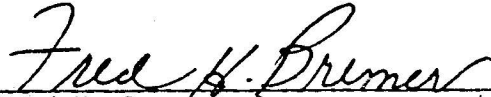
Motion by Mr. Zitnik, duly seconded and unanimously carried, that Dr. Sidney W. Brossman, Chancellor of the Board of Governors of the California Community Colleges, be approved as the Commencement Speaker for the graduating class of 1970. DR. BROSSMAN-- COMMENCEMENT SPEAKER

Motion by Mr. Brannon, duly seconded and unanimously carried, that David C. Smith and Ronald B. Skillings be awarded scholarships of \$125 each from a donation of \$250 received from the Laguna Hills Rotary Club. SCHOLARSHIPS AWARDED

Dr. Bremer recommended that the District underwrite any financial deficit which could materialize as a result of the football team participating in the State finals. FOOTBALL -- STATE FINALS

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above recommendation as presented.

Mr. Backus adjourned the regular meeting at 9:30 P.M. ADJOURNMENT


 Fred H. Bremer, Secretary to the Board of Trustees