

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
October 27, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, October 27, 1969, at 7:50 P.M.

REGULAR
MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Vogel led the audience in the Pledge of Allegiance and Mr. Zitnik gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel
Mr. Louis Zitnik

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBER

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on October 13, 1969, as mailed.

MINUTES OF
10-13-69
APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the minutes of the special meeting held on October 16, 1969, as mailed.

MINUTES OF
10-16-69
APPROVED

Dr. Bremer presented an unofficial enrollment report for the 1969-70 Fall Quarter. The report included enrollments by classes, classes cancelled, and classes retained with less than an enrollment of 12. The unofficial enrollment for full-time students carrying 12 or more units is 1,323, and for part-time students carrying less than 12 units is 1,176, with a total of 2,499.

FALL QUARTER
UNOFFICIAL
ENROLLMENT REPORT

Motion by Mr. Zitnik, duly seconded and unanimously carried, to accept the unofficial enrollment report for the 1969-70 Fall Quarter as presented.

ACCEPTED

Mr. Zitnik requested that a report be presented to the Board of Trustees with regard to the average class size.

Dr. Bremer recommended that the agenda items regarding proposed Board Policies and the American Association of Junior Colleges be deferred pending the arrival of Mr. Backus.

Dr. Bremer recommended that he be authorized to meet with the California Community College officials in Sacramento, with actual and necessary expenses paid, to explain the Project Planning Guide concerning the proposed permanent library building.

DR. BREMER --
REQUEST TO MEET
IN SACRAMENTO

Motion by Mr. Vogel, duly seconded and unanimously carried, that Dr. Bremer be authorized to attend the meeting in Sacramento as recommended.

AUTHORIZED

Dr. Bremer recommended that Howard Marcou be authorized to attend the Conference for Collegiate Registrars and Admissions Officers at Lake Tahoe on November 2 - 5, 1969, with actual and necessary expenses paid.

CONFERENCE RE-
QUEST --
MR. MARCOU

Motion by Mr. Zitnik, duly seconded and unanimously carried, to authorize Mr. Marcou's attendance at the above conference as recommended.

AUTHORIZED

Mr. Vogel congratulated Mr. Hartman, Head Football Coach, the coaching staff, and the football team for their fine performance.

Mr. Barletta recommended that Statement Number 4, in the amount of \$272.88, and Statement Number 5, in the amount of \$1,795.91, be approved for payment to Jennings-Halderman-Hood.

PAYMENT RE-
QUESTED FOR
JENNINGS-
HALDERMAN-HOOD

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above statements for payment to Jennings-Halderman-Hood as recommended.

APPROVED

Mr. Barletta stated that a request for payment from Bart Pipeline, Inc., in the amount of \$21,000, had been received too late to be placed on the agenda. He recommended that 10 percent, \$2,100, be retained and that payment in the amount of \$18,900 be authorized to Bart Pipeline, Inc.

PAYMENT RE-
QUESTED FOR
BART PIPELINE,
INC.

Motion by Mr. Vogel, duly seconded and unanimously carried, to authorize payment to Bart Pipeline, Inc., as recommended.

AUTHORIZED

Mr. Barletta presented the following bids, which were the lowest meeting specifications, and recommended that they be approved.

BIDS

R-3453	Art Supplies	Screen Process Supplies Mfg.	88.68
		Brodhead-Garrett Co.	244.44
		M. Flax, Inc.	92.49
R-3497	Calculator	Smith-Corona Marchant	1,334.66
R-4708	Lighting Equip.	Black, Swarens, Okada & Assoc.	3,317.43
72	Phys. Inst. Equip.	Nuclear Supplies	5,871.60
73	Fume Hoods	Curtin Scientific	4,332.43
--	Filming of Football Games	Orange County Film Processing 9 games @ \$140 per game	1,260.00

<p>Mr. Barletta presented a report to the Board of Trustees regarding adjustments to awarded bids, and recommended that the adjustments be approved. The report included the dates the bids were awarded; the total amount of the bids, the total amount over the original bids; and the reasons for the adjustments.</p>	<p>ADJUSTMENTS TO AWARDED BIDS</p>
<p>Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the adjustments to awarded bids as recommended.</p>	<p>APPROVED</p>
<p>Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Purchase Orders 2543 through 2648, totaling \$33,836.97, and to authorize payment upon delivery and acceptance of items ordered.</p>	<p>PURCHASE ORDERS APPROVED</p>
<p>Motion by Mr. Vogel, duly seconded and unanimously carried, to approve District Warrants 96-3257 through 96-3335, totaling \$295,731.99, and to ratify for payment.</p>	<p>DISTRICT WARRANT APPROVED</p>
<p>Mr. Barletta recommended that the position of Physical Education Matron be established and placed on Grade 12 of the Classified Salary Schedule.</p>	<p>NEW POSITION PHYSICAL ED. MATRON</p>
<p>Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above classified position as recommended.</p>	<p>APPROVED</p>
<p>Dr. Bremer reported that a progress report regarding the permanent campus would be presented by Mr. Lowrey, District Architect, and Mr. MacGregor, representative of W. J. Shirley, Inc.</p>	<p>PERMANENT CAMPUS REPORT</p>
<p>Mr. MacGregor reported that the parking lots had been paved and that 80 percent of the interior campus area had been paved. He stated that Building N would be completed by Wednesday, October 29, and that the delay was due to the fact that the District did not have the desks available for installing in the cubicles. He stated that the entire campus, excluding the landscaping and the baseball field, would be completed by November 10, 1969.</p>	
<p>The Board of Trustees discussed the progress on the permanent campus in detail.</p>	
<p>It was requested that Mr. Lowrey pursue the date for installation of lights for the access road.</p>	
<p>Dr. Bremer presented a proposed Board Policy concerning Student Activities and Organizations, and recommended that it be adopted.</p>	<p>PROPOSED POLICY STUDENT ACTIVI- TIES & ORGANI- ZATIONS</p>
<p>The Board of Trustees, Administration, and Members of the Associated Student Body discussed the above policy and the policies concerning the students' dress code and the college newspaper in detail.</p>	
<p>Motion by Mr. Brannon, duly seconded and unanimously carried, to table the above recommendation concerning Student Activities and Organizations.</p>	

It was requested that a Committee consisting of two Board Members, two administrators, and two students be appointed to study the proposed policy.

Mr. Collins adjourned the regular meeting for recess at 10:50 P.M. RECESS

Mr. Collins reopened the regular meeting at 11:00 P.M. REOPENED MEETING

Dr. Bremer recommended that the proposed Board Policy with regard to instructors who teach in excess of 48 lecture hour equivalents per year be paid extra compensation in proportion to their annual contract salaries. BOARD POLICY 4112

Motion by Mr. Vogel, duly seconded and carried, to approve the above Board Policy as recommended. APPROVED
Mr. Collins abstained.

Dr. Bremer recommended that the District renew its membership in the American Association of Junior Colleges for the 1970 academic year. MEMBERSHIP TO AAJC REQUEST

Motion by Mr. Backus, duly seconded and unanimously carried, that the District renew its membership in the American Association of Junior Colleges for the 1970 calendar year. APPROVED

Gary Berrigan, student, requested that his appeal regarding his suspension be heard in open regular session rather than in Executive Session. GARY BERRIGAN

Dr. Bremer reported that Gary Berrigan was temporarily suspended on October 22, 1969, for violation of the dress code and recommended that he be suspended for the Fall Quarter for that violation.

Motion by Mr. Backus, duly seconded and unanimously carried, to suspend Gary Berrigan for the remainder of the Fall Quarter, 1969-70, for violation of the dress code. SUSPENDED

Mr. Collins adjourned the regular meeting into Executive Session at 11:35 P.M. EXECUTIVE SESSION

Mr. Collins reopened the regular meeting at 11:45 P.M., and stated that the following personnel action had transpired in Executive Session: REOPENED REGULAR MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the following classified personnel recommendations as indicated:

Terminations TERMINATIONS

Jack Burton - Custodian 2, effective October 11, 1969 JACK BURTON

Oliver Carlson - Custodian 2, effective October 13, 1969 OLIVER CARLSON

Recommendations for Employment

Theodore Blum - Custodian 2, Grade 21, Step 2, \$519 per month,
effective October 28, 1969.

THEODORE BLUM

Oscar Erickson - Custodian 2, Grade 21, Step 1, \$495 per month,
effective October 28, 1969.

OSCAR ERICKSON

Manuel Perez - Custodian 2, Grade 21, Step 1, \$495 per month,
effective October 28, 1969.

MANUEL PEREZ

Mr. Collins adjourned the regular meeting at 11:50 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees