

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, October 18, 1971, at 7:00 P.M.

REGULAR MEETING

Mr. Brannon, President of the Board of Trustees, called the meeting to order; Mr. Backus led the audience in the Pledge of Allegiance; and Mr. Lund gave the Invocation.

There were present:

PRESENT

- Mr. Patrick Backus
- Mr. Alyn Brannon
- Mr. John Lund
- Mr. Hans Vogel

BOARD MEMBERS

- Fred H. Bremer, Ph.D., Superintendent/President
- R. L. Platt, Dean of Instruction
- Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

- Mr. Michael Collins (excused)

BOARD MEMBER

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the Minutes of the Regular Meeting held on September 20, 1971, as presented.

MINUTES OF
9-20-71 APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board of Trustees for their information.

COMMUNICATIONS

Dr. Bremer reported that Preliminary Plans for the Fine Arts Building and for Equipment for the Science-Mathematics Building had been submitted to the Board of Governors of the California Community Colleges on September 29, 1971, in compliance with the terms of the Junior College Construction Act of 1967. In view of that fact, he recommended that the Board of Trustees approve the submission of the two Preliminary Plan Packages and to make the necessary assurances.

PRELIMINARY PLANS
FOR FINE ARTS
BUILDING & FOR
EQUIPMENT FOR
SCIENCE-MATH
BUILDING

Motion by Mr. Lund, duly seconded and unanimously carried, that the Board of Trustees approve the Preliminary Plan Packages for the Fine Arts Building and for the Equipment for the Science-Mathematics Building and make the necessary assurances as directed by the Board of Governors of the California Community Colleges.

APPROVED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, LUND, AND VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: COLLINS

In conjunction with Board Policy 3220, Dr. Bremer recommended that payroll deductions be approved for those certificated employees who wish to become members of California Teachers Association.

PAYROLL
DEDUCTIONS FOR
CTA

Motion by Mr. Lund, duly seconded and unanimously carried, to approve payroll deductions for those certificated employees who wish to become members of California Teachers Association.

APPROVED

Dr. Bremer recommended that the Board of Trustees give official recognition to the Saddleback College Faculty Association. He explained that, in conjunction with Board Policy 4053, a list of officers, committee members, and number of members, along with the Constitution and Bylaws had been submitted to the Superintendent/President.

SADDEBACK
COLLEGE FACULTY
ASSOCIATION

Motion by Mr. Lund, duly seconded and unanimously carried, that the Board of Trustees give official recognition to the Saddleback College Faculty Association as recommended.

OFFICIAL
RECOGNITION
GIVEN

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCE
REQUESTS

1. William Williams -- Convention of the Community College Social Science Association - San Francisco - October 28 - 30, 1971.
2. Robert Olson -- Engineering Liaison Meeting - Fullerton - November 4 - 5, 1971.
Robert Olson -- Architect/Educators Conference - Orange County Airport - November 5, 1971.
3. Howard Marcou -- Registrars and Admissions Officers Conference - Oakland - November 7 - 10, 1971.
4. Arthur Croisette -- Management Conference for Business Education Chairmen - Long Beach - November 11 - 12, 1971.

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above conference requests as presented.

APPROVED

Mr. Brannon deferred Agenda Item 1-e pending the arrival of Mr. Collins.

AGENDA ITEM 1-e
DEFERRED

Mr. Barletta recommended that Progress Payment Number 2, submitted by P & A Construction Company, Inc., be approved for payment as indicated below:

PROGRESS PAYMENT
#2 - P & A
CONSTRUCTION CO.

| | |
|------------------------------|--------------|
| Contract Price - \$3,171,000 | |
| Total earned as of 10-11-71 | \$229,225.80 |
| Less 10% retention | 22,922.58 |
| Net due on earned to date | \$206,303.22 |
| Less previous payments | 102,476.52 |
| Total payable this estimate | \$103,826.70 |

Motion by Mr. Lund, duly seconded, to approve Progress Payment Number 2 in the amount of \$103,826.70 to P & A Construction Company, Inc.

Mr. Vogel amended the above motion, duly seconded and unanimously carried, to state that copies of future reports submitted by the Building Inspector be presented to the Members of the Board of Trustees.

AMENDMENT -
BUILDING
INSPECTOR'S
REPORTS

On the main motion, it was duly seconded and unanimously carried, to approve Progress Payment Number 2 in the amount of \$103,826.70 to P & A Construction Company, Inc., and to require that copies of future reports submitted by the Building Inspector be presented to the Members of the Board of Trustees.

PROGRESS PAYMENT
NUMBER 2 APPROVE
TO P & A
CONSTRUCTION CO.

Mr. Barletta recommended that payment, as indicated below, be approved to the Architectural Firm of Ramberg and Lowrey:

PAYMENT -
RAMBERG & LOWREY

| | |
|---|--------------|
| Fee - 7% of Awarded Construction Contract, | |
| Building only - \$2,771,000.00 = \$193,970.00 | |
| This billing - 80% of construction contract | \$155,176.00 |
| Less previous payments (75% of estimate) | 142,800.00 |
| Total due this request | \$ 12,376.00 |

Motion by Mr. Backus, duly seconded and unanimously carried, to approve payment in the amount of \$12,376.00 to the Architectural Firm of Ramberg and Lowrey as recommended.

APPROVED

Mr. Barletta recommended that payment in the amount of \$2,761.20 be approved to LeRoy Crandall and Associates for services rendered through September 18, 1971.

PAYMENT -
LeROY CRANDALL &
ASSOCIATES

Motion by Mr. Backus, duly seconded and unanimously carried, to approve payment in the amount of \$2,761.20 to LeRoy Crandall and Associates.

APPROVED

Mr. Barletta reported that the fourth annual lease payment on the first group of relocatable buildings will be due and payable on November 25, 1971, and recommended that authorization be granted to make payment in the amount of \$81,822.00.

FOURTH ANNUAL
LEASE PAYMENT ON
RELOCATABLE
BUILDINGS

Motion by Mr. Lund, duly seconded and unanimously carried, to authorize payment in the amount of \$81,822.00 for the fourth annual lease payment on the first group of relocatable buildings.

APPROVED

Mr. Barletta recommended that the following interdistrict tuition payments be approved for the 1970-71 academic year:

INTERDISTRICT
TUITION PAYMENTS

| | |
|---|-----------|
| Oceanside-Carlsbad Community College District | \$ 663.03 |
| San Jose Community College District | 408.37 |

Motion by Mr. Backus, duly seconded and unanimously carried, to approve interdistrict tuition payment to the above districts as presented.

APPROVED

Mr. Barletta presented the following bids, which were the lowest meeting specifications and recommended their approval:

BIDS

| | | | |
|---------|---|--|------------------------|
| R-11188 | Drafting Equipment | Keuffel & Esser Co. Lietz Company | \$2,374.44 1,411.68 |
| R-12272 | Computer Contract | Educational Data Systems | \$3,645.00 |
| R-12487 | Overhead Ceiling Sprinklers | Automatic Sprinklers of Pacific | \$3,120.00 |
| R-11189 | Microscopes | L. A. Scientific Instrument Co. VWR Scientific | \$ 166.55 2,117.64 |
| 93 | Additional Tem- porary Parking | R. J. Noble Co. | \$1,750.00 |
| R-13886 | Annual Premium for Fire, Extended Coverage and Vandalism in the Amount of \$959,148.00 in- sured by North- western Mutual Insurance Co. | Len Miller and Associates | \$6,647.00 |

Motion by Mr. Backus, duly seconded and unanimously carried, to award the above bids as recommended.

APPROVED

A discussion ensued by Members of the Board and the Administration with regard to Bid R-13886 concerning the annual premium for insurance coverage. Mr. Vogel recommended that a Committee of the Board of Trustees be appointed to reevaluate the present insurance coverage.

INSURANCE
COMMITTEE

Mr. Brannon appointed Mr. Lund and Mr. Vogel to serve on the Insurance Committee.

Mr. Vogel and Mr. Backus requested that Mr. Brannon serve on the Insurance Committee in lieu of Mr. Vogel, and that Mr. Lund serve as Chairman.

MR. BRANNON &
MR. LUND

Motion by Mr. Lund, duly seconded and unanimously carried, that Purchase Orders 7840 through 8104, totaling \$3,238,816.09 be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that District Warrants 96-9936 through 96-10137, totaling \$155,404.79, be approved and ratified for payment.

DISTRICT WARRANT
APPROVED

It was requested that an investigation be conducted with regard to the possibility of purchasing tanks for various gases instead of paying demurrage on them periodically.

Motion by Mr. Backus, duly seconded and unanimously carried, to ratify the following payment of personnel services:

| | | |
|----------------------|----|------------------|
| Certificated Payroll | 3A | \$118,730.46 |
| Classified Payroll | 3B | <u>41,009.11</u> |
| | | \$159,739.57 |

PAYMENT OF
PERSONNEL
SERVICES
RATIFIED

Dr. Bremer presented Legislative Report Number 14 to the Members of the Board of Trustees for their information. In addition, he reported that SB 696 will be heard on the floor of the Assembly in the near future and that AB 2669 was on the Governor's desk for his signature.

LEGISLATIVE
REPORT #14

Mr. Vogel recommended that the Members of the Board of Trustees make contact with Assemblymen Badham, Briggs, Burke, and Cory with regard to SB 696.

Mr. Brannon requested that Agenda Item 1-e be presented at this time.

AGENDA ITEM 1-e

Dr. Bremer recommended that the Board of Trustees take action on the manner in which the District will raise its share of funds needed for the construction of the Science-Mathematics Building. He explained that, under the terms of the Junior College Construction Act of 1967, the State's committed share for construction cost on the approved project is 50.8% or \$2,288,800.00 and that the District's share is \$2,216,712.00.

DISTRICT'S
SHARE OF FUNDS
FOR SCIENCE-
MATHEMATICS
BUILDING

Dr. Bremer recommended that the Board of Trustees not call another bond election or discard the project, but rather that a permissive tax be levied, under the terms of the Junior College Construction Act of 1967, for the District's share of funds needed for construction of the Science-Mathematics Building.

The Members of the Board and the Administration discussed the above in detail. Mr. Vogel recommended that a permissive tax be levied for those buildings which are approved under the terms of the Junior College Construction Act and that the District avail itself of Federal Funds for beneficial programs.

Mr. Backus stated that he was not in favor of levying a permissive tax for the project and, therefore, recommended that the Board of Trustees authorize a bond election for construction of one building at a time.

Motion by Mr. Vogel, duly seconded and carried, that a permissive tax be levied for the District's share of construction money needed for the Science-Mathematics Building.
Mr. Backus voted no.

PERMISSIVE
TAX LEVIED

Mr. Brannon adjourned the Regular Meeting into Executive Session at 8:20 P.M.

EXECUTIVE SESSION

Mr. Brannon reopened the Regular Meeting at 9:25 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Backus, duly seconded and unanimously carried, to accept the recommendation of the Superintendent/President that the employment of Kathy Aichlmayr, Clerk Typist 1, be terminated effective September 30, 1971, and that payment be made for any earned compensatory time.

TERMINATION -
K. AICHLMAYR

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve an honorarium of \$50 for Mrs. Lucy Keele, California State College at Fullerton, who will address the forensic students in the near future.

HONORARIUM -
MRS. LUCY KEELE

Motion by Mr. Backus, duly seconded and unanimously carried, that a second amendment to the contract of Ramberg and Lowrey for architectural services be amended as follows:

SECOND AMENDMENT
APPROVED TO
CONTRACT OF
RAMBERG AND
LOWREY

Paragraph 1.B -- The construction and occupancy of a Library-Building on or before December 10, 1972; the construction and occupancy of a Science-Mathematics Building on or before January 1, 1974; and the construction and occupancy of a Fine Arts Building at a date to be designated by the District, consistent with the Master Plan of said campus, at a cost not to exceed the following:

| | |
|------------------------------|----------------|
| Library Building | \$3,470,000.00 |
| Science-Mathematics Building | 3,704,940.00 |
| Fine Arts Building | 3,093,500.00 |

Motion by Mr. Backus, duly seconded and unanimously carried, that payment be approved to the Architectural Firm of Ramberg and Lowrey as follows:

PAYMENT
APPROVED FOR
RAMBERG & LOWREY

| | |
|-----------------------|--------------------|
| Fine Arts Building | \$59,377.50 |
| Fine Arts - Site Work | 5,586.00 |
| | <u>\$64,963.50</u> |

Mr. Brannon adjourned the Regular Meeting at 9:30 P.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees