

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, October 8, 1973, at 8:00 P.M.

REGULAR MEETING

Mr. Lund, President of the Board of Trustees, called the meeting to order; Mr. Vogel led the audience in the Pledge of Allegiance; and Mr. Brannon gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins (arrived 9:35 P.M.)
Mr. John Lund
Mr. James Marshall (arrived 8:20 P.M.)
Mr. Hans Vogel

BOARD MEMBER

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mrs. Donna Berry (excused)

BOARD MEMBER

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the Minutes of the Regular Meeting held on September 24, 1973, as presented.

MINUTES OF
9-24-73
APPROVED

Dr. Bremer reported that communication items had been mailed to the Board of Trustees prior to the meeting, and that he did not have additional items to present.

COMMUNICATIONS

Mr. Brannon commended the administration in connection with the communication item pertaining to a five-year enrollment and cost study report of all school districts in Orange County. He noted that the District's operating expense ranked as one of the lowest in the County.

In view of the fact that the next Regular Meeting of the Governing Board was scheduled for October 22, 1973, a holiday, Dr. Bremer recommended that the meeting be held on the next regular day of business, Tuesday, October 23, 1973, at 8:00 P.M.

BOARD MEETING
DATE

Motion by Mr. Brannon, duly seconded and unanimously carried, that the next Regular Meeting of the Governing Board be held on Tuesday, October 23, 1973, at 8:00 P.M.

BOARD MEETING
SCHEDULED FOR
10-23-73

Dr. Bremer requested the consideration of the Board of Trustees with regard to the formation of the General Advisory Committee for 1973-74.

GENERAL ADVISORY
COMMITTEE FOR
1973-74

Mr. Lund reported that the Board of Trustees, at the last Regular Meeting, had informally discussed the General Advisory Committee, and that it had been generally understood that the Committee would not be in operation during 1973-74.

Motion by Mr. Vogel, duly seconded, that the General Advisory Committee be disbanded for 1973-74.

A lengthy discussion ensued by the Members of the Board of Trustees and the Administration concerning the purpose of the General Advisory Committee. Mr. Marshall requested that the motion to disband the Committee be tabled, and that the Administration reevaluate the format and present a revision to the Board of Trustees at the Regular Board Meeting in November.

In view of the above discussion, Mr. Vogel withdrew his motion to disband the General Advisory Committee for 1973-74. Mr. Brannon withdrew second.

Dr. Bremer stated that Mr. Vogel had requested that discussion materialize with regard to mileage reimbursement for District personnel.

MILEAGE
REIMBURSEMENT

In order for the District to remain in line with other districts in the County for mileage reimbursement, Mr. Vogel recommended that reimbursement for District employees be increased from 10 cents to 12 cents per mile.

Motion by Mr. Vogel, duly seconded, that mileage reimbursement for District employees be increased from 10 cents to 12 cents per mile, effective November 1, 1973.

Mr. Backus amended the above motion, duly seconded and carried, that mileage reimbursement for District employees be increased from 10 cents to 15 cents per mile, effective November 1, 1973. Mr. Brannon voted no.

On the main motion, it was duly seconded and carried, that mileage reimbursement for District employees be increased from 10 cents to 15 cents per mile, effective November 1, 1973. Mr. Brannon voted no.

MILEAGE
REIMBURSEMENT
INCREASED TO
15 CENTS PER MI

Dr. Bremer reported that the General Manager of the Orange County Transit District had informed him that the Transit District is planning to expand its service to Southern Orange County next Spring. He therefore recommended that the Board of Trustees take the necessary action requesting that service be provided to the College and that the Superintendent/President be authorized to write an appropriate letter to the Orange County Transit District Board concerning the matter.

TRANSIT
SERVICE

Motion by Mr. Marshall, duly seconded and unanimously carried, that the Superintendent/President be authorized to write a letter to the Orange County Transit District Board favoring transit service to the College, and that a Resolution concerning the matter be presented at the next Regular Meeting of the Board of Trustees.

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, LUND, MARSHALL, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BERRY AND COLLINS

Mr. Backus requested that Agenda Item 1-e, Conferences, be deferred to Executive Session.

CONFERENCES
DEFERRED

Mr. Barletta recommended that the Board of Trustees approve the following payment requests submitted by the Architectural Firm of Robert Lowrey Associates-Architects:

PAYMENT REQUESTS
ROBERT LOWREY
ASSOCIATES

Science-Mathematics Building

SCIENCE-MATH
BUILDING

Fee - 7% of awarded construction contract - \$3,934,600.00

Architectural fee	\$275,422.00
Payments prior to construction	220,337.60
Balance for construction phase	\$ 55,084.40

This billing to 38% construction completion	\$20,932.07
Less previous construction payments	13,262.51
Total due this request	\$ 7,669.56

Music-Arts Building

MUSIC-ARTS
BUILDING

Fee - 7% of agreed revised estimated construction cost -
\$3,226,636.00 = \$225,864.52

Construction documents phase (75%)	\$169,398.39
Less design development phase (30%)	64,963.50
Balance for working drawing phase	\$104,434.89

(5 monthly progress payments at \$20,886.97)	
This billing, through working drawing phase	\$104,434.89
Less previous working drawing payments	97,445.25
Total due this request	\$ 6,989.64

Technology Building

TECHNOLOGY
BUILDING

Fee - 7% of agreed preliminary estimate of construction cost -
\$1,657,940.00 = \$116,055.80

This billing, design development phase (30%)	\$ 34,816.74
Less credit for hourly billing dated 8-31-73	100.00
Total due this request	\$ 34,716.74

Outdoor Physical Education Facilities (Swimming Pool)

SWIMMING POOL

Fee - 7% of agreed preliminary estimate of construction cost -
\$478,313.00 = \$33,481.91

This billing - design development phase (30%) \$ 10,044.57

Perimeter Road - Phase 1

PERIMETER ROAD

Fee - 7% of agreed preliminary estimate of construction cost -
\$385,750.00 = \$27,002.50

This billing - design development phase (30%) \$ 8,060.75

Architectural Services (Consultant for Preliminary Plan Packages)

CONSULTANT

Music-Arts Building Equipment	\$ 455.00
Central Plant Equipment	390.00
Gym-Physical Education Building	491.25
Total	\$ 1,336.25

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above payment requests for the Architectural Firm of Robert Lowrey Associates-Architects as recommended.

APPROVED

Mr. Barletta recommended that the Board of Trustees adopt a Resolution authorizing the District to borrow funds in the amount of \$500,000.00 to be used for operating expenses of the District prior to receipt of tax monies.

RESOLUTION -
BORROW FUNDS

Motion by Mr. Vogel, duly seconded and unanimously carried, to adopt the Resolution authorizing the District to borrow funds in the amount of \$500,000.00, as recommended.

APPROVED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, LUND, MARSHALL, AND VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BERRY AND COLLINS

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

AWARDS

R-2730	AV Limited Service Fee	Orange County Dept. of Education	\$2,000.00
R-3768	Fury 11 Boat Charter 2 full days & 4 half-days	Orange County Dept. of Education	\$1,200.00
R-2715	Recording Tape	Photo & Sound Co.	\$1,703.63

Mr. Barletta recommended that the following bid be rejected:

119 Library Shelving - Item Number 1

Motion by Mr. Backus, duly seconded and unanimously carried, to award the above bids as recommended; to authorize payment upon delivery and acceptance of the items ordered; and to reject bid number 119, Library Shelving. APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that Purchase Orders 13070 through 13212, totaling \$36,834.04, be approved, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS APPROVED

Motion by Mr. Backus, duly seconded and unanimously carried, that District Warrants 96-16281 through 96-16397, totaling \$216,279.68, be approved and ratified for payment. DISTRICT WARRANTS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services: PAYMENT OF PERSONNEL SERVICES RATIFIED

Certificated Payroll	3A	\$154,040.52
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Mr. Lund adjourned the Regular Meeting for recess at 9:30 P.M. RECESS

Mr. Lund reconvened the Regular Meeting at 9:50 P.M., and immediately adjourned into Executive Session. REGULAR SESSION EXECUTIVE SESSION

Mr. Lund reopened the Regular Meeting at 12:55 A.M., and reported that the following personnel action had transpired in Executive Session: REGULAR SESSION

Linda Sanchez, Clerk Typist 1, appeared before the Board of Trustees under the terms of Grievance Policy 4210, with the complaint that she had been discriminated against in applying for other available positions on campus. GRIEVANCE

Eliseo Sandoval and John Daniels, Representatives of the Saddleback College Chapter of CSEA, and Forrest D. Fauchier, State Representative of CSEA, appeared on behalf of Miss Sanchez.

Dr. Bremer informed the Board of Trustees that he had investigated the matter thoroughly and that it was his opinion that discrimination did not contribute to Linda's failure to be selected for other job openings at the College.

He further informed the Board of Trustees that Linda had been offered available openings but that she had refused them.

After hearing testimony by the Administration and those representing Miss Sanchez, Members of the Board of Trustees informed her that they did not believe that discrimination had transpired. Mr. Lund, President of the Board of Trustees, informed her that she would be considered in the future for other jobs for which she has qualifications.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the following classified personnel items:

CLASSIFIED
PERSONNEL

Resignations

Amado Romero, Custodian 11, effective September 21, 1973.
Alan Heywood, Audio Visual Technician, effective October 15, 1973.

Employment

EMPLOYMENT

Margaret V. Brewer, Library Clerk, Grade 21, Step 3, \$596.00 per month, effective October 9, 1973.

Viola E. Burk, Clerk Typist 1, Part-time, (30 hours per week) 3/4 salary at Grade 18, Step 3, \$414.75, plus \$9.00 shift differential, effective October 9, 1973.

Nikolas J. Christian, Custodian 11, Grade 25, Step 1, \$596.00 per month, plus \$25.00 shift differential, effective October 10, 1973.

Andrew Murphy, Custodian 11, Grade 25, Step 1, \$596.00 per month, plus \$25.00 shift differential, effective October 10, 1973.

Motion by Mr. Vogel, duly seconded and unanimously carried, that R. L. Platt be appointed as a representative of the College to the Area Adult Continuing Education Coordinating Council for 1973-74.

R. L. PLATT -
AREA ADULT
CONT. EDUC.
COUNCIL

Motion by Mr. Vogel, duly seconded and unanimously carried, that Robert Lowrey Associates-Architects be paid a fee of 15% of the construction cost in conjunction with the Cafeteria and Home Economics Facility.

ARCHITECT'S FEE
CAFETERIA &
HOME EC.
FACILITY

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the request that Dr. Doyle McKinney, Chairman, Division of Fine Arts, be absent from his duties on April 4 - 5, 1974, to participate in a program in Springfield, Missouri.

ABSENCE APPROVED
DR. MCKINNEY

Motion by Mr. Vogel, duly seconded and unanimously carried, that James Lindblad be released from his teaching assignment on October 22 - 23, 1973, and on March 11 - 12, 1974, to participate in a Chautauqua-type course, "Relativistic Astrophysics and Cosmology," at Harvey Mudd College, at no expense to the District.

MR. LINDBLAD

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the following conferences with actual and necessary expenses paid:

CONFERENCES
APPROVED

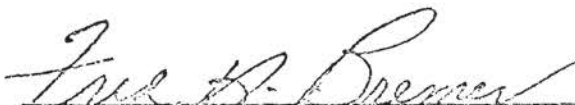
1. William Kelly and Counseling Staff - State University and College Counselors' Conference - Pomona - October 10, 1973.
2. Lucille Van Elzaker - University of California, Irvine, Workshop - Anaheim - October 11, 1973.
3. Everett Brewer -- Conference of California Association of Work Experience Educators - Anaheim - October 25 - 26, 1973.
4. Grace Lange and William Heffernan -- Pacific Coast Regional Conference on English - Santa Cruz - November 9 - 10, 1973. (Not to exceed \$50.00 per person)

Motion by Mr. Collins, duly seconded and carried, to deny the recommendation that Howard Marcou be authorized to attend the Conference of Collegiate Registrars and Admissions Officers -- Salt Lake City - November 11 - 14, 1973. Mr. Vogel abstained.

CONFERENCE
DENIED

Mr. Lund adjourned the Regular Meeting at 1:00 A.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees