

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
September 28, 1970

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, September 28, 1970, at 8:02 P.M.

REGULAR MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance; and Mr. Collins gave the Invocation.

There were present:

PRESENT

Mr. Alyn Brannon  
Mr. Michael Collins  
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus  
Mr. John Lund

BOARD MEMBERS

Mr. Vogel presented the minutes of the Regular Meeting held on September 14, 1970, and the minutes of the Special Meeting held on September 21, 1970, to the Members of the Board for discussion, corrections, and approval.

MINUTES OF  
9-14-70 &  
9-21-70

Mr. Collins corrected the minutes of the Regular Meeting of September 14, 1970, as follows:

Page 2, paragraph 3, change to read, "Delete sentence - Penalties are listed in degree of severity, but not in chronological order of administration."

CORRECTIONS

Page 2, paragraph 4, change to read, "Suspension - Shall be invoked by the College President or other staff member designated by the President, against students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants. Such suspension shall be no more than ten (10) days pending the action of the Board of Trustees."

Mr. Vogel announced that the minutes of the Regular Meeting on September 14, 1970, were approved as corrected and that the minutes of the Special Meeting on September 21, 1970, were approved as presented.

APPROVED

Dr. Bremer reported that Mr. Vogel and he had attended the Orange County School Boards Association Dinner Meeting on September 21, and that Mr. Clete Roberts was the featured speaker.

COMMUNICATIONS

Mr. Vogel read a letter from Mr. Clarence Sullivan, Jr., Account Manager for NCR Company, regarding computer programming services. Dr. Bremer stated that he had been in contact with Mr. Sullivan concerning the matter.

Dr. Bremer reported that he had received from Mr. Powell, Deputy County Counsel, a copy of "Motion for an Expedited Appeal; and Memorandum of Points and Authorities in Support of Motion," with regard to the dress code.

Dr. Bremer presented an unofficial enrollment report for the 1970-71 Fall Quarter. The report included enrollments by classes, classes cancelled, and classes retained with less than an enrollment of 12. The unofficial enrollment for full-time students carrying 12 units or more is 1,640, and for part-time students carrying less than 12 units is 1,530, with a total of 3,170.

UNOFFICIAL  
ENROLLMENT  
REPORT -  
FALL QUARTER

Mr. Brannon requested that a minimum enrollment of 15 instead of 12 be considered in the future.

Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the unofficial enrollment report for the 1970-71 Fall Quarter as presented.

ACCEPTED

Dr. Bremer reported that he had received a memorandum on July 3, 1970, from Mr. Erikson, legal counsel for the California Community Colleges, concerning placing the flags at half-staff. He stated that the following proposed policy had been developed as a result of the memorandum, and recommended its adoption.

PROPOSED BOARD  
POLICY 5405

#### 5405 -- STUDENTS -- FLAGS AT HALF-STAFF

In absence of any State or Federal laws or regulations to the contrary, the responsibility for determining when the State and National Flags shall be placed at half-staff shall rest with the Board of Trustees of the Saddleback Community College District.

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt Board Policy 5405 as recommended.

ADOPTED

Dr. Bremer presented the following Resolution to the Board of Trustees and recommended its adoption.

RESOLUTION --  
AUTHORIZING  
INSTRUCTORS  
TO TEACH IN  
THEIR MINOR  
FIELDS

WHEREAS, Section 13194 of the Education Code, State of California, states that the Governing Board of a district may authorize, by Resolution, the holder of the Standard Teaching Credential with a Specialization in Junior College Teaching to teach his subject matter minor, and,

WHEREAS, it is necessary that certain instructors in the Saddleback Community College District who hold the Standard Teaching Credential with a Specialization in Junior College Teaching be assigned to teach courses in their minor fields,

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Saddleback Community College District that authorization be given to the Administration of said District to make such assignments during the 1970-71 academic year.

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BACKUS & LUND

Dr. Bremer requested that Mr. Lowrey, District Architect, present a report and a recommendation to the Board of Trustees concerning the approval of preliminary plans for the Library-Classroom Complex and the Science-Mathematics Building.

PERMANENT  
CONSTRUCTION  
REPORT

Mr. Lowrey presented to the Board of Trustees preliminary plans of the Science-Mathematics Building and recommended their approval.

PRELIMINARY  
PLANS -- SCIENCE  
MATHEMATICS  
BUILDING

He explained the revised drawings of the building and the flexible utilization of the core area. He stated that the occupancy date is scheduled for Fall, 1973.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the preliminary plans of the Science-Mathematics Building as presented.

APPROVED

Mr. Lowrey presented preliminary plans of the Library-Classroom Complex to the Board of Trustees and recommended their approval.

PRELIMINARY  
PLANS -- LIBRARY  
CLASSROOM COMPLE

A lengthy discussion ensued by Members of the Board, Administration, and Staff. The Members of the Board concurred that the outside reading area is to be eliminated from the plans.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the preliminary plans of the Library-Classroom Complex.

APPROVED

Dr. Bremer recommended that the following conferences be approved with actual and necessary expenses paid:

CONFERENCE  
REQUESTS

Arthur Croisette and William Williams -- California Junior College Association Conference on Improvement of Instruction - Cerritos College - October 22, 1970.

CROISETTE &  
WILLIAMS

Robert Parsons -- California Junior College Association Region 8 - Long Beach City College - September 30, 1970.

PARSONS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above conference requests as recommended. APPROVED

Mr. Vogel adjourned the Regular Meeting for recess at 10:10 P.M. RECESS

Mr. Vogel reopened the Regular Meeting at 10:20 P.M. REGULAR MEETING

Mr. Barletta presented the following bids, which were the lowest meeting specifications, and recommended their approval: BIDS

R-6742 Business Forms, Inc. Catalogs \$ 565.89  
(increase to award  
made on 6-8-70)

R-9182 Rancho Reporter Printing of college \$3,480.75  
newspaper, 17 issues  
of 1500 copies.

Motion by Mr. Collins, duly seconded and unanimously carried, to award the above bids as recommended. APPROVED

Mr. Barletta reported that he had received interdistrict tuition billings from the following community colleges for the 1969-70 academic year, and recommended that payment be authorized as indicated: INTERDISTRICT TUITION BILLING

Cabrillo	\$ 1,536.78
Oceanside-Carlsbad	3,728.83
North Orange County	61,558.14
Coast	264,892.12
Santa Ana	77,936.26
	<u>\$ 409,652.13</u>

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the above recommendation as presented. PAYMENT APPROVE

Motion by Mr. Brannon, duly seconded and unanimously carried, that Purchase Orders 4947 through 5067, totaling \$24,568.27, be approved, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-5650 through 96-5731, totaling \$29,245.23, be approved and ratified for payment. DISTRICT WARRANTS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services: PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	2A	\$ 62,193.52
Classified Payroll	2B	29,026.70
		<u>\$ 91,220.22</u>

Dr. Bremer read a letter from Dr. McPherran, Assistant Chancellor of the California Community Colleges, who stated that under the provisions of the amended Education Code Section 20081.1, the matching percentages for Saddleback Community College District for fiscal years 1969-70 through 1973-74, inclusive, are:

District Share 49.2%  
State Share 50.8%

LEGISLATION

Dr. Bremer gave the Board of Trustees a brief report concerning the case of Lev and Davidson vs the College of Marin. He stated that the President of the College had informed him that he would supply additional information when available.

Mr. Vogel adjourned the Regular Meeting into Executive Session at 10:42 P.M.

EXECUTIVE SESSION

Mr. Vogel reopened the Regular Meeting at 11:25 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Collins, duly seconded and unanimously carried, to employ the following classified personnel:

CLASSIFIED PERSONNEL

Sandra D. Hogan, Clerk Typist 1, Grade 16, Step 1, \$438 per month, effective October 1, 1970.

HOGAN

Burl W. Quimby, Security Officer 1, Hourly Rate \$2.874, on an "as-needed" basis, effective October 1, 1970.

QUIMBY

Suzanne Raber, Clerk Typist 1, Grade 16, Step 2, \$460 per month, effective October 1, 1970.

RABER

Motion by Mr. Collins, duly seconded and unanimously carried, to employ the following as extended day instructors for the 1970-71 academic year on an "if-and-as-needed" basis.

EXTENDED DAY INSTRUCTORS

Division of Social Science

William D. Conroy \$ 8.00 per hour

CONROY

Division of Technology

David W. Lloyd 8.00 per hour

LLOYD

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the following persons as instructors in the Advanced Officers Course to be held October 5 - 16, 1970.

ADVANCED OFFICERS COURSE INSTRUCTORS

Coordinator

Robert W. Ferguson \$ 9.00 per hour

Lecturers

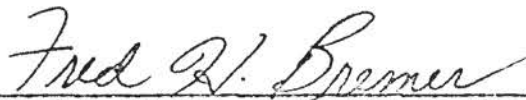
Michael Capizzi	Orange County District Attorney's Office	\$ 8.00 per hour
John Gier	Orange County District Attorney's Office	8.00 per hour
Carl Pilkvist	Federal Bureau of Investigation	No fee
Gerald Budd	Orange Police Department	8.00 per hour
Raymond Staton	Orange Police Department	8.00 per hour
Kenneth Iacovoni	U.S. Secret Service	No fee
William Warfield	Federal Bureau of Investigation	No fee
Hibbard Lamkin	Department of State	No fee
James Kennedy	Anaheim Police Department	8.00 per hour
Jim Dillon	Tustin Police Department	8.00 per hour
Tom Smith	Los Angeles Sheriff's Office	8.00 per hour
Robert Manning	Orange Police Department	8.00 per hour
Roger Hoxmeier	Orange County Sheriff's Office	8.00 per hour

Motion by Mr. Collins, duly seconded and unanimously carried, to approve Mr. Vogel's nominations of those persons to serve as members of the General Advisory Committee for 1970-71.

GENERAL ADVISORY  
NOMINATIONS

Mr. Vogel adjourned the Regular Meeting at 11:30 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees