

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
September 22, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, September 22, 1969, at 7:50 P.M.

REGULAR MEETING

Mr. Backus, Vice President of the Board of Trustees, called the meeting to order; Mr. Zitnik led the audience in the Pledge of Allegiance and Mr. Vogel gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Hans Vogel
Mr. Louis Zitnik

BOARD MEMBERS

Roy N. Barletta, Business Manager
Fred H. Bremer, Ph. D., Superintendent/President
R. L. Platt, Dean of Instruction

STAFF MEMBERS

There were absent:

ABSENT

Mr. Michael Collins

BOARD MEMBER

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on September 8, 1969, as mailed.

MINUTES OF
9-8-69 APPROVED
AS MAILED

Dr. Bremer distributed to the members of the Board of Trustees, copies of the History of Saddleback Junior College District from January 1, 1969 through June 30, 1969; CJCA News; Calendar of Meeting Dates for School Districts in Orange County; County School News; and a letter from Assemblyman Badham with regard to the Resolution adopted by the Board of Trustees concerning CSBA.

COMMUNICATIONS

Dr. Bremer reported that the recommendation concerning a subscription to a complete Legislative Bill Service which was deferred at the last meeting had been further studied. He stated that the Superintendent or Business Manager would be responsible for perusing the Bills and that additional personnel would not be required. He recommended that the Board of Trustees approve a subscription to a complete Legislative Bill Service at a fee of \$300.

LEGISLATIVE
BILL SERVICE
RECOMMENDED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve a subscription to a complete Legislative Bill Service at an approximate fee of \$300.

APPROVED

Dr. Bremer informed the Board of Trustees of Senate Bill 1105, effective November 11, 1969, which provides that, "The Governing Board shall act by a majority vote of all of the members constituting the Governing Board."

SB 1105

Dr. Bremer reported that the annual California Junior College Association Conference will be held in Los Angeles on October 19 - 22, 1969, and recommended that one or more members of the Board and administration be authorized to attend with actual and necessary expenses paid.

CJCA CONFERENCE

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve attendance of one or more members of the Board and administration to the CJCA Conference to be held in Los Angeles on October 19 - 22, 1969, with actual and necessary expenses paid.

APPROVED

Dr. Bremer informed the Board of Trustees of a Conference concerning the Winton Act to be held at Estancia High School in Costa Mesa on October 25, 1969.

WINTON ACT
CONFERENCE

A discussion ensued regarding the Winton Act Conference. It was requested that the item be deferred and placed on the agenda for the regular meeting on October 13, 1969.

DEFERRED

Mr. Brannon stated that he had studied the communication regarding membership to the National School Board Association and that, in his opinion, the District would not derive any benefit by joining the Organization.

NATIONAL SCHOOL
BOARD ASSOCIATION

The members of the Board discussed the above and concurred that the matter should not be pursued further.

Mr. Lowrey, District Architect, and Mr. MacGregor, W. J. Shirley, Inc., representative, presented a progress report on the permanent campus.

PERMANENT CAMPUS
REPORT

Mr. MacGregor explained the tentative completion dates for the various buildings. He stated that all buildings would be ready for use by October 8, 1969, except buildings J - Physical Education, N - Faculty Office, and T - Science. He stated that the reasons for the delay are that electricity has not been installed in building J; that the finished casework has not been received for building T; and that building N had to be completely rebuilt.

The members of the Board discussed the completion dates in detail. It was suggested that temporary electrical service to building J be installed and overtime authorized for building N.

Mr. Lowrey reported that progress regarding the access road and parking lot was delayed three weeks due to the Operating Engineers' strike, but that the walks and headers would be installed by October 13. He stated that tentatively the entire campus, excluding landscaping and paving, should be completed by October 20, 1969.

Dr. Bremer recommended that temporary electrical service be installed in building J and that overtime be authorized for buildings N and T.

TEMPORARY
ELECTRICAL SER-
VICE & OVERTIME
RECOMMENDED

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above recommendation as requested.

APPROVED

Dr. Bremer recommended that Reynold J. Kero and Terence J. Miraglia be approved to attend the Fourth Western Regional Two-Year College Chemistry Conference at Fullerton Junior College on October 3 - 4, 1969, with necessary and actual expenses paid.

CONFERENCE
REQUEST --
KERO & MIRAGLIA

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above conference request as recommended.

APPROVED

Dr. Bremer reported that he had contacted Mr. David Miller, President of the Orange County School Board Association, with regard to his appearing before the Board of Trustees to explain the policies and procedures of the organization, and that he had consented to be present at the special meeting on September 29.

It was requested that Dr. Bremer make the necessary arrangements to have Mr. Miller appear before the Board of Trustees at the regular meeting to be held on October 13, 1969.

Mr. Barletta presented the following progress payments and recommended that they be approved:

PROGRESS
PAYMENTS

Ramberg and Lowrey \$ 4,777.99
This billing represents 90% of their contract for the new re-locatable buildings and moving and remodeling of existing re-locatable buildings.

W. J. Shirley, Inc.
Completed to date \$814,600.00
Less 10% retention 81,460.00
Earned to date 733,140.00
Less previous payments 331,470.00
Due this payment \$401,670.00

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above progress payments as presented.

APPROVED

Mr. Barletta presented the following change order to the Board of Trustees for their consideration.

CHANGE ORDER -
W. J. SHIRLEY,
INC.

Change Order Number 2 -- W. J. Shirley, Inc.

Deduct \$ (297.48)
Add 3,279.60
Net Add 2,982.12

Revised Sum \$1,519,349.44

Mr. Lowrey, District Architect, explained that the change order was necessary since additional electrical services, over the original estimate, were needed.

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Change Order Number 2 as presented.

CHANGE ORDER
APPROVED

Mr. Barletta reported that the San Diego Gas and Electric Company had requested that the District execute an easement for electricity transmission and distribution purposes, over, under, and across that portion of its property where the electrical facilities will be located, and requested that the Board of Trustees adopt a Resolution of Intent, prepared by County Counsel, to dedicate an easement and to call a public hearing regarding the easement at the regular meeting on October 13, 1969.

RESOLUTION --
SAN DIEGO GAS
& ELECTRIC
COMPANY

Mr. Brannon expressed concern about the use of the word "over" in the Resolution, and requested that County Counsel be contacted in order to receive assurance that the San Diego Gas and Electric Company would not, at a time in the future, be permitted to install overhead facilities.

Mr. Barletta stated that all utilities are underground and that no poles would be installed; however, he would pursue the matter further.

Motion by Mr. Zitnik, duly seconded and unanimously carried, to adopt the Resolution to grant an easement to the San Diego Gas and Electric Company for electrical purposes and to call a public hearing regarding the grant at the regular meeting to be held on October 13, 1969.

ADOPTED

PUBLIC HEARING
CALLED FOR
10-13-69

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, VOGEL, & ZITNIK

NOES: MEMBERS: NONE

ABSENT: MEMBERS: COLLINS

Mr. Barletta presented the following bid, which was the lowest meeting specifications, and recommended that it be adopted:

BID

70 - Kiln & Pyrometer West Coast Kiln Co. \$6,090

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above bid as presented.

APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Purchase Orders 2305 through 2384, totaling \$40,990.75, and to authorize payment upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve District Warrants 96-03072 through 96-03142, totaling \$151,466.13, and to ratify for payment.

DISTRICT WARRANT
APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the payment of personnel services as listed:

PERSONNEL
SERVICES APPROVE

Certificated payroll	2A	\$20,392.48
Classified payroll	2B	18,766.37

Dr. Bremer reported that Mr. Lowrey, Mr. Chermak, and he had met with Mr. Rodgers of the California Community Colleges concerning the District's Ten-Year Construction Plan, and that, pending a meeting with the Site Committee, a report would be presented at the special meeting to be held on September 29, 1969.

Mr. Backus adjourned the meeting into Executive Session at 9:40 P.M.

EXECUTIVE SESSION

Mr. Backus reopened the meeting at 10:00 P.M., and reported that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Zitnik, duly seconded and unanimously carried, to employ the following classified personnel as indicated:

Joan M. Richmond, Departmental Secretary, Grade 21, Step 3, \$545 per month, effective October 1, 1969.

JOAN RICHMOND

Billie G. Hall, Departmental Secretary on "as-needed" basis, at an hourly rate of \$2.946.

BILLIE G. HALL

Motion by Mr. Vogel, duly seconded and unanimously carried, to employ the following new extended day instructor for the 1969-70 academic year, at \$8.00 per hour:

EXTENDED DAY
INSTRUCTORS

Division of Science, Mathematics, Engineering, and Technology

Vern G. Kroeger

VERN KROEGER

Motion by Mr. Vogel, duly seconded and unanimously carried, to employ the following former extended day instructor for the 1969-70 academic year, at \$8.00 per hour:

Division of Social Science

Steven J. Frogue

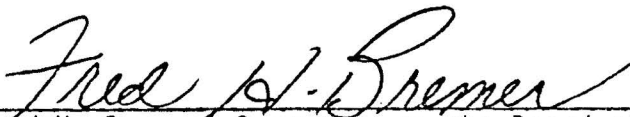
STEVEN FROGUE

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve James Schwabacher for a Community Events Program during the 1969-70 academic year at a fee of \$650.

COMMUNITY EVENT
PROGRAM --
JAMES SCHWABACH

Mr. Backus adjourned the meeting at 10:20 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees