

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
September 8, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, September 8, 1969, at 7:55 P.M.

REGULAR MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Zitnik gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus (arrived 9:20 P.M.)
Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel
Mr. Louis Zitnik

BOARD MEMBERS

Roy N. Barletta, Business Manager
Fred H. Bremer, Ph. D., Superintendent/President
R. L. Platt, Dean of Instruction

STAFF MEMBERS

Mr. Collins introduced Mr. R. L. Platt, Dean of Instruction.

COMMUNICATIONS

Mr. Collins read a letter from a member of the Steering Committee of the National School Boards Association. He requested that Mr. Brannon peruse the letter and present a report at the meeting on September 22, 1969. He also informed the Board Members of the Senate Concurrent Resolution 31 urging the Board of Governors of the California Community Colleges to authorize courses relating to American Indians, and a letter from Governor Reagan commending the Board of Governors of the California Community Colleges for work performed during its first year of existence.

Mr. Vogel distributed a letter from the California School Boards Association with regard to the District withdrawing its membership from that organization.

Dr. Bremer distributed to the Members of the Board, copies of the District Master Plan, prepared by Adrian Wilson & Associates and Ellerbroek, Koteles, & Fox; Educational Specifications, prepared by Dr. C. C. Colvert; and the District's budget for the 1969-70 fiscal year.

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on August 25, 1969, as mailed.

MINUTES OF
8-25-69 APPROVED

Dr. Bremer reported that Mr. Collins, Mr. Zitnik, and he had met with the Board of Directors of the South Coast Hospital on September 2, 1969, regarding its proposal to help institute a Registered Nursing Program at the beginning of the 1969-70 academic year. He stated that as a result of that meeting, the Board of Directors subsequently met and agreed that this was a county-wide problem and that it therefore could not offer financial assistance, but that the matter would be brought before the Health Planning Council on September 18, 1969.

REGISTERED
NURSING PROGRAM

Dr. Bremer recommended that no further action be taken with regard to instituting a Registered Nursing Program pending the meeting to be held on September 18, 1969.

Dr. Bremer recommended that the Board of Trustees consider subscribing to a complete Legislative Bill Service.

LEGISLATIVE
BILL SERVICE

The Legislative Bill Service was discussed in detail. Dr. Bremer recommended that it be deferred for further study and placed on the agenda for the September 22 meeting.

DEFERRED --
9-22-69

Dr. Bremer reported that the Site Committee, District Architect, and he had met regarding progress on the permanent campus and that the Site Committee would present a report.

PERMANENT CAMPUS
PROGRESS REPORT

Mr. Vogel informed the Members of the Board that the paving problem and the sewer problem are critical and that the paving contractors are still on strike. He reported that the baseball playing field situation is currently being studied by the Athletic Staff and the District Architect, and that a report would be presented to the Board of Trustees.

Dr. Bremer reported that SB 508 had been signed by the Governor on September 4, 1969, and that the District would be in a position to take advantage of the Junior College Construction Act.

SB 508

He recommended that Mr. Chermak and he be authorized to meet with the California Community College officials in Sacramento regarding the application which is due October 1, 1969, with necessary and actual expenses paid.

MR. CHERMAK &
DR. BREMER
MEETING --
SACRAMENTO

Motion by Mr. Brannon, duly seconded and unanimously carried, to authorize Mr. Chermak and Dr. Bremer to attend the meeting in Sacramento as recommended.

APPROVED

Dr. Bremer recommended that Mr. Barletta be approved to attend the meeting of the California Association of Public Schools Business Officials in Santa Barbara on October 1 - 3, 1969, with actual and necessary expenses paid.

CONFERENCE
REQUEST --
MR. BARLETTA

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above conference for Mr. Barletta as presented.

APPROVED

Dr. Bremer reported that, in compliance with instructions from the Board of Trustees, a proposed policy regarding campus speakers was recommended; however, after further perusal, he suggested that it be changed as follows and recommended its adoption:

POLICY--
CAMPUS SPEAKERS

1. Programs and/or meetings held on campus under College Sponsorship and open to the public must have the prior approval of the Board of Trustees before scheduling. The public is herein defined as the student body, College staff, and/or residents of the community. Programs and/or meetings are to be attended by at least one tenured faculty member who assumes designated responsibility for the activity. Speakers may be requested to be subject to questions from the audience.
2. Programs and/or meetings held on the campus and limited to members of a college class, club, department, or division are considered to be closed meetings. Such programs and/or meetings shall be subject to the prior approval of the Superintendent.
3. It is the responsibility of the person in charge of the event to insure that speakers are accompanied by a staff host during their campus visit.
4. Campus programs and/or meetings shall be chosen in categories 1 and 2 in keeping with the Board Policy concerning controversial issues. Where controversial issues are involved, speakers representing both sides shall be scheduled for the same program. This does not constitute an agreement, however, that the College must or will agree to provide equal time at the request of any person, persons, groups, or organizations.

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the above policy with regard to Campus Speakers as revised.

ADOPTED

Dr. Bremer recommended that a special meeting be called to continue reviewing and taking action on the proposed Board Policies.

REQUEST SPECIAL
MEETING

Mr. Collins called a special meeting for the purpose of reviewing and taking action on proposed Board Policies on Monday, September 29, 1969.

SPECIAL MEETING
9-29-69

Dr. Bremer reported that, at the request of the Board of Trustees, a formal agreement had been prepared by County Counsel with regard to the District granting Mission Viejo Company a license to enter its property for the purpose of constructing storm drain facilities. He recommended that the Superintendent/President be authorized to execute the license with Mission Viejo Company.

LICENSE --
STORM DRAIN
MISSION VIEJO
COMPANY

Motion by Mr. Zitnik, duly seconded and unanimously carried, to authorize the Superintendent/President to execute the above agreement as recommended.

AUTHORIZED

Mr. Barletta presented the following progress payments, certified by the District Architect and Building Inspector, and recommended their approval:

PROGRESS PAYMENTS
RECOMMENDED

- | | |
|--|------------|
| 1. Jennings-Halderman-Hood | \$ 603.54 |
| 2. LeRoy Crandall & Associates | 368.78 |
| 3. Sully-Miller Contracting Co. | 139,921.60 |
| 4. James A. Roberts & Associates (final payment) | 1,519.10 |

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above progress payments as recommended.

APPROVED

Mr. Barletta presented a Resolution to the Board of Trustees, in accordance with the provisions of Education Code Sections 16175 through 16179, with regard to the land exchange with Mission Viejo Company; the appointment of Mr. Cedric White as the District's member to the Board of Appraisers; and the publishing of a notice regarding a public hearing, at least once a week for two weeks in the Tustin News after the terms and conditions set forth in the Resolution have been approved by the County Superintendent of Schools. He recommended that the Resolution be adopted.

RESOLUTION --
LAND EXCHANGE
WITH MISSION
VIEJO COMPANY

Motion by Mr. Vogel, duly seconded and unanimously carried, to adopt the above Resolution as recommended.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, VOGEL, & ZITNIK

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BACKUS

Mr. Barletta stated that under present Board Policy, special ratification of the Board of Trustees is required to effect payroll deductions for professional dues. He requested direction from the Board of Trustees regarding this matter since payroll deductions were made for some faculty members during the 1968-69 academic year.

PAYROLL
DEDUCTIONS FOR
PROFESSIONAL
DUES

A discussion ensued.

Motion by Mr. Vogel, duly seconded and unanimously carried, that no payroll deductions be made for membership dues to professional organizations.

Mr. Barletta presented a Resolution to the Board of Trustees, pursuant to Section 17503 of the Education Code, requesting that the Superintendent/President be authorized to apply to the Board of Governors of the California Community Colleges for an exemption from the classroom teacher salary limitations for the 1968-69 fiscal year in the amount of \$54,295.

RESOLUTION --
EXEMPTION FOR
CLASSROOM TEACHER
LIMITATIONS

Motion by Mr. Zitnik, duly seconded and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, VOGEL, & ZITNIK

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BACKUS

Mr. Barletta presented the following bids, which are the lowest meeting specifications, and recommended that they be awarded: BIDS

69	Typewriters	Royal Office Typewriters	\$2,263.80
		Laguna Office Equipment	623.70
--	Schedule of Classes	Hamby Advertising & Printing Co.	1,287.30
67	Projectors & Screens etc.	A. F. Milliron Co., Inc.	90.62
		3M Business Products Sales, Inc.	1,609.97
		Photo & Sound Co.	301.78
		Coast Visual Education Co.	1,197.00
--	Blazers	Meager's	1,800.54
--	Colored Slide Supplement	American Library Color Slide Co.	1,795.50
65	Art Supplies	Southwest Smelting & Refining	855.75
		Robert Brent Potters Wheels	1,449.00
		Brodhead-Garrett Co.	366.35
		Stewart's of Calif., Inc.	193.67

Motion by Mr. Vogel, duly seconded and unanimously carried, to award the above bids as presented. AWARDED

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve Purchase Orders 2246 through 2304, totaling \$20,671.93, and to authorize payment upon delivery and acceptance of the items ordered. PURCHASE ORDERS APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve District Warrants 96-03043 through 96-03071, totaling \$12,076.27, and ratify for payment. DISTRICT WARRANT APPROVED

Mr. Collins adjourned the regular meeting to executive session at 9:10 P.M. EXECUTIVE SESSION

Mr. Collins reopened the regular meeting at 11:15 P.M., and reported that the following personnel items had transpired in executive session REGULAR MEETING

Motion by Mr. Vogel, duly seconded and unanimously carried, to employ Dr. C. C. Colvert, Educational Consultant, for a period not to exceed four days, to assist the District Architect with broad aspects of the Master Plan. DR. COLVERT APPROVED

Motion by Mr. Zitnik, duly seconded and unanimously carried, that the following persons or members of their families must attend Saddleback college during the 1969-70 academic year: APPEALS DENIED

Mr. Mark Barnes
 Mr. Nelson Eddy
 Mrs. Marilyn Fruhwald
 Mr. Ernest Verre

Motion by Mr. Vogel, duly seconded and unanimously carried, to employ the following classified personnel as indicated:

EMPLOYMENT
CLASSIFIED

Mrs. Georganna Sizelove, Clerk-Typist for Admissions & Records, Grade 14, Step 1, \$417 per month, effective 9-10-69.

MRS. SIZELOVE

Mrs. Florence Helen Leppanen, Clerk-Typist for Extended Day, Grade 14, Step 3, \$460 per month, effective 10-1-69.

MRS. LEPPANEN

Motion by Mr. Vogel, duly seconded and unanimously carried, to employ the following as extended day instructors for the 1969-70 academic year at \$8.00 per hour:

EXTENDED DAY
INSTRUCTORS

Division of Science, Mathematics, Engineering, & Technology

Ronald V. J. Berggren

BERGGREN

Garth O. Rogers

ROGERS

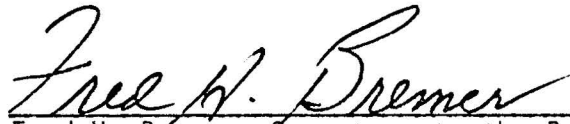
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the following community events programs for the 1969-70 academic year:

COMMUNITY
EVENTS
PROGRAMS

1. Ray Bradbury -- Science Fiction Writer
2. Charlotte Lee -- Poetry and Prose Reading
3. Heritage Film Series

Mr. Collins adjourned the meeting at 11:20 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees