

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, California 92675

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Tuesday, September 5, 1972, at 8:00 P.M.

REGULAR MEET

Mr. Lund, Vice President of the Board of Trustees, called the meeting to order; Mr. Collins led the audience in the Pledge of Allegiance; and Mr. Brannon gave the Invocation.

There were present:

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. John Lund
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on August 7, 1972, as presented.

MINUTES OF
8-7-72
APPROVED

Dr. Bremer reported that communication items had been mailed to the Members of the Board of Trustees, and that he did not have additional items to present.

COMMUNICATIONS

Dr. Bremer presented to the Board of Trustees for its approval a proposed agreement with the Rancho Santiago Community College District for the use of its computer facilities for the 1972-73 fiscal year.

COMPUTER AGREE-
MENT - RANCHO
SANTIAGO COMMUNI
COLLEGE DISTRICT

Motion by Mr. Collins, duly seconded and unanimously carried, to authorize the Superintendent/President to execute the agreement with the Rancho Santiago Community College District for the use of its computer facilities for the 1972-73 fiscal year as presented.

APPROVED

Dr. Bremer reported that, as a result of the Library-Classroom Complex being completed by 50 percent, the P & A Construction Company, Inc., had requested that the 10 percent retention rate on its progress payments be reduced to 5 percent.

RETENTION RATE
P & A
CONSTRUCTION CO.

Dr. Bremer explained that he had met with the District Architect concerning the matter and that, based upon satisfactory performance by the P & A Construction Company, Inc., they had concurred that the request be honored.

He therefore recommended that the 10 percent retention rate on progress payments for P & A Construction Company, Inc., be reduced to 5 percent, effective with progress payment number 13.

The Members of the Board of Trustees and the Administration discussed the above in detail. Mr. Vogel stated that he was opposed to reducing the retention rate from 10 percent to 5 percent for any construction company. It was his contention that, in the event problems developed, a 10 percent retention rate would provide the leverage necessary to correct the situation.

Motion by Mr. Vogel, duly seconded and unanimously carried, to disapprove the recommendation of the Administration that the 10 percent retention rate be reduced to 5 percent on progress payments for the P & A Construction Company., Inc., in connection with the Library-Classroom Complex.

10 PERCENT
RETENTION RATE
RETAINED

Dr. Bremer presented to the Board of Trustees the document, Arguments in Favor of Rearrangement and Establishment of Trustee Areas, and the Statement of Authorship in conjunction with the forthcoming election on November 7, 1972. He recommended that the Board of Trustees approve the document and sign as authors of the primary agreement in favor of the proposition.

ARGUMENTS

Motion by Mr. Collins, duly seconded, to approve the Arguments in Favor of Rearrangement and Establishment of Trustee Areas as presented.

Mr. Collins amended the above motion, duly seconded, to delete from the Arguments the following paragraph:

"The increased representation from five to seven representatives of the Board of Trustees will allow a greater voice by the people in the operation of the community college district."

Mr. Collins withdrew amendment; Mr. Brannon withdrew second.

Mr. Collins withdrew motion; Mr. Brannon withdrew second.

Mr. Collins stated that he saw no particular reason why the Arguments should be adopted by the Board of Trustees as a whole, and suggested that the Members of the Board of Trustees sign the Agreement in favor of the proposition if they so desired.

Dr. Bremer reported that he had contacted Dr. Lloyd Messersmith, Executive Director of the California Junior College Association, as a result of the action taken by the Board of Trustees at its last Regular Meeting not to join the Organization for 1972-73. Dr. Messersmith explained that a committee had been studying the dues structure of the California Junior College Association, and that a report concerning a more equitable membership fee would be forthcoming in October.

MEMBERSHIP IN
CJCA FOR
1972-73

Based on the above information, Dr. Bremer recommended that the Board of Trustees approve membership in the California Junior College Association for the 1972-73 academic year.

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve membership in the California Junior College Association for the 1972-73 academic year as recommended.

APPROVED

Motion by Mr. Collins, duly seconded and unanimously carried, to table Agenda Item 1-e, Board Policy concerning Exercise of Free Expression, until the Regular Meeting on October 2, 1972.

AGENDA ITEM 1-e
TABLED

Dr. Bremer recommended that the Board of Trustees authorize the Superintendent/President to execute the necessary document granting the San Diego Gas and Electric Company an easement to the transformer system which will be constructed in order to supply power to the Library-Classroom Complex.

EASEMENT -
SAN DIEGO GAS &
ELECTRIC CO.

Motion by Mr. Collins, duly seconded and unanimously carried, that authorization be granted to the Superintendent/President to execute the necessary agreement with the San Diego Gas & Electric Company for an easement to the transformer system in connection with the Library-Classroom Complex.

APPROVED

Dr. Bremer recommended that the following conference requests be approved with actual and necessary expenses paid:

CONFERENCE
REQUESTS

1. Roy Barletta -- California Community College Business Officials - Lake Tahoe - October 11 - 13, 1972.
2. R. L. Platt -- Fall Conference of the Southern California Deans of Instruction - Newport Beach - October 5, 1972.

R. BARLETTA

R. L. PLATT

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above conference requests as presented.

APPROVED

Mr. Barletta presented Progress Payment Number 13, revised to reflect the 10 percent retention rate, for the P & A Construction Company, Inc., and recommended its approval as follows:

PROGRESS PAYMENT
REQUEST # 13 -
P & A CONSTRUCTION
CO.

Library-Classroom Complex

Contract Price - \$3,175,299.62	
Total earned as of 8-23-72	\$2,010,710.67
Less 10 percent retention	<u>201,071.06</u>
Net due on earned to date	\$1,809,639.61
Advance, materials on site	<u>14,175.00</u>
Total payment allowed to date	\$1,823,814.61
Less previous payments	<u>1,608,851.29</u>
Total amount payable this estimate	\$ 214,963.32

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve as recommended Progress Payment Number 13, in the amount of \$214,963.32, for the P & A Construction Company, Inc.

APPROVED

Mr. Barletta recommended that the following request for payment, submitted by Ramberg and Lowrey for architectural services performed in connection with the Library-Classroom Complex, be approved:

PAYMENT REQUEST
RAMBERG AND
LOWREY

Library-Classroom Complex

Fee - 7% of awarded construction contract
Building only \$2,771,000.00

Architectural Fee	\$193,970.00
Payments prior to construction	<u>155,176.00</u>
Balance for construction phase	\$ 38,794.00

This billing to 63 percent construction completion	\$24,440.22
Less previous construction payments	<u>18,981.90</u>
Total this request	\$ 5,458.32

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve payment in the amount of \$5,458.32 for the Architectural Firm of Ramberg and Lowrey as recommended.

APPROVED

Mr. Barletta presented Change Order Number 4 in conjunction with the Library-Classroom Complex, and recommended its approval as follows:

CHANGE ORDER
NUMBER 4

Original Contract Price	\$3,171,000.00
Change Order No. 1 (1-10-72) Add	3,321.52
Change Order No. 2 (1-20-72) Add	1,240.04
Change Order No. 3 (2-24-72) Deduct	<u>261.94</u>
Revised Contract Price	\$3,175,299.62
Change Order No. 4 Add	<u>5,433.48</u>
New Revised Contract Price	\$3,180,733.10

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Change Order Number 4 in the amount of \$5,433.48 as presented above.

APPROVED

Mr. Barletta recommended that payment be authorized to the Board of Governors in the amount of \$1,800.00 for the plan checking fee in connection with the Science-Mathematics Building.

REQUEST FOR
PLAN CHECKING
FEE

Motion by Mr. Collins, duly seconded and unanimously carried, to approve payment in the amount of \$1,800.00 to the Board of Governors for the plan checking fee in connection with the Science-Mathematics Building.

APPROVED

Mr. Barletta recommended that the following bids, which were the lowest meeting specifications, be approved and that payment be authorized upon delivery and acceptance of the items ordered:

BIDS

R-16119	Books	Strand Book Store	\$1,390.69
R-17332	Salt Glaze Kiln	W. P. Keith Co., Inc.	4,357.50
99	Oil Auxiliary Parking Lot	R. J. Noble Co.	2,312.49
R-13284	Lariat	Tustin News (not to exceed)	5,022.00
R-16551	Print Calculator	Monroe Co.	1,522.50
R-7936	Custodial Supplies	Kleen-Line Corp.	1,362.23
		Zellerbach Paper Co.	883.89
		Best Maintenance Supply Co.	744.98
		Easterday Supply Co.	228.20
		Oxford Chemicals	152.25
		National Sanitary Supply Co.	130.87
		Pioneer Stationers, Inc.	11.05

Motion by Mr. Collins, duly seconded and unanimously carried, to award the above bids as recommended, and to authorize payment upon delivery and acceptance of the items ordered.

APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that Purchase Orders 10096 through 10324, totaling \$105,405.34, be approved, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-12740 through 96-12899, totaling \$235,348.94, be approved and ratified for payment.

DISTRICT
WARRANTS APPROVE

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES
RATIFIED

Certificated Payroll	13A	\$ 25,587.91
Certificated Payroll	1A	59,766.36
Classified Payroll	1B	39,632.44
		<u>\$124,986.71</u>

Dr. Bremer presented a Legislative Report to the Members of the Board of Trustees for their information.

LEGISLATIVE
REPORT

Mr. Lund adjourned the Regular Meeting into Executive Session at 8:45 P.M.

EXECUTIVE
SESSION

Mr. Lund reopened the Regular Meeting at 9:05 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, that the following classified personnel be employed as indicated:

CLASSIFIED
PERSONNEL
EMPLOYMENT

Patricia A. Lucas, Departmental Secretary, Grade 27, Step 1, \$590.00 per month, effective September 6, 1972.

Norma Northcross, Clerk Typist 11, Grade 20, Step 2, \$539.00 per month including differential, effective September 6, 1972.

Pamela K. Sweazy, Departmental Secretary, Grade 27, Step 2, \$625.00 per month, effective September 6, 1972.

Dorothy A. Viggers, Clerk Typist 11, Grade 20, Step 3, \$553.00 per month, effective September 6, 1972.

James F. Tennyson, Computer Science Laboratory Technician, Grade 33, Step 1, \$690.00 per month, effective September 6, 1972.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the following as extended day instructors on an "if-and-as-needed" basis for the 1972-73 academic year, at hourly rates to be based on the adopted schedule:

EXTENDED DAY
INSTRUCTORS

Division of Business Science

Jack Donald Haddad
Mark Stanton Millard
Ansel Eugene Young

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the following as substitute instructors on an "if-and-as-needed" basis for the 1972-73 academic year, at hourly rates to be based on the adopted schedule:

SUBSTITUTE
INSTRUCTORS

Division of Mathematics and Engineering

John Merrill Stevenson

Division of Mathematics and Engineering and Division of Natural Science

David Allan Lindahl

Motion by Mr. Collins, duly seconded and unanimously carried, that Delphine Muriel Eschbach be employed as an instructor in the Division of Health Science for the 1972-73 academic year at Class II, Step III, on the adopted salary schedule.

D. ESCHBACH
APPROVED AS
INSTRUCTOR
1972-73

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the following persons as clerks for the Fall Quarter Registration at a fee of \$2.00 per hour:

CLERKS -
FALL QUARTER
REGISTRATION

Abbott, Karen L.
Allison, Barbara J.
Bachelder, Ann S.
Baggs, Margaret I.
Bell, Delores J.
Belmonte, Sharon A.
Brown, Jeffie
Churchman, Sharon R.
DeVore, Phyllis H.
Dillon, Patricia K.
Hobson, Kathy M.
Honaker, Kenneth
Johnson, Barbara J.
Mathisen, Gisela L.

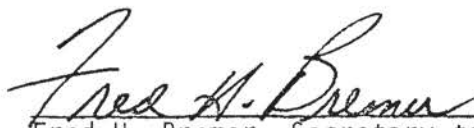
Maxson, Kristine
Meissner, Regina
Millard, Richard S.
Mosley, Judith A.
Nava, Carmelita
Odion, Doris
Ostraff, Nola A.
Parks, Louis R.
Sommers, Janet L.
Swanson, Elizabeth
Taylor, Kathleen M.
Thompson, Dolores
Woytowich, James M.

Motion by Mr. Brannon, duly seconded and unanimously carried, that Dr. Bayard H. Brattstrom, Professor of Zoology at California State University, Fullerton, be approved as a campus speaker on October 27, 1972, at a honorarium of \$75.00.

DR. BRATTSTROM
APPROVED AS
CAMPUS SPEAKER

Mr. Lund adjourned the Regular Meeting at 9:10 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees