

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
August 25, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Library of the Crown Valley Elementary School, 29292 Crown Valley Parkway, South Laguna, California, Monday, August 25, 1969, at 7:45 P.M.

REGULAR MEETING

Mr. Backus called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Vogel gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel

BOARD MEMBERS

Roy N. Barletta, Business Manager
Fred H. Bremer, Ph. D., Superintendent/President

STAFF MEMBERS

There were absent:

ABSENT

Mr. Louis Zitnik

BOARD MEMBER

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on August 11, 1969, as corrected:

MINUTES OF
8-11-69 APPROVED
AS CORRECTED.

Page 18, paragraph 2, correct to read, "Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the request of Mission Viejo Company, subject to a satisfactory agreement approved by County Counsel, to install a storm drain running in an east-west direction along the edge of the parking lot on the permanent campus at no cost to the District."

CORRECTION

Dr. Bremer informed the Board of Trustees of a letter received from Mr. John Weld, President of the Board of Directors of South Coast Hospital, with regard to meeting with the Members of the Board for the purpose of reconsidering the feasibility of instituting a two-year course of registered nurses under a teaching agreement with the hospital.

COMMUNICATIONS
MEETING WITH
SOUTH COAST
HOSPITAL BOARD OF
DIRECTORS

The Board of Trustees discussed the above request and appointed Mr. Collins and Mr. Zitnik as a Committee, along with the Superintendent, to meet with the South Coast Hospital Board of Directors on Tuesday, September 2, 1969, at 7:30 P.M.

Mr. Collins stated that he had sent letters to all members of the Assembly regarding SB 508 and that he had received many favorable replies. Mr. Vogel reported that Senator Schmitz had informed him that the Governor had not signed the Bill; however, it appeared that it would be signed by the deadline of September 7, 1969.

COMMUNICATIONS

SB 508

Dr. Bremer reported that he had received a formal notice from the County Superintendent of Schools cancelling the public hearing scheduled on August 28, 1969, with regard to the proposed transfer of approximately 80 acres of land from this District to the Orange Coast Junior College District. Based on Education Code Section 25434, no territory shall be removed from a junior college district during the first five years of existence without the consent of the Governing Board.

PUBLIC HEARING
CANCELLED --
REGARDING TRANS-
FER OF LAND

At the request of the Board of Trustees, Dr. Bremer presented as follows information concerning the organizations to which the District belongs:

ORGANIZATIONS TO
WHICH THE
DISTRICT BELONGS

American Association of Junior Colleges	\$350 per year
California Association of School Administrators	\$ 50 per year
California Junior College Association	\$850 per year
California School Boards Association	\$ 83 per year

He recommended that the District not retain membership in the California School Boards Association and the California Association of School Administrators, but that the District remain a member of the American Association of Junior Colleges and the California Junior College Association. He also recommended that the District consider membership in the Orange County School Board Association for the 1969-70 academic year.

The above organizations were discussed in detail. The Board of Trustees concurred that the California Junior College Association had aided the District immensely with regard to SB 508 and the Seat Tax problem with the Orange Coast Junior College District last year. It was requested that a report regarding the American Association of Junior Colleges be presented in December and that a study be conducted regarding the relationship between the California School Boards Association and the Orange County School Boards Association.

Motion by Mr. Brannon, duly seconded and unanimously carried, that the District not remain a member of the California Association of School Administrators.

CASA

Motion by Mr. Brannon, duly seconded and unanimously carried, that the District retain membership in the California Junior College Association.

CJCA

Motion by Mr. Backus, duly seconded and unanimously carried, that the District not join the Orange County School Boards Association.

OCSBA

Mr. Vogel presented a draft of the following Resolution with regard to the District resigning from the California School Boards Association:

WHEREAS, the Board of Trustees of the Saddleback Junior College District is made up of elected officials responsible and responsive to the electorate of said District, and,

WHEREAS, the Board of Trustees of the Saddleback Junior College District has in the past been a member of an organization called the California School Boards Association, and,

WHEREAS, the dues for membership in said organization derive from taxes paid by the electorate of the Saddleback Junior College District, and,

WHEREAS, the California School Boards Association (hereafter referred to as CSBA) has recently undergone reorganization, and,

WHEREAS, due to such reorganization, the Board of Trustees of the Saddleback Junior College District no longer has a direct voice in the formulation of CSBA policies, in determining positions on pending and existing legislation and in the expenditure of CSBA funds, and,

WHEREAS, the power to make such policy, determine such positions on legislation and expend such funds has been re-delegated to members of a Delegate Assembly who are not responsible or responsive to the electorate of the Saddleback Junior College District, and,

WHEREAS, the Trustees of the Saddleback Junior College District have no authority from the people of the District or the State Legislature to re-delegate their policy-making powers and/or responsibilities to other than employees of said District, and,

WHEREAS, recent policies, stands on legislation, and expenditure of CSBA funds have not been in the best interests of the Trustees or electorate of the Saddleback Junior College District,

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Saddleback Junior College District take the steps necessary to resign from membership in CSBA, and,

BE IT FURTHER RESOLVED, that the California State Legislature and Governor be requested to make a full investigation of the legality and morality of using tax monies to further the interests of a private corporation which is controlled by an unrepresentative and small group of individuals which is not responsible or responsive to the electorate which must supply said tax monies; this corporation is known as the California School Boards Association which purports to influence legislation in the name of all school boards in the State of California.

Motion by Mr. Vogel, duly seconded and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, COLLINS, & VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: ZITNIK

Mr. Collins opened the public hearing regarding a deed to dedicate an easement along Avery Parkway for public street and highway purposes to the County of Orange. He asked the members of the audience if they wished to have the legal description of the deed read or if there were any protests. Being none, he declared the public hearing closed at 8:40 P.M.

PUBLIC HEARING
EASEMENT DEED
AVERY PARKWAY

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the Resolution dedicating to the County of Orange an easement for public street and highway purposes along Avery Parkway, and to authorize the Secretary to the Board of Trustees to execute the deed with no change in accordance with the previous plan.

RESOLUTION
ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, COLLINS, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: ZITNIK

Dr. Bremer presented a revised academic calendar for the 1969-70 academic year and recommended that it be adopted on the basis that the last group of buildings would not be ready for occupancy prior to October 8. He further recommended, provided the calendar was adopted, that new instructors report for one day in September and return on October 1, that counselors report on September 15, that the remaining instructors report on October 1, and that all certificated personnel be paid on October 1, 1969.

REVISED ACADEMIC
CALENDAR --
1969-70

Motion by Mr. Vogel, duly seconded and unanimously carried, to adopt the revised academic calendar for 1969-70 as presented and that all certificated personnel be paid on October 1, 1969.

ADOPTED

Dr. Bremer stated that County Counsel had approved the Constitution of the Academic Senate as to form, and presented it to the Board of Trustees for its consideration.

ACADEMIC SENATE
CONSTITUTION

The Constitution of the Academic Senate was discussed in detail. It was requested that County Counsel be contacted regarding the Board's responsibility to the Academic Senate's Constitution.

Motion by Mr. Vogel, duly seconded and unanimously carried, to acknowledge that the Academic Senate of Saddleback College has a Constitution and that if more stringent action is necessary that it be re-presented to the Board of Trustees.

ACKNOWLEDGED

Dr. Bremer presented the proposed Associated Student Body Budget for 1969-70, to the Board of Trustees and recommended that it be adopted as follows:

ASSOCIATED
STUDENT BODY
BUDGET -- 1969-

Estimated Expenditure	\$41,347
Reserve	<u>5,633</u>
Total Estimated Expenditures, Plus Reserve	\$46,980

A discussion ensued. It was requested that a policy be presented to the Board of Trustees at the meeting on September 8, 1969, regarding speakers.

Motion by Mr. Backus, duly seconded and unanimously carried, to acknowledge receipt of the Associated Student Body Budget for 1969-70 as presented.

ACKNOWLEDGED

Dr. Bremer reported that he had received information from the Coordinating Council for Higher Education that the closing dates for receipt of applications under Title I of the Higher Education Facilities Act of 1963 for community colleges are November 3, 1969, and December 15, 1969.

HIGHER EDUCATION
FACILITIES ACT

Motion by Mr. Vogel, duly seconded, to table the above item.

Mr. Vogel withdrew motion; Mr. Backus withdrew second.

Motion by Mr. Backus, duly seconded and carried, that the District not apply for funds under Title I of the Higher Education Facilities Act of 1963.

Mr. Brannon abstained.

Dr. Bremer presented a Resolution to the Board of Trustees regarding changing the place of its meetings from Crown Valley Elementary School to the permanent location at 28000 Marguerite Parkway, San Juan Capistrano, on September 2, 1969, and recommended its adoption.

RESOLUTION --
CHANGE OF
MEETING PLACE

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, COLLINS, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: ZITNIK

It was requested that a letter of appreciation be sent to Capistrano Unified School District for use of the facilities at Crown Valley Elementary School.

Mr. Lowrey, District Architect, presented a progress report on the permanent campus. He stated that there are no changes in the dates for occupancy of the buildings and that a meeting would be held Friday, August 29, 1969, to determine if the District would assume maintenance of the playing field.

PERMANENT
CAMPUS PROGRESS
REPORT

He reported that the two major problems at present are the blocked sewer line and the landscaping and paving, but that alternate solutions are being pursued. He stated that electrical service would be completed by Thursday, August 28, and that temporary utility poles have been installed and that telephone service would be connected by Friday, August 29, 1969.

Dr. Bremer requested that the Superintendent/President be authorized to approve necessary overtime for the weekend of August 30, 1969, for work on the permanent campus.

AUTHORIZATION TO
APPROVE OVERTIME
REQUESTED

Motion by Mr. Vogel, duly seconded and unanimously carried, that the Superintendent/President be authorized to approve necessary overtime for the weekend of August 30, 1969, for work on the permanent campus. APPROVED

Dr. Bremer recommended that Jack Swartzbaugh be approved to attend the conference on Crowd Control Procedures for Athletic Contests at the University of Southern California on August 26 - 27, 1969, with actual and necessary expenses paid. CONFERENCE REQUEST -- SWARTZBAUGH

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above conference request as recommended. APPROVED

Mr. Collins adjourned the regular meeting for recess at 10:20 P.M. RECESS

Mr. Collins reopened the regular meeting at 10:40 P.M. REOPENED MEETING

Mr. Barletta presented the following change orders and recommended that they be approved: CHANGE ORDERS

Change Order Number 1 -- W. J. Shirley, Inc.
 Deduct \$ (905.04)
 Add 17,272.36
 Net Add 16,367.32

Revised Sum \$1,516,367.32

Change Order Number 2 -- Sully-Miller Contracting Co.
 Deduct \$ (40,757.35)
 Add 4,384.94
 Net Deduct 36,432.41

Revised Sum \$ 217,228.59

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above change orders as presented. APPROVED

Mr. Barletta presented the following bids, which are the lowest meeting specifications, and recommended that they be approved: BIDS

64	Purchasing Supplies	La Tienda De Papel	\$ 34.65
		Zellerback	446.55
		Stationers	525.89
		Pioneer Stationers	884.12
		Dennis Printers	74.19
		Marriners	140.11
63	Biology Supplies	College Biological Supply	91.49
		Western Seed	8.09
		General Biological	1,106.67
		Carolina Biological Supply	785.36
		Wards	224.66
		Van Waters & Rogers	879.91

63	Biology Supplies	Matheson Scientific	\$ 118.37	BIDS
		LaPine	127.22	
		Sargent-Welch	97.85	
		Triarch	177.85	
R-3899	Library Chairs	Wilshire Leasing, Inc.	2,771.37	
R-4402	Stools	Don G. Jenness Co., Inc.	1,065.46	
		Pacific Seating Co.	196.69	
62	Physics Equipment	Sargent-Welch	2,349.70	
		American Seating	273.00	
		LaPine	3,799.22	
		Curtin	614.38	
		Tektronix	8,377.90	
		MacAlaster	183.79	
		Ealing Corp.	3,119.24	
		Van Waters & Rogers	114.95	
		Central Scientific	759.44	
		Heathkit	2,889.81	
66	Tractor-Loader	Milo Equipment Corp.	5,539.28	
	Fertilizer-Broadcaster	Milo Equipment Corp.	540.75	
	Scraper	McCoy Ford Tractor	477.75	
68	Instructional Machine, Educational Computer System	Educational Data Systems financed by United California Bank	Lease-Purchase 1st year payment \$ 6,391.46 pay off 2nd year \$18,109.51	

Motion by Mr. Backus, duly seconded and unanimously carried, to award the above bids as recommended. APPROVED

Mr. Barletta stated that members of the Athletic Staff, the administration, and the Saddleback Agents Association had met regarding student insurance and they concurred that the two following plans be accepted for the 1969-70 fiscal year: STUDENT ACCIDENT INSURANCE

Plan 1 -- Blanket Student Accident Insurance. Provided with the purchase of a Student Body Card.

Plan 2 -- Intercollegiate Athletics Blanket Accident Expense and Accidental Death Benefit. The cost to be paid by the District in an amount not to exceed \$4,000 and the balance of \$290 to be paid by the Associated Student Body.

Motion by Mr. Backus, duly seconded and unanimously carried, to approve Plan 1 and Plan 2 for student insurance as presented. APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Purchase Orders 2140 through 2245, totaling \$79,790.63, and that payment be authorized upon delivery and acceptance of the items ordered. PURCHASE ORDERS APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve District Warrants 96-02993 through 96-03042, totaling \$189,757.65, and ratify for payment.

DISTRICT
WARRANTS
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the payment of personnel services as follows:

PAYMENT OF
PERSONNEL
SERVICES
RATIFIED

Certificated Payroll	1A	\$15,741.12
Classified Payroll	1B	18,340.91
		<u>\$34,082.03</u>

Mr. Collins adjourned the regular meeting to executive session at 11:30 P.M.

EXECUTIVE
SESSION

Mr. Collins reopened the regular meeting at 12:55 A.M., and stated that the following personnel action had transpired in executive session:

REGULAR MEETING

Motion by Mr. Backus, duly seconded and unanimously carried, that Mrs. M. M. Slowsky's daughter, Diana, be allowed to attend Santa Ana College for the 1969-70 academic year.

DIANA SLOWSKY

Motion by Mr. Brannon, duly seconded and unanimously carried, that the following classified personnel resignations be accepted:

RESIGNATIONS

Fred Feetham, Groundsman, effective August 29, 1969
Judith McHale, Clerk-Typist, part-time, effective August 29, 1969
Eileen Kortmeyer, Library Clerk, declined offer of employment

FEETHAM
McHALE
KORTMEYER

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the following classified personnel employment recommendations:

EMPLOYMENT

Loretta Tangye, Clerk-Typist, Grade 14, Step 2, \$438 per month, effective August 26, 1969
Kathryn B. Everidge, Clerk-Typist-Receptionist, Grade 14, Step 1, \$417 per month, effective September 2, 1969
Robert G. DeMassio, Groundsman 1, Grade 18, Step 2, \$483 per month, effective September 2, 1969
Carl LeRoy Hoffman, Groundsman 2, Grade 21, Step 3, \$545 per month, effective September 2, 1969
Jack L. Burton, Custodian 2, Grade 21, Step 1, \$495 per month, effective August 26, 1969
Oliver Carlson, Custodian 2, Grade 21, Step 2, \$519 per month, effective September 2, 1969
Virgil Klarin, Custodian 2, Grade 21, Step 2, \$519 per month, effective September 2, 1969

TANGYE
EVERIDGE
DeMASSIO
HOFFMAN
BURTON
CARLSON
KLARIN

Motion by Mr. Vogel, duly seconded and unanimously carried, that Arthur F. Croisette be employed as Chairman and Instructor, Division of Business Science, Class V, Step 16, \$16,400, plus \$1,000.

CROISETTE

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the following new extended day instructors for the 1969-70 academic year, at \$8.00 per hour.

NEW EXTENDED
DAY INSTRUCTORS
APPROVED

Division of Languages and Fine Arts

Charles R. Escott
Michael P. Fryhoff
James A. McMillen
Patrick A. O'Brien
Donald L. Rickner

Division of Science, Mathematics, Engineering, & Technology

Harold W. Friedemann
Michael A. Nardoza

Division of Social Science

Jessie B. Andorka
John F. O'Connell

Motion by Mr. Backus, duly seconded and unanimously carried, that the following former Saddleback College Extended Day Instructors be approved for the 1969-70 academic year:

FORMER
EXTENDED DAY
INSTRUCTORS
APPROVED

Division of Business Science

Shirley E. Davis	\$8.00 per hour
Marshall D. Nickles	8.50 per hour
Ernest E. Pegau	8.00 per hour
David E. Wiley	8.00 per hour

Division of Languages and Fine Arts

Marilyn S. Ellis	8.50 per hour
Kenneth E. Turknette	8.00 per hour
Paula Senicki	8.00 per hour
Ralph Welsh	8.00 per hour

Division of Science, Mathematics, Engineering, & Technology

David G. Adams	8.00 per hour
Edith M. Walker	8.00 per hour

Division of Social Science

Janice A. Campbell	8.50 per hour
Robert W. Ferguson	8.50 per hour

Mr. Collins adjourned the regular meeting at 1:00 A.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees