

SADDLEBACK JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
August 4, 1969

The special meeting of the Governing Board of the Saddleback Junior College District was held in the Library of the Crown Valley Elementary School, 29292 Crown Valley Parkway, South Laguna, California, Monday, August 4, 1969, at 7:45 P.M.

SPECIAL MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Vogel gave the invocation.

There were present:

PRESENT

Mr. Alyn Brannon  
Mr. Michael Collins  
Mr. Hans Vogel  
Mr. Louis Zitnik

BOARD MEMBERS

Roy N. Barletta, Business Manager  
Fred H. Bremer, Ph. D., Superintendent/President

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus

BOARD MEMBER

Mr. Collins opened the public hearing on the District's Annual Publication Budget for the 1969-70 fiscal year.

PUBLIC HEARING  
ANNUAL PUBLI-  
CATION BUDGET  
FOR 1969-70

Mr. Barletta presented the Annual Publication Financial and Budget report for 1969-70, and recommended its adoption as follows:

Revised General Fund	\$2,798,677
Building Fund	6,367,650
Bond Interest and Redemption Fund	1,662,151

He stated that tuition billing in the amount of \$730,000, instead of the budgeted amount of \$486,000, had been received and that it was necessary to reduce the proposed expenditures in the General Fund by \$70,000 in order to maintain an undistributed reserve of \$79,707.

A discussion ensued.

Mr. Collins asked the members of the audience if they had any questions regarding the Budget. There were no questions or comments; therefore, Mr. Collins closed the public hearing.

Dr. Bremer read a letter to the Board of Trustees from the California Community Colleges with regard to funds available to the District under the Vocational Education Amendments of 1968. He recommended that because of budgetary complications and the inability to institute Vocational-Technical Programs at such a late date in order to qualify for the available funds, that no action be taken for the 1969-70 academic year.

VOCATIONAL  
EDUCATIONAL  
AMENDMENTS OF  
1968 -- FUNDS  
AVAILABLE

Motion by Mr. Zitnik, duly seconded and unanimously carried, that the Publication Annual Financial and Budget Report including the General Fund as amended for a total of \$2,798,677, the Building Fund for a total of \$6,367,650, and the Bond Interest and Redemption Fund for a total of \$1,662,151 be adopted for the fiscal year 1969-70; and that the County Superintendent of Schools be authorized to recompute the property tax income based upon any adjustments that will be made to the assessed valuations of the properties included in the agricultural preserve areas. Said recomputations are to be made as soon as the adjusted values are known, and the tax rates to be levied shall not exceed 40 cents per \$100 of assessed valuation in the General Fund and 13 cents per \$100 of assessed valuation in the Bond Interest and Redemption Fund. Any changes affecting the total of the General Fund Budget are to be made in the General Reserve Account.

BUDGET FOR  
1969-70 FISCAL  
YEAR ADOPTED

Mr. Lowrey, District Architect, presented a progress report on the permanent campus. He emphasized the fact that the condition of the playing field has improved, and that the plumbers' strike has been resolved through a short-term agreement. He stated that the operating engineers' strike is serious since it affects a number of aspects of construction.

PERMANENT CAMPUS  
REPORT

Mr. MacGregor, representative for Shirley Company, Inc., reported that efforts are being concentrated on the administration building so that it can be occupied by August 25, 1969. He stated that ten additional buildings should be ready for occupancy by September 1, 1969.

It was requested that County Counsel be contacted with regard to the legality of securing independent operators with heavy equipment to perform work that is ordinarily done by those workers who are currently on strike, and that a report be given to the Board of Trustees at the meeting on August 11.

Dr. Bremer reported that the Mission Viejo Company had recommended that the District approve the installation of a storm drain running in an east-west direction along the edge of the parking lot on the permanent campus and that the primary cost for the project would be assumed by Mission Viejo Company.

STORM DRAIN  
MISSION VIEJO  
COMPANY

It was requested that the storm drain proposal be deferred until the meeting of August 11, 1969, at which time a report would be presented to the Board of Trustees with regard to the District's cost of the project.

Dr. Bremer informed the Board of Trustees of the proposed annexation of a portion of the District's property to Orange Coast College and that a public hearing would be held on August 28, 1969. He recommended that the proposed transfer of land be opposed.

PROPOSED TRANSFER  
OF LAND TO ORANGE  
COAST

Mr. Vogel reported that a petition had been signed by three people representing 25% of the registered voters living in the proposed area to be transferred. He stated that approximately 82 acres are involved with a potential assessed valuation of \$4,000,000, and recommended that the transfer of land be opposed.

Mr. Brannon requested that action regarding the proposed annexation be deferred until the meeting on August 11, 1969.

Motion by Mr. Vogel, duly seconded and carried, that the District oppose the transfer of the land.

OPPOSED

Mr. Brannon voted no.  
Mr. Zitnik abstained.

Mr. Collins adjourned the special meeting for recess at 11:00 P.M.

RECESS

Mr. Collins reopened the special meeting at 11:05 P.M.

REOPENED MEETING

Mr. Barletta presented the following progress payments on the permanent campus and recommended their approval:

PROGRESS PAYMENTS  
REQUESTED

Ramberg and Lowrey	\$4,777.98
LeRoy Crandall and Associates	368.78
Jennings-Halderman-Hood	967.73

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the progress payment requests as presented.

APPROVED

Mr. Barletta presented a Resolution to the Board of Trustees regarding an easement deed for roadway purposes along Avery Parkway. He recommended that the Resolution be adopted and that copies of the Resolution be posted in three public places in the District and to call a public hearing at the regular meeting of August 11, 1969.

RESOLUTION  
EASEMENT DEED  
AVERY PARKWAY

It was pointed out that the copies of the Resolution must be posted not less than ten days before the date of the public hearing. In view of that fact, it was requested that such hearing be changed to the meeting on August 25, 1969.

Motion by Mr. Zitnik, duly seconded and unanimously carried, to adopt the Resolution as amended, to post copies of the Resolution in three public places, and to call a public hearing at the regular meeting on August 25, 1969.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, VOGEL, & ZITNIK

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BACKUS

Mr. Barletta recommended for ratification the following bids which were awarded by the administration as a result of approval given at the meeting on July 14, 1969.

BIDS

R-3761	Electrometer, etc.	Heathkit Elect. Center	\$1,628.34
48	Towels	Mission Linen Supply	.0240 per towel
54	Physiograph	E & M Instrument Co.	5,232.83
55	Biology Equipment	Scientific Products	76.06
		Sargent-Welch	133.67
		Curtin Scientific	1,020.16
		Matheson Scientific	255.65
		of L. A.	
		LaPine Scientific	753.01
		Van Waters & Rogers	1,477.20
		Central Scientific	721.88
		MacAlaster Scientific	60.59
		Radiation Machinery	4,673.55
		Wang Laboratories	556.50
53	Chemistry Equipment	Sargent-Welch	1,019.34
		Matheson Scientific	1,989.36
		Van Waters & Rogers	10,279.43
		Central Scientific	500.96
		Curtin Scientific	201.60
		Heathkit Electronic	1,796.55
		LaPine Scientific	133.88
		Scientific Products	5,219.38
		Scientific Glass	1,127.28
		Watson Brothers	3,330.60
		Wang Laboratories	560.70
R-4106	Drafting	Don G. Jinness Co.	1,610.60
		Virco Mfg. Corp.	178.92
57	Chemistry Supplies	Matheson Scientific	2,144.80
		Scientific Products	3,093.37
		Van Waters & Rogers	1,865.62
		Sargent-Welch	5,321.45
		Central Scientific	437.66
		Curtin Scientific	149.94
56	Microscopes	Hinkles, Inc.	11,852.10
R-4002	Shelving	Utilities Supply Co.	866.25
47	Shorthand Dictation Laboratory	Inland Networks, Inc.	3,218.25
R-3892	Cabinets	K and Z Cabinet Co.	1,127.70

Mr. Barletta presented the following bids, which are the lowest meeting specifications, and recommended that they be awarded:

45	Furniture	Virco	\$ 1,060.03
		Culver-Newlin	624.34
		American Seating	2,055.85
R-4068	Cabinets	Lietz Company	2,169.72
58	Station Wagon	Tommy Ayres Chevrolet	3,344.47
	Stake-Dump Truck	Bowles-Stamp Ford	5,449.41
60	College Catalog	Business Forms Printing Co.	3,399.90
61	Storm Drains	Bart Pipelines, Inc.	21,000.00

Motion by Mr. Zitnik, duly seconded and unanimously carried, to ratify Bids R-3761 through R-3892 and to award Bids 45 through 61 as presented, and to authorize the Superintendent to execute a contract with Bart Pipelines, Inc., and a notice to proceed with the work immediately upon execution of the contract and compliance by the contractor in furnishing the following: Faithful Performance Bond, Labor and Materials Bond, Certificate of Workmen's Compensation Insurance and Public Liability.

APPROVED

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve Purchase Orders 1987 through 2111, totaling \$94,671.26, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE  
ORDERS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify for payment District Warrants 96-02865 through 96-02915 and 96-02917 through 96-02972, totaling \$159,341.40, and to void Warrant 96-02916.

DISTRICT.  
WARRANTS  
APPROVED

Mr. Collins adjourned the special meeting to Executive Session at 11:25 P.M.

EXECUTIVE SESSION

Mr. Collins reopened the special meeting at 11:30 P.M., and reported that the following personnel action had transpired in Executive Session:

REOPENED MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the following classified personnel items as listed:

Terminations

TERMINATIONS

Pansy L. Hayes, Clerk-Typist, effective July 11, 1969  
Laurelane V. Ruediger, Clerk-Typist, effective June 30, 1969

PANSY HAYES  
L. RUEDIGER

Employment

EMPLOYMENT

Teresa Blackmon, Library Clerk, Grade 16, Step 1, \$438 per month, effective August 5, 1969.

T. BLACKMON

Patricia Fearon, Clerk-Typist, Grade 14, Step 1, \$417 per month, effective August 5, 1969.

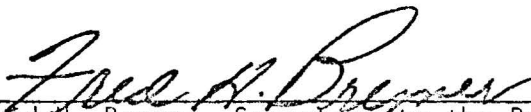
P. FEARON

New Position

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the position of Bio-Chemistry Laboratory Technician, Grade 27 on the Classified Salary Schedule.

Motion by Mr. Vogel, duly seconded and unanimously carried, that Mr. R. L. Platt, Dean of Admissions and Records, be promoted to Dean of Instruction, effective September 1, 1969, at a salary based on \$19,500 per year, and that Mr. Howard Marcou, Division Chairman of Business Science, be promoted to Dean of Admissions and Records, effective September 1, 1969, at a salary based on \$17,500 per year.

Mr. Collins adjourned the special meeting at 11:55 P.M.

  
Fred H. Bremer, Secretary to the Board of Trustees

NEW POSITION

BIO-CHEMISTRY  
LABORATORY  
TECHNICIAN

DEAN OF  
INSTRUCTION --  
MR. PLATT

DEAN OF ADMISSION  
& RECORDS --  
MR. MARCOU

ADJOURNMENT