

SADDLEBACK COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
August 2, 1971

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, August 2, 1971, at 7:45 P.M.

REGULAR MEET

Mr. Brannon, President of the Board of Trustees, called the meeting to order; Mr. Collins led the audience in the Pledge of Allegiance; and Mr. Lund gave the Invocation.

There were present:

PRESENT

Mr. Alyn Brannon
Mr. Michael Collins
Mr. John Lund
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus

BOARD MEMBER

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on July 26, 1971, as presented.

MINUTES OF
7-26-71 APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board for their information.

COMMUNICATIONS

Mr. Brannon opened the Public Hearing at 8:00 P.M. on the final budget for 1971-72.

PUBLIC HEARING

Dr. Bremer presented the final budget for the fiscal year beginning July 1, 1971, and ending June 30, 1972, and recommended its adoption as follows:

FINAL BUDGET
1971-72

| | |
|-----------------------------------|----------------|
| General Fund | \$3,497,305.00 |
| Building Fund | 3,553,330.00 |
| Special Reserve | 9,992.00 |
| Bond Interest and Redemption Fund | 1,406,988.00 |

Dr. Bremer reported that, as a result of more accurate information received since the adoption of the Publication Budget on July 14, 1971, he had reduced the amount budgeted for tuition payment from \$471,250 to \$400,000.

Dr. Bremer reported that he had received a report from the Orange County Assessors Office on Monday, August 2, that the District's actual assessed valuation of Public Utilities for 1971-72 is \$31,174,870.

As a result of the foregoing adjustments since the adoption of the Publication Budget, the total tax rate for the 1971-72 fiscal year was estimated to be approximately .4174.

A discussion ensued by Members of the Board and the Administration concerning the final budget for 1971-72.

Mr. Brannon asked the members of the audience if they had any questions or comments concerning the 1971-72 budget. There were no questions or comments; therefore, Mr. Brannon closed the Public Hearing at 8:07 P.M.

PUBLIC HEARING
CLOSED

Motion by Mr. Collins, duly seconded and unanimously carried, to adopt the final budget for the fiscal year beginning July 1, 1971, and ending on June 30, 1972, as recommended.

1971-72 BUDGET
ADOPTED

Dr. Bremer presented to the Board of Trustees a revised policy for evaluating instructors and recommended its adoption.

EVALUATION POLIC
REVISED

Motion by Mr. Lund, duly seconded and unanimously carried, to adopt the revised evaluation policy for instructors as recommended.

ADOPTED

Mr. Barletta reported that, at the regular meeting on June 28, 1971, the low bid for the trash disposal contract had been awarded to the Solag Disposal Company in the amount of \$24.75 per bin per month, and that, as of July 1, 1971, the Solag Company had failed to perform under the provisions of the contract due to the fact that it had entered into a territorial agreement with Toro Disposal Company. As a result of that agreement, the District is now located in the territory of Toro Disposal Company, and is receiving service from them at \$45 per bin per month.

TRASH DISPOSAL
BID

Mr. Barletta recommended that, unless Solag Disposal Company performs immediately, County Counsel be instructed to take such legal action as may be necessary.

Mr. Trulis, representative of the Solag Disposal Company, stated that he had sold the District area to Toro Disposal Company on June 27, 1971, and was not aware of the fact that the bid had been awarded to Solag Company on June 28, 1971. He requested that the Board of Trustees release the Solag Company from the contract.

The Members of the Board and the Administration discussed the above in detail.

Motion by Mr. Lund, duly seconded and unanimously carried, that the matter be referred to County Counsel for whatever action is necessary.

REFERRED TO
COUNTY COUNSEL

Mr. Barletta presented the following bids, which were the lowest meeting specifications, and recommended their approval:

BIDS

| | | | |
|---------|---------------------------------|----------------------------------|-------------------|
| R-14105 | Biology Equipment | Sargent-Welch Scientific Co. | \$ 88.99 |
| | | Curtin Scientific Co. | 140.70 |
| | | Central Scientific Co. | 171.99 |
| | | Van Waters & Rogers | 297.36 |
| | | Scientific Products | 745.40 |
| | | | <u>\$1,444.44</u> |
| R-11702 | Printing of Lariat | Tustin News | \$4,640.04 |
| R-14041 | Computer Cards | Data Documents, Inc. | \$1,082.95 |
| R-9991 | 4-Wheel Drive Vehicle | Marquis Motors | \$2,914.01 |
| R-13083 | Crafts and Ceramics Supplies | A. D. Alpine, Inc. | \$ 22.05 |
| | | California Crafts Supply | 31.50 |
| | | Brodhead-Garrett Co. | 34.13 |
| | | M. Flax, Inc. | 54.08 |
| | | Knox Industrial Supplies | 100.89 |
| | | Stewart's of California, Inc. | 243.48 |
| | | Westwood Ceramic Supply Co. | 612.82 |
| | | | <u>\$1,098.95</u> |
| R-9533 | Printing Class Schedules | Cal-Graphics Press | \$4,109.70 |

Motion by Mr. Collins, duly seconded and unanimously carried, to award the above bids as recommended.

APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that Purchase Orders 7374 through 7443, totaling \$7,391.12, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS

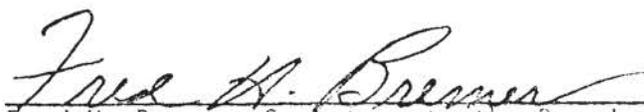
Motion by Mr. Collins, duly seconded and unanimously carried, that District Warrants 96-8384 through 96-8428, totaling \$14,785.07, be approved and ratified for payment.

DISTRICT WARRANT

Dr. Bremer presented Legislative Report Number 11 to the Members of the Board for their information. In addition, he reported that SB 696 is scheduled for the third hearing in the Senate and that SB 697 is scheduled for the third hearing in the Assembly.

LEGISLATIVE
REPORT

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| Mr. Brannon adjourned the Regular Meeting into Executive Session at 8:37 P.M. | EXECUTIVE SESSION |
| Mr. Brannon reopened the Regular Meeting at 8:45 P.M., and stated that the following personnel action had transpired in Executive Session: | REGULAR MEETING |
| Motion by Mr. Collins, duly seconded and unanimously carried, that the following be approved as extended day instructors on an "if-and-as-needed" basis for the 1971-72 academic year at hourly rates to be based on the adopted schedule: | EXTENDED DAY INSTRUCTORS - 1971-72 |
| <u>Division of Business Science</u> | |
| Judith A. Chambers | |
| <u>Division of Fine Arts</u> | |
| Peter A. Fournier | |
| <u>Division of Science</u> | |
| Frederic J. Kakis | |
| Motion by Mr. Vogel, duly seconded and unanimously carried, to adopt the Resolution commending John Powell, Deputy County Counsel, for the prodigious amount of work which he did in representing the District in its court case concerning the dress code. | RESOLUTION COMMENDING JOHN POWELL |
| ROLL CALL VOTE: | |
| AYES: MEMBERS: BRANNON, COLLINS, LUND, AND VOGEL | |
| NOES: MEMBERS: NONE | |
| ABSENT: MEMBERS: BACKUS | |
| Dr. Bremer informed the Board of Trustees that Mr. John M. Howard who had been approved as Building Inspector at the Regular Meeting on July 26, 1971, had informed the College that he would not accept his appointment based on a salary of Grade 47, Step 3. | BUILDING INSPECTOR APPOINTMENT DECLINED |
| It was recommended by Dr. Bremer that Mr. Eugene H. Larson be appointed as Building Inspector at Grade 47, Step 3, \$1,027.00 per month, effective August 10, 1971, such appointment to be contingent upon the District receiving a satisfactory report from previous employers concerning Mr. Larson's character and ability. | MR. LARSON RECOMMENDED AS BUILDING INSPECTOR |
| Motion by Mr. Vogel, duly seconded and unanimously carried, that Mr. Eugene H. Larson be employed as recommended above. | APPROVED |
| Mr. Brannon adjourned the Regular Meeting at 8:48 P.M. | ADJOURNMENT |


 Fred H. Bremer, Secretary to the Board of Trustees