

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
June 14, 1971

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, June 14, 1971, at 7:45 P.M.

REGULAR MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance; and Mr. Lund gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins (arrived 9:10 P.M.)
Mr. John Lund
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on May 24, 1971, as presented.

MINUTES OF
5-24-71
APPROVED

Dr. Bremer informed the Members of the Board that the Associated Student Body Election had been held on June 1 - 2, 1971, and that the following people had been elected as indicated below:

COMMUNICATIONS

President - Dave Barnhizer
Vice President - Dennis Bader
Senators - George Cassell & Deborah David

ASB ELECTION

Dr. Bremer distributed miscellaneous communication items to the Board of Trustees. In addition, he read a Resolution, adopted on May 18, 1971, by the Compton Junior College District Board of Trustees, requesting that all community college districts give consideration to supporting AB 2669 which amends Education Code Section 25485.2 with regard to transferring community college territory from one district to another.

MISCELLANEOUS

RESOLUTION
COMPTON JUNIOR
COLLEGE DISTRICT

Mr. Vogel requested that the Members of the Board peruse the Resolution and that it be presented for further discussion at the Regular Meeting on June 28, 1971.

Mr. Backus informed the Board of Trustees of the First Annual Marine Studies Institute Benefit to be held on June 18, at 8:00 P.M., aboard the Pavilion Queen.

MARINE STUDIES
INSTITUTE

Dr. Bremer presented the proposed Associated Student Body Constitution and Election Code to the Board of Trustees and recommended their adoption. He explained that two revisions had been effected by the students with regard to extending Honorary Membership to Faculty Members and clarifying Section 2, Article IV, concerning elected officers.

PROPOSED ASB
CONSTITUTION &
ELECTION CODE

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the Associated Student Body Constitution and Election Code as recommended.

APPROVED

Dr. Bremer recommended that the Board of Trustees approve 13 paid holidays for 1971-72, as indicated below, for classified and other affected employees, and that Admission Day be observed on September 10 in lieu of September 9.

HOLIDAYS FOR
1971-72

Holidays which must be recognized by the District:

Independence Day	Christmas Day
Labor Day	New Year's Day
Admission Day	Lincoln Day
Veterans Day	Washington Day
Thanksgiving Day	Memorial Day

Additional Holidays:

November 26
December 23
December 30

Motion by Mr. Backus, duly seconded, to approve 13 paid holidays for 1971-72 as recommended, and that Admission Day be observed on September 10 in lieu of September 9.

Mr. Backus amended the above motion, duly seconded and unanimously carried, that the day after Thanksgiving Day be declared a permanent holiday for classified and other affected personnel, commencing with the 1971-72 fiscal year.

AMENDED

On the main motion, it was duly seconded and unanimously carried, to approve the above recommendation as presented and that the day after Thanksgiving Day be declared a permanent holiday, commencing with the 1971-72 fiscal year.

APPROVED

Dr. Bremer recommended that the Board of Trustees adopt the Resolution which will permit the County Superintendent of Schools to make necessary transfers from the undistributed reserve to other classifications for payment of obligations incurred by the District during this fiscal year. He explained that the Resolution is a matter of formality since none of the general fund budget accounts of this District has been over expended.

RESOLUTION -
AUTHORIZING
COUNTY SUPERIN-
TENDENT OF
SCHOOLS TO
TRANSFER FUNDS
FROM UNDISTRI-
BUTED RESERVE

Motion by Mr. Backus, duly seconded and unanimously carried, to adopt the Resolution which will permit the County Superintendent of Schools to make necessary transfers from the undistributed reserve to other classifications as recommended.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, LUND, & VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: COLLINS

Dr. Bremer recommended that the Board of Trustees join the California Junior College Association for 1971-72 at a fee of \$1,200.

CJCA MEMBERSHIP FOR 1971-72

Motion by Mr. Lund, duly seconded and unanimously carried, to join the California Junior College Association for 1971-72 as recommended.

APPROVED

Dr. Bremer recommended that the Board of Trustees adopt the Resolution and Order of Bond Election and Specifications of the Election Order and the School Bond Election Notice with regard to the Bond Election to be held on September 14, 1971, concerning the issuing and selling of bonds amounting to \$24,870,000.

RESOLUTION -- REGARDING BOND ELECTION ON 9-14-71

Motion by Mr. Lund, duly seconded and unanimously carried, to adopt the Resolution and Order of Bond Election and Specifications of the Election Order and the School Bond Election Notice with regard to the Bond Election to be held on September 14, 1971, as recommended.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON; LUND, & VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: COLLINS

Dr. Bremer reported that he had met on June 10, 1971, with the Salary Committee of the Board and representatives of the Faculty. As a result of that meeting, he recommended that the Board of Trustees approve the salary proposal as indicated below.

CERTIFICATED & CLASSIFIED SALARY PROPOSAL 1971-72

Certificated Personnel - Salaries

1. Approval of a salary schedule which will reflect the cost-of-living increase amounting to approximately 4 percent.
2. An increase in extra compensation for Division Chairmen from \$1,000 to \$1,500 per year.
3. Adoption of a differentiated salary schedule for extended-day instructors as follows:

CERTIFICATED PERSONNEL

	<u>Regular Instructors</u>	<u>Outside Instructors</u>
Class I	\$13.50 per hour	\$11.00 per hour
Class II	14.00 " "	11.50 " "
Class III	14.50 " "	12.00 " "
Class IV	15.00 " "	12.50 " "
Class V	15.50 " "	13.00 " "

Classified Personnel - Salaries

CLASSIFIED
PERSONNEL-
SALARIES

1. A blanket increase of 5 percent for all employees who are on the classified salary schedule.

Administrators - Salaries & Vacation

ADMINISTRATORS -
SALARIES &
VACATION

1. An increase in the number of vacation days each year from 21 to 24.
2. Approval of a salary schedule which will reflect the cost-of-living increase amounting to approximately 4 percent.

All Staff Members - Insurance

ALL STAFF MEMBERS
INSURANCE

1. An increase in insurance benefits as follows:
 - a. Major medical maximum from \$20,000 to \$25,000.
 - b. Room/Board maximum from \$50 to \$70 per day.
 - c. Deductible from \$100 to \$50.
 - d. Dental program added.
 - e. Life Insurance increased from \$3,000 to \$5,000.
 - f. Change income protection carrier from Bankers to Standard of Oregon.

Motion by Mr. Backus, duly seconded, to accept the salary proposal, including the increase in insurance benefits for 1971-72 as recommended.

MOTION TO
ACCEPT PROPOSAL

The Members of the Board and the Administration discussed the salary proposal in detail.

Mr. Vogel amended the above motion to state that the Classified Salary Schedule be tied to the cost-of-living index under the same formula as the certificated personnel, effective July 1, 1972.

AMENDED

Mr. Vogel withdrew his amendment. He requested that the Classified personnel be contacted concerning the matter, and that a report be presented to the Board of Trustees in the future.

AMENDMENT
WITHDRAWN

Motion by Mr. Backus, duly seconded and unanimously carried, to approve Items 1 and 2 of the Certificated Personnel Salary recommendation and the Classified Personnel Salary recommendation as presented.

ITEMS 1 & 2 OF
CERT. PROPOSAL
& CLASSIFIED
PROPOSAL APPROVED

Motion by Mr. Backus, duly seconded and carried, to approve Item 3 of the Certificated Salary recommendation as presented.
Mr. Brannon voted no.

ITEM 3 OF
CERT. PROPOSAL
APPROVED

Motion by Mr. Backus, duly seconded, to approve the recommendation with regard to salaries and vacation days for administrators as presented.
Mr. Brannon and Mr. Vogel voted no.
Motion failed.

SALARIES &
VACATION FOR
ADMINISTRATORS

Mr. Vogel requested that the recommendation concerning salaries and vacation days for administrators be deferred pending the arrival of Mr. Collins.

DEFERRED PENDING
MR. COLLINS'
ARRIVAL

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the increase in insurance benefits as recommended.

INSURANCE BENE-
FITS APPROVED

Dr. Bremer recommended that the Board of Trustees approve the proposed tentative budget for 1971-72 as follows:

TENTATIVE
BUDGET - 1971-72

General Fund	\$3,525,105
Building Fund	3,551,194
Special Reserve	9,992

Mr. Brannon stated that the Budget Committee had met with the Administration concerning the proposed tentative budget, and recommended its approval.

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the proposed tentative budget for 1971-72 as presented.

APPROVED

Dr. Bremer recommended that the Public Hearing and adoption of the final budget be held on August 2, 1971, and that the Regular Meeting scheduled on August 9, 1971, be cancelled.

PUBLIC HEARING
BUDGET --
8-2-71

The Board of Trustees concurred with the above recommendation.

Dr. Bremer introduced student senators Bob DeBach and Stan Thurston to the Members of the Board of Trustees.

STUDENT SENATORS

Mr. Barletta requested that authorization be granted to publish the notice calling for bids with regard to the Library-Classroom Complex, to run once in each week during the weeks of June 13 and June 20, 1971.

NOTICE TO
PUBLISH BIDS
LIBRARY COMPLEX

Motion by Mr. Lund, duly seconded and unanimously carried, that authorization be granted to publish the notice calling for bids concerning the Library-Classroom Complex as recommended.

APPROVED

Motion by Mr. Backus, duly seconded and unanimously carried, that Purchase Orders 6985 through 7156, totaling \$13,894.47, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Lund, duly seconded and unanimously carried, that District Warrants 96-7824 through 96-8031, totaling \$58,733.38, be approved and ratified for payment.

DISTRICT WARRANT
APPROVED

Mr. Vogel requested that the recommendation concerning salaries and vacation days for administrators be considered at this point.

SALARIES &
VACATION DAYS
ADMINISTRATORS

Mr. Collins stated that the Salary Committee had discussed the Salary Proposal and had concurred on the package proposal as presented.

Motion by Mr. Collins, duly seconded, that the Committee's recommendation with regard to salaries and vacation days for administrators be approved as presented.

BOARD COMMITTEE
RECOMMENDATION

Mr. Vogel amended the above motion, duly seconded, that the increase in the number of vacation days each year for administrators be from 21 to 22 instead of 21 to 24. Mr. Backus, Mr. Collins, and Mr. Lund voted no. Amendment failed.

AMENDED MOTION

On the main motion, it was duly seconded and carried, to approve the recommendation with regard to salaries and vacation days for administrators as presented. Mr. Brannon and Mr. Vogel voted no.

APPROVED

Mrs. Jean Vincenzi, President of the Academic Senate for 1971-72, requested the consideration of the Board of Trustees with regard to a social function or a retreat for the purpose of exchanging views.

MRS. VINCENZI
ACADEMIC SENATE

Mr. Vogel appointed Mr. Collins and Mr. Lund as a Committee to meet with the faculty and the administration concerning the request.

Joyce Treble, a resident of Laguna Beach, and George Kent, a member of the faculty of the University of California, Irvine, addressed the Board of Trustees with regard to a questionnaire which they had distributed to students and faculty members. During the presentation, it was revealed that Dr. Bremer had, on two occasions, asked them to leave the campus because of his belief that their presence was detrimental to the peaceful operation of the College. Mr. Collins and Mr. Vogel, after discussing the matter with them, indicated that they supported the manner in which Dr. Bremer handled the situation.

ORAL COMMUNICA-
TIONS

Dr. Bremer presented Legislative Report Number 8 to the Members of the Board for their information.

LEGISLATIVE
REPORT #8

Mr. Vogel adjourned the Regular Meeting into Executive Session at 10:30 P.M.

EXECUTIVE
SESSION

Mr. Vogel reopened the Regular Meeting at 11:20 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the resignation of David Gordon, Custodian 11, effective June 30, 1971, and that payment be made for any earned vacation and/or compensatory time.

RESIGNATION -
DAVID GORDON

Motion by Mr. Brannon, duly seconded and unanimously carried, that Robert H. Thompson, be employed as Coordinator of Computer Services at an annual rate of \$13,000 (\$1,083.33 per month), effective June 15, 1971.

EMPLOYMENT
ROBERT THOMPSON

Motion by Mr. Brannon, duly seconded and unanimously carried, that James G. Derbyshire be employed as Custodian 11, Grade 23, Step 1, \$519 per month, plus \$25.00 shift differential, for a total of \$544 per month, effective July 1, 1971.

EMPLOYMENT
JAMES DERBYSHIRE

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the reemployment of classified personnel, at salary placements in accordance with the adopted salary schedule, for the 1971-72 fiscal year as indicated below:

REEMPLOYMENT
CLASSIFIED
PERSONNEL
1971 - 72

Barletta, Roy N.
Beebe, Helene
Bemoll, Karolyn
Bowman, June
Brewer, Robert L.
Bugg, Betty D.
Clare, Edward R.
Collins, Sally
Courtright, Theresa S.
Crowell, Harriet A.
De Leva, Mary Lou A.
Derbyshire, James
Dettis, Barbara A.
Donner, Thomas J.
Duthoy, Raymond J.
Edwards, Francis G.
Erickson, Oscar A.
Fandrlick, Alvin E.
Fearon, Patricia J.
Ford, Lois H.
Galaviz, Cindy S.
Gibson, M. Jean
Harmsen, Janellyn A.
Hodge, Alajandra
Hund, Rita C.
Hurd, Diane L.
Jimenez, Pamela A.
Keith, Lawrence W.

Kubr, Vladimir
Leppanen, Florence H.
Michael, James E.
Moore, Virgil R.
Nadeau, Irene M.
Palen, Dorothy J.
Pierce, Mary L.
Poettgen, Edward L.
Putnam, Hamilton
Raber, Suzanne L.
Radner, Jane M.
Reavis, Gregory P.
Richardson, Nancy L.
Richmond, Joan M.
Sanchez, Linda P.
Sandoval, Eliseo W.
Sandstedt, Richard H.
Sizelove, Georganna
Skelly, Martin W.
Swanson, Iris B.
Tangye, Loretta L.
Thomas, Helen M.
Thompson, Robert
Valdez, Eliseo
Weber, Connie E.
Wheeler, George A.

Part-Time Classified Personnel

Donlan, Harry E.
Hall, Billie G.
Quimby, Burl W.
Rock, Norman A.

Wahrman, Eleanor W.
Waltz, Daniel E.
Wren, Luther D.

Motion by Mr. Lund, duly seconded and unanimously carried, that the following be employed as instructors for the 1971-72 academic year at salaries to be determined by their placement on the adopted schedule:

INSTRUCTORS
FOR 1971 - 72

Division of Business Science

Fred R. Weber

Division of Mathematics and Engineering

Thomas Sidney Meyer

Division of Science

Richard D. McCullough

Division of Social Science

James T. McDonald

Motion by Mr. Lund, duly seconded and unanimously carried, that Robert E. Jacobsen be employed as counselor for the 1971-72 academic year at a salary to be determined by his placement on the adopted schedule, plus 10 percent.

COUNSELOR FOR
1971 - 72

Motion by Mr. Lund, duly seconded and unanimously carried, that the following be approved as extended day instructors on an "if-and-as-needed" basis for the 1971 summer session at hourly rates based on the adopted schedule:

EXTENDED DAY
INSTRUCTORS
1971 SUMMER
SESSION

Division of Business Science

Milton W. Hanson

Division of Languages

Jerry L. Sullivan

Division of Science

Richard D. McCullough

Motion by Mr. Lund, duly seconded and unanimously carried, to approve the following former Saddleback College Extended Day Instructors for the 1971 summer session on an "if-and-as-needed" basis at hourly rates based on the adopted schedule:

FORMER EXTENDED
DAY INSTRUCTORS
1971 SUMMER
SESSION

Division of Business Science

Kye S. Courtney
John Forrester
John E. Lingenfelter
Peter J. Madigan

Division of Fine Arts

Lynn Gamwell
LeRoy W. Hollenbeck

Division of Languages

David Curtis
Patrick A. O'Brien

Division of Mathematics and Engineering

Richard Judy
Garth O. Rogers

Division of Science

Lauren R. Miller

Division of Social Science

James T. McDonald

Librarian - Extended Day

Susan L. Corum

Motion by Mr. Brannon, duly seconded, that Robert P. Ralls, M.D., be employed as Team Physician for 1971-72 at a fee of \$1,000. Mr. Collins abstained.

DR. RALLS
APPROVED AS
TEAM PHYSICIAN

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the following scholarship awards as proposed by the Saddleback College Scholarship Commission:

SCHOLARSHIP
AWARDS

Associated Student Body	Robert DeBach	\$125.00
	Mike Tessier	125.00
California Club of Leisure World	Stephen Bills	50.00
	Tom Greco	50.00
	Patricia Morgan	50.00
	Linda Pamer	50.00
	Philip Tarnutzer	50.00
Clancy Memorial Award	Dean Honnette	150.00
Faculty Wives Club, Saddleback College	Robert Grissom	150.00
	Mark Paulson	150.00
Festival of Arts of Laguna Beach	Sharon Kipp	350.00
Former Rotarians of Laguna Hills	Vicki Kennedy	100.00
	Tracy Stice	100.00
Laguna Hills United Methodist Church (choral)	Chris Clawson	100.00

Outstanding Student Award	John Zold	\$ 75.00
Rancho Viejo Woman's Club (Nursing)	Patricia Creighton	200.00
Saddleback College Faculty Association	Allen Fulmer	75.00
	Margaret White	75.00
Scholarship Commission Award	Clifford Kelly	75.00
	Barbara McRae	75.00
Division of Business Science	Bill Matella	75.00
Division of Fine Arts	John Brown	75.00
Division of Languages	Lana Kiussis	75.00
Division of Mathematics and Engineering	Larry Pomatto	75.00
Division of Science	Doris Earley	75.00
Division of Social Science	Nancy Gilbertson	75.00
	Dean Honnette (last year's funds)	50.00
Division of Technology	Jodee Grimes	75.00

SCHOLARSHIP
AWARDS

Motion by Mr. Backus, duly seconded and unanimously carried, that tuition fee in the amount of \$250 be approved for Jean Vincenzi, Instructor, to attend a class in programming at the Data General Corporation, Southboro, Massachusetts from August 9 - 13, 1971.

TUITION FEE
APPROVED FOR
JEAN VINCENZI

Mr. Vogel adjourned the Regular Meeting at 11:32 P.M.

ADJOURNMENT


 Fred H. Bremer, Secretary to the Board of Trustees