

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
June 9, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 26522 Crown Valley Parkway, Mission Viejo, California, Monday, June 9, 1969, at 7:45 P.M.

REGULAR
MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance, and Mr. Vogel gave the invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel
Mr. Louis Zitnik

BOARD MEMBERS

Roy N. Barletta, Business Manager
Fred H. Bremer, Ph. D., Superintendent/President

STAFF MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on May 26, 1969, as corrected:

MINUTES OF
5-26-69 APPROVED
AS CORRECTED

Page 2, paragraph 5, correct to read, "A student whose cumulative grade point average is below 1.75 in three consecutive quarters shall be dismissed. Students who have been dismissed from Saddleback College may apply for readmission after one quarter of non-attendance."

CORRECTIONS

Page 4, paragraph 4, correct to read, "Mr. Lowrey stated that Mission Viejo Company had informed him that it could not convey all the proposed land to be exchanged until June, 1970, and recommended that the boundary survey be revised with the intent that Mission Viejo Company would complete the land exchange in June, 1970."

Page 5, paragraph 1, correct to read, "On the amended motion, it was duly seconded and unanimously carried, to approve Purchase Orders 1711 through 1715 and 1717 through 1787, totaling \$9,973.85, and authorize payment upon delivery and acceptance of items ordered."

Page 5, paragraph 8, correct to read, "Dr. Bremer introduced John Bothwell, recently elected Associated Student Body President for the 1969-70 academic year."

Page 6, paragraph 2, correct to read, "Motion by Mr. Vogel, duly seconded and carried, that the following persons who served as Adjudicators at the Fine Arts Festival on May 18, 1969, be paid the amounts which appear opposite their names. Mr. Brannon voted no."

CORRECTIONS

Mr. Roger Armstrong	\$75.00	Professor Lucy Keele	\$50.00
Mr. William D. Hall	50.00	Dr. Marcella Oberle	50.00
Mrs. Rowena Harwood	50.00	Dr. James Young	50.00

Dr. Bremer distributed CJCA News bulletins and other communication items to the Board of Trustees.

COMMUNICATIONS

Dr. Bremer introduced Dr. C. C. Colvert, Educational Consultant, to the Members of the Board.

EDUCATIONAL
CONSULTANT

Dr. Bremer stated that Mr. Robert Parsons, Saddleback College Faculty Association President, would address the Board of Trustees.

He reported that the Saddleback College Faculty Association had voted on May 26, 1969, to form an Academic Senate in accordance with Section 131.6 of Title V of the California Administrative Code, and requested that the Board of Trustees approve the establishment of such a Senate.

ACADEMIC
SENATE

Motion by Mr. Brannon, duly seconded and unanimously carried, to authorize the establishment of an Academic Senate at Saddleback College as provided for in Section 131.6 of Title V of the California Administrative Code.

AUTHORIZED

Dr. Bremer reported that Dr. Brossman, Chancellor of the California Community Colleges, had scheduled summer workshops on July 25 - 27, 1969, in Los Angeles with regard to student unrest. He recommended that the Board of Trustees authorize the Superintendent, Associate Dean of Students, one Member of the Board of Trustees, and two students to attend the workshops, with actual and necessary expenses paid.

SUMMER WORKSHOPS
ON STUDENT
UNREST

Motion by Mr. Zitnik, duly seconded, to approve the above recommendation as presented.

Mr. Brannon amended the above motion, duly seconded and unanimously carried, to delete actual and necessary expenses paid for the two students.

On the amended motion, it was duly seconded and unanimously carried, to authorize the Superintendent, Associate Dean of Students, and one Member of the Board of Trustees to attend the workshops on student unrest, with actual and necessary expenses paid.

ATTENDANCE
APPROVED

Dr. Bremer reported that he had received a letter from Mr. Charles Strong, President of the H.E.L.P. Foundation, with regard to his decision to dissolve the Foundation because of ill health and that Mr. Strong had requested that the \$100 which had been given to the Saddleback Chapter be returned.

H.E.L.P.
FOUNDATION

A discussion ensued. Mr. Collins requested that the matter be referred to the Board of Directors of the District Chapter.

Dr. Bremer reported that United Airlines wished to present an airplane oxygen unit to the College to be used in the Airline Stewardess Program and recommended that it be accepted and that the Superintendent be authorized to write an appropriate letter of appreciation.

GIFT --
AIRPLANE
OXYGEN UNIT

Motion by Mr. Vogel, duly seconded and unanimously carried, to accept the gift as presented and to authorize the Superintendent to write an appropriate letter of appreciation to United Airlines.

ACCEPTED

Mr. Lowrey, District Architect, reported that progress on the interim campus is on schedule with regard to grading, foundations for the new buildings, storm drain, water line and sprinklers. He stated that the playing field would be planted by June 10, 1969, and should be ready for use on August 22, 1969. However, he recommended that the present playing field be retained.

INTERIM CAMPUS

Mr. Lowrey stated that since the District had changed Educational Consultants, his report with regard to the permanent campus would be deferred pending a meeting with Dr. Colvert, Educational Consultant.

PERMANENT
CAMPUS

Mr. Vogel stated that the Educational Consultant was changed at the suggestion of Mr. Hobson since he was unable to devote appropriate time to the College because of student problems at U.C.L.A.

Mr. Backus requested that the agenda item regarding Board Policies be deferred to the end of the meeting.

Dr. Bremer recommended that the annual organizational meeting be held on July 1, 2, or 3, 1969.

Motion by Mr. Vogel, duly seconded and unanimously carried, that the annual organizational meeting be held on July 1, 1969, with the time to be ascertained by the President of the Board of Trustees.

ANNUAL
ORGANIZATIONAL
MEETING
7-1-69

Mr. Barletta presented the proposed tentative budget of the General and Building Funds for the fiscal year of 1969-70 as follows and recommended its approval.

<u>General Fund</u>		<u>Building Fund</u>	
Estimated Expenditures	\$2,393,336	Estimated Expenditures	\$2,858,096
Undistributed Reserve	134,291	Reserved for)	231,000
General Reserve	1,000	Permanent Buildings)	3,300,000
Total	\$2,528,627	Contingent Reserve	14,353
		Total	\$6,403,449

Mr. Barletta reported that the District's present total tax levy is .7095 cents per \$100 assessed valuation which includes 40 cents for general tax, 13 cents for bond redemption, and .1795 cents for out-of-district tuition. He proposed that the tax levy for the 1969-70 budget be 59 cents per \$100 assessed valuation with 46 cents for general tax and 13 cents for bond redemption.

BUDGET REPORT

Mr. Vogel suggested that the District's general tax levy be increased to 51 cents instead of 46 cents, to include an 11 cent permissive tax for out-of-district tuition.

Mr. Zitnik requested that the proposed tentative budget be presented for consideration at the regular meeting to be held on June 23, 1969, with the addition of the suggested increase in the general tax levy.

A discussion ensued with regard to the \$120,000 to be refunded to the District by the Mission Viejo Company when the present interim facilities are vacated. Mr. Barletta stated that he would pursue the matter and, if possible, include it as a miscellaneous anticipated income for the 1969-70 budget.

REFUND OF
\$120,000 FROM
MISSION VIEJO
COMPANY

Motion by Mr. Vogel, duly seconded and unanimously carried, that the refund in the amount of \$120,000 from the Mission Viejo Company for the temporary interim site be included in the 1969-70 budget as estimated income.

It was requested that a recommendation with regard to conferences be presented at the regular meeting on June 23, 1969.

CONFERENCES

Mr. Vogel requested that a study regarding transportation cost be conducted.

TRANSPORTATION
COST

Mr. Collins adjourned the regular meeting for recess at 10:20 P.M.

RECESS

Mr. Collins reopened the regular meeting at 10:30 P.M.

REOPENED MEETING

Mr. Barletta presented a Resolution to the Board of Trustees and recommended its adoption with regard to transferring \$150,000 back to the Building Fund from the General Fund. This was an advance authorized at the meeting of November 25, 1968.

RESOLUTION
TRANSFER OF
FUNDS

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the Resolution as presented with regard to transferring back to the Building Fund from the General Fund the amount of \$150,000.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BACKUS, BRANNON, COLLINS, VOGEL, & ZITNIK
NOES: MEMBERS: NONE
ABSENT: MEMBERS: NONE

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve Purchase Orders 1788 through 1861, totaling \$1,782,873.32, and authorize payment upon delivery and acceptance of items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve and ratify for payment District Warrants 96-02585 through 96-02674, totaling \$27,100.01.

DISTRICT
WARRANTS
APPROVED

Mr. Barletta recommended that payment in the amount of \$818.50 be authorized to James W. Hobson for educational consulting services performed through June 2, 1969.

EDUCATIONAL
CONSULTANT'S
PAYMENT

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve payment in the amount of \$818.50 for James W. Hobson, and that a letter be sent to him thanking him for his services.

APPROVED

Mr. Barletta recommended that Purchase Order 1716, which was deleted at the regular meeting on May 26, 1969, in the amount of \$938.70 be approved and payment authorized.

PURCHASE ORDER
1716

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above recommendation as presented.

APPROVED

Mr. Barletta reported that he had received bids from four companies with regard to moving to the interim location and to the permanent site. He recommended that the bid be awarded to Bekins Moving and Storage, lowest bidder meeting specifications, in the amount of \$10,467, plus a charge of 25 cents for each carton not returned to the company.

BEKINS MOVING
& STORAGE

Motion by Mr. Vogel, duly seconded and unanimously carried, to award the bid for moving to the interim location and to the permanent site to Bekins Moving and Storage as recommended.

APPROVED

Dr. Bremer reported that SB 773 cleared the Finance Subcommittee of the Assembly Committee on Education.

LEGISLATION

Dr. Bremer recommended that the Superintendent and one Board Member be authorized to attend the Legislative Hearing in Sacramento on Monday, June 16, 1969, with regard to SB 508, with actual and necessary expenses paid.

SB 508
REQUEST TO
ATTEND HEARING

Motion by Mr. Zitnik, duly seconded and unanimously carried, to authorize the Superintendent and Board Member to attend the Legislative Hearing in Sacramento on June 16, 1969, with actual and necessary expenses paid.

AUTHORIZED FOR
SUPERINTENDENT
AND ONE
BOARD MEMBER

Dr. Bremer read a letter, addressed to the District, from the Capistrano Unified School District, regarding a Resolution recently adopted concerning SB 1214, which would, if enacted, require the Board of Supervisors to levy a countywide tax to reimburse districts for revenues lost because of the agricultural preserves. Dr. Bremer stated that he would secure additional information with regard to the bill.

SB 1214

Motion by Mr. Zitnik, duly seconded and unanimously carried, requesting that the Legislative Committee review SB 1214 and present a report.

Mr. Collins' agreed to serve on the Legislative Committee with Mr. Vogel.

Mr. Collins adjourned the regular meeting to Executive Session at 11:10 P.M.

EXECUTIVE
SESSION

Mr. Collins reopened the regular meeting at 12:20 A.M., and reported that the following personnel action transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Zitnik, duly seconded and unanimously carried, to reemploy and reclassify the present classified staff for the 1969-70 academic year as recommended.

CLASSIFIED STAFF
REEMPLOYED AND
RECLASSIFIED

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve all salaries as recommended for the non-teaching certificated personnel who are serving on a twelve-month basis, except the Head Librarian's, and that Mr. Flood's title be changed to Dean of Students and Mr. Platt's title be changed to Dean of Admissions and Records.

SALARIES FOR
NON-TEACHING
CERTIFICATED
PERSONNEL
APPROVED

Motion by Mr. Zitnik, duly seconded and unanimously carried, to employ Terence J. Miraglia as an instructor in the Division of Science, Mathematics, Engineering and Technology for the 1969-70 academic year, Class 4, Step 6, Salary \$11,800.

INSTRUCTOR
FOR 1969-70
APPROVED --
MIRAGLIA

Motion by Mr. Brannon, duly seconded and unanimously carried, that Dr. C. C. Colvert be approved as Educational Consultant at a fee of \$150 per day plus expenses, and not to exceed a total of twenty-five working days.

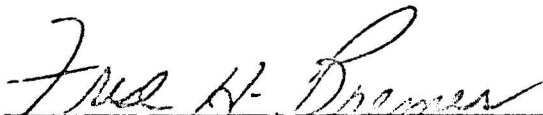
DR. COLVERT
APPROVED AS
EDUCATIONAL
CONSULTANT

Motion by Mr. Zitnik, duly seconded and unanimously carried, to accept the resignation of Mr. Ronald E. Price, business instructor, effective at the end of the present academic year.

RESIGNATION
ACCEPTED --
MR. PRICE

Mr. Collins adjourned the meeting at 12:25 A.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees