

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
May 26, 1969

The regular meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 26522 Crown Valley Parkway, Mission Viejo, California, Monday, May 26, 1969, at 7:45 P.M.

REGULAR
MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Backus gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel

BOARD MEMBERS

Roy N. Barletta, Business Manager
Fred H. Bremer, Ph. D., Superintendent/President

STAFF MEMBERS

There were absent:

ABSENT

Mr. Louis Zitnik

BOARD MEMBER

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the regular meeting held on May 12, 1969, as corrected:

MINUTES OF
5-12-69
APPROVED AS
CORRECTED

Page 120, paragraph 10, correct to read, "Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the revised Associated Student Body Constitution as recommended by the Administration and the Student Government with the following corrections which were made at the last regular meeting:

Page 3, line 5, of the Associated Student Body Constitution, correct spelling of vacancies.

Page 5, line 10, of the Associated Student Body Constitution, correct to read, a Supreme Court and in such inferior courts as may be established by the consent of the Senate."

Dr. Bremer distributed miscellaneous communication items to the Board of Trustees.

COMMUNICATIONS

Dr. Bremer requested that the agenda item with regard to the proposed Club Handbook be deferred for further study.

CLUB HANDBOOK
DEFERRED

Dr. Bremer recommended that the High School Honors Program which was approved by the Board of Trustees on October 28, 1968, be revised as follows:

HIGH SCHOOL
HONORS PROGRAM

1. Saddleback College will accept a maximum of twenty-five students (11th graders, 12th graders, or a combination) from each of the five high schools.
2. Those students who are accepted will be allowed to enroll in any transfer course for which they are qualified.
3. Attendance will be restricted to classes which begin before 6:00 P.M.
4. Eleventh grade students will not be allowed to enroll in more than one course each quarter, and twelfth grade students will be limited to two courses each quarter.

HIGH SCHOOL
HONORS PROGRAM

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the revised High School Honors Program as recommended.

ADOPTED AS
REVISED

Dr. Bremer stated that the present academic dismissal policy had been reviewed and recommended that it be changed for 1969-70 as follows:

REVISED ACADEMIC
DISMISSAL POLICY

Present Policy

A student whose grade point average falls below 1.75 in two consecutive quarters shall be dismissed. Students who have been dismissed from Saddleback College may apply for readmission after two quarters of non-attendance.

Proposed Policy

A student whose grade point average falls below 1.75 in three consecutive quarters shall be dismissed. Students who have been dismissed from Saddleback College may apply for readmission after one quarter of non-attendance.

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the proposed academic dismissal policy for 1969-70 as recommended.

ADOPTED

Mr. Collins asked Gregory Amestoy, Saddleback student who is attending Orange Coast College, if he wished to appear before the Board of Trustees in regular session or in Executive Session.

APPEARANCE OF
GREGORY
AMESTOY

Gregory Amestoy requested to appear before the Board of Trustees in Executive Session.

EXECUTIVE
SESSION

Mr. Lowrey, District Architect, reported that progress on the permanent campus regarding the water line, sprinklers, rough grading on the playing field, and building pads is on schedule and that the playing field would be planted the week of June 2.

PERMANENT CAMPUS
PROGRESS REPORT

Mr. Lowrey requested that a report with regard to the total Permanent Campus Master Plan be on the agenda for the regular meeting to be held June 9, 1969.

Dr. Bremer recommended that Reynold Kero be allowed to attend the Third Western Regional, Two-Year College Chemistry Conference at Salt Lake City, Utah, June 13 - 14, 1969, with actual and necessary expenses paid.

CONFERENCE
REQUEST --
REYNOLD KERO

Motion by Mr. Backus, duly seconded and unanimously carried, to approve the above conference for Reynold Kero as recommended.

APPROVED

Dr. Bremer recommended that the District retain the playing field on the interim campus until the playing field on the permanent campus is ready for use. He stated that Mission Viejo Company had concurred and requested a letter from the Board of Trustees stating that the District would assume all liability and maintenance during the interim period.

PLAYING FIELD --
INTERIM CAMPUS

Motion by Mr. Backus, duly seconded, to accept the recommendation as presented.

A discussion ensued.

Mr. Collins requested that action concerning the recommendation be deferred pending a check of the District's responsibility with regard to the lease.

DEFERRED

Mr. Backus withdrew motion. Mr. Brannon withdrew second.

Mr. Barletta reported that Ramberg and Lowrey, District Architects, had requested payment for architectural services representing 80 percent completion of their contract as follows, and recommended its approval.

RAMBERG AND
LOWREY --
REQUEST FOR
PAYMENT

Interim Buildings:

New Buildings	\$500,000.00	
Moving and Remodeling of Existing Buildings	<u>406,550.00</u>	
Fee @ 4 percent of	\$906,550.00	- \$36,262.00

This billing to 80 percent completion	29,009.60
Less previous payment	<u>25,383.40</u>
Due this request	\$ 3,626.20

Permanent and Interim Site Work:

Rough Grading	\$253,661.00
Finish Site Work	<u>593,450.00</u>
Fee @ 7 percent of	\$847,111.00 - \$59,297.77

This billing to 80 percent completion	\$47,438.22
Less previous payment	<u>41,508.44</u>
Due this request	\$ 5,929.78

Total due this request	\$ 9,555.98
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Motion by Mr. Vogel, duly seconded and unanimously carried, that payment in the amount of \$9,555.98, be approved for the architectural firm of Ramberg and Lowrey as recommended.

Mr. Barletta reported that Jennings, Halderman, and Hood, Civil Engineering Firm, had requested payment for services as listed and recommended approval.

JENNINGS,
HALDERMAN &
HOOD -- REQUEST
FOR PAYMENT

Job 1263 --	Field surveys for temporary facilities	\$4,261.77
Job 1212 --	Boundary survey	1,506.95
Job 1227 --	Legal description	92.01
Job 1227 --	Legal description revision	75.32
Job 1227 --	Legal description revision	20.11
		<u>\$5,956.16</u>

Motion by Mr. Vogel, duly seconded and unanimously carried, that payment in the amount of \$5,956.16, be approved for Jennings, Halderman, and Hood as recommended.

APPROVED

Mr. Lowrey stated that Mission Viejo Company had informed him that the land exchange could not be conveyed until June, 1970, and recommended that the boundary survey be revised with the intent that Mission Viejo Company would convey the land exchange in June, 1970.

Dr. Bremer reported that Senator Schmitz had informed him that SB 773 had passed the Senate and would be heard by the Assembly Subcommittee on Education early in June, 1969.

SB 773

Mr. Barletta stated that Mr. Reynolds of the M and M House and Tank Movers, subcontractor, had requested a hearing before the Board of Trustees with regard to the bond requirement, but that he had received a telephone call from Mr. Reynolds on Monday, May 26, stating that he was unable to obtain a bond and, therefore, would not appear.

SUBCONTRACTOR
M & M HOUSE &
TANK MOVERS

Mr. MacGregor, W. J. Shirley, Inc., stated that South-Lyn Plumbing Company had submitted its bond requirement and that the Company is on the job.

SOUTH-LYN
PLUMBING

Mr. Barletta recommended that the Board of Trustees ratify the substitution of Almas Brothers for M and M House and Tank Movers.

ALMAS BROTHERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the substitution of Almas Brothers for M and M House and Tank Movers.

ALMAS BROTHERS
RATIFIED

Mr. Barletta recommended that Purchase Orders 1711 through 1787, totaling \$10,912.55, be approved for payment upon delivery and acceptance of items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Brannon, duly seconded, to approve Purchase Orders 1711 through 1787, totaling \$10,912.55, and that payment be authorized upon delivery and acceptance of items ordered.

Mr. Vogel amended the above motion to delete Purchase Order 1716, duly seconded and carried. Mr. Backus voted no.

AMENDED

On the amended motion, it was duly seconded and carried, to approve Purchase Orders 1711 through 1715 and 1717 through 1787, totaling \$9,973.85, and authorize payment upon delivery and acceptance of items ordered. Mr. Backus voted no.

PURCHASE
ORDERS APPROV

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-02500 through 96-02584, totaling \$12,565.45, be approved and ratified for payment.

DISTRICT
WARRANTS
APPROVED

Motion by Mr. Backus, duly seconded and unanimously carried, to ratify Certificated Payroll 10A, totaling \$50,235.03, and Classified Payroll 10B, totaling \$19,960.71.

PAYMENT OF
PERSONNEL
SERVICES

Mr. Barletta reported that the Capistrano Unified School District Board of Trustees had approved the rental of six classrooms at Crown Valley Elementary School for the staff between June 16 and September 1, and recommended that the amount of \$600 previously approved be increased to \$750 to include the use of the faculty and multi-purpose rooms.

CROWN VALLEY
ELEMENTARY
SCHOOL
FACILITIES

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above recommendation as presented.

APPROVED

Dr. Bremer reported that SB 508 passed the Senate and would go before the Assembly Subcommittee on Education June 2. He recommended that the Special Board Meeting scheduled for June 2 be deferred to June 4 and that the Superintendent and a Board Member be authorized to attend the hearing in Sacramento, with actual and necessary expenses paid.

SB 508

Motion by Mr. Vogel, duly seconded and unanimously carried, to authorize a Board Member and the Superintendent to attend the hearing in Sacramento regarding SB 508, and that the Special Board Meeting be held on June 4.

SUPERINTENDENT
BOARD MEMBER
AUTHORIZED TO
ATTEND HEARING

Dr. Bremer introduced John Bothwell, recently elected Associated Student Body President.

Mr. Collins adjourned the regular meeting to Executive Session at 9:15 P.M.

EXECUTIVE
SESSION

Mr. Collins reopened the regular meeting at 11:30 P.M., and stated that the following personnel action transpired in Executive Session.

REGULAR MEETIN

Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the resignation of Mrs. Kathy Adair, Clerk-Typist, effective last day of employment, May 8, 1969.

RESIGNATION
ACCEPTED --
KATHY ADAIR

Dr. Bremer informed the Board of Trustees that the following instructors have exceeded the maximum number of lecture hour equivalents of 48 for the 1968-69 academic year and recommended that an additional amount of their annual contract salary as indicated by the fractions which appear opposite their names be paid.

INSTRUCTORS
WHO EXCEEDED
MAXIMUM NUMBER
OF LECTURE HOU
EQUIVALENTS

Reynold J. Kero 11/48
Ronald E. Price 2/48
Linda Rice 1/48
David Sariego 2/48

Motion by Mr. Brannon, duly seconded and unanimously carried,
to approve the above recommendation as presented.

APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried,
that the following persons who served as Adjudicators at the
Fine Arts Festival on May 18, 1969, be paid the amounts which
appear opposite their names.

Mr. Roger Armstrong \$75.00
Mr. William D. Hall 50.00
Mrs. Rowena Harwood 50.00
Professor Lucy Keele 50.00
Dr. Marcella Oberle 50.00
Dr. James Young 50.00

Motion by Mr. Backus, duly seconded and unanimously carried,
that Gregory Amestoy's appeal to attend Orange Coast College
during the 1969-70 academic year be denied.

GREGORY AMESTOY
APPEAL DENIED

Motion by Mr. Vogel, duly seconded and unanimously carried,
that Dr. Bremer take the necessary action to secure a re-
placement for the Educational Consultant, Dr. James Hobson,
who is unable to continue his work for the College.

EDUCATIONAL
CONSULTANT

Motion by Mr. Brannon, duly seconded and unanimously carried,
to employ Donald J. Atkinson as an extended day instructor,
Division of Business Science, for the 1969-70 academic year,
salary \$8.00 per hour.

EXTENDED DAY
INSTRUCTOR
1969-70
ATKINSON

Motion by Mr. Vogel, duly seconded and unanimously carried,
to employ the following as counselors for the 1969-70
academic year:

COUNSELORS
1969-70

William L. Kelly, Class 4, Step 10, \$13,400, plus 10 percent.
Anna L. McFarlin, Class 4, Step 13, \$14,600, plus 10 percent.

KELLY
McFARLIN

Motion by Mr. Vogel, duly seconded and unanimously carried,
to employ the following as instructors for the 1969-70
academic year:

INSTRUCTORS
1969-70

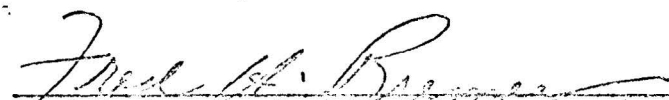
DIVISION OF LANGUAGES AND FINE ARTS

Joann M. Bennett, Class 3, Step 10, \$12,800
George T. Denney, Class 4, Step 13, \$14,600

BENNETT
DENNEY

Mr. Collins adjourned the meeting at 11:40 P.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees