

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
May 24, 1971

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, May 24, 1971, at 7:45 P.M.

REGULAR MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance; and Mr. Collins gave the Invocation.

There were present:

PRESENT

Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus (excused)
Mr. John Lund (excused)

BOARD MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on May 10, 1971, as presented.

MINUTES OF
5-10-71 APPROVED

Dr. Bremer distributed miscellaneous communication items to the Members of the Board for their information.

COMMUNICATIONS

Mr. Vogel read a Resolution, adopted by the Board of Trustees of the Capistrano Unified School District on May 17, 1971, requesting that the Saddleback Community College District Board of Trustees initiate the necessary legal steps which would lead to the election of the District's trustees by those voters who reside in each Trustee area rather than the present method whereby trustees are elected by all voters within the District.

He explained that, as a result of meetings held by members of the community prior to the initial trustee election, the present method was instituted to bring cohesiveness to the District and that it has been very successful. He stated, however, that Mr. Lund and he will serve as a Board Committee to study the above request and the reapportionment problem. He also stated that, after July 1, 1971, the Board Committee and the Superintendent/President will meet with representatives of the Board of Trustees and the Administration of the three high school districts in the college community with regard to the matter.

Dr. Bremer recommended that the Board of Trustees approve the proposed computer agreement with Santa Ana College for the use of its computer installation during the 1971-72 fiscal year.

PROPOSED COM-
PUTER AGREEMENT
1971-72

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the computer agreement with Santa Ana College for the use of its computer installation during the 1971-72 fiscal year as recommended.

APPROVED

Dr. Bremer recommended that the residence requirement of Board Policy 5306 - STUDENTS - GRADUATION REQUIREMENTS - be revised and inserted in the 1971-72 catalog as follows:

BOARD POLICY
5306 REVISED

Residence Requirement:

- (a) A minimum of 60 quarter units accumulated in residence, or
- (b) The last 18 units prior to awarding the degree must be completed in residence.

He explained that his recommendation was based on a research of other community colleges in the area and is similar to their residence requirements.

Motion by Mr. Collins, duly seconded and unanimously carried, that the revised Residence Requirement in Board Policy 5306 be adopted as presented.

REVISION
ADOPTED

Dr. Bremer reported that Commencement Exercises will be held on June 23, 1971, at 7:00 P.M., in the student parking lot. Dr. William Teague, Assistant to the President of Purex Corporation, has been approved as the speaker; and Reverend Clyde E. Showalter, Pastor of the Redhill Lutheran Church in Tustin, will deliver the Invocation and the Benediction.

COMMENCEMENT
INFORMATION

Mr. Barletta presented the following requests for payment to the Architectural Firm of Ramberg and Lowrey, and recommended their approval:

PAYMENT REQUEST
RAMBERG AND
LOWREY

Library-Classroom Complex

Revised Fee: 7% of Estimated Construction
Cost of \$2,720,000 - \$190,400.

This Billing: 70% (Construction Documents)	\$133,280.00
Less Previous Payments	112,256.00
Due this request	\$ 21,024.00

Ten-Year Plan

Consulting Services \$ 743.90

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above payment requests to Ramberg and Lowrey as recommended.

APPROVED

Mr. Barletta recommended that Progress Payment Number 2 and final payment as agreed upon be authorized to W. J. Shirley, Inc., as follows:

PAYMENT REQUEST
W. J. SHIRLEY,
INC.

Contract Total	\$24,000.00
Change Order No. 1 - Add	1,057.54
Change Order No. 2 - Add	168.42
	<u>\$25,225.96</u>
Less Paid to Date	16,103.36
Less Liquidated Damages	1,500.00
Amount now Due	<u>\$ 7,622.60</u>

Motion by Mr. Collins, duly seconded and unanimously carried, that payment in the amount of \$7,622.60 be authorized to W. J. Shirley, Inc., as recommended.

APPROVED

Mr. Barletta presented the following Resolution to the Board of Trustees and recommended its adoption:

RESOLUTION
TRANSFER OF
FUNDS

WHEREAS, the Saddleback Community College District received a transfer of funds for meeting the obligations incurred for maintenance purposes from the Building Fund in the amount of One Hundred Fifty Thousand Dollars (\$150,000), which had been requested by the Board of Trustees at the meeting of November 23, 1970, and

WHEREAS, there are sufficeint funds in the General Fund of the District at this time,

NOW, THEREFORE, BE IT RESOLVED that the County Superintendent of Schools and the County Auditor of the County of Orange be requested to order the Treasurer of the County of Orange to transfer from the General Fund to the Building Fund of this District the sum of One Hundred Fifty Thousand Dollars (\$150,000).

Motion by Mr. Collins, duly seconded and unanimously carried, to adopt the above Resolution as presented.

ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, & VOGEL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: BACKUS & LUND

Mr. Barletta presented the following bid, which was the lowest meeting specifications, and recommended its approval:

BID

R-11800 E & M Instrument Co. Physiograph Accessories \$2,223.86

Motion by Mr. Collins, duly seconded and unanimously carried, to award the above bid as recommended.

AWARDED

Motion by Mr. Brannon, duly seconded and unanimously carried, that Purchase Orders 6837 through 6984, totaling \$14,719.21, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-7658 through 96-7823, totaling \$31,045.62, be approved and ratified for payment.

DISTRICT
WARRANTS APPROVED

Motion by Mr. Collins, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES RATIFIED

Certificated Payroll	10A	\$115,726.92
Classified Payroll	10B	35,931.53
		<u>\$151,658.45</u>

Dr. Bremer presented Legislative Report Number 7 to the Members of the Board for their information.

LEGISLATIVE
REPORT #7

The Members of the Board and the Administration discussed AB 1406 and SB 801. Dr. Bremer reported that he had been in contact with the District's Legislators concerning the progress of the bills and that they had indicated that both bills face a great deal of opposition. Dr. Bremer stated that he will continue to apprise the Board of Trustees of the status of the bills.

Mr. Vogel adjourned the Regular Meeting into Executive Session at 8:35 P.M.

EXECUTIVE
SESSION

Mr. Vogel reopened the Regular Meeting at 9:05 P.M., and stated that the following personnel action had transpired in Executive Session:

REGULAR MEETING

Motion by Mr. Collins, duly seconded and unanimously carried, to accept the resignation of Sandra Hogan, Clerk Typist, effective May 28, 1971, and that payment be made for any earned vacation and/or compensatory time.

RESIGNATION -
S. HOGAN

Motion by Mr. Collins, duly seconded and unanimously carried, that Linda P. Sanchez be employed as Clerk Typist 1, Grade 16, Step 1, \$438 per month, effective May 25, 1971.

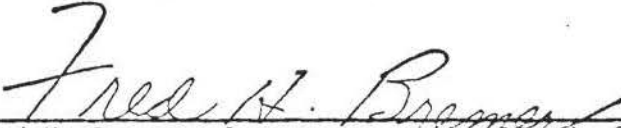
EMPLOYMENT
L. SANCHEZ

Motion by Mr. Brannon, duly seconded and unanimously carried, that the appropriate staff members be placed on the administrative salary schedule, effective July 1, 1971, as follows:

ADMINISTRATIVE
SALARY SCHEDULE
PLACEMENT

Mr. Barletta	\$22,900	
Mr. Kelly	19,000	
Mr. Marcou	20,200	
Mrs. Moore	18,600	
Mr. Platt	21,600	
Miss Spidell	14,250	(10 month assignment)
Mr. Swartzbaugh	21,200	

Mr. Vogel adjourned the Regular Meeting at 9:10 P.M.



 Fred H. Bremer, Secretary to the Board of Trustees