

SADDLEBACK COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
April 26, 1971

The Regular Meeting of the Governing Board of the Saddleback Community College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, April 26, 1971, at 7:45 P.M.

REGULAR MEETING

Mr. Vogel, President of the Board of Trustees, called the meeting to order; Mr. Backus led the audience in the Pledge of Allegiance; and Mr. Collins gave the Invocation.

There were present:

PRESENT

Mr. Patrick Backus
Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. John Lund (excused)

BOARD MEMBE

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on April 12, 1971, as presented.

MINUTES OF
4-12-71
APPROVED

Dr. Bremer reported that various communication items had been mailed to the Board of Trustees. In addition, he distributed copies of the College newspaper to the Members of the Board for their information.

COMMUNICATIONS

Dr. Bremer presented the proposed changes and additions to the curriculum for the 1971 - 72 academic year and recommended that they be approved. The proposed changes included new courses, new courses to complete a sequence, courses eliminated, changes in course numbers, changes in titles, and changes in prerequisites.

CURRICULUM
CHANGES FOR
1971 - 72

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the changes and additions to the curriculum for 1971 - 72 as recommended.

APPROVED

Dr. Bremer presented to the Board of Trustees for its approval proposed job specifications for the position of Coordinator of Computer Services.

JOB SPECIFICATIONS -- COOR.
COMPUTER
SERVICES

The Members of the Board and the Administration discussed the job specifications in detail. Mr. Vogel requested that the qualifications be revised to reflect the requirement of a Master's degree for the proposed salary range of \$15,000 - \$18,000, or that the salary range be decreased to \$12,000 - \$15,000 and that the proposed requirement of a Bachelor's degree be retained.

Motion by Mr. Collins, duly seconded and unanimously carried, to approve the job specifications for the Coordinator of Computer Services with the revision that the salary range be established at \$12,000 - \$15,000 maximum.

APPROVED

Mr. Barletta recommended that final payment in the amount of \$2,050.75, be authorized to the consulting firm of Norris & Gottfried, Inc., for professional services performed during the month of March, 1971.

FINAL PAYMENT -
NORRIS &
GOTTFRIED, INC.

Motion by Mr. Brannon, duly seconded and unanimously carried, to authorize final payment in the amount of \$2,050.75 to Norris & Gottfried, Inc., as recommended.

APPROVED

Motion by Mr. Backus, duly seconded and unanimously carried, that Purchase Orders 6665 through 6766, totaling \$23,550.08, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE
ORDERS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, that District Warrants 96-7369 through 96-7533, totaling \$40,189.01, be approved and ratified for payment.

DISTRICT
WARRANTS APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES
RATIFIED

Certificated Payroll	9A	\$119,389.51
Classified Payroll	9B	<u>36,816.05</u>
		\$156,205.56

Dr. Bremer presented Legislative Report Number 5 to the Members of the Board of Trustees for their information.

LEGISLATIVE
REPORT #5

Mr. Vogel reported that he had attended a meeting of the State Board Ad Hoc Committee on Tenure in Los Angeles on April 21, 1971. He explained that the Board of Governors of the California Community Colleges had approved the Committee's recommended policy with regard to new specific provisions on tenure for probationary and tenured instructors of California Community Colleges. He stated, however, that the policy must have Legislative approval before the system can go into effect.

REPORT -
TENURE

Mr. Vogel congratulated Incumbents Brannon, Collins, and Lund on their recent reelection to the Board of Trustees.	INCUMBENTS	
Mr. Vogel adjourned the Regular Meeting into Executive Session at 8:20 P.M.	EXECUTIVE SESSION	
Mr. Vogel reopened the Regular Meeting at 9:50 P.M., and stated that the following personnel action had transpired in Executive Session:	REGULAR SESSION	
Motion by Mr. Brannon, duly seconded and carried, that Lyle McReynolds be suspended until the beginning of the Fall Quarter of the 1971 - 72 academic year.	SUSPENSION - LYLE McREYNOLDS	
Motion by Mr. Brannon, duly seconded and unanimously carried, that Mr. William Williams and Mr. Arthur Croisette be approved as administrators for the 1971 summer school extended day program at a salary of \$600.00 each.	W. WILLIAMS & A. CROISETTE - SUMMER SCHOOL ADMINISTRATORS	
Motion by Mr. Backus, duly seconded and unanimously carried, that the following instructors be employed for the 1971 - 72 academic year:	INSTRUCTORS APPROVED -- 1971 - 72	
<u>Division of Health Science</u>		
Dorothy E. Crummy	Class III, Step 2, plus \$1,002.50 for one extra month in August.	CRUMMY
Ruth L. Zitnik	Class III, Step 4, plus \$1,085.00 for one extra month in August.	ZITNIK
Motion by Mr. Brannon, duly seconded and unanimously carried, to accept with regret the resignation of Vicy Zelsdorf, Airline Stewardess Instructor, effective April 16, 1971.	RESIGNATION - ZELSDORF	
Motion by Mr. Backus, duly seconded and unanimously carried, that Dr. William Teague be approved as the commencement speaker for the graduating class of 1971.	COMMENCEMENT SPEAKER APPROVED	
Motion by Mr. Collins, duly seconded and unanimously carried, that Mr. John Lund be elected as the delegate to Region 8 of the California Junior College Association for 1971 - 72.	DELEGATE TO REGION 8 - CJCA	
Motion by Mr. Collins, duly seconded and unanimously carried, that Mr. Alyn Brannon be nominated as a candidate at large for membership on the Orange County School Committee on School District Organization.	SCHOOL DISTRICT ORGANIZATION - ORANGE COUNTY	
The following action transpired in Regular Session:	REGULAR SESSION	

Motion by Mr. Collins, duly seconded and unanimously carried, that, effective July 1, 1971, appointees to the Scholarship Commission from the community consist of both alternate and regular members.

SCHOLARSHIP
COMMISSION

Mr. Vogel appointed Mr. Brannon and Mr. Backus as members of the Insurance Committee with the chairmanship to be assumed by Mr. Brannon.

INSURANCE
COMMITTEE

Mr. Vogel adjourned the Regular Meeting at 9:55 P.M.

ADJOURNMENT


Fred H. Bremer, Secretary to the Board of Trustees