

SADDLEBACK JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
March 23, 1970

The Regular Meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Monday, March 23, 1970, at 7:45 P.M.

REGULAR MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Vogel gave the Invocation.

There were present:

PRESENT

Mr. Alyn Brannon  
Mr. Michael Collins  
Mr. Hans Vogel

BOARD MEMB'

Fred H. Bremer, Ph.D., Superintendent/President  
R. L. Platt, Dean of Instruction  
Roy N. Barletta, Business Manager

STAFF MEMBE ..

There were absent:

ABSENT

Mr. Patrick Backus  
Mr. Louis Zitnik

BOARD MEMBERS

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on March 9, 1970, as presented.

MINUTES OF  
3-9-70 APPROVED

Mr. Collins read a letter addressed to the Board of Trustees from Mr. Louis J. Zitnik. Mr. Zitnik informed the Members of the Board that, due to increased pressures of business activities, it was necessary for him to resign from the Saddleback Junior College District Board of Trustees, Trustee Area 3, effective immediately.

RESIGNATION --  
MR. ZITNIK

Motion by Mr. Vogel, duly seconded and unanimously carried, that Mr. Zitnik's resignation be accepted with great regret, effective immediately, and that an appropriate Resolution be drafted commending him for his service to the District.

ACCEPTED

Mr. Collins explained that the vacancy must be filled by appointment of the Board of Trustees within 60 days and that more definitive information would be presented at the Regular Meeting on April 13 concerning applications, nominations, and interview procedures.

Mr. Collins opened the Public Hearing at 8:05 P.M. concerning the proposed land exchange between the District and the Mission Viejo Company. He asked the members of the audience if they wished to have the Resolution read, or if they had any questions or comments.

PUBLIC HEARING  
LAND EXCHANGE

There were no requests, comments, or questions regarding the Resolution.

Motion by Mr. Brannon, duly seconded and unanimously carried, to close the Public Hearing at 8:07 P.M.

CLOSED

Motion by Mr. Brannon, duly seconded and unanimously carried, to adopt the Resolution authorizing the land exchange between the Saddleback Junior College District and the Mission Viejo Company, and to authorize the President and Secretary to the Board of Trustees to execute the necessary documents, including a Grant Deed.

RESOLUTION  
ADOPTED

ROLL CALL VOTE:

AYES: MEMBERS: BRANNON, COLLINS, & VOGEL

NOES: MEMBERS: NONE

ABSENT: MEMBERS: BACKUS & ZITNIK

Mr. Barletta reported that Mr. Cedric A. White had served as the District's member on the Board of Appraisers with regard to the land exchange, and recommended that a fee of \$500 be authorized for payment to him.

APPRAISAL FEE  
MR. WHITE

Motion by Mr. Brannon, duly seconded and unanimously carried, to authorize payment of \$500 to Cedric A. White as recommended.

APPROVED

Dr. Bremer reported that he had received a memorandum from Dr. Archie McPherran, Assistant Chancellor of the California Community Colleges, stating that Districts operating on the quarter system may now commence a summer session prior to July 1.

COMMUNICATION  
ITEM --  
SUMMER SESSION  
MAY COMMENCE  
BEFORE JULY 1

Dr. Bremer recommended that the Board of Trustees approve the proposed Ecology, Foreign Language, and Ski Clubs, along with their Constitutions.

CLUBS -- ECOLOGY  
FOREIGN LANGUAGE  
& SKI

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above Clubs and Constitutions as recommended.

APPROVED

Dr. Bremer presented the following Change Order, approved by the District Architect, and recommended its approval.

CHANGE ORDER #4

Change Order Number 4 -- W. J. Shirley, Inc.

Deduct	\$ (1,204.66)
Add	8,773.12
Revised Contract Price	\$ 1,527,794.82

Mr. Vogel stated that the Site Committee had reviewed the Change Order and recommended its approval. He also stated that, in spite of the necessary overtime, delays, etc., the revised contract price is less than the initial one, and commended the Administration and the District Architect for their achievement in this matter.	CHANGE ORDER
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Change Order Number 4 as recommended.	APPROVED
Dr. Bremer presented the following conference requests and recommended that they be approved with actual and necessary expenses paid.	CONFERENCE REQUESTS
Roy Barletta - California Association of School Business Officials - Sacramento - April 7-10, 1970.	BARLETTA
Anna McFarlin - California and National Association of Women Administrators and Counselors - Los Angeles - April 8-11, 1970.	McFARLIN
Melvin Mitchell - CJCA Public Relations Workshop - San Francisco - April 23-24, 1970.	MITCHELL
Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above conference requests as recommended.	APPROVED
Dr. Bremer presented a proposed Board Policy with regard to drivers for College-sponsored activities and recommended its adoption.	BOARD POLICY DRIVERS FOR COLLEGE-SPONSORED ACTIVITIES
The Members of the Board discussed the proposed policy in detail.	
Motion by Mr. Vogel, duly seconded and unanimously carried, to table the above proposed policy until the Regular Meeting on April 13, 1970.	TABLED
Dr. Bremer reported that the following proposed Curricular Changes for 1970-71 were inadvertently omitted from the proposal presented to the Board of Trustees on March 9, 1970, and recommended that they be approved for the 1970-71 academic year.	CURRICULAR CHANGES
Marine Science 1A - Introduction to Marine Science Marine Science 1C - Introduction to Marine Science Marine Science 21A-21B-21C - Ocean Materials and Instrumentation Marine Science 25 - Navigation	
Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above Curricular Changes for the 1970-71 academic year as recommended.	APPROVED

Dr. Bremer also presented a list of courses submitted by the Curriculum Committee and subsequently vetoed by the Superintendent/President. He recommended that the Board of Trustees approve the recommendation of the Administration that those courses not be included in the Curriculum for 1970-71.

CURRICULAR  
CHANGES NOT  
RECOMMENDED  
BY ADMINISTRA-  
TION

A lengthy discussion ensued by Members of the Board and faculty representatives.

Mr. Collins stated that recommending courses for adoption is an administrative prerogative and that the Board of Trustees should not review items not recommended by the Administration.

Mr. Vogel reported that he had received a letter from Congressman Utt's administrative assistant indicating that the Congressman had requested that certain books be donated to the College. Dr. Bremer stated that several boxes of books had been received.

GIFT -- BOOKS  
CONGRESSMAN UTT

Mr. Barletta reported that a revised tuition billing had been received from the Santa Ana Junior College District for the 1968-69 academic year in the amount of \$148,160.36. He stated that a deduction of \$1,258.54 would be made for the expense of instruction for resident students of the Santa Ana Junior College District attending Saddleback College, leaving a net amount of \$146,901.82 due to Santa Ana. He recommended that the payment be authorized.

TUITION PAYMENT  
SANTA ANA JR.  
COLLEGE DISTRICT

Motion by Mr. Vogel, duly seconded and unanimously carried, to authorize payment in the amount of \$146,901.82 to the Santa Ana Junior College District for the 1968-69 academic year.

APPROVED

Mr. Barletta reported that the insurance company had determined that the District's station wagon, damaged on February 10, 1970, was a total loss and that a settlement of \$3,100 had been offered to the District. He recommended that the settlement be accepted and that the Superintendent/President or Business Manager be authorized to execute the necessary documents.

INSURANCE  
SETTLEMENT --  
STATION WAGON

Motion by Mr. Vogel, duly seconded and unanimously carried, to accept the settlement of \$3,100 and to authorize the Superintendent/President or Business Manager to execute the necessary documents.

ACCEPTED

Mr. Barletta presented the following bid, which was the lowest meeting specifications, and recommended its approval.

BID

R-5468 -- Gasoline Storage Tank & Pump -- Art Willey, Orange -- \$1,028.95

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above bid as recommended.

APPROVED

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve Purchase Orders 3581 through 3670, totaling \$11,756.00, and to authorize payment upon delivery and acceptance of the items ordered.

PURCHASE ORDERS  
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve District Warrants 96-4207 through 96-4346, totaling \$22,190.55, and to ratify for payment.

DISTRICT  
WARRANTS

Mr. Barletta recommended that the Board of Trustees ratify the following payment of personnel services:

PAYMENT OF  
PERSONNEL  
SERVICES

Certificated Payroll	8A	\$ 97,938.62
Classified Payroll	8B	<u>27,556.11</u>
		\$125,494.73

Motion by Mr. Vogel, duly seconded and unanimously carried, to ratify the payment of personnel services as recommended.

RATIFIED

Dr. Bremer presented Legislative Report Number 4 to the Members of the Board for their information.

LEGISLATIVE  
REPORT #4

Mr. Collins adjourned the Regular Meeting into Executive Session at 9:15 P.M.

EXECUTIVE  
SESSION

Mr. Collins reopened the Regular Meeting at 9:57 P.M., and stated that the following personnel action had transpired in Executive Session:

Motion by Mr. Brannon, duly seconded and unanimously carried, to accept the resignation of Gerald Harmon, Bio-Chemistry Laboratory Technician, effective as of the close of work on March 20, 1970.

RESIGNATION  
GERALD HARMON

Motion by Mr. Vogel, duly seconded and unanimously carried, that the following certificated employees be reemployed for the 1970-71 academic year:

CERTIFICATED  
EMPLOYEES  
REEMPLOYED FOR  
1970-71

Ryburn D. Bartlett	William L. Kelly	William B. Phillips
Joann M. Bennett	Reynold J. Kero	R. L. Platt
Dona A. Berkhimer	Andrew W. Kish	Richard M. Raub
Paul E. Brennan	George M. Kurlak	James I. Reese
John P. Clancy	Monte C. LaBonte	Lee W. Rhodes
Bonnie J. Cogbill	Grace L. Lange	Linda L. Rice
Norman H. Cole	Dale M. Larson	Ralph J. Roelen
Arthur F. Croisette	James G. Lindblad	David Sariego
Jerry C. Davidson	R. Phil Littell	Frank O. Sciarrotta
George T. Denney	Howard H. Marcou	Betty J. Sherrer
Robert W. Doty	Vincent D. McCullough	Dorothy K. Spidell
Helen S. Feyler	Anna L. McFarlin	LeRoy C. Stevens
John J. Flood	Doyle G. McKinney	Richard E. Stuetz
Douglas R. Fritz	Terence J. Miraglia	Milton B. Surface
Tom J. Gaines	Melvin E. Mitchell	Jack A. Swartzbaugh
Thomas W. Gilmer	Arlene C. Moore	James F. Thorpe
Patricia L. Grignon	Calvin L. Nelson	Peter Tresselt
Donald R. Guyer	James R. Norris	Jean M. Vincenzi
B. George Hartman	Robert W. Olson	Florence E. Wilkinson
Robert C. Hoffman	William E. Otta	William M. Williams
William E. Holston	Robert N. Parsons	Vicy M. Zelsdorf
Wayne J. Horvath	Lyle D. Peck	

Motion by Mr. Brannon, duly seconded and unanimously carried, to employ the following as new extended-day instructors for the 1969-70 academic year at \$8.00 per hour:

NEW EXTENDED-  
DAY INSTRUCTORS  
1969-70

DIVISION OF SOCIAL SCIENCE

Bruce A. Hand  
Ernest C. Muller

HAND  
MULLER

Mr. Collins adjourned the Regular Meeting at 10:00 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees