

SADDLEBACK JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
February 25, 1970

The Special Meeting of the Governing Board of the Saddleback Junior College District was held in the Board Room at 28000 Marguerite Parkway, Mission Viejo, California, Wednesday, February 25, 1970, at 7:55 P.M.

SPECIAL MEETING

Mr. Collins, President of the Board of Trustees, called the meeting to order; Mr. Brannon led the audience in the Pledge of Allegiance and Mr. Zitnik gave the Invocation.

There were present:

PRESENT

Mr. Alyn Brannon
Mr. Michael Collins
Mr. Hans Vogel
Mr. Louis Zitnik

BOARD MEMBERS

Fred H. Bremer, Ph.D., Superintendent/President
R. L. Platt, Dean of Instruction
Roy N. Barletta, Business Manager

STAFF MEMBERS

There were absent:

ABSENT

Mr. Patrick Backus (illness)

BOARD MEMBER

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the minutes of the Regular Meeting held on February 9, 1970, as presented.

MINUTES OF
2-9-70 APPROVED
AS PRESENTED

Mr. Collins stated that since the Meeting was a special one, only those items appearing on the Agenda would be considered.

Dr. Bremer reported that Mr. Sciarrotta, Saddleback College Academic Senate Representative, would present a proposal to the Board of Trustees with regard to the ratio of lecture classes to laboratories.

PROPOSAL --
RATIO OF LECTURE
CLASSES TO
LABORATORIES

Mr. Sciarrotta presented, for the Board's consideration, a proposal that instructors be granted a one-to-one ratio of lecture classes to laboratories. The proposal included examples of the present ratio of lecture classes to laboratories; examples representing factors and responsibilities found in laboratory classes; and a comparison of the College's lecture-laboratory equivalents to other area junior colleges.

A discussion ensued.

Mr. Collins referred the matter to the Salary Committee for further study.

REFERRED TO
SALARY COMMITTEE

Dr. Bremer presented the following conference requests to the Board of Trustees and recommended that they be approved with actual and necessary expenses paid:

CONFERENCE
REQUESTS

James Thorpe and Jean Vincenzi -- National Council of Teachers of Mathematics - San Diego - March 12 - 14, 1970.

JAMES THORPE AND
JEAN VINCENZI

Motion by Mr. Vogel, duly seconded and unanimously carried, to approve the above conference request as presented.

APPROVED

Vincent McCullough -- Annual Recreation and Park Conference - Anaheim - February 28 - March 4, 1970.

VINCENT
McCULLOUGH

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above conference request as recommended.

APPROVED

Roy Barletta -- Conference of California Community College Business Officials - Indio - March 5 - 6, 1970.

ROY BARLETTA

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above conference request as presented.

APPROVED

Mr. Barletta presented to the Board of Trustees for its consideration, the following requests submitted by W. J. Shirley, Inc., and approved by the District Architect.

FINAL PROGRESS
PAYMENT -
W. J. SHIRLEY,
INC.

Final progress payment Number 9 for \$43,153.70, subject to the following provisions:

Acceptance of all work, subject to a final punch list at an estimated value of \$9,000 and a certified check in the amount of \$27,000 to be tendered and made payable to the District as a guarantee to complete performance. The check is to be held by the District and refunded upon satisfactory completion of the items listed within the period stipulated.

A notice of completion and payment of retention amounting to \$152,022.64 will be made 35 days after the filing date of the notice of completion.

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve the above requests of W. J. Shirley, Inc. as presented.

APPROVED

Mr. Barletta presented the following requests, submitted by the Sully-Miller Contracting Company, to the Board of Trustees and recommended that they be approved:

FINAL PROGRESS
PAYMENT --
SULLY-MILLER CO

Final progress payment for \$2,834.55

Acceptance of all work.

Notice of completion be filed and the retention of \$21,722.86 be paid 35 days after said notice.

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above requests submitted by Sully-Miller Contracting Company as recommended.

APPROVED

Mr. Barletta stated that at the Regular Meeting held on September 9, 1969, the Board of Trustees had authorized publication of a notice to effect a land exchange between the Mission Viejo Company and the District, pending a report by the Board of Appraisers and approval of the terms and conditions by the County Superintendent of Schools. He therefore recommended that the Board of Trustees call a Public Hearing at the Regular Meeting on March 23, 1970, at 7:45 P.M. in order to consider the Board of Appraiser's report, and that the notice of the Public Hearing be published once a week for two weeks in the Tustin News.

PUBLIC HEARING
3-23-70 --
LAND EXCHANGE
BETWEEN MISSION
VIEJO CO. AND
THE DISTRICT

Motion by Mr. Vogel, duly seconded and unanimously carried, to call a Public Hearing at the Regular Meeting on March 23, 1970, in order to consider the report of the Board of Appraisers regarding the land exchange between the Mission Viejo Company and the District, and to authorize the publication of the Hearing once a week for two weeks in the Tustin News.

PUBLIC HEARING
APPROVED

Mr. Barletta presented the following bid, which was the lowest meeting specifications, and recommended its approval.

BID

R-6468 Engineering Equipment Pacific Scientific Co. \$2,825.55

ENGR. EQUIPMENT

Motion by Mr. Zitnik, duly seconded and unanimously carried, to approve the above bid as presented.

APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to approve Purchase Orders 3359 through 3495, totaling \$13,084.36, and that payment be authorized upon delivery and acceptance of the items ordered.

PURCHASE ORDERS
APPROVED

Motion by Mr. Zitnik, duly seconded and unanimously carried, that District Warrants 96-4055 through 96-4116, totaling \$19,887.36 be approved and ratified for payment.

DISTRICT WARRANT
APPROVED

Motion by Mr. Brannon, duly seconded and unanimously carried, to ratify the following payment of personnel services:

PAYMENT OF
PERSONNEL
SERVICES

Certificated Payroll	7A	\$ 97,641.59
Classified Payroll	7B	26,899.06
		<u>\$124,540.65</u>

Mr. Collins adjourned the Special Meeting into Executive Session at 8:45 P.M.

EXECUTIVE
SESSION

Mr. Collins reopened the Special Meeting at 10:30 P.M., and reported that the following personnel action had transpired in Executive Session:

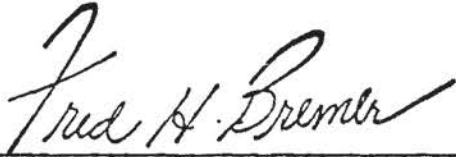
REOPENED
SPECIAL MEETING

Motion by Mr. Brannon, duly seconded and unanimously carried, that Ruby Murphy be employed as Library Clerk, Grade 16, Step 1, \$438 per month, effective March 2, 1970.

RUBY MURPHY
LIBRARY CLERK

Mr. Collins adjourned the Special Meeting at 10:35 P.M.

ADJOURNMENT



Fred H. Bremer, Secretary to the Board of Trustees